



1112 Manatee Avenue West
Bradenton, FL 34205
purchasing@mymanatee.org

Solicitation Addendum

Addendum No.:	3
Solicitation No.:	22-R077948AJ
Project No.:	6106501
Solicitation Title:	Manatee County Sheriff Office Fleet Maintenance Facility Project
Addendum Date:	January 13, 2022
Procurement Contact:	Abby Jenkins

RFQ No. 22-R077948AJ is amended as set forth herein. Responses to questions posed by prospective bidders are provided below. This Addendum is hereby incorporated in and made a part of RFQ No. 22-R077948AJ.

The deadline to submit all inquiries concerning interpretation, clarification or additional information pertaining to this RFQ is ~~January 11, 2022~~ January 14, 2022.

**CHANGE:
ADVERTISEMENT**

DEADLINE FOR QUESTIONS AND CLARIFICATION REQUESTS:

The deadline to submit all questions, inquiries, or requests concerning interpretation, clarification or additional information pertaining to this Request for Qualifications to the Manatee County Procurement Division is ~~January 21, 2022~~ January 14, 2022. Questions and inquiries should be submitted via email to the Designated Procurement Contact shown below.

**CHANGE:
SECTION A, INSTRUCTION TO PROPOSERS, A.36, SCHEDULE**

A.36 SOLICITATION SCHEDULE

The following schedule has been established for this Solicitation process. Refer to the County's website (www.mymanatee.org > *Business* > *Bids & Proposals*) for meeting locations and updated information pertaining to any revisions to this schedule.

Scheduled Item	Scheduled Date
Question and Clarification Deadline	January 11, 2022 <u>January 14, 2022</u>

QUESTIONS AND RESPONSES:

- Q1. In Exhibit 1 on page 44 of the PDF document, in the last paragraph of 1.01, it states this RFQ is for a design-criteria package. Can you please confirm that this is correct? Is this RFQ NO. 22-R077948AJ for design criteria or the actual project?**
- R1. RFQ No. 22-R07948AJ Manatee County Sheriff Office Fleet Maintenance Facility Project is Design Services only. Reference Addendum 1 for revised Scope of Services.
- Q2. Regarding the MCSO Fleet Facility RFQ #22-R077948AJ, in Tab 2 - item 3, it says that a sub-consultant's work can be included in the minimum 3 projects. Does that apply to Tab 9 as well-meaning we could submit a sub-consultant project under this section as part of the 5 required projects?**
- R2. No, Proposer provided design services since December 1, 2011.
- Q3. Please confirm that the scope of work is for 100% design of the project and not a design criteria package.**
- R3. Confirmed.
- Q4. On page 1 of Exhibit 2, 2.01. For tabs 6, 7, 8, and 9: is each tab limited to a total of 15 double-sided pages or is it a total of 15 double-sided pages for all 4 tabs? For either instance, can the 15 double-sided pages be 30-single sided pages to remain consistent with the printing of the rest of the submittal?**
- R4. Proposer's submittal can consist of a total of 15 double-sided pages for tabs 6, 7, 8, and 9, or 30 single pages total.
- Q5. Under page 38, Bonding Requirements, it asks for a bid bond/certified check based on a proposed dollar amount. However, there are no fee submission requirements. Please clarify this requirement and if it applies to the architectural scope of the project?**
- R5. A Bid Bond and Performance Bond are not required for the RFQ, reference Form 8, pages 35 and 36.
- Q6. Can you please share the budget for construction?**
- R6. The design service has a proposed budget of \$650,000.00.
- Q7. Has the County considered electronic submittal format instead of hard copies?**
- R7. The system Procurement uses does not currently have the electronic solicitation functionality activated. Procurement is working with the vendor to engage this feature. Until that time, Bidders must comply with the submission process in the RFQ.
- Q8. The RFQ notes 15-double sided pages for tabs 6,7, 8,9. To clarify, that is 15 pages (total), double sided printing?**
- R8. See response to Q4.
- Q9. Regarding No. 22-R077948AJ – can you please confirm that the deadline for all questions is January 21st per page 2 of the RFP?**

R9. Question are due by January 14, 2022 and the Final addendum will post on January 21, 2022.

Q10. Was a programming effort performed for this project – if so can you share a copy of the document?

R10. Reference Addendum 2, posted on December 22, 2021.

Q11. Can the County share the list of attendees that attended the mandatory pre-proposal meeting?

R11. See attached Sign-In Sheet included with this Addendum 3.

Q12. Can the County confirm the construction budget for the project?

R12. See response to Q6.

Q13. Can the County share the attendance sheet from the mandatory pre-bid meeting?

