

# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>SOLICITATION NO./TITLE</b>	19-R071438AJ- Design Services for G.T. Bray General Development Plan/Pickle Ball Complex Master Plan	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BCC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Abigail Jenkins	<b>PROJECTED AWARD DATE</b>	December 16, 2019	
<b>DEPARTMENT/DIVISION</b>	Property Management Department	<b>AUTHORIZED BY DATE</b>	Theresa Webb, Procurement Official	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Kimley-Horn and Associates, Inc for the provision of Design Services for G.T. Bray General Development Plan(GDP)/Pickleball Complex Master Plan.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The supplier will provide all labor, materials, equipment, supplies and travel to develop a GDP for the G.T Bray Park complex and the development of Master Plans for the construction of the pickleball complex portion of the GDP. The services will be provided in phases and will include coordination, field review, data collection, including subsurface utility engineering (SUE) and surveying, public meetings and concept design of the tennis courts, relocation of the basketball courts, proposed and modified parking lots and design with specification and cost estimates for pickleball complex. Information needed for the permitting requirements to include civil, architectural, any required mechanical, electrical, and plumbing services for the County.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

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| 1. Kimley Horn and Associates, Inc., Sarasota, FL  | 4. OSports, St Petersburg, FL                   |
| 2. Cardno, Inc., Clearwater, FL                    | 5. Gale Associates, Inc., Altamonte Springs, FL |
| 3. Stantec Consulting Services, Inc., Sarasota, FL |   |

**EVALUATION COMMITTEE MEMBERS:**

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|---|--|
| Abigail Jenkins, Procurement Division, non-voting       | Rob Wenzel, Planning Section Manager, Building & Development |
| Kurt Mattingly, Project Management, Property Management |  |

Matt Porter, Rec Division Manager, Parks and Natural Resources

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on September 9, 2019, and conducted technical evaluations of the responsible, responsive, proposals received. On September 25, 2019 interviews were scheduled and conducted for the top three ranked firms; Kimley Horn and Associates, Inc., Cardno Inc., and Stantec Consulting Services. The final evaluation was completed on September 26, 2019 and the committee agree to recommend award to Kimley-Horn and Associates, Inc.

**RECOMMENDATION**

The Evaluation Committee unanimously recommends award to the following firm(s):

Kimley-Horn and Associates, Inc.

<p><b>ATTACHMENTS</b> (List in order of attached)</p>		<p><b>NAME AND NUMBER OF FUNDING SOURCE</b></p>	<p>8526007507-531000 6007507 and 8526007517-531000 6007517</p>
<p><b>COST</b></p>	<p>\$314,017.00.</p>	<p><b>FUNDS VERIFIED</b></p>	<p>AJ</p>