

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Cherwell® Service Management (CSM) Software Maintenance Renewal	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Charles Bentley, 941-749-3036	DATE CONTRACT SHALL BE AWARDED	December 13, 2022
DEPARTMENT	Information Technology	REQUISITION NO.	R080716
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$34,157.94 with Ivanti, Inc. for the provision of renewing Cherwell® Service Management (CSM) concurrent user software maintenance and support for the period December 30, 2022 through December 29, 2023.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure CSM software maintenance and support renewal from Ivanti, Inc. without conducting a competitive solicitation process for the following reason(s):

The County's Information Technology Services and Property Management Department has used CSM software for managing service requests, incidents, and work orders since year 2015. Initially, Cherwell Software, LLC sold and supported CSM. Ivanti, Inc. purchased Cherwell Software, LLC in March 2021. Ivanti is the sole supporter of CSM software.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than December 12, 2022 for evaluation and consideration.