



# MANATEE COUNTY FLORIDA

November 1, 2011

TO: All Quoting Contractors  
SUBJECT: **RFQ# 11-2783-DS**  
**Coquina Beach Signage (Project No. 6005712 6.2)**

## **ADDENDUM # 3**

**Quoters are hereby notified that this Addendum shall be acknowledged on page 16 of the Quote Form and made a part of the above named quoting and contract documents. Quotes submitted without acknowledgement of the Addendum will be considered incomplete.**

The following items are issued to add to, modify, and clarify the quote and contract documents. These items shall have the same force and effect as the original quoting and contract documents, and cost involved shall be included in the quote price. Quotes to be submitted on the specified bid date, shall conform to the additions and revisions listed herein.

The deadline for clarification of questions has expired as of **October 3, 2011**, no further questions shall be considered.

**Attachment: Letter of clarifications from Mr. J. Michael Bell, P.E. Senior Principal, WilsonMiller Stantec dated October 31, 2011 (5 pages)**

**Attachment: Letter of clarifications from Mr. Tom Yarger, Property Management dated October 21, 2011 (1 page)**

Finance Management Department  
Mailing Address: Purchasing Division: 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205  
PHONE: 941-749-3045 \* FAX: 941-749-3034  
[www.myanatee.org](http://www.myanatee.org)

November 1, 2011  
RFQ# 11-2783-DS  
Coquina Beach Signage (Project No. 6005712 6.2)  
Addendum # 3

**Quoters:** By way of this Addendum # 3 please replace the entire signage package section via PDF, 17 pages, and replace for this solicitation with the supplied Addendum # 3 version electronically attached (17 pages)

**Quoters:** The Quote Forms attached (total of seven pages) supersede all other quote forms issued for this solicitation and must be used in submission of your quote in response to this Request for Quotation. Please discard the previously submitted page 16 in addition to utilizing the forms attached. Quoters must fully complete all pages of the Quote Forms. Quote Forms must be executed by an authorized signatory who has the legal authority to make the offer and bind the company. Quoters must fully comply with all quote specifications, terms and conditions. (7 pages)

The deadline for submitting quotations is until 3:00 pm on November 14, 2011. The method of submittal is as follows:

Email Address: [donna.stevens@mymanatee.org](mailto:donna.stevens@mymanatee.org)

FAX: (941) 749-3034

US MAIL to: Manatee County Purchasing Department 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205. (Attn: Donna M. Stevens)

**END OF ADDENDUM # 3**

Sincerely,



Donna M. Stevens  
Contract Specialist

/ds

Attachment (30 pages---17 of which are in PDF form)

Finance Management Department  
Mailing Address: Purchasing Division: 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205  
PHONE: 941-749-3045 \* FAX: 941-749-3034  
[www.mymanatee.org](http://www.mymanatee.org)



6900 Professional Parkway East  
Sarasota, FL 34240  
Tel: (941) 907-6900  
Fax: (941) 907-6910



October 31, 2011

**REQUEST FOR QUOTATION #11-2783-DS**

**Coquina Beach Signage**

**Project File: 6005712 6.2**

**ADDENDUM #3**

The following items represent clarifications, additions, deletions, revisions and/or modifications to the Contract Documents for the referenced project. This Addendum shall hereinafter be considered full part of the Contract Documents. Receipt of this document must be acknowledged on the bid form.

1) Are we to secure the services of a structural engineer to determine the required depths for sign installation? If so, is there specific information on the weights of the signs as the soil conditions at Coquina beach, (such as a geotechnical report)?

**Response: The Contractor will be responsible for the design of the foundation and any required geotechnical engineering reports. Signed and sealed structural plans will be required to be submitted with shop drawings for the foundation design.**

2) Do all directional signs have frames?

**Response: No.**

3) What Thickness and material as to be used for the regulatory signs?

**Response: Regulatory signs shall be 0.08 inch minimum thick aluminum plate signs mounted within the frame as depicted in the renderings.**

4) The signs that are to be routed, are they raised text or recessed text?

**Response: All text is to be recessed.**

5) Do we need DOT certification?

**Response:** This RFQ will not include the construction of the signs specified on the FDOT signage plans.

8) Are we to supply engineering on all signs including the FDOT signs?

**Response:** This RFQ will not include the construction of the signs specified on the FDOT signage plans.

9) In regards to the rope, we normally will use small nails to secure the rope to the post, is this okay? We also normally butt the end of the rope to each other, trying to hide the end, is this ok?

**Response:** Both techniques are acceptable. The intent is for the rope accents to match those on the existing gate posts at the site.

10) What part of the signs are painted other than the sign faces in regards to posts and wood backing?

