

# MANATEE COUNTY GOVERNMENT

## INTENT TO AWARD

<b>SUBJECT</b>	Advertisement of Property with Delinquent Tax	<b>DATE POSTED</b>	MC <u>1/14/16</u> XSE DS <u>N/A</u> CC <u>N/A</u>
<b>PURCHASING REPRESENTATIVE</b>	Bonnie Sietman, Sr. Buyer x3046	<b>DATE CONTRACT SHALL BE AWARDED</b>	Contingent upon the acceptance of Purchasing Official (7 days)
<b>DEPARTMENT</b>	Manatee County Tax Collector	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>SOLICITATION</b>	RFQ #16-0534BLS	<b>AUTHORIZED BY DATE</b>	January 14, 2016 <i>BLS</i>

### NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #16-0534BLS, Advertisement of Property with Delinquent Tax to the lowest, responsive, responsible quoter The Bradenton Herald, location in Bradenton, Florida.

### ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

- This procurement is for public notice of Manatee County properties with delinquent tax.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The annual estimated expenditure is \$2,000.00
- The County solicited RFQ #16-0534BLS from December 7, 2015 through December 22, 2015, appropriate quotation procedures were followed.
- Notice of RFQ #16-0534BLS was directly solicited to three vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Three quotations were received from: The Bradenton Herald; The Herald –Tribune Media Group; and the Business Observer (see attachment).
- January 4, 2016, received a letter from Michele Schultz, Director, Field Services & Collections Department, Manatee County Tax Collector, recommending we award to The Bradenton Herald.

<b>ATTACHMENTS</b> (List in order of attached)	• tabulation	<b>FUNDING SOURCE</b> (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b>	Annual Estimate \$2,000.00	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	Not applicable

# TABULATION

**RFQ #16-0534BLS**

## ADVERTISEMENT OF PROPERTY WITH DELINQUENT TAX

ITEM	DESCRIPTION	Estimated Annual Usage*	<u>Bradenton Herald</u>		<u>Business Observer</u>		<u>Herald Tribune Media Group</u>	
			<u>Bradenton, FL 34205</u>		<u>Bradenton, FL 34205</u>		<u>Sarasota, FL 34236</u>	
			UNIT PRICE (per square inch)	EXTENDED PRICE	UNIT PRICE (per square inch)	EXTENDED PRICE	UNIT PRICE (per square inch)	EXTENDED PRICE
1	<b>First Insertion</b> [pricing shall include promotional advertisement (reference item #4, page 11); and (25) copies of real property tax advertisement and (10) copies of the tangible personal property tax advertisement for use and distribution (reference item #6, page 11)]	3,000	\$ 0.40	\$ 1,200.00	\$ 0.80	\$ 2,400.00	\$ 1.00	\$ 3,000.00
2	<b>Subsequent Insertions</b>	6,000	\$ 0.09	\$ 540.00	\$ 0.45	\$ 2,700.00	\$ 0.50	\$ 3,000.00
<b>Total Amount</b> <b>(for award - line items #1 and #2)</b>				\$ 1,740.00		\$ 5,100.00		\$ 6,000.00