

# MANATEE COUNTY GOVERNMENT SOLE SOURCE INTENT TO AWARD

<b>SUBJECT</b>	Proprietary parts, equipment and service for transmission and engine repairs	<b>DATE POSTED</b>	MC <u>X SE 6/14/16</u>
<b>PURCHASING REPRESENTATIVE</b>	George Earnest CPPB, Buyer, X 3044 <i>GE</i>	<b>DATE CONTRACT SHALL BE AWARDED</b>	Contingent upon the acceptance of Purchasing Official (5 days)
<b>DEPARTMENT</b>	Public Works, Fleet Division	<b>CONSEQUENCES IF DEFERRED</b>	Inability to repairs vehicles <i>Dennis W. Wallace</i>
<b>SOLICITATION</b>	SS #201600245 Task #162372 Valid 6/21/2016	<b>AUTHORIZED BY DATE</b>	Dennis Wallace, Contracts & Buyer Manager June 14, 2016

### NOTICE OF INTENT TO AWARD

Sole Source Request #201600245 notice of Intent to Award to Florida Detroit Diesel.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

### BACKGROUND/DISCUSSION

▶ Manatee County Public Works, Fleet Division is required to maintain and repair vehicles and equipment. Many of these vehicles have transmissions and engines that can only be repaired (or have parts and equipment supplied) by factory authorized servicers in order to maintain warranties and meet manufacturer specifications.

▶ Florida Detroit Diesel is the only factory/manufacturer authorized supplier and servicer for Allison Transmissions, Detroit Diesel, MTU and Mercedes Benz engines in Florida.

If a vendor believes this item is not a sole source procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

<b>ATTACHMENTS</b> (List in order of attached)	<ul style="list-style-type: none"> <li>Sole Source Procurement Request Form</li> </ul>	<b>FUNDING SOURCE</b> (Acct Number & Name)	X Funds Verified Acct #50200122010-595007
<b>ESTIMATED ANNUAL COST PER SUPPLIER</b>	\$62,000.00	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	N/A



R064203

SS 201600245

**Sole Source/Noncompetitive Purchasing Request**

Department: Public Works/Fleet Svcs Contact: Michael J. Brennan, CEM Ext: 7359

Purchase Request (PR) Number: Annual Form R Date: 10/13/15

Description: Proprietary parts and service for Allison Transmissions, Detroit Diesel, MTU and Mercedes Benz engines.  
(Explain request in detail)

Vendor: Florida Detroit Diesel Phone: 813-621-5651 Cost: As needed

**PART I – SOLE SOURCE PURCHASING** (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source?  Yes  No

2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.

Original equipment parts and service are required for all Mercedes engines held within the County's inventory. These parts and services are only available through Florida Detroit Diesel.

3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)

See attached.

4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

If this sole source procurement is not approved it would create the inability of Fleet Services to properly maintain this equipment. In turn, direct community support programs requiring the use of these machines would be unable to complete their statutory requirements to provide services to maintain public health, safety and welfare of the citizens of our community.

**NOTE:** In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

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**PART II – NONCOMPETITIVE PURCHASING** (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. *Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.*
  
2. *Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)*
  
3. *Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?*
  
4. *Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.*
  
5. *Would you prefer Purchasing to contact vendor for the best price?*  Yes  No
  
6. *Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.*

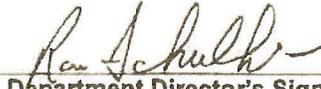
I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.



Division Manager's Signature  
(up to \$25,000)

Michael J. Brennan, CEM  
Print Name

10/14/15  
Date



Department Director's Signature  
(Greater than \$25,000)

Ron Schulhofer  
Print Name

10-16-15  
Date

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**FOR PURCHASING DIVISION USE:**

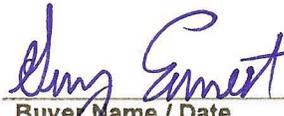
**Sole Source:**

**Posting:** Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.  
**Reports:** Categories One through Three reported quarterly to FMD and County Administrator.

**Noncompetitive:**

**Posting:** Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting  
**Reports:** All categories reported quarterly to Board of County Commissioners, County Administrator, County Attorney's Office and FMD.

Reviewed and Approved by:

 George Earnest 6-14-15  
Buyer Name / Date  
(up to \$100,000)

\_\_\_\_\_  
Contracts/Buyer Manager / Date  
(up to \$250,000)

\_\_\_\_\_  
Purchasing Official / Date  
(Greater than \$250,000)



**FLORIDA**

**DETROIT DIESEL-ALLISON**

*Your Total Power Solution*™



**BRANCHES**

**FT. LAUDERDALE**  
4141 S.W. 30th Avenue  
Ft. Lauderdale, Florida 33312  
Tel: (954) 327-4140

**FT. MYERS**  
2305 Rockdell Road  
Fort Myers, Florida 34981  
Tel: (941) 532-3100

**FT. PIERCE**  
3885 Selwitz Road  
Ft. Pierce, Florida 34981  
Tel: (888) 464-6906

**JACKSONVILLE**  
6040 University Blvd. West  
Jacksonville, Florida 32218  
Tel: (904) 797-7330

**MIAMI**  
2277 N.W. 14th Street  
Miami, Florida 33126  
Tel: (305) 638-6300

**OCALA**  
224 S.W. 52nd Avenue  
Ocala, Florida 34474  
Tel: (352) 237-7977

**ORLANDO**  
6850 President's Drive  
Orlando, Florida 32809  
Tel: (407) 888-1700

**TAMPA**  
8411 Adamo Drive  
Tampa, Florida 33619  
Tel: (813) 621-5651

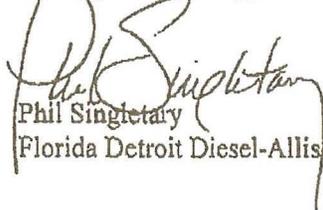
October 9, 2015

Lorraine Smilko  
Fiscal Analyst  
Fleet Services Division  
Manatee County Public Works  
1100 26<sup>th</sup> Avenue E.  
Bradenton, FL 34208

Florida Detroit Diesel-Allison (FDD-A) is the only authorized distributor for Detroit Diesel, Mercedes diesel engines and Allison transmissions in the state of Florida. As a Detroit Diesel -Allison Distributor, we specialize in all facets of diagnosis and repair of all DDC, MBE and Allison products, including advanced technology computer diagnostics troubleshooting, and reprogramming of replacement or miscalibrated DDEC Electronic Controls Modules (ECM) and Motor Control Modules (MCM), Mercedes Pump Line Drozzle (PLD) and Vehicle Control Units (VCU) as well as Allison Transmission Control Modules (TCM) to the engine or serial number specific calibrations as required. No other facility outside of the FDDA family has the qualified technicians, experience, or capability to perform these tasks for Emergency Response Vehicles in the state of Florida.

In addition, FDDA has the expertise and factory authorizations to troubleshoot and repair Emissions Control Systems properly and effectively. Failure to maintain or repair these systems within factory guidelines may lead to EPA fines or may render any Warranty void.

Thank you for the opportunity to serve you,

  
Phil Singletary  
Florida Detroit Diesel-Allison

**TAMPA BRANCH**

8411 Adamo Drive • Tampa, Florida 33619 • Tel: (813) 621-5651 • Fax (813) 628-0807 • www.fdda.com