

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

ITQ NO./TITLE	20-R073439GE Hunter Douglas Solar Screen Shades	DATE POSTED	BCC _____ DS _____	MCC _____ MBC _____
PROCUREMENT REPRESENTATIVE	George Earnest CPPB	PROJECTED AWARD DATE	February 27, 2020	
DEPARTMENT/DIVISION	Property Management Department	AUTHORIZED BY DATE	Jacob Erickson, Procurement Manager	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Window Décor and Design, Inc. for the provision of and installation of Hunter Douglas solar screen shades.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

Manatee County has set a standard for solar screen window shades manufactured by Hunter Douglas. These window shades are used for employee comfort and energy efficiency in all County facilities.

The solicitation was advertised on January 10, 2020 on the Manatee County website. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Window Décor and Design, Inc./Bradenton, FL

EVALUATION RESULTS SUMMARY:

Window Décor and Design, Inc. was the sole responder to the solicitation. They have been determined to be responsive and responsible.

The Procurement Division and the Property Management Department recommend award to Window Décor and Design, Inc.

ATTACHMENTS (List in order of attached)	N/A	NAME OF FUNDING SOURCE	Blanket Purchase Order
COST	\$5.50/Sq Ft Estimated annual spend of \$22,000	FUNDS VERIFIED	Yes, via Release Order