

MANATEE COUNTY GOVERNMENT SOLE SOURCE INTENT TO AWARD

SUBJECT	Repairs, parts & accessories for International/Navistar equipment & Cummins engines	DATE POSTED	MC <u>X SE 10/23/15</u>
PURCHASING REPRESENTATIVE	George Earnest CPPB, Buyer, X 3044	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (5 days)
DEPARTMENT	Public Works, Fleet Division	CONSEQUENCES IF DEFERRED	Inability to make repairs to Cummins engines <i>Dennis W. Wallace</i>
SOLICITATION	SS #201600037 Task #160237 Valid 11/2/2015	AUTHORIZED BY DATE	Dennis Wallace, Contracts & Buyer Manager October 23, 2015

NOTICE OF INTENT TO AWARD

Sole Source Request #201600037 notice of Intent to Award to Cummins Power Southeast, Inc. and Sun State International, Inc.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- ▶ Manatee County maintains a fleet of vehicles some of which are International/Navistar brand containing Cummins engines. The County has determined that it is in the best interest of the County to obtain repairs, parts and accessories for these engines from Cummins' authorized OEM suppliers.
- ▶ Navistar has certified to the County that Cummins Power South, Inc. and Sun State International, Inc. are the sole providers of OEM repairs, parts and accessories for Cummins engines in this region.

If a vendor believes this item is not a sole source procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	• Sole Source Procurement Request Form	FUNDING SOURCE (Acct Number & Name)	X Funds Verified Acct #502001-2201-595007
ESTIMATED ANNUAL COST PER SUPPLIER	\$100,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A



55# 2016 00037

R062158
P1600179

Sole Source/Noncompetitive Purchasing Request

Department: Public Works/Fleet Svcs Contact: Michael Brennan Ext: 7359

Purchase Request (PR) Number: Annual Form Date: 12/04/14

Description:
(Explain request in detail) OEM Parts and service for Cummins engines.

Vendor: Cummins Power South Inc. & Sun State International, Inc. Phone: 813-626-1101 914-355-7681 Cost: As needed

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? Yes No

Cummins South, Inc. and Sun State International, Inc. are the only OEM dealers/distributors in our area for OEM Cummins engine parts and service.

2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.

We have approximately 100 Cummin engines deployed in our fleet and many of the required parts for their proper maintenance and repair are OEM only or required by warranty and/or emission regulations

3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)

Cummins South, Inc. and Sun State International, Inc. are the only OEM dealers/distributors in our area for OEM Cummins engine parts and service

4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

If this sole source procurement is not approved it would create the inability of Fleet Services to properly maintain this equipment. In turn, direct community support programs requiring the use of these machines would be unable to complete their statutory requirements to provide services to maintain public health, safety and welfare of the citizens of our community.

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. *Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.*

2. *Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)*

3. *Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?*

4. *Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.*

5. *Would you prefer Purchasing to contact vendor for the best price?* Yes No

6. *Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.*

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.


Division Manager's Signature
(up to \$25,000)

Michael J. Brennan, CEM
Print Name

12/05/14
Date


Department Director's Signature
(Greater than \$25,000)

Ron Schulhofer
Print Name

12-5-14
Date

FOR PURCHASING DIVISION USE:


Sole Source:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.
Reports: Categories One through Three reported quarterly to FMD and County Administrator.

Noncompetitive:

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting
Reports: All categories reported quarterly to Board of County Commissioners, County Administrator, County Attorney's Office and FMD.

Reviewed and Approved by:

 George Earnest 10-19-15
Buyer Name / Date
(up to \$100,000)

 10/23/2015
Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)



Navistar, Inc.
2701 Navistar Drive
Lisle, IL 60532 USA

Michael A. Cicerchia
Parts Sales Manager

December 3, 2014

To Whom It May Concern,

This letter is to inform all Parties that Sun State International Truck, LLC, with Facilities in the following locations:

6020 Adamo Drive, Tampa, Florida,
8647 15th Street, East Sarasota, Florida,
41609 Highways 27, Davenport, Florida

is International Truck and Engine Corporation / Navistar Inc.'s only authorized Dealer for all International / Navistar related Trucks, Parts and Service sales and warranty in the following State of Florida counties;

De Soto
Hardee
Hernando
Highlands
Hillsborough
Manatee
Pasco
Pinellas
Polk
Sarasota

Sincerely,

Michael A. Cicerchia

Michael A. Cicerchia
Parts Sales Manager; South-East Region-Navistar Inc.
International Truck and Engine Corporation
Cell # 224-532-7081
michael.cicerchia@navistar.com