



MANATEE COUNTY FLORIDA

September 16, 2013

TO: All Proposers

SUBJECT:

Request For Proposal (RFP) #13-1819FL
Indirect Cost Allocation Plans

ADDENDUM #1

The following items are issued to add to, modify and clarify the Request For Proposal document. Proposals are to be submitted on the specified time and date due, in conformance with the additions and revision listed herein.

Questions:

1. How many grants (with different CFDA number) the County receive?

See Schedule of Federal Assistance on-line
manateeclerk.com/Departments/Finance/FinancialReports/CAFR.aspx

2. How many different Federal Agencies are involve (ex. HUD, DHHS, DOL, etc)?

See response to question #1.

3. What Federal Agency is the one that send the most part of your Federal Funds annually?

See response to question #1.

4. The Plans will involve just Cost Allocation of Indirect Cost or there are possible Direct Cost that should be allocated?

Direct cost only.

Financial Management Department, Purchasing Division
Mailing Address: P. O. Box 1000 Street Address: 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34206-1000
WEB: www.myanatee.org * PHONE: 941.749.3014 * FAX: 941.749.3034

5. Does the County have a negotiated Indirect Cost Rate? If so, what is the Rate?
No.
6. What are the Federal Agencies that this Plans will be submitted?
Per OMB circular.
7. This RFP is part of a deficiency found by any Federal Agency?
No.
8. Have you prepared previous Cost Allocation Plans for the County before?
Yes.
9. What is the estimate budget to complete this task?
\$25,000 - \$35,000.
10. Are the past Single Audit available for review?
See response to question #1.
11. Do the employee filled timesheet of any for that allocate job performed by grant?
Yes.
12. Do the office space is clearly divided between programs?
Yes.
13. If there is any finding in the Single Audit reports related to Cost Allocation Plan?
No.
14. Who are the external auditors of the County?
Shinn & Co. (see above).

15. For how many years has KPMG prepared the County's cost allocation plans?

Plus 15 years.

16. What was the annual fee for the most recently completed plan?

\$33,000.

17. Was the scope of work for the recently completed contract to prepare the Cost Allocation Plans similar to the scope of work in this RFP? If not, please explain the differences.

Yes.

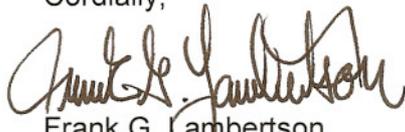
18. Is the County in away dissatisfied with the most recent cost allocation firm or consultant? If so in what way(s)?

No.

No additional questions will be considered after the issuance of this Addendum.

Proposals are to be prepared as instructed in this Request For Proposals and shall be received at Manatee County Purchasing Office, Suite 803, 1112 Manatee Avenue West, Bradenton, Florida, FL 34205 until **4:00 P.M., September 26, 2013**.

Cordially,



Frank G. Lambertson
Contracts Negotiator