

MANATEE COUNTY GOVERNMENT SOLE SOURCE INTENT TO AWARD

SUBJECT	Carbon feed system for water treatment	DATE POSTED	MC <u>X SE 2/18/16</u>
PURCHASING REPRESENTATIVE	George Earnest CPPB, Buyer, X 3044	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (5 days)
DEPARTMENT	Utilities	CONSEQUENCES IF DEFERRED	Inability to treat wastewater
SOLICITATION	SS #201600145 Task #161263 Valid 2/25/2016	AUTHORIZED BY DATE	George Earnest CPPB, Buyer February 18, 2016 <u>GE</u>

NOTICE OF INTENT TO AWARD

Sole Source Request #201600145 notice of Intent to Award to Coffman Systems, Inc.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- Manatee County Utilities Department, Water Services has need to repair and refurbish the carbon feed system at the secondary carbon silo.
- The current system was built and installed by Coffman Systems, Inc. and must be upgraded and maintained by Coffman Systems. It is in the County's best interest to repair the current system as opposed to replacing it with another system.

If a vendor believes this item is not a sole source procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	<ul style="list-style-type: none"> Sole Source Procurement Request Form 	FUNDING SOURCE (Acct Number & Name)	X Funds Verified Acct #4020021400- 546000
ESTIMATED ANNUAL COST PER SUPPLIER	\$91,925.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A



55 201600145
Sole Source/Noncompetitive Purchasing Request

Department: Utilities/WTP Contact: Kirk Cameron Ext: 5028

Purchase Request (PR)
Number: R063088 Date: 02/12/2016

Description:
(Explain request in detail) Repair/Refurbish of the Secondary Carbon Silo

Vendor: Coffman Systems, Inc. Phone: 813-891-1300 Cost: \$91,925.00

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? ☒ Yes ☐ No

2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.

Coffman is the OEM for the existing equipment and in my opinion the most capable to perform the required installation of the new equipment. Since they are only rebuilding the upper portion of the mechanical workings, they must integrate this newer equipment with the lower portion, wetting chamber, slurry tank, circulation pumps and flow metering equipment. This must all be put together in a required way so that all parts work as a system to deliver the PAC to the raw water.

3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)

Once again this is the original equipment manufacture, sole source letter is attached.

4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

This is one of two powdered activated carbon silo's, located at the Water Treatment Plant, that are used to remove taste and odor from the raw water that is drawn from Lake Manatee and then used to supply potable water to Manatee County residents. It is our experience that only one silo will not deliver an adequate amount of carbon to completely remove the above mentioned taste and odor from the potable water thus delivering an unsatisfactory product to the residents of Manatee County.

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.


Division Manager's Signature
(up to \$25,000)

Mark Simpson
Print Name

2/16/16
Date

Department Director's Signature
(Greater than \$25,000)

Print Name

Date

FOR PURCHASING DIVISION USE:



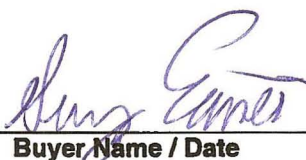
Sole Source:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Noncompetitive:

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Reviewed and Approved by:

 George Earnest 2-17-16
Buyer Name / Date

(up to \$100,000)

Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)



Coffman Systems, Inc.

Water, Waste & Industrial Process Equipment
Sales - Engineering - Service

To: Manatee County (Kirk Cameron)

4/30/15

Coffman Systems Inc. is an original equipment manufacturer of Water, Waste Water and Industrial Process Equipment. Coffman Systems Inc. equipment is proprietary and is manufactured to Coffman Systems Inc. specifications. Coffman Systems Inc. equipment and replacement parts are available only through Coffman Systems Inc. Coffman Systems Inc. is the only authorized service and repair provider for Coffman Systems' equipment.

Mike Patterson
Coffman Systems

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