

MANATEE COUNTY GOVERNMENT INTENT TO AWARD

SUBJECT	Fitness Equipment, (various types) Maintenance & Repair	DATE POSTED	MC <u>✓ SE 4/25/17</u> DS <u>N/A</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046	DATE CONTRACT SHALL BE AWARDED	
DEPARTMENT	Manatee Your Choice & Parks and Natural Resources	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ 17-0662BLS	AUTHORIZED BY DATE	<u>May 3, 2017</u>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation 17-0662BLS, Fitness Equipment (various types), Preventative Maintenance & Repair to the lowest, responsive, responsible quoter meeting all specifications to Fitness Logic, Inc. located in Oldsmar, Florida (\$4,130.00).

ENABLING/REGULATING AUTHORITY

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- ◆ This procurement is for quarterly preventative maintenance and repairs on an "as required" basis for fitness equipment no longer covered by the original manufacturer's warranty.
- ◆ The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- ◆ Notice of RFQ 17-0662BLS was directly solicited to eight (8) quoters, solicited on MyManatee.org and the Manatee County Chamber.
- ◆ As a result of an informal competitive quotation procedure, one quotation was received from Fitness Logic. Gym Source USA submitted a statement of no quote based on their ability to provide preventative maintenance and repairs on only equipment they have provided to the County.
- ◆ April 25, 2017 recommendation was received from Manatee Your Choice and Manatee County Parks and Natural Resources to award to Fitness Logic, Inc.

ATTACHMENTS	• tabulation	FUNDING SOURCE (Acct Number)	5010003698-596000 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
ANNUAL ESTIMATED COST	\$4,130.00	AMT/FREQ OF RECURRING COSTS	N/A

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RFQ 17-0662BLS			Fitness Logic, Inc. Oldsmar, FL	
Fitness Equipment (various types),				
Preventative Maintenance & Repair				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT COST	ESTIMATED ANNUAL COST
Prevetative Maintenance of Fitness Equipment at the GT Bray Complex (location 1)	4	Quarterly	\$195.00	\$ 780.00
Preventative Maintenance of Fitness Equipment at the Your Choice Fitness Center (location 2)	4	Quarterly	\$175.00	\$ 700.00
Preventative Maintenance of Fitness Equipment at the Public Safety Center (location 3)	4	Quarterly	\$85.00	\$ 340.00
Preventative Maintenance of Fitness Equipment at the Fleet Service Center (location 4)	4	Quarterly	\$65.00	\$ 260.00
1/2 Hourly labor Rate for Repair Services During Normal Business Hours (8 AM - 5 PM) Monday thorough Friday excluding Manatee County Holidays) (<i>labor to write repair estimates and transportation are not billable</i>)	50	*Estimated 1/2 Hour Incremetns	\$39.50	\$ 1,975.00
Parts Markup - not to exceed 15%	\$750.00 (annual parts cost estimate x quoter's percentage markup)		10% + =	\$ 75.00
TOTAL ESTIMATED ANNUAL COST				\$ 4,130.00

No Quote: Gym Source USA, LLC

tabulation 4/24/2017 (bsietman)