

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	23-R081314SAM / Manatee County Sheriff's Office Property Evidence Building A / E Services	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Sherrri Meier, Procurement Manager - Construction	DEPARTMENT / DIVISION	Property Management / Construction Services	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with HDR Architecture, Inc. for the provision of Manatee County Sheriff's Department Property Evidence Building A / E Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

Construction of an approximate 45,000 square foot two story building. The building should have freight elevator and ability to add floors in future and meet hurricane requirements. The building would also house the Crime Scene Unit, Fingerprint Unit and Chemistry Lab.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

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| 1. HDR Architecture, Inc., Tampa, FL | 2. Nelco Architecture, Inc., Minneapolis, MN |
| 3. Architect Design Group, Winter Park, FL | |

EVALUATION COMMITTEE MEMBERS:

Sherrri Meier, Procurement Division, non-voting	Sydney Seymour, Project Manager
Steve Laney, Senior Project Engineer	Major William Dixon, Manatee County Sheriff's Office

EVALUATION SUMMARY:

The Evaluation Committee first convened on May 4, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. All three (3) firms were invited to in-person interviews held on May 22, 2023. The Evaluation Committee met for the final time on June 2, 2023 for final technical evaluation, and ranking of the firms as follows:

1. HDR Architecture, Inc.
2. Architects Design Group
3. Nelco Architecture, Inc.

The Procurement Division and Property Management Department / Construction Services Division request authorization to enter into negotiations with the following firm (s):
HDR Architecture, Inc.

ATTACHMENTS (List in order of attached)	23-R081314SAM / Final Scoring Summary			
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**MANATEE COUNTY
 PROCUREMENT DIVISION
 FINAL RANKING SUMMARY
 RFQ NUMBER: 23-R081314SAM**

**SOLICITATION NAME: Manatee County Sheriff's Office
 Property Evidence Building
 Professional Architecture /
 Engineering Services**

	Proposer & Team's Experience	Approach to Project	Organizational Structure and Capacity	Similar Completed Projects	Total
Maximum Score	30	15	25	30	100
HDR Architecture, Inc.	28.33	14.33	23.33	26.67	92.67
Architects Design Group	21.67	14.00	22.00	28.33	86.00
Nelco Architecture, Inc.	26.33	11.67	13.00	21.67	72.67