

Manatee County Government
Request for Quotes (RFQ) #13-0948GE

ELEVATOR INSPECTION SERVICES

DATE ISSUED: April 30, 2013

DUE DATE: May 10, 2013 at 3:00pm

Manatee County Government
Purchasing Division, Suite 803
1112 Manatee Avenue West
Bradenton, FL 34205

For Information Contact: George Earnest CPPB, Buyer
P 941.749.3044 F 941.749.3034
george.earnest@mymanatee.org

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Manatee County invites your participation in the following quotation. The specifications stated herein are of the minimum requirements. All quotes submitted must be in accordance with the Minimum Requirements as listed herein.

CLARIFICATION

It shall be the responsibility of all quoters to request any additional clarification of the contents herein from George Earnest, Buyer. Manatee County will make a good faith effort to furnish any clarification by written addendum to all known potential quoters. Quoters shall not accept any verbal or telecommunication explanation as authorized clarification of the contents herein.

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MINIMUM REQUIREMENTS

SCOPE

The Vendor shall provide annual elevator safety and code inspections, the witnessing of safety tests and callback inspections as required by the State of Florida. Quotes will only be accepted from state licensed elevator inspectors doing business within Florida for at least three years. Quoters must submit a copy of their state license with the quote. Business references may be required during the quote evaluation period before the award of the RFQ.

TERM

The term of this quote will be for a one-year period with an automatic extension of the agreement for four additional one-year periods. Pricing shall be firm for the first year. Price adjustments will only be considered within 90 days of any one-year period renewal date after the first year. Written notice of intention not to renew must be submitted by the County or Vendor choosing not to exercise this automatic renewal ninety (90) days prior to the end of any contract period.

INVOICES & PAYMENTS

The awarded supplier must provide written service tickets detailing the work done, Purchase Order number, and date of service.

Invoices and payments: It is required that all invoices be itemized to match the service tickets and match pricing per the RFQ.

UNSUCCESSFUL SERVICES

In the event the work performance of the Vendor is unsatisfactory, the Vendor will be notified by the County and given a time frame to correct the work. There will be no cost to the County for these corrections. If work is not corrected, or if the Vendor fails to perform any required service within the time frame agreed upon, the County reserves the right to obtain the service of an alternate vendor. Deductions of the cost of such substitute will be made from the Vendor's payments. Repetitive unsatisfactory performance shall result in the termination of the agreement. The County reserves the right to transfer the agreement award to the next lowest quoter in cases of termination.

BASIS OF AWARD

Award will be made to the responsive, responsible quoter having the lowest total quote. All Quoters shall quote each item to be considered responsive.

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	Active Elev	Serial #	Name	Address	5 Yr Due	Stops
1	Traction	89711	Judicial Ctr 1	1051 Manatee Ave W	2013	9
2	Traction	89712	Judicial Ctr 2	1051 Manatee Ave W	2013	7
3	Traction	89713	Judicial Ctr 3	1051 Manatee Ave W	2013	7
4	Traction	89714	Judicial Ctr 4	1051 Manatee Ave W	2013	7
5	Traction	89715	Judicial Ctr 5	1051 Manatee Ave W	2013	7
6	Traction	89716	Judicial Ctr 6	1051 Manatee Ave W	2013	9
7	Traction	89717	Judicial Ctr 7	1051 Manatee Ave W	2013	9
8	Traction	89718	Judicial Ctr 8	1051 Manatee Ave W	2013	10
9	Traction	89719	Judicial Ctr 9	1051 Manatee Ave W	2013	9
10	Escalator	89720	Judicial Ctr	1051 Manatee Ave W		2
11	Escalator	89721	Judicial Ctr	1051 Manatee Ave W		2
12	Traction	32322	Public Safety	1051 Manatee Ave W	2014	5
13	Traction	32323	Public Safety	1051 Manatee Ave W	2014	5
14	Traction	32324	Public Safety	1051 Manatee Ave W	2014	7
15	Traction	32326	Public Safety	1051 Manatee Ave W	2014	7
16	Traction	41178	Admin	1112 Manatee Ave W	2014	9
17	Traction	41179	Admin	1112 Manatee Ave W	2014	9
18	Traction	41180	Admin	1112 Manatee Ave W	2014	9
19	Hydro	41181	Admin	1112 Manatee Ave W		6
20	Hydro	41182	Admin	1112 Manatee Ave W		6
21	Hydro	4164	Courthouse	1115 Manatee Ave W		4
22	Hydro	4177	Courthouse	1115 Manatee Ave W		3
23	Hydro	4591	Courthouse	1115 Manatee Ave W		4
24	W/C Lift	97106	Courthouse	1115 Manatee Ave W		2

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	Active Elev	Serial #	Name	Address	5 Yr Due	Stops
25	LULA	57822	Crosley	1 Seagate Dr Sarasota, FL	2014	2
26	W/C Lift	98594	Crosley Carriage House	1 Seagate Dr Sarasota, FL		2
27	Hydro	48168	MCDF	14470 Harlee Rd, Palmetto, FL		2
28	Hydro	48169	MCDF	14470 Harlee Rd, Palmetto, FL		2
29	Hydro	24371	Library	1301 Barcarrota Blvd		2
30	Hydro	24372	Library	1301 Barcarrota Blvd		2
31	Hydro	52193	Annex	415 10th St W		2
32	Hydro	50656	MSO	600 301 Blvd W		2
33	Hydro	92308	Pub Safety EOC	2101 47th Terr E		2
34	Hydro	92309	Pub Safety EOC	2101 47th Terr E		2
35	Hydro	92310	Pub Safety EOC	2101 47th Terr E		2
36	Hydro	97464	Parrish School House	12214 US 301 Blvd N Parrish, FL		2
37	Hydro	98048	Fleet Admin	1100 26th Ave E		2
38	Hydro	98047	GT Bray Adm Bldg	5502 33rd Ave W		2
39	Hydro	98502	Marine Rescue Adm	2651 Gulf Dr S, Holmes Bch		2

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QUOTE SUBMITTAL FORM
Quote due date: May 10, 2013 3:00 PM

ELEVATOR INSPECTION SERVICES

ELEVATOR TYPE	UNIT PRICE	QUANTITY	EXTENDED PRICE
Traction elevators	\$	X 16 EACH =	\$
Hydraulic elevators	\$	X 18 EACH =	\$
Escalators	\$	X 2 EACH =	\$
Wheelchair lifts	\$	X 2 EACH =	\$
LULA lift/traction	\$	X 1 EACH =	\$
Callback inspection cost per elevator and per event			\$
QUOTE TOTAL FOR AWARD PURPOSES (sum of all extended prices)			\$

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

(Print Name & Title of Signer)

DATE: _____

COMPANY ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: _____ FAX: _____

Please submit the completed tab sheet to George Earnest by post, fax or email at the following:

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