

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>RFP / RFQ NO./TITLE</b>	24-TA005192JH / Professional Utility Engineering Services for Gregory Estates Water Main Replacement	<b>DATE POSTED</b>	MC _____ DS _____
<b>PROCUREMENT REPRESENTATIVE</b>	Jeb Hayter, Procurement Agent III	<b>PROJECTED AWARD DATE</b>	July 24, 2024
<b>DEPARTMENT/DIVISION</b>	Public Works Department	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Kimley-Horn and Associates, Inc. for the provision of Professional Utility Engineering Services for Gregory Estates Water Main Replacement.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The purpose of this Request for Qualifications (RFQ) is to solicit responses from qualified firms to provide Professional Utility Engineering Services for Gregory Estates Water Main Replacement.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

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|--|--------------------------------------|
| 1. Ayres Associates Inc., Tampa, FL                      | 2. CPH Consulting, LLC, Sarasota, FL |
| 3. H2M Architects & Engineers, Inc., West Palm Beach, FL | 4. Half Associates, Inc., Tampa, FL  |
| 5. Kimley-Horn and Associates, Inc., St. Petersburg, FL  |                                      |

#### **EVALUATION COMMITTEE MEMBERS:**

Jeb Hayter, Procurement Division, non-voting  
Eddy Zappacosta, Project Manager

Jim Shuler, Senior Project Manager  
Michael Sturm, Assistant County Engineer

#### **EVALUATION SUMMARY:**

The Evaluation Committee first convened on May 8, 2024, and conducted technical evaluations of the responsible, responsive, proposals received. On May 13, 2024, the chair sent clarifying questions to the responsible / responsive firms for the purpose of holding discussions with the short-listed firms. On May 22, 2024, the Evaluation Committee met for the final evaluation and requested to enter into negotiations with Kimley-Horn and Associates, Inc.

**RECOMMENDATION:**

The Evaluation Committee recommends award to the following firm(s):

Kimley-Horn and Associates, Inc.

<b>ATTACHMENTS</b> <b>(List in order of attached)</b>	None	<b>COST</b>	\$436,171.45
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