

MANATEE COUNTY GOVERNMENT

SOURCE SELECTION

| | | | |
|----------------------------------|--|---------------------------------------|--|
| SUBJECT | Professional Environmental Services | DATE POSTED | August 9, 2010 |
| PURCHASING REPRESENTATIVE | Blair C. Getz x 3053 | DATE CONTRACT SHALL BE AWARDED | August 16, 2010 |
| DEPARTMENT | Financial Management Dept./Purchasing Div. | CONSEQUENCES IF DEFERRED | Delay in acceleration of project |
| SOURCE RECOMMENDATION | Request for Proposals #10-0944TC | AUTHORIZED BY DATE | R.C. Cuthbert, CPM, CPPO August 9, 2010 |

ACTION DESIRED

Authorization to enter into negotiations with URS Corporation Southern, Bradenton, Professional Services Industries, Inc., Tampa and GLE Associates, Inc., Tampa

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Purchasing Ordinance, Chapter 2-26, Article IV, Source Selection; Section 2-26-40 Policies

BACKGROUND/DISCUSSION

- Public Works, Property Management and Natural Resources are seeking Professional Environmental Services for Manatee County
- Funding Source: Department Work Assignments determine the Source
- See page 2 for further details

| | |
|----------------|---|
| SUMMARY | Authorization to enter into negotiations with the selected firms to provide Professional Environmental Services for Manatee County. |
|----------------|---|

| | | | |
|---|--|---|--|
| ATTACHMENTS: (List in order as attached) | INSTRUCTIONS TO BOARD RECORDS: | | |
| None | N/A | | |
| COST | Estimated Annual Cost: Less than \$350,000.00 | SOURCE (ACCT# & NAME) | Department Work Assignments determine the Source |
| COMMENTS | N/A | AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) | N/A |

- Professional Environmental Services projects may include on an as needed basis all of the services necessary for various environmental services project. These projects may include a variety of tasks associated with environmental contamination and other environmental services. Other services specialties may include, but not limited to, air and water quality, Brownfield management, environmental sit assessments and remediation, hazardous materials/waste issues and ecological services for all projects shall be performed in accordance with United States Environmental Protection Agency, Florida Department of Environmental Protection, Florida Department of Transportation, US Army Corps of Engineers, Occupational Safety and Health Administration, Southwest Florida Water Management District and Manatee County policies, procedures and regulations. Additional services may be required in connection with the projects, not otherwise provided in this Agreement. The County competitively solicited the needed services using a Request For Proposal to select the best qualified firm. Consequently, the Public Works Department and Natural Resources Department developed the Scope of Services for the Request For Proposal #10-0944TC / Professional Environmental Services.
- The County competitively solicited the needed services using a Request For Proposal to select the best qualified firm.
- 3/26/2010 – 4/20/2010 the appropriate proposal procedures were followed. The Request For Proposal (RFP) was broadcast to seven hundred eighteen (718) professional firms; eighty three (86) firms downloaded the RFP and nineteen (19) firms submitted Proposals.
- Local firms that were directly contacted and made aware of this Request for Proposal were:
 - Wilson Miller, Inc. – Palmetto
 - URS Corporation – Bradenton
 - ZNS, Inc. – Bradenton
- Although notified, two (2) of these local firms chose not to respond.
- The firms that submitted Proposals were:

| | |
|----------------------------------|--------------------------------------|
| EE&G – Tampa | Calinas Group - Sarasota |
| HSA Engineers – Tampa | ATC Associates – Tampa |
| Cardno TBE – Clearwater | PSI - Tampa |
| HSW Engineering, Inc.- Sarasota | Shaw Environmental, Inc.- Tampa |
| Progressive - Tampa | Stanley Consultants - Sarasota |
| ECS - Tampa | Jones Edmunds - Gainesville |
| Universal Engineering - Sarasota | URS Corporation Southern - Bradenton |
| Chastain Skillman - Tampa | E Sciences -Tampa |
| OHC Environmental - Tampa | PBS&J – Sarasota |
| GLE Associates - Tampa | |
- The Selection Committee Members consisted of:
 - Tom Cook , Chairman
 - Bruce Simington, Public Works Department
 - Tom Yarger, Property Management Department
 - Rob Brown, Natural Resources Department

