

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO NEGOTIATE FOR AWARD OF A SOLE SOURCE CONTRACT

SUBJECT	Selectron Technologies Relay Upgrade and SelecTXT	DATE POSTED	MC 7/3 AT
PROCUREMENT REPRESENTATIVE	Jacob Erickson, x3053	DATE CONTRACT SHALL BE AWARDED	Five days after posting of Notice of Intent to Award
DEPARTMENT	Building and Development Services	CONSEQUENCES IF DEFERRED	Improper functioning of equipment
SOLICITATION	Task No. 18-R069027GD	AUTHORIZED BY DATE	Theresa Webb, CPPO CPPB, CPSM, C.P.M. Procurement Official July 3, 2018

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to negotiate a sole source contract with a value of \$40,000.00 with Selectron Technologies, Inc. for the provision of a relay upgrade and SelecTXT services.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure a relay upgrade and SelecTXT services from Selectron Technologies, Inc. without conducting a competitive solicitation process for the following reason(s).

Selectron Technologies, Inc. is the current vendor for the Building and Development Services Department's integrated voice response system (IVR) and has integrated with the new online services software, Accela.

The IVR software allows for customers to call the automated system to schedule and cancel building inspections through the phone.

The SelecTXT and relay upgrade processes have already been written and will be integrated into the existing IVR system to allow customers to text in all inspection requests, schedule, reschedule and cancel inspection dates via an interactive text message conversation.

Without this upgrade and service, there would be significant impact on department support staff and the customers involving completely retraining customers and staff at a minimum.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than July 10, 2018.

ATTACHMENTS (List in order of attached)	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
PROJECTED COST	\$40,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)