

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

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| SUBJECT/TITLE | Creative Sign Designs LLC/ the design and installation of Desantis/Kinnan park entrance sign | DATE POSTED | MC Website _____ |
| PROCUREMENT REPRESENTATIVE | Thomas Couchois Jr | DATE CONTRACT SHALL BE AWARDED | July 27, 2023 |
| DEPARTMENT | Property Management | REQUISITION NO. | R082505 |
| AUTHORIZED BY | Jacob Erickson, MBA, CPPO, NIGP-CPP Purchasing Official | SIGNATURE DATE | |

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$30,766.40 with Creative Sign Designs LLC for the provision of the design and installation of Desantis/Kinnan park entrance sign.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure the design and installation of Desantis/Kinnan park entrance sign from Creative Sign Designs LLC without conducting a competitive solicitation process for the following reason(s):

Manatee County has previously purchased signs from Creative Sign Designs LLC and have had them installed with great success. Procuring the entrance sign for Desantis/Kinnan park from Signs Designs LLC will ensure countywide standardization in design, quality, and warranty.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than 5pm on July 26, 2023 for evaluation and consideration.

