

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

RFO NO. / TITLE	21-R077610JE - Executive Search Services	DATE POSTED	MC _____ DS _____ CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Jacob Erickson	PROJECTED AWARD DATE	October 2021
DEPARTMENT /DIVISION	Human Resources Department	AUTHORIZED BY DATE	Jacob Erickson, Procurement Official

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with ADK Consulting, Inc,; Colin Baenziger & Associates; Koff & Associates, a Gallagher Division; and Management Partners for the provision of Executive Search Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATIONS

BACKGROUND

This solicitation was advertised on September 15, 2021 on the Manatee County website and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange and Gulf Coast Latin Chamber of Commerce for release to its members. Offers were received from:

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| 1. ADK Consulting, Inc., Jacksonville, FL | 4. Management Partners, Cincinnati, OH |
| 2. Colin Baenziger & Associates, Daytona Beach Shores, FL | |
| 3. Koff & Associates, a Gallagher Division, Berkeley, CA | |

TECHNICAL EVALUATIONS

Evaluation of offers was conducted based upon the criteria in the RFO. At the conclusion of evaluations, it was recommended to award all Offers.

The Human Resources Department is recommending award of an agreement for Executive Search Services to the following firm(s):

ADK Consulting, Inc.
Colin Baenziger & Associates
Koff & Associates, a Gallagher Division
Management Partners

ATTACHMENTS (List in order of attached)	N/A	NAME AND NUMBER OF FUNDING SOURCE	Department Specific Based on Identified Needs
COST	Dependent on Identified Need	FUNDS VERIFIED	N/A