

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

RFQ NO./TITLE	24-R084406ED Buffalo Creek Park Athletic Expansion Design Services, Project No. 6004522	DATE POSTED	MC _____	DS _____
PROCUREMENT REPRESENTATIVE	Emily Diaz, Procurement Agent III	PROJECTED AWARD DATE	December 22, 2024	
DEPARTMENT/DIVISION	Property Management Department	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Kimley-Horn and Associates, Inc. for the provision of Buffalo Creek Park Athletic Expansion Design Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The purpose of this Request for Qualifications (RFQ) was to solicit responses from qualified firms or individuals to provide design services for Buffalo Creek Park. The project involves enhancing existing facilities with synthetic turf fields and natural turf fields, additional soccer fields, paved parking lot, restroom facilities, pavilions, playgrounds, press boxes, landscaping and all other necessary items and site improvements for a fully functional facility.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Fleischman and Garcia Architects and Planners, A.I.A., P.A., Sarasota, Florida
2. Halff Associates, Inc., Tampa, Florida
3. Kimley-Horn & Associates, Inc., Sarasota, Florida
4. PBK Sports, Sarasota, Florida
5. RVi Planning & Landscape Architecture, Bradenton, Florida
6. The Osborn Engineering Company, St. Petersburg, Florida
7. TranSystems Corporation, Clearwater, Florida

The following firms were deemed non-responsive/non-responsible: None

EVALUATION COMMITTEE MEMBERS:

Emily Diaz, Procurement Division, non-voting
 Marcus Francis, Parks & Recreations Manager

Barney Salmon, Sr. Planner
 Tom Yarger, Deputy Director

EVALUATION SUMMARY:

The Evaluation Committee first convened on July 2, 2024 and conducted technical evaluations of the responsible, responsive, proposals received. The Evaluation Committee met on July 18, 2024 and on July 19, 2024 with the top four (4) ranking firms individually for in-person interviews. On July 13, 2024 the Evaluation Committee met for the final technical evaluations and requested authorization to enter into negotiations with the following firm(s):

- 1. Kimley-Horn and Associates, Inc.

RECOMMENDATION:

The Evaluation Committee unanimously recommends award to the following firm(s):

Kimley-Horn and Associates, Inc.

ATTACHMENTS (List in order of attached)	None	COST	\$1,642,115.00
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