

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	Professional Services for Transportation Engineering	DATE POSTED	May 22, 2013
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	Seven (7) Days after Date Posted
DEPARTMENT	Public Works	CONSEQUENCES IF DEFERRED	Delay in Services
SOLICITATION	Request for Proposals #12-1032BG	AUTHORIZED BY	Melissa Wendel, CPPO Purchasing Official
		DATE	May 22, 2013

ACTION DESIRED

Authorize the County Administrator or his designee to execute Agreements for the Transportation Engineering Services with HDR Engineering, Sarasota, FL; Lombardo, Foley and Kolarik, Palmetto, FL; TBE Group, Inc dba Cardno TBE., Clearwater, FL; URS Corporation Southern, Tampa, FL to provide services on an as required basis for a period of one (1) year from the date of execution.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Law

BACKGROUND/DISCUSSION

- These Agreements are necessary to satisfy the County's need for four (4) firms to provide transportation engineering services for the Capital Improvement Program (CIP) and related services.
- Funding Source: To be determined per Work Assignment.
- Continued on page 2

SUMMARY

RESULTS

Execute Agreements for the Transportation Engineering Services with selected firms.

ATTACHMENTS: (List in order as attached)

INSTRUCTIONS TO BOARD RECORDS:

Originals: Board Records, Cardo TBE, Inc, 380 Park Place Blvd. Suite 300, Clearwater, FL 33759; HDR Engineering Inc. 5426 Bay Center Drive, Tampa, FL 33609; URS Corporation Southern, 5310 4th Avenue Circle East, Bradenton, FL 34208; Lombardo, Foley and Kolarik, Inc., 825 4th Street West, Palmetto, FL 34220, Copies to Blair C. Getz/Purchasing Department and Carman Mosely, Public Works Department.

COST

Estimated annual expenditure (2013)
\$850,000

SOURCE (ACCT# & NAME)

Various

COMMENTS

N/A

AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)

N/A

- The agreements provide the County with a means to perform, on an as required basis, all of the services necessary for projects that require transportation engineering services. Services may include but are not limited to, design and specifications, services during bidding, services during construction, record drawings, permits for construction of various transportation projects incorporated in the Manatee County Capital Improvement Plan (CIP). Additional services as required for operational analysis, modeling and plan evaluation. Other services may include, but are not limited to biological and ecological evaluations, geological and hydrogeological investigations, mapping and surveying, landscape architecture and property acquisition.
- The appropriate proposal procedures were followed. The RFP was advertised on the Manatee County website, DemandStar, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. Fourteen (14) proposals were received.
- The Evaluation Committee convened on 8/2/2012 and short listed five (5) firms and requested oral interviews. Those firms, in alphabetical order, were:

Atkins North America, Inc., Sarasota
HDR Engineering, Inc., Sarasota
Lombardo, Foley and Kolarik, Inc., Palmetto
TBE Group, Inc. dbaCardno TBE, Clearwater
URS Southern, (active Manatee County satellite office), Tampa

The Evaluation Committee convened on 8/20/12 to participate in an Oral Interview with each firm. Immediately following, the Evaluation Committee deliberated and then voted to select Four (4) firms.

HDR Engineering, Inc., Sarasota
Lombardo, Foley and Kolarik, Inc., Palmetto
TBE Group, Inc. dbaCardno TBE, Clearwater
URS Southern, (active Manatee County satellite office), Tampa

The four (4) firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have their own individual skills and expertise that collectively as a team will more than adequately and successfully serve the Public Works Department in all the assignments presented to them.

- 3/14/13 the County Administrator authorized negotiation with the selected firms.
- 5/15/13 negotiations concluded resulting in Agreements and fee schedules that are acceptable to all parties and in the best interest of the County.
- This Agreement may be amended for four (4) additional periods, each of one (1) year.
- The cost per year for this agreement is estimated at approximately \$850,000. This estimate is based on an analysis of projected requirements for the duration of the agreement.
- The Contract is managed by the Project Management Division of the Public Works Department.