**Response:** The entry signs will have painted sign faces. The remainder of wood/composite wood components (i.e. frames, backing, etc.) will be unpainted. In the case of wood these components will weather, in the case of composite a color will be selected during the shop drawing process.

11) Entrance signs - We feel that the entrance signs, due to the sizes, would be better if they were two single faced signs mounted back to back with a middle stringer going from one piling to the other instead of one double sided sign that is only attached at each end. The stringer could be wood or aluminum. A lot more support. Please let us know if that will be approved. If not, we need to know a more explicit attachment detail for the sign to the pilings.

**Response:** The proposed sign fabrication and mounting method seem to be acceptable. It will be the selected contractor's responsibility to provide final shop drawings for review and approval by the engineer and Manatee County prior to fabrication. At that time the contractor will have the opportunity to provide design details which will satisfy the design intent and provide a durable design and materials in accordance with the plans provided.

12) Entrance signs - What is the shell logo made out of?

**Response:** The shell logo will be made of the same material as the sign itself.

13) Entrance signs - It is unclear on how the signs are fabricated. No side view or detailed instructions leaving a lot of gray area in regards to fabrication. We can do this in either one of two methods and need to know which one is preferred. Option one will be routing out the face of each sign 1/2" down leaving the logo and lettering raised. The question will arise of how do you want to logo fabricated. The second option is preferred where we route out the whole background, (1/2"), then inset the sign face with the logo and lettering on it. If something ever happens to the sign face, it can be removed and replaced with new without replacing anything else. Should be more durable at the same time.

**Response:** Please refer to Response #11.

14) Directional and Regulatory signs - Are metal directional signs mounted to a routed out wood back and then installed to the post?

**Response: Yes.**

15) Directional and Regulatory signs - Do we paint posts?

**Response: No. As stated in the written description provided, the posts will be comprised of a recycled composite "wood" product with the color to be approved during the shop drawing process.**

16) Rule signs - Waterproof frame around panels is out of what? Can it be PVC (sentra) and is it routed out so the sign face sets inside of it?

**Response: The sign face should be inset within the frame. PVC, weather resistant wood, etc. will be acceptable provided the entire sign palette is consistent.**

17) Rule signs - What all is painted?

**Response: Sign image and text is expected to be printed. Alternate fabrication methods such as painting may be reviewed if the quality of workmanship is in accordance with the details provided.**

18) Pictorial - What material are the signs made out of? Are they painted to get the three colors or will there be three separate layers?

**Response: Pictorial rule signs are to be routed multi-layered material not painted.**

19) Pictorial - What is the bottom copy out of?

**Response: Pictorial rule signs are to be routed multi-layered material not painted.**

20) Parking lot signs- Again we need to know the fabrication method as I outlined in the Entrance sign questions. Better longevity of the signs if they are two single face signs put together. If only attached at one side, very easy to knock off.

**Response: See response #11.**

21) Parking lot signs - Are these set in a wood frame work as other signs?

**Response: See response #11.**

22) Parking lot signs - What are the posts made up of, either wood or standard metal posts?

**Response: No metal posts will be used. Wood or composite wood product shall be used for the posts.**

23) Parking lot signs - Assume faces are out of metal with reflective background and letters?

**Response: Sign faces will be standard Regulatory signs shall be 0.08 inch minimum thick aluminum plate signs with reflective background and letters.**

24) Parking lot signs - Breakaway posts?

**Response: Breakaway posts should be accounted for in the bid.**

25) How many speed limit, no parking, and stop signs are required and are they in a wood framing as all of the others?

**Response: Please see the Bid Form provided as a part of this Addendum.**

26) Can the sign types be identified by sign type on the renderings?

**Response: Sign types have been added to a revised rendering.**

27) What is preferred wood product? Cedar is generally acceptable and our typical

**Response: Products and materials which will provide a low maintenance, weather resistant, high-quality finished product as depicted in the renderings will all be considered. Cedar will be an acceptable product.**

28) Can 2" HDU be used as an alternative to the wood for the sign faces?

**Response: Yes. Please also refer to Response #11.**

29) What is the thickness of the marine rope?

**Response: The marine rope shall match the rope used on the existing gate posts at the site.**

30) Is a wood frame required for the DOT sign panels as depicted in the renderings?

**Response: This RFQ will not include the construction of the signs specified on the FDOT signage plans**

31) Are FDOT footers required? If so, which specific locations?

**Response: This RFQ will not include the construction of the signs specified on the FDOT signage plans.**

32) Are FDOT permits required? If so, which locations?

**Response: This RFQ will not include the construction of the signs specified on the FDOT signage plans.**

33) Is there a preferred manufacturer for the waterproof frame?

