

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

ITQ NO./TITLE	21-R076514JH / Meter Testing Calibrations and Repairs	DATE POSTED	BIDSYNC _____ DS _____	MCC _____ MBC _____
PROCUREMENT REPRESENTATIVE	Jeb Hayter	PROJECTED AWARD DATE	June 4, 2021	
DEPARTMENT/DIVISION	Utilities	AUTHORIZED BY DATE	Jacob Erickson, Procurement Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Trinova, Inc., for the provision of Meter Testing Calibrations and Repairs.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

The vendor shall perform required testing, calibrating, and repairs of various flow, pressure, and other meters throughout Manatee County.

The solicitation was advertised on April 9, 2021 on the Manatee County website and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Trinova, Inc. / Lakeland, FL

EVALUATION RESULTS SUMMARY:

Trinova, Inc., was the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the Utilities Department recommend award to Trinova, Inc.

ATTACHMENTS (List in order of attached)	Bid Tabulation	NAME OF FUNDING SOURCE	Other Contractual Services - 4010010101 / 534000
COST	\$38,100.00 Estimated over initial three (3) year term.	FUNDS VERIFIED	Yes

Bid Tabulation	
21-R076514JH	
Meter Testing Calibrations and Repairs	Trinova, Inc.
	Lakeland, FL
Repair Labor Rate	\$90.00
Repair Hours	20
Annual Labor Cost	\$1,800.00
Annual Repair Parts	\$1,000.00
Parts Markup	15%
Annual Parts Cost	\$1,150.00
Annual Labor + Parts	\$2,950.00
Group 1 Subtotal	\$5,850.00
Group 1 Total	\$8,800.00
Group 2 Subtotal	\$3,900.00
Group 2 Total	\$6,850.00

Three-Year Estimate:	\$38,100.00
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