

MANATEE COUNTY GOVERNMENT INTENT TO NEGOTIATE

SUBJECT	Unmanned Aircraft Systems (UAS) – Drone Services	DATE POSTED	MC 12/14/17 DS 12/14/17 CC <u>N/A</u> 12/14/17
PURCHASING REPRESENTATIVE	Greg Davis, 749-3037	DATE CONTRACT SHALL BE AWARDED	Upon Completion of Successful Negotiations
DEPARTMENT	Property Management	CONSEQUENCES IF DEFERRED	None
SOLICITATION	RFP #18-R067461GD	AUTHORIZED BY DATE	Theresa Webb <i>TW</i> 12/14/20

NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate Hyatt Survey, Bradenton, FL and Maser Consulting P.A. Tampa, FL

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

PROJECT BACKGROUND:

Manatee County issued a Request for Proposal to provide **Unmanned Aircraft Systems (UAS) – Drone Services**, as required by Manatee County. Manatee County desires to obtain a successful Proposer to provide UAS– Drone Services for inspection of various County assets, especially in areas dangerous and/or difficult to reach or are inaccessible to humans (e.g. certain areas of rooftops or under bridges). UAS – Drone services will include infrared scans of buildings to help with identifying issues, such as deteriorating facades or leaking roofs are additional examples of requested work that may be needed. Additional services for analysis on plant species, terrain, plant health and other biological and environmental indicators could also be provided to the County.

SOLICITATIONS:

The RFP was released on mymanatee.org, Demand Star and provided to the Manatee County Chamber of Commerce for release to its members. Three (3) proposals were received from:

1. FLYMOTION - Tampa, FL
2. Hyatt Survey – Bradenton, FL
3. Maser Consulting P.A. – Tampa, FL

Manatee County Firms that were directly solicited:

Hyatt Survey

Manatee County Firms that submitted proposals:

Hyatt Survey

Local firms that submitted proposals include:

FLYMOTION – Tampa, FL

Maser Consulting P.A. – Tampa, FL

ATTACHMENTS (List in order of attached)		FUNDING SOURCE (Acct Number & Name)	Term Agreement <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$ 75,000/ year estimated for services	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A

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EVALUATION COMMITTEE (VOTING) MEMBERS:

- Diana Robinson, Energy Manager, Property Management Department
- Melissa Matisko, Creative Video and Marketing Editor, County Administrator Department
- Michael Olmstead, GIS Systems Analyst II, Public Works Department

Non-voting member:

- Greg Davis, Contracts Negotiator, Financial Management Department, Procurement Division
- Bonnie Sietman, Contracts Negotiator, Financial Management Department, Procurement Division
- David Morehead, GIS Systems Analyst, Property Management

EVALUATION RESULTS:

The Evaluation Committee (Committee) Meeting No. 1 was convened on December 11, 2017. One member of the Public, Mr. Shane Christy from Hyatt Survey was present. Mr. Davis asked if any Committee members had any questions regarding the procedural guidelines and responsibilities. Mr. Davis asked the Committee members to individually provide feedback on the three (3) proposals received in response to the formal solicitation announcement. The Committee proceeded to discuss the qualifications presented in the three (3) proposals against the evaluative criteria defined in the RFP, as well as provide a score for each Proposer against the defined categories.

The Committee discussed information provided by FLYMOTION, Hyatt Survey and Maser Consulting, P.A. related to the evaluation scoring areas providing input of strengths and weaknesses against the criteria, as well as a score. Mr. Davis provided the Committee with feedback of the Fee Analysis evaluation criteria and scores for each of the Proposer's response.

Based on the content of the written proposals submitted, the Committee felt it had adequate information to proceed to a vote. The Committee voted unanimously to select two (2) of the Proposers, **Hyatt Survey and Maser Consulting, P.A.**, to engage in negotiations discussions.

The resulting agreement will be managed by the Property Management Department

ESTIMATED COST OF SERVICES: \$75,000 per year.

FUNDING: Property Management Department, Account Key 0010020513- 564000

he above justifications are a generalized summary of major observations intended only to provide a sufficiently detailed overview of he main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or actors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's lecision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to elect the rankings described.