

# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO NEGOTIATE

<b>RFQ NO./TITLE</b>	19-R071438AJ- Design Services for G.T. Bray General Development Plan/Pickle Ball Complex Master Plan	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BCC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Abby Jenkins	<b>DEPARTMENT / DIVISION</b>	Property Management Department	
<b>AUTHORIZED BY</b>	Chris Daley, Procurement Manager	<b>SIGNATURE DATE</b>		

### NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Kimley-Horn and Associates, Inc., for the provision of Design Services for G.T. Bray General Development Plan/Pickleball Complex Master Plan.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provision of all labor, materials, equipment, supplies and travel to develop a General Development Plan (GDP) for the G.T Bray Park complex and the development of a Master Plan for the construction of the pickleball complex portion of the GDP. The services will be provided in phases and will include coordination, field review, data collection, including subsurface utility engineering (SUE) and Surveying, public meetings and concept design of the Tennis courts, relocation of the basketball courts, proposed and modified parking lots and design with specification and cost estimates for pickleball complex.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

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| 1. Kimley Horn and Associates, Inc., Sarasota, FL  | 4. OSports, St Peterburg, FL                    |
| 2. Cardno, Inc., Clearwater, FL                    | 5. Gale Associates, Inc., Altamonte Springs, FL |
| 3. Stantec Consulting Services, Inc., Sarasota, FL |   |

#### **EVALUATION COMMITTEE MEMBERS:**

Abigail Jenkins, Procurement Division, non-voting

Kurt Mattingly, Project Management, Property Management

Rob Wenzel Planning Section Manager, Building & Development

Matt Porter, Rec Division Manager, Parks and Natural Resources

#### **EVALUATION SUMMARY:**

The Evaluation Committee first convened on September 9, 2019, and conducted technical evaluations of the responsible, responsive, proposals received. On September 25, 2019 interviews were scheduled and conducted for the top three ranked firms; Kimley Horn and Associates, Inc., Cardno Inc., and Stantec Consulting Services, Inc. The Committee met on 09/26/2019 for the final Technical Evaluation and the ranking of the firms as follows:

1. Kimley-Horn and Associates, Inc; 2. Cardno, Inc.; 3. Stantec Consulting Services, Inc.; 4. OSports; 5. Gale Associates, Inc.

The Procurement Division and Property Management Department/Construction Division request authorization to enter into negotiations with the following firm (s):

Kimley-Horn and Associates, Inc.

<b>ATTACHMENTS</b> (List in order of attached)			
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