

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	23-R080813SAM / Manatee County Animal Services Adoption Building Design Services	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Sherri Meier, Procurement Manager	DEPARTMENT / DIVISION	Property Management	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with HDR Architecture, Inc. for the provision of the Manatee County Animal Services Adoption Building Design Services project.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County is requesting proposals from qualified firms for the provision of professional design services for the Manatee County Animal Services Adoption Building project. The objective of this solicitation is to provide the Planning, Design, Permitting, Cost Options and Project Management for the adoption building project.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

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| 1. Diversified Technology Consultants, Inc., Sarasota, FL | 4. KW Systems LLC, Orlando, FL |
| 2. Fleischman and Garcia Architects and Planners, A.I.A., P.A., Tampa, FL | 5. Stiles Corporation, Ft. Lauderdale, FL |
| 3. HDR Architects, Inc., Tampa, FL | 6. Sweet Sparkman Architects, Inc., Sarasota, FL |

The following firms were deemed non-responsive/non-responsible: None.

EVALUATION COMMITTEE MEMBERS:

Sherri Meier, Procurement Division, non-voting	Simona Brinkman, Project Manager
Sarah Brown, Animal Services Division Chief	David Morehead, OnBase Administrator
Molly White, Deputy Director Sports & Leisure	

EVALUATION SUMMARY:

The Evaluation Committee first convened on March 13, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. Three (3) of the six (6) firms were shortlisted and invited to in-person interviews:

Fleischman and Garcia Architects and Planners, A.I.A., P.A.
 HDR Architecture, Inc.
 Sweet Sparkman Architect, Inc.*

*Sweet Sparkman Architect, Inc. declined to participate in the in-person interview.

On March 22, 2023, the Evaluation Committee reconvened to conduct in-person interviews with the following firms:

Fleischman and Garcia Architects and Planners, A.I.A., P.A.

HDR Architecture, Inc.

The Evaluation Committee met on March 31, 2023 for the final technical evaluation, and ranking of the firms as follows:

1. HDR Architecture, Inc.
2. Fleischman and Garcia Architects and Planners, A.I.A., P.A.

Attached is a copy of the scoring summary identified by the Evaluation Committee for each short-listed proposer.

The Procurement Division and the Property Management Department request authorization to enter into negotiations with the following firm:

HDR Architecture, Inc.

ATTACHMENTS (List in order of attached)	23-R080813SAM Final Scoring Summary		
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Manatee County Animal Services Adoption Building Design Services
 Procurement Division
 Final Ranking Summary
 RFQ No. 23-R080813SAM
 Manatee County Animal Services Adoption Building Design Services

	Proposer & Team's Experience	Approach	Organizational Structure and Capacity	Similar Completed Projects	Total	Final Ranking
Maximum Score	25	35	15	25	100	
HDR Architecture, Inc.	24.25	34.00	14.00	24.75	97.00	1
Fleischman and Garcia Architects and Planners, AIA, PA	22.50	32.50	12.25	21.25	88.50	2