

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>ITQ NO./TITLE</b>	19-R070823AJ	<b>DATE POSTED</b>	BCC _____ DS _____	MCC _____ MBC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Abigail Jenkins, Sr Procurement Agent X 3062	<b>PROJECTED AWARD DATE</b>	Upon approval by Manatee BoCC	
<b>DEPARTMENT/DIVISION</b>	Manatee County Tax Collector	<b>AUTHORIZED BY DATE</b>	Chris Daley, Procurement Manager	

**NOTICE OF INTENT TO AWARD**

The Manatee County Procurement Division provides notice of its intent to award a contract with Herald Tribune Media Group, for the provision of advertisement of property with delinquent taxes.

**ENABLING/REGULATING AUTHORITY**

Manatee County Procurement Ordinance, Sec 2-26.

**BACKGROUND/DISCUSSION**

Florida Statute 197.402 and the Florida Administrative Code 12D-13.036 require the Board of County commissioners to select a newspaper for the advertisement of property with delinquent taxes. Therefore, it is a statutory requirement that this award recommendation be presented to the Board of County Commissioners regardless of value.

The solicitation was advertised on January 18, 2019 on the Manatee County website and to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce. Responses were received from the following firms:

1. Herald Tribune Media Group, Sarasota, FL

**EVALUATION RESULTS SUMMARY:**

Herald Tribune Media Group was the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the Tax Collector recommend award to Herald Tribune Group.

<b>ATTACHMENTS (List in order of attached)</b>	Bid Tabulation	<b>NAME OF FUNDING SOURCE</b>	Manatee County Tax Collector to provide funding
<b>COST</b>	\$5800	<b>FUNDS VERIFIED</b>	

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Property with Delinquent Tax

Bid Tabulation

Bid Tabulation form

Herald Tribune Media Group

Item	Description	Estimated Annual Usage*	Unit Price (per square inch)	Extended Price
1.	Pricing shall include promotional advertisement (reference item "A" in Attachment A, Scope of Work) and (25) copies of real property tax advertisement and (10) copies of the tangible personal property tax advertisement for use and distribution (reference item "E" Technical Requirements #4 in Attachment A, Scope of Work)	5500 (square inches)	\$0.70	\$3,850
2.	Subsequent Insertions	11000 (square inches)	\$0.17	\$1,870
<b>Total Amount (for award - line items #1 and #2)</b>				<b>\$5720</b>