**Response: No.**

34) Is the pictorial sign routed? If so, what material?

**Response: The post is recycled composite 6"x6" with the pictorial images routed in plastic. Three layers of plastic shall be used to achieve the images.**

35) Is the post on the pictorial sign square or round (conflict on bid documents)?

**Response: As state, 6" x 6" square.**

36) Are there any stop/speed limit/no parking signs in this scope of work?

**Response: Yes. Please see the Bid Form provided as a part of this Addendum.**

37) Sign Type D – single or double sided?

**Response: Single.**

38) Sign Type D – 3 or 4" posts?

**Response: As stated in the written description, the posts for the Directional Signs are 4" square.**

39) Are post included in bid price?

**Response: All bids for signs include the sign, posts, installation and all incidental items necessary for complete installation.**

  
J. Michael Bell, P.E.

Senior Principal

WilsonMiller Stantec

# MEMORANDUM

**PROPERTY MANAGEMENT***Construction Services Division**P.O. Box 1000**1112 Manatee Avenue West**Bradenton, FL 34206*

## MANATEE COUNTY FLORIDA

Phone: 941-749-3003

Fax: 941-749-3018

[www.myanatee.org](http://www.myanatee.org)

**To:** Donna Stevens, Purchasing Division

**From:** Tom Yarger, Property Management *TY*

**Date:** October 21, 2011

**Subject:** Coquina Beach Signage, Contractor Questions

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Below is a list of contractor questions and responses.

Question: What is Discretionary work (add) \$7,500.00?

Response: Please see the Bid Form. It is an allowance for additional work to be authorized at the discretion of Manatee County.

Question: Will permits be required on any of this work?

Response: This work is being completed in the City of Bradenton Beach. It is not anticipated that permits will be required, however, it is strongly suggested that each contractor verify the City requirements.

My question is regarding permits- we've done a lot of work for Manatee County and in the past the signs were exempt from permitting fees. The last project we completed had a lot of confusion as we were told a permit was required even though it was a County job, then ended up being classified as "exempt"- but we were charged a \$30.00 fee for the exemption? Could you clarify the permitting or lack of for me and let me know the cost/s (if any) per sign?

Response: This work is being completed in the City of Bradenton Beach. It is not anticipated that permits will be required, however, it is strongly suggested that each contractor verify the City requirements.

Please contact me if you have any questions or require additional information.



**MANATEE COUNTY GOVERNMENT  
REQUEST FOR QUOTATION #11-2783-DS**

Coquina Beach Signage  
Project File: 6005712 6.2

**ADDENDUM # 3**

**DATE DUE: November 14, 2011 at 3:00 PM**

To: Manatee County Purchasing  
1112 Manatee County Government  
Bradenton, Florida 34205  
Attention: **Donna M. Stevens/ RFQ #11-2783-DS**

We, the undersigned hereby declare that we have reviewed the quote documents and with full knowledge and understanding of the aforementioned, herewith submit our quote. We understand that the specifications documents and general conditions in their entirety are made a part of any agreement or contract between the County of Manatee and the successful quoter.

We propose to furnish, Manatee County, the supply and installation of signage for Coquina Beach in accordance with the attached documents.

**Location of work:** Coquina Beach, Bradenton Florida

In accordance with the technical specifications, as specified herein, at the following price:

**Note: In accordance with Florida State Statutes, Section 255.0525, construction projects with a value in excess of \$299,999.99, must be competitively bid with public announcement. Therefore, if your Quote will exceed the statutory threshold of \$299,999.99, it is recommended that you submit a "Statement of No Offer" utilizing the form labeled as Attachment D herein.**

**30 Calendar Days \$** \_\_\_\_\_

**45 Calendar Days** \_\_\_\_\_

\_\_\_\_\_  
Company Name Phone Number

\_\_\_\_\_  
Address Fax Number

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Authorized Signature Date

EMAIL ADDRESS: \_\_\_\_\_

ACKNOWLEDGE ADDENDUM NO. _____	DATE _____	ACKNOWLEDGE ADDENDUM NO. _____	DATE _____
ACKNOWLEDGE ADDENDUM NO. _____	DATE _____	ACKNOWLEDGE ADDENDUM NO. _____	DATE _____
ACKNOWLEDGE ADDENDUM NO. _____	DATE _____	ACKNOWLEDGE ADDENDUM NO. _____	DATE _____
SITE VISIT PERFORMED (QUOTER) _____		DATE _____	