- The Selection Committee met April 27, 2010 to review and short list firms from the nineteen (19) proposals received. The Five (5) proposers that will have the highest potential direct economic benefit to Manatee County, the best technical and operational capabilities, plus the most experience with similar projects as detailed in the selection criteria were chosen for interviews. During the term of this engagement the employment, subcontracting, and support services contracting as economic stimulus directly benefiting Manatee County that may be generated were specifically identified as criteria for evaluation of the offers.
- The Committee after considerable deliberation short listed the following firms to provide oral presentations which are recorded below in Alphabetical order:
 - ATC Associates, Inc. – Tampa
 - Chastain Skillman, Inc., - Tampa
 - GLE Associates, Inc.
 - PSI – Tampa
 - URS Corporation Southern - Bradenton
- May 4, 2010 oral presentations took place from the selected firms.
- The Selection Committee held a meeting after the last presenter to discuss what firms would bring the most value and expertise to the scope of services. The Committee after considerable deliberation and discussion a vote was taken as to the firms with which the County wishes to enter into negotiations.
- The Selection Committee concluded that it is in the best interest of the County to enter into negotiations with the top three (3) ranked firms, GLE Associates, Inc., PSI, Inc. and URS Corporation Southern.
- The Firms are Ranked as follows:
- **Ranked 1: GLE**

The headquarters for this company are located in Tampa, Florida. This firm has previous history with Manatee County having been one of the incumbent firms conducting work under the previous Environmental Services contract. GLE staff is familiar with County policies and procedures. The firm has in-house expertise to conduct and oversee a myriad of environmental projects like Environmental Site Assessments (ESA), Pollutant Storage Tank (PST) assessments, soil and groundwater remediation, and Indoor Air Quality (IAQ). GLE was instrumental in providing environmental services for the acquisition of Geraldson Farms, Hayden Property, Gevity Complex and for the retrofit of many of the County's wastewater lift stations. GLE has identified on major sub-consultant on the team, Entrix, in an effort to expand their expertise in Environmental & Natural Resources Services. The Selection Committee considered all of the stated criteria and recommended that the County should enter into negotiations with GLE.
- **Ranked 2: PSI**

The headquarters for this company are located in Tampa, Florida. This firm has previous history with Manatee County having been one of the incumbent firms conducting work under the previous Environmental Services contract. As with GLE, PSI staff is very familiar with County policies and procedures. PSI has provided professional environmental consulting services in the State of Florida for over 30 years with 11 offices and over 200 professional staff. PSI has worked with Manatee County and other local governments for over 10 years. Some projects in Manatee County that PSI has contributed to include: Manatee County Judicial Center, Tallevast water line construction, Jigg's Landing, Robinson Preserve, 66th Street Utilities complex. PSI's long term working relationship with the County has provided them with the opportunity to consistently sub-contract and utilize local Manatee County businesses for County and non-County projects. The Selection Committee recommends that the County enter contract negotiations with PSI.

- **Ranked 3: URS**

URS has offices located in Bradenton and Tampa, Florida. URS is currently providing General Engineering Services for Utilities/Architecture to Manatee County, therefore, the firm is familiar with the County's policies and procedures. URS stated expertise includes: Asbestos consultation and abatement, Pollutant Storage Tank closure and assessment, Environmental Site Assessments, Industrial Hygiene and Indoor Air Quality, Brownfield coordination, etc.

- **Ranked 4: ATC Associates, Inc.**

The headquarters for this company are located in Tampa, Florida. The firm is certified to practice engineering, professional geology and asbestos consulting in Florida. ATC identified a primary sub-consultant, Scheda Ecological Associates, Inc. to perform tasks such as biological assessments, wetlands mitigation, wildlife surveys, habitat restoration, etc.

- **Ranked 5: Chastain-Skillman, Inc.**

Chastain Skillman, Inc. (CSI) has an office in Tampa with its headquarters located in Lakeland, Florida. This firm has demonstrated experience in environmental services for both public and private sector clients. CSI stated that the bulk of the services would be conducted in-house with staff from the Tampa and Lakeland offices, but they would make every effort to utilize local business subcontractors whenever possible. CSI has provided similar environmental services to Manatee County School District for one (1) year.

- The firms not selected and listed below, may have strengths in the Request for Proposal criteria that were not related to the potential economic stimulus for Manatee County. However, as stated in the solicitation document, all of the criteria specified in the Request for Proposals were utilized in making the selection determination.

EE&G – Tampa

Calinas Group - Sarasota

HSA Engineers – Tampa

Cardno TBE – Clearwater

HSW Engineering, Inc.- Sarasota

Shaw Environmental, Inc.- Tampa

Progressive - Tampa

Stanley Consultants - Sarasota

ECS - Tampa

Jones Edmunds - Gainesville

Universal Engineering - Sarasota

E Sciences -Tampa

OHC Environmental - Tampa

PBS&J – Sarasota

- The Agreements will be managed by the Natural Resources Department and also utilized by Property Management Department and Public Works Department depending on the Work Assignment.