

# MANATEE COUNTY GOVERNMENT

## *INTENT TO AWARD*

<b>SOLICITATION NO/TITLE</b>	19-TA003145BB / Professional Design Services for Kingfish Boat Ramp Renovation	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BCC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Brooke Baker, Senior Procurement Agent	<b>PROJECTED AWARD DATE</b>	April 9, 2020	
<b>DEPARTMENT/DIVISION</b>	Property Management Department	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Interim Procurement Official	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with CPH, Inc. for the provision of Professional Design Services for the Kingfish Boat Ramp Renovation.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provision of Professional Design Services for the Manatee County Kingfish Boat Ramp Renovation Project to include planning, design, permitting, cost opinions, and project management.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

1. CPH, Inc., Sarasota, FL
2. Coastal Engineering Consultants, Inc., Naples, FL
3. Wood Environment & Infrastructure Solutions, Inc., Tampa, FL

#### **EVALUATION COMMITTEE MEMBERS:**

Brooke Baker, Sr. Procurement Agent, Procurement  
Division, non-voting  
Angela Honts, Project Manager, Property Management  
Department

Alan LaiHipp, Environmental Program Manager, Parks  
and Natural Resources Department  
Todd Boyle, Survey Division Manager, Property  
Management Department

#### **EVALUATION SUMMARY:**

The Evaluation Committee first convened on November 22, 2019 and conducted technical evaluations of the responsible, responsive proposals received. The Committee conducted interviews and presentations with all three responding firms on December 12, 2019. The Committee met on December 13, 2019 for final technical evaluations and ranking of the firms as follows:

1. CPH, Inc.
2. Coastal Engineering Consultants, Inc.

3. Wood Environment & Infrastructure Solutions, Inc.

**RECOMMENDATION:**

The Evaluation Committee recommends award to the following firm: CPH, Inc.

<b>ATTACHMENTS</b> (List in order of attached)	None	<b>NAME OF FUNDING SOURCE</b>	Kingfish Boat Ramp Renovation
<b>COST</b>	\$404,107.00	<b>FUNDS VERIFIED</b>	Yes