

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Administration & Public Works Employee Relocation	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois Jr, Procurement Agent II	DATE CONTRACT SHALL BE AWARDED	September 17, 2025
DEPARTMENT	Property Management	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official
TASK NO.	25-R088378TC		

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$51,636.45 with Manasota Office Supplies & Equipment, LLC d/b/a Manasota Movers, LLC for the provision of Administration & Public Works Employee Relocation.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Administration & Public Works Employee Relocation from Manasota Office Supplies & Equipment, LLC d/b/a Manasota Movers, LLC without conducting a competitive solicitation process for the following reason(s):

Manatee County Government has chosen Manasota Movers, LLC for the relocation of the majority of their staff to the new County building at 9000 Town Center Parkway. Out of multiple vendors contacted, Manasota Movers, LLC stood out as the only reliable choice. Other vendors fell short, either failing to meet the minimum insurance requirements, or could not work with the required schedule set by the County due to prior commitments. Manasota Movers, LLC not only swiftly aligned with the project timeline but also met all insurance prerequisites, securing their position as the ideal partner for the move. With their commitment to completing the relocation in four weekends across three departments, the team at Manasota Movers, LLC demonstrates flexibility, willing to adapt their schedule to ensure smooth operations and minimal disruption to County business.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than September 16, 2025 for evaluation and consideration.