

MANATEE COUNTY GOVERNMENT

INTENT TO NEGOTIATE

SUBJECT	Alzheimer's Disease Initiative (ADI) Respite Services	DATE POSTED	June 19, 2013 <i>SMG</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	To Be Determined After Negotiations
DEPARTMENT	Community Service	CONSEQUENCES IF DEFERRED	Delay in Services <i>Melissa M. Wendel</i>
SOLICITATION	Request for Proposals #13-0588FL	AUTHORIZED BY	Melissa M. Wendel, CPPO Purchasing Official
		DATE	June 19, 2013

ACTION DESIRED

Authorization to enter into negotiations with All Stat Home Health of Sarasota and Tidewell Home Health, LLC, dba Approved Home Health of Bradenton.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- The Scope of Service is contingent upon the availability of funds from the West Central Florida Area Agency on Aging, Inc., the Manatee County Board of Commissioners, as County Lead Agency for the Alzheimer's Disease Initiative (ADI) Program which calls for the provision of Respite Service for relief or rest for a primary caregiver from the constant/continued supervision, companionship, therapeutic and/or personal care of a functionally impaired older person for a specified period of time. The Objective of the Services are:
 - a. Relieve the primary care giver (relative or non-relative) of the stress and demands associated with the daily care of the functionally impaired person.
 - b. Prevent or reduce inappropriate institutionalization of an impaired elderly person when the caregiver is away and other support is not readily available.
 - c. Provide temporary relief and help improve or maintain the physical and mental health of the caregiver, thereby fostering a healthful living environment for both the client and caregiver.
 - d. Provide care and maintenance with minimal disruption in the client's life style when the regular caregiver is out of the home.
- Funding Source: State Grant
- See Page 2 for further discussion.

SUMMARY

RESULTS Authorization to enter into negotiations

ATTACHMENTS: (List in order as attached)

N/A

INSTRUCTIONS TO BOARD RECORDS:

N/A

COST \$115,000 Annually

SOURCE (ACCT# & NAME) ADI-Respite – 1739000019 534000- 9000019-9113

COMMENTS N/A

AMT./FREQ. OF RECURRING COSTS(ATTACH FISCAL IMPACT STATEMENT)

N/A

- The RFP was advertised on the Manatee County website, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. Five (5) proposals were received.

A life at Home
All Stat Home Health – Sarasota
Home Instead Senior Care – Bradenton
Tidewell Home Health, LLC dba Approved Home Health – Bradenton
Utopia Home care, Inc – Tampa

- The Evaluation Committee Members consisted of:

Tracie Adams, Human Services Manager, Community Services Manager
Luz McQuiston, Senior Fiscal Analyst, Neighborhood Services Department
Blair Getz, Contracts Negotiator, Purchasing Division

- The Evaluation Committee convened on 6/5/2013 and determined that two (2) proposers should be selected for negotiations. Those firms, in alphabetical order, were:

- All Stat Home Health – Sarasota
Tidewell Home Health, LLC dba Approved Home Health – Bradenton

The two (2) firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have the skills and expertise to adequately and successfully serve the Elderly as they provide the services required by the scope of services.

The remaining respondents listed below, although well qualified, were not selected based on a comparison of capabilities of the selected firms.

A life at Home
Home Instead Senior Care – Bradenton
Utopia Home care, Inc – Tampa

- The estimated annual expenditure is \$115,000
- The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.
- This Agreement is managed by the Community Services Department