R13. See response to Q11.

Q14. Exhibit 2, Tab 5, Item 8: Reference is made to MBE documentation. Is there a specific MBE % goal?

R14. No.

Q15. The Tab 7 item 3 instructions indicate that the proposer must submit a schedule and commit to an 8-month timetable for 100% design submittal. Please confirm or clarify if this 8-month schedule includes permits-in-hand.

R15. Includes permits-in-hands.

Q16. Section A.35 Accessibility, are the Section 408 ADA deliverable requirements inclusive of the 30, 60, 90 submittals to the county or just the Final Submittal to the Development Division?

R16. Inclusive of the 30, 60, and 90% submittals.

Q17. Section A.36 Solicitation Schedule, the second Technical Evaluation Meeting is scheduled for February 24, 2022 with Interviews on March 2nd. Is the schedule intent to provide only 3-4 business for presentation preparation?

R17. Yes, however the schedule can be adjusted as needed for preparation.

Q18. What is the status on the rezoning of the Parent Parcel?

R18. Rezoning was approved by the Board of County Commissioners on January 6, 2022.

Q19. What are the 30, 60, 90 County review/comment durations? Please confirm these will be submitted to representatives and not formally through the Development Division.

R19. 30, 60, and 90% submittals will be reviewed by Property Management Department (PMD) and the Master Plan will be submitted through Building and Development Services.

Q20. Regarding 2.01 INFORMATION TO BE SUBMITTED, does the page limitation of 15 double-sided pages for Tabs 6, 7, 8, and 9 imply that it is your preference for the entire proposal to be double-sided, and could you please confirm if this means 15 or 30 actual pages for these tabs?

R20. See response to Q4.

NOTE:

Deleted items will be ~~struck through~~, added or modified items will be underlined. All other terms and conditions remain as stated in the RFQ.

INSTRUCTIONS:

Receipt of this Addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

END OF ADDENDUM

AUTHORIZED FOR RELEASE



Procurement Division
 Information Conference
 RFQ No. 22-R077948AJ
 MCSO Fleet Maintenance Facility Project
 December 21, 2021

Administration Building, Procurement, HR Training Room, Suite 806

Printed Name	Organization/Agency	Email Address
Chris Thompson	Wharton Smith Construction	cthompson@wharton-smith.com
GIACOMO LICARI	DEWBERRY	glicari@dewberry.com
DANIELLE VAN DE LOO	BENTLEY ARCHITECTS & ENGINEERS	dvandelo@dhaeonline.com
Gene Youngdahl	Bentley Architects & Eng.	gyoungdahl@BACONLINE.COM
Courtney Turco	Fawley Bryant Architecture	cturco@fawleybryant.com
ROBERTO GONZALEZ	SCHENKEL SHULTZ ARCHITECTS	rgonzalez@schenkelshultz.com
Kenneth G. Dean	schenkel shultz	kdeane@schenkelshultz.com
Matthew Case	Manatee County Bocc Fleet	matthew.case@mymanatee.org
Katharine Lockwood	Hall Darling Design	klockwood@halldarling.com
Jim Prokosh	Manatee County Streets Office	jim.prokosh@manateeski.com
Reed Giasson	Halfacre Construction Co.	rgiasson@halfacreco.com
Darin Autrey	Zoller Autrey Architects PA	darin@ZAarch.com
Michael Dennison	POND CO	mdennison@pondco.com
Abby Jenkins	MCG	Abigail.Jenkins@mymanatee.com



Procurement Division
 Information Conference
 RFQ No. 22-R077948AJ
 MCSO Fleet Maintenance Facility Project
 December 21, 2021
 Administration Building, Procurement, HR Training Room, Suite 806

Printed Name	Organization/Agency	Email Address
JERRY ZOLLER	ZOLLER AUTREY ARCHITECTS	JERRY@ZAAARCH.COM
Seth Hale	Chase@PattersonConstructionGroup.com	Patterson Construction Group, LLC
Lisette Callejas	Sweet Sparkman	Lcallejas@SweetSparkman.com
Tracy Dawson	OCI Associates (MEP Engineers)	tdawson@ociassociates.com
MATT LEAKE	GILBANE BUILDING COMPANY	MLEAKE@GILBANECO.COM
ROB WENZEL	MANATEE COUNTY BIDS	ROBERT.WENZEL@MYMANATEE.ORG
Tommy Sinclair	HDR	tommy.sinclair@hdrinc.com
Dallen Hottelin	CORE	dallen@coreconstruction.com
Sherrri Meier	MCG	Sherrri.adamsmeier@mymanatee.org
THOMAS YADAKE	MCPM D	