

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	24-TA005192JH / Professional Utility Engineering Services for Gregory Estates Water Main Replacement	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Jeb Hayter, Procurement Agent III	DEPARTMENT / DIVISION	Public Works Department	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Kimley-Horn and Associates, Inc., for the provision of Professional Utility Engineering Services for Gregory Estates Water Main Replacement.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The purpose of this Request for Qualifications (RFQ) is to solicit responses from qualified firms to provide Professional Utility Engineering Services for the Gregory Estates Water Main Replacement.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

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| 1. Ayres Associates Inc., Tampa, FL | 2. CPH Consulting, LLC, Sarasota, FL |
| 3. H2M Architects & Engineers, Inc., West Palm Beach, FL | 4. Halff Associates, Inc., Tampa, FL |
| 5. Kimley-Horn and Associates, Inc., St. Petersburg, FL | |

EVALUATION COMMITTEE MEMBERS:

Jeb Hayter, Procurement Division, non-voting	Michael Sturm, Assistant County Engineer
Jim Shuler, Senior Project Manager	Eddy Zappacosta, Project Manager

EVALUATION SUMMARY:

The Evaluation Committee first convened on May 8, 2024, and conducted technical evaluations of the responsible, responsive, proposals received. On May 13, 2024, the committee chair sent follow-up questions to the top three ranking firms for the purpose of holding discussions. The evaluation committee met May 22, 2024, for discussions of the clarifying questions, final technical evaluations, and final ranking of the firms as follows:

1. Kimley-Horn and Associates, Inc.
2. Halff Associates, Inc.
3. CPH Consulting, LLC.

The Procurement Division and Public works Department request authorization to enter into negotiations with the following firm (s):

Kimley-Horn and Associates, Inc.

ATTACHMENTS (List in order of attached)	24-TA005192JH Final Technical Summary			
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<p style="text-align: center;"> Technical Evaluation Committee Scoring Form for RFQ No. 24-TA005192JH Professional Utility Engineering Services for Gregory Estates Water Main Replacement Advertise Date: February 21, 2024 Manatee County Government Procurement Division Bradenton, FL </p>	Proposer and Team Experience	Approach	Organizational Structure and Capacity	Similar Completed Projects	TOTAL	Current Ranking (as determined by Average Total Score)
Maximum Score	35	20	15	30	100	
Kimley-Horn and Associates, Inc.	33.33	18.67	13.33	29.00	94.33	1
Half Associates, Inc.	30.33	16.33	13.00	27.00	86.67	2
CPH Consulting, LLC	26.00	16.33	10.33	19.00	71.67	3