

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

SUBJECT/TITLE	Applicant Tracking System	DATE POSTED	MC _____
PROCUREMENT REPRESENTATIVE	Stacia Branco	DATE CONTRACT SHALL BE AWARDED	June 28, 2023
DEPARTMENT	Human Resources	CONSEQUENCES IF DEFERRED	The Applicant Tracking System will be inoperable.
REQUISITION NO.	R082236	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$28,937.53 with NEOGOV for the provision of Applicant Tracking System.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Applicant Tracking System from NEOGOV without conducting a competitive solicitation process for the following reason(s).

NEOGOV is the provider of software licenses and related services for the Applicant Tracking System. The County added an integration for initiating outsourced background checks for all employee's actions that involve competitive recruitments as NEOGOV has created partnerships for services that can integrate with their systems. The services will include insight background check partner integration and subscription fee.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than June 27, 2023.