

MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Whitlock Consulting Group, LLC/ Technology Consulting Services	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Team Leader	DATE CONTRACT SHALL BE AWARDED	October 5, 2022
DEPARTMENT	Utilities	REQUISITION NO.	R080060
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO NEGOTIATE FOR AWARD

The Manatee County Procurement Division provides notice of its intent to award a single source contract to Whitlock Consulting Group, LLC for the provision of technology consulting services.

ENABLING/REGULATING AUTHORITY

Federal/State Laws, Administrative Rulings, Manatee County Comp Plan/Land Development Code, Ordinances, Resolutions, Policy

Manatee County Code of Laws

BACKGROUND/DISCUSSION

The Manatee County Procurement Division has completed a due diligence review and intends to procure technology consulting services from Whitlock Consulting Group, LLC without conducting a competitive solicitation process for the following reasons:

Whitlock Consulting Group, LLC has been providing technology consulting services to the County since 2020, giving them institutional knowledge of County operations. Procuring technology consulting services from Whitlock Consulting Group will ensure that the requirements and needs of the County are met. There are several alternative suppliers that provide technology consulting services; however, an alternative supplier may not have the institutional knowledge of County operations that Whitlock Consulting Group, LLC has acquired over the last two and a half years. Procuring the technology consulting services through a competitive solicitation process is not reasonable because it will result in administrative costs that may exceed any potential savings and benefit to the County.

Any company that believes it can provide these services must submit detailed information about its services to the Manatee County Procurement Division at purchasing@mymanatee.org no later than October 4, 2022 for evaluation and consideration.