

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>RFQ NO./TITLE</b>	23-R081314SAM / Manatee County Sheriff's Office Property Evidence Building A / E Services	<b>DATE POSTED</b>	MC _____ DS _____
<b>PROCUREMENT REPRESENTATIVE</b>	Sherry Meier	<b>PROJECTED AWARD DATE</b>	September 26, 2023
<b>DEPARTMENT/DIVISION</b>	Property Management / Construction Services	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with HDR Architecture, Inc. for the provision of professional architecture and engineering services.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

Construction of an approximate 45,000 square foot two story building. The building should have freight elevator and ability to add floors in future and meet hurricane requirements. The building would also house the Crime Scene Unit, Fingerprint Unit and Chemistry Lab.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. HDR Architecture, Inc., Tampa, FL
2. Nelco Architectures, Inc., Minneapolis, MN
3. Architect Design Group, Winter Park, FL

The following firms were deemed non-responsive/non-responsible: None.

**EVALUATION COMMITTEE MEMBERS:**

Sherry Meier Procurement Division, non-voting  
Steve Laney, Senior Project Engineer

Sidney Seymour, Project Manager  
Major William Dixon, Manatee County Sheriff's Office

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on May 4, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. All three (3) firms were shortlisted and invited to an in-person interview held on May 22, 2023. On June 2, 2023 the evaluation committee met for the final technical evaluations, ranking of the firms as follows:

1. HDR Architecture, Inc.
2. Architects Design Group
3. Nelso Architecture, Inc.

**RECOMMENDATION:**

The Evaluation Committee unanimously recommends award to the following firm(s):

HDR Architecutre, Inc.

<b>ATTACHMENTS</b> <b>(List in order of attached)</b>	None	<b>COST</b>	\$2,122,581.00
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