

# MANATEE COUNTY GOVERNMENT

## INTENT TO AWARD

<b>RFP NO./TITLE</b>	23-R081337BB/Sitefinity Public Website Design, Development, and Implementation Services	<b>DATE POSTED</b>	MC _____	DS _____
<b>PROCUREMENT REPRESENTATIVE</b>	Brooke Baker, Procurement Agent III	<b>PROJECTED AWARD DATE</b>	June 13, 2023	
<b>DEPARTMENT/DIVISION</b>	Information Technology	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract to Lapero, LLC for the provision of Sitefinity public website design, development, and implementation services.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

At the request of the Information Technology Department, the Procurement Division solicited Request for Proposals (RFP) No. 23-R081337BB for Sitefinity public website design, development, and implementation services.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce, Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to their members. Responses were received from the following firms: 1) Affirma, LLC; 2) Lapero, LLC; 3) SilverTech, Inc.; and 4) Spinutech, LLC. The following firms were deemed non-responsive/non-responsible: N/A.

### EVALUATION COMMITTEE MEMBERS:

- 1) Brooke Baker, Procurement Agent III, Procurement Division, Non-voting
- 2) Matthew Arriaga, IT Team Leader, Information Technology Department
- 3) Phil Reed, IT Chief Technologist, Information Technology Department
- 4) Aedan Stockdale, Program Manager, Natural Resources Department
- 5) Tammy Parrott, Library Services Manager, Community and Veterans Services Department
- 6) Debbie Scaccianoce, Records Division Manager, County Administration

### EVALUATION SUMMARY:

The Evaluation Committee first convened on May 12, 2023 to conduct technical evaluations of the responsible, responsive proposals received, which resulted in a unanimous vote to shortlist and hold demonstrations with the following three top-ranked firms: Lapero, LLC; SilverTech, Inc.; and Spinutech, LLC. On May 30, 2023, the Evaluation Committee reconvened to hold demonstrations with the three shortlisted firms. On June 2, 2023, the Evaluation Committee reconvened to conduct final technical evaluations of the three shortlisted firms, which resulted in a unanimous vote to enter into negotiations with the following top-ranked firm: Lapero, LLC.

### RECOMMENDATION:

The Evaluation Committee unanimously recommends award to the following firm: Lapero, LLC.

<b>ATTACHMENT</b>	Scoring Summary	<b>ESTIMATED COST</b>	\$300,000.00
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Manatee County Procurement Division  
 Score Tabulation  
 Request for Proposals (RFP) No. 23-R081337BB  
 Sitefinity Public Website Design, Development, and Implementation Services  
 Technical Evaluations  
 June 2, 2023 @ 9:00 A.M.

	<u>Criteria:</u> Proposer & Team's Experience <u>Maximum Points</u> 20						<u>Criteria:</u> Capacity <u>Maximum Points</u> 20						<u>Criteria:</u> Approach <u>Maximum Points</u> 40						<u>Criteria:</u> Fee Proposal <u>Maximum Points</u> 20						Results
	Aedan Stockdale	Dobbie Scaccianoce	Matthew Arriaga	Phil Reed	Tammy Parrott	Average Score	Aedan Stockdale	Dobbie Scaccianoce	Matthew Arriaga	Phil Reed	Tammy Parrott	Average Score	Aedan Stockdale	Dobbie Scaccianoce	Matthew Arriaga	Phil Reed	Tammy Parrott	Average Score	Aedan Stockdale	Dobbie Scaccianoce	Matthew Arriaga	Phil Reed	Tammy Parrott	Average Score	Final Score
Lapero	18.00	18.00	15.00	18.00	18.00	17.40	18.00	18.00	12.00	16.00	13.00	15.40	35.00	38.00	32.00	30.00	30.00	33.00	17.00	20.00	15.00	17.00	20.00	17.80	83.60
SilverTech	17.00	15.00	15.00	15.00	15.00	15.40	18.00	18.00	19.00	17.00	20.00	18.40	35.00	35.00	32.00	29.00	30.00	32.20	15.00	15.00	16.00	14.00	15.00	15.00	81.00
Spinutech	18.00	15.00	15.00	14.00	20.00	16.40	18.00	15.00	13.00	16.00	20.00	16.40	27.00	25.00	25.00	26.00	34.00	27.40	16.00	10.00	14.00	16.00	15.00	14.20	74.40