


# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO NEGOTIATE

<b>RFP NO./TITLE</b> 18-R068916AJ On-Site Catering	<b>DATE POSTED</b> MC <u>9/21/18</u> <sup>TB</sup> DS <u>9/21/18</u> CC _____ BCC _____
<b>PROCUREMENT REPRESENTATIVE</b> Abigail Jenkins	<b>DEPARTMENT / DIVISION</b> Bradenton Area Convention & Visitors Bureau
<b>AUTHORIZED BY</b> Jacob Erickson, Procurement Team Leader	<b>SIGNATURE DATE</b>  9/19/18

### NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with catering firm; Pier 22 Catering, for the provision of On-site Catering Services at the Bradenton Area Convention Center and The Powel Crosely Estates and with catering firms; Mattison's 41 LLC, Milan Catering and Event Designs, LLC, and Puff N' Stuff Catering LLC, for the provision of On-Site Catering Services at The Powel Crosley Estates.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The solicitation was for non-exclusive on-site catering services to be provided at the Bradenton Area Convention Center and The Powel Crosley Estates, to County Clients, and their Customers, which includes all incidentals necessary to provide on-site catering services. The catering firm selected as the On-Site Caterer for the BACC will have exclusive rights to the kitchen area and the concessions as defined in the RFP.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

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| 1. Pier 22 Catering, Bradenton, FL.                     | 4. Puff n' Stuff Catering, LLC, Orlando, FL.       |
| 2. Mattison's 41, LLC, Sarasota, FL.                    | 5. TableSide Restaurant Group Brand, Sarasota, FL. |
| 3. Milan Catering and Event Designs, LLC, Sarasota, FL. |  |

#### EVALUATION COMMITTEE MEMBERS:

Abigail Jenkins, Procurement Division, non-voting	Kasara Morison, Outreach and PR Specialist CVB
Sable Santana, Sr. Manager, Convention & Visitors Bureau	
Sean Walter, Sr. Manager, Convention & Visitors Bureau	

#### EVALUATION SUMMARY:

The Evaluation Committee first convened on September 4, 2018 and conducted technical evaluations of the responsible, responsive, proposals received. Interviews and clarification were conducted on September 11, 2018, with 4 catering firms Puff n' Stuff Catering, LLC, Milan Catering and Event Designs, LLC, Pier 22 Catering, and Mattison's 41, LLC, and on September 17, 2018 the final technical evaluations were completed. Attached is a copy of the strengths and weaknesses identified by the Evaluation Committee for each proposal.

The Procurement Division and BACC request authorization to enter into negotiations with the following firm (s):

The Bradenton Area Convention Center

1. Pier 22 Catering, Bradenton, FL.

- The Powel Crosley Estates
- 1. Pier 22 Catering, Bradenton, FL.
  - 2. Mattison's 41, LLC, Sarasota, FL.
  - 3. Milan Catering and Event Designs, LLC, Sarasota, FL.
  - 4. Puff n' Stuff Catering, LLC, Orlando, FL.

<b>ATTACHMENTS</b> (List in order of attached)	Scoring Summary and Scoring Detail		
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