

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Software Support Plan for Labworks Software	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll, Procurement Agent I	<b>DATE CONTRACT SHALL BE AWARDED</b>	October 1, 2024
<b>DEPARTMENT</b>	Utilities	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official
<b>REQUISITION NO.</b>	N004853		

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$40,665.00 with Labworks, LLC for the provision of Software Support Plan for Labworks Software.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Software Support Plan for Labworks Software from Labworks, LLC without conducting a competitive solicitation process for the following reason(s):

Central Laboratory currently uses this software to log, track, generate results, and print reports for all samples received in the lab. The software fulfills the requirements of the NELAC certification for compliance. The software support is offered only through Labworks LLC. Changing software would have a large financial impact.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than September 13, 2024 for evaluation and consideration.