

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ No.	18-TA002645JE	DATE POSTED	MCTB 7/17/18 DSTB 7/17/18	CC <u>n/a</u> BCC <u>n/a</u>
PROCUREMENT REPRESENTATIVE	Jacob Erickson	PROJECTED CONTRACT AWARD DATE	August 21, 2018	
DEPARTMENT	Parks and Natural Resources	AUTHORIZED BY DATE	Theresa Webb, CPPO, CPPB, CPSM, C.P.M., Procurement Official <i>Theresa Webb</i> 7/13/2018	

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Aptim Environmental & Infrastructure, Inc. for the provision of engineering and consulting services for beach renourishment.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

Manatee County issued Request for Qualifications No. 18-TA002645JE for Engineering and Consulting Services for Beach Renourishment. The Parks and Natural Resources Department requires professional engineering and consulting services such as consultations, investigations, environmental studies and reports; design; construction phase engineering for the Anna Maria Island Beach Restoration Project and other shorelines within Manatee County under tidal influences. The Consultant will furnish all equipment, labor, materials, supplies, licensing, transportation, and other components necessary to provide the engineering and consulting services. The Consultant will also comply with all Federal Emergency Management Agency (FEMA) regulations and requirements in providing any services for the County.

The RFQ was advertised on the Manatee County website, DemandStar and provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Proposals were received from the following firms.

Aptim Environmental & Infrastructure, Inc., Boca Raton, FL

EVALUATION COMMITTEE MEMBERS:

Jacob Erickson, Procurement Div., Financial Management Department, non-voting member

Charlie Hunsicker - Director, Parks and Natural Resources Department

Tom Yarger - Construction Services Division Manager, Property Management Department

Suzi Fox - Director, Anna Maria Island Turtle Watch

EVALUATION RESULTS SUMMARY:

The Evaluation Committee first convened on July 10, 2018 and conducted technical evaluations of the one responsible, responsive, proposal received from Aptim Environmental & Infrastructure, Inc. The Committee determined that discussions should be conducted with the Proposer in the form of clarification requests to further clarify the information in the proposal response. The Evaluation Committee met on July 12, 2018 for final technical evaluations and ranking of the firms.

TECHNICAL EVALUATIONS

The final ranking for the firms, in order of ranking, is as follows:

1. Aptim Environmental & Infrastructure, Inc.

A summary of the evaluation committee's technical evaluation of the proposal is included in the attached.

The Evaluation Committee requests authorization to negotiate with the following firm(s):

Aptim Environmental & Infrastructure, Inc.

<p>ATTACHMENTS (List in order of attached)</p>	<p>RFQ No. 18-TA002645JE Scoring Summary</p>	<p>NAME OF FUNDING SOURCE</p>	<p>Various Funding Sources Per Project and Work Assignment</p>
<p>COST</p>	<p>Estimated \$500,000.00 Annually Before Negotiation</p>	<p>FUNDS VERIFIED</p>	<p>Yes</p>

<p align="center"> <u>Technical Evaluation Form</u> for Engineering and Consulting Services for Beach Renourishment 18-TA002645JE Request for Qualifications July 10, 2018 Manatee County Government Procurement Division Bradenton, FL </p>	<p align="center">Approach to Beach Renourishment</p>	<p align="center">Organizational Structure and Capacity</p>	<p align="center">Proposer and Team's Experience</p>	<p align="center">Similar Completed Projects</p>	<p align="center">Interviews</p>	<p align="center">TOTAL</p>	<p align="center">PERCENTAGE OF PERFECT SCORE</p>
<p align="center">Maximum Score</p>	<p align="center">25</p>	<p align="center">20</p>	<p align="center">20</p>	<p align="center">20</p>	<p align="center">15</p>	<p align="center">100</p>	
<p>APTIM Environmental & Infrastructure, Inc.</p>	<p align="center">25.0</p>	<p align="center">20.0</p>	<p align="center">20.0</p>	<p align="center">20.0</p>	<p align="center">15.0</p>	<p align="center">100</p>	<p align="center">100%</p>

Technical Evaluation Team Members:

Charlie Hunsicker, Suzi Fox, Tom Yarger

1	Charlie Hunsicker	Suzi Fox	Tom Yarger	Score	Approach to Beach Renourishment	25				
					1. Narrative of Approach 2. Technical Ability to Perform Scope 3. Project Plan 4. Willingness to Meet Time and Budget 5. Methodologies and Procedures for Managing Relationship 6. Availability for Meeting 7. Risk Management Plan 8. Latest Processes Used for Erosion Control 9. Environmental Sustainability Plan 10. Environmental Sustainability Initiatives 11. Additional Information					
					Strengths			Weaknesses		
APTIM Environmental & Infrastructure, Inc.	25.0	25.0	25.0	25.0	Responsive full proposal. Information provided was very robust and well worded.					
2	Charlie Hunsicker	Suzi Fox	Tom Yarger	Score	Organizational Structure and Capacity	20				
					1. Locations From Where Services will be Provided. 2. Local Office 4. Staffing Resources 5. Sub-Consultant Usage 6. Organization Diagram 7. Teaming with Other Entities 8. Joint Venture 9. Financial Capacity 10. County Auditor Authorization 11. Ownership Interests 12. Proposer and Sub-Consultant's Current and Projected Workload 13. Additional Information					
					Strengths			Weaknesses		
APTIM Environmental & Infrastructure, Inc.	20.0	20.0	20.0	20.0	Whole proposal was well put together. Impressive capacity. Fully met criteria.	Tampa office has 1 staff member.				
3	Charlie Hunsicker	Suzi Fox	Tom Yarger	Score	Proposer and Team's Experience	20				
					1. Background, Size, Years in Business 2. Years of Experience in Engineering and Consulting Services 3. Experience with Government Agencies 4. Experience and Qualifications of Key Staff 5. Identify Sub-Consultants 6. Significant Accomplishments or Awards 7. Provided Client References					
					Strengths			Weaknesses		
APTIM Environmental & Infrastructure, Inc.	20.0	20.0	20.0	20.0	Impressive body of experience. Deep background in projects especially Manatee County. Very familiar with the County and consistent key staff.					
4	Charlie Hunsicker	Suzi Fox	Tom Yarger	Score	Similar Completed Projects	20				
					List up to fifteen (15) beach renourishment projects					
					Strengths			Weaknesses		
APTIM Environmental & Infrastructure, Inc.	20.0	20.0	20.0	20.0	Relevant Florida experience especially with Gulf of Florida. Viewed other projects and they are well done. Extensive list of west coast and adjacent County projects.					
5	Charlie Hunsicker	Suzi Fox	Tom Yarger	Score	Interviews	15				
					Answers provided to questions.					
					Strengths			Weaknesses		
APTIM Environmental & Infrastructure, Inc.	15.0	15.0	15.0	15.0	Answer provided were acceptable. Answers to questions were fully compliant and responsive.					