

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SUBJECT</b>	Provider of locksmithing services	<b>DATE POSTED</b>	MC <u>10/28/14</u> ✓ SE DS <u>N/A</u> CC <u>10/28/14</u> ✓ SE
<b>PURCHASING REPRESENTATIVE</b>	George Earnest CPPB, PH (941) 749-3044 <i>GE</i>	<b>DATE CONTRACT SHALL BE AWARDED</b>	
<b>DEPARTMENT</b>	Various Departments	<b>CONSEQUENCES IF DEFERRED</b>	Inefficiency in acquiring locksmithing <i>Dennis Wallace</i>
<b>SOLICITATION</b>	RFQ #14-3256GE Locksmithing Services	<b>AUTHORIZED BY DATE</b>	Dennis Wallace, Contracts & Buyer Manager

### NOTICE OF INTENT TO AWARD

Manatee County intends to award a blanket purchase order to Manatee Lock & Key, Inc. and Discount Lock & Key per the terms, conditions and specifications of RFQ 14-3256GE.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

- On September 25, 2014 RFQ 14-3256GE for Locksmithing Services was issued. One addendum was issued. On October 17, 2014 two responses were received: Manatee Lock & Key, Inc. and Discount Lock & Key.
- After an evaluation of the quote submittals, Manatee Lock & Key, Inc. and Discount Lock & Key are found to be responsive and responsible quoters.
- As per the Basis of Award, the County reserves the right to make multiple awards. In this case it is in the County's best interest to award to both responders to ensure quick responses to building and vehicle access problems.

<b>QUOTE RESPONSE TOTALS</b>	As per the attached Quote Tabulation	<b>FUNDING SOURCE (Acct Number &amp; Name)</b>	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b>	\$15,000.00 Estimated Annually	<b>AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)</b>	Blanket PO with a possible five year term

# QUOTATION TABULATION

RFQ #14-3256GE for LOCKSMITHING SERVICES

MANATEE LOCK & KEY, INC.		
ITEM NO.	DESCRIPTION	UNIT PRICE
1	Service call fee to Bradenton	\$ 60.00
2	Service call fee to Palmetto	\$ 65.00
3	Service call fee to Ellenton/Parrish	\$ 65.00
4	Service call fee to the Island	\$ 65.00
5	Service call fee to East of I-75	\$ 65.00
6	Hourly labor rate for locksmithing at various County locations	\$ 60.00
7	Hourly labor rate for emergency locksmithing at various County locations	\$ 60.00
8	Automobile lock-out service	\$ 75.00
9	Percentage <u>discount</u> from retail price for key copy service	No discount, County pays retail
10	Contractor's <u>markup over cost</u> for parts, materials & key blanks	No markup, County pays retail
<b>TOTAL QUOTE PRICE</b>		<b>\$ 4,870.00</b>

DISCOUNT LOCK & KEY		
ITEM NO.	DESCRIPTION	UNIT PRICE
1	Service call fee to Bradenton	\$ 60.00
2	Service call fee to Palmetto	\$ 65.00
3	Service call fee to Ellenton/Parrish	\$ 65.00
4	Service call fee to the Island	\$ 65.00
5	Service call fee to East of I-75	\$ 65.00
6	Hourly labor rate for locksmithing at various County locations	\$ 60.00
7	Hourly labor rate for emergency locksmithing at various County locations	\$ 60.00
8	Automobile lock-out service	\$ 75.00
9	Percentage <u>discount</u> from retail price for key copy service	No discount, County pays retail
10	Contractor's <u>markup over cost</u> for parts, materials & key blanks	No markup, County pays retail
<b>TOTAL QUOTE PRICE</b>		<b>\$ 4,870.00</b>