QUOTE FORM  
RFQ#11-2783-DS  
30 DAYS COMPLETION  
Addendum # 3

RFQ#11-2783-DS

	Item No.	Parking Lot Sign Language	Sign Size	# of Signs	Price Each	Total
Regulatory	1	Authorized Vehicles Only (field verify location with lifeguard and maintenance personnel)	12"x18"	6	\$	\$
	2	Handicapped Parking (with symbol)	12"x18"	19	\$	\$
	3	Handicapped Picnic Area (with symbol)	12"x18"	1	\$	\$
	4	Dangerous Currents, No Boating/No swimming	18"x18" (two signs back to back on one post each)	2	\$	\$
	5	No Parking (use universal symbol)	12"x12"	8	\$	\$
	6	No RV Parking in this area (co-locate on P6 post)	12"x18"	1	\$	\$
	7	Stop Signs within Parking Areas	30"x30" hexagonal	7	\$	\$
	8	Speed Limit 15 mph	12"x18"	20	\$	\$
	9	Staff Parking Only between signs	12"x18"	2	\$	\$
	10	Stop Signs at Beach Park Entrances/Exits	30"x30" hexagonal	6	\$	\$
Directional	11	Directional Use Sign (6 pictorials with arrow plates: restroom, showers, concession, RV parking, fishing, ADA parking)	12"x12", 12"x9" arrow plates	1	\$	\$
	12	Directional Use Sign (4 pictorials with arrow plates: concession, RV parking, fishing, ADA parking)	12"x12", 12"x9" arrow plates	1	\$	\$
	13	Directional Use Sign (5 pictorials with arrow plates: restroom, concession, RV parking, fishing, ADA parking)	12"x12", 12"x9" arrow plates	1	\$	\$
	14	Directional Use Sign (3 pictorials with arrow plates: restroom, concession, picnic area)	12"x12", 12"x9" arrow plates	1	\$	\$
	15	Directional Use Sign (4 pictorials with arrow plates: restroom, picnic shelter, RV parking, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$

QUOTER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

30 DAYS COMPLETION

QUOTE FORM  
RFQ#11-2783-DS  
30 DAYS COMPLETION  
Addendum # 3

RFQ#11-2783-DS

	Item No.	Parking Lot Sign Language	Sign Size	# of Signs	Price Each	Total
Directional	16	Directional Use Sign (4 pictorials with arrow plates: restroom, concession, RV parking, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
	17	Directional Use Sign (4 pictorials with arrow plates: boatramp, picnic shelter, RV parking, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
	18	Directional Use Sign (2 pictorials with arrow plates: boatramp, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
	19	Directional Use Sign (4 pictorials with arrow plates: boatramp, picnic shelter, RV parking, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
	20	Directional Use Sign (5 pictorials with arrow plates: boatramp, picnic shelter, restrooms, playground, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
Entrance	21	Directional Use Sign (3 pictorials with arrow plates: ADA parking, restrooms, playground)	12"x12", 12"x9" arrow plates	1	\$	\$
	22	Directional Use Sign (5 pictorials with arrow plates: boatramp, picnic shelter, restrooms, playground, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
	23	Directional Use Sign (5 pictorials with arrow plates: boatramp, picnic shelter, restrooms, playground, fishing)	12"x12", 12"x9" arrow plates	1	\$	\$
Parking Lot ID	24	North Park Entrance Sign	7'x4'-10"	1	\$	\$
	25	Main Entrance Park Sign	7'x5'10"	1	\$	\$
	26	South Park Entrance Sign	7'x4'-10"	1	\$	\$
Parking Lot ID	27	Parking Lot 3 ID Sign	18"x24"	1	\$	\$
	28	Parking Lot 4 ID Sign	18"x24"	2	\$	\$
	29	Parking Lot 5 ID Sign	18"x24"	1	\$	\$
	30	Parking Lot 6 ID Sign	18"x24"	2	\$	\$
	31	Parking Lot 7 ID Sign	18"x24"	2	\$	\$

QUOTER: \_\_\_\_\_

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30 DAYS COMPLETION

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30 DAYS COMPLETION  
Addendum # 3

RFQ#11-2783-DS

	Item No.	Parking Lot Sign Language	Sign Size	# of Signs	Price Each	Total
Rules	32	Pictorial Park Rules (single sided)	5.5"x5.5" each, 5.5"x5' overall panel	35	\$	\$
	33	Standard Rule Sign (double sided)	36"x48"	5	\$	\$
	34	Pictorial Park Rules (mounted on pavilion column)	5.5"x5' panel	3	\$	\$
		DISCRETIONARY FUNDS				\$7,500.00
					TOTAL	\$

QUOTER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

30 DAYS COMPLETION

QUOTE FORM  
RFQ#11-2783-DS  
45 DAYS COMPLETION  
Addendum # 3

RFQ#11-2783-DS

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AUTHORIZED SIGNATURE: \_\_\_\_\_

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45 DAYS COMPLETION