



MANATEE COUNTY
FLORIDA

September 21, 2015

TO: All Interested Proposers

SUBJECT:

Request for Proposal (RFP) #15-2982JE
Development of a Community Wide Health Care Plan for Uninsured and Underinsured
Manatee County Residents

ADDENDUM No. 1

The following items are issued to add to, modify and clarify the Request for Proposal document. Proposals are to be submitted on **September 30, 2015 at 3:00 P.M.**, in conformance with the additions and revision listed herein.

The deadline to submit all inquiries concerning interpretation, clarification or additional information pertaining to this RFP was September 16, 2015 at 5:00 P.M.

Proposer Note 1: Response to Requests for Clarifications received from proposers through September 16, 2015. No additional questions shall be considered.

1. The RFP indicates that the work will be completed by October 1, 2016. When is the contractor anticipated to start?

Response: It is the County's intention to begin working with the selected vendor as soon as the agreement is negotiated.

2. Is there a budget range or cap that Manatee County can share?

Response: There is a not to exceed amount budgeted in the Fiscal Year 2016 budget of \$125,000. This amount includes all costs associated with the contract.

3. Will there be any Manatee County staff dedicated to working with the contractor to support this work?

Response: There will be staff support to work with the contractors, but no staff dedicated full time to this engagement.

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4. To assist with the development of the community inventory and needs assessment, are there existing materials that will be made available to the contractor to draw from? If yes, what types of materials are available?

Response: The following existing materials will be made available to the selected vendor to draw from:

- A. "State of Health Care System in Manatee County Findings and Analysis" a report prepared for the Manatee Chamber Foundation by The Center for Research in Healthcare Systems and Policy and the Institute for Public Policy and Leadership of the University of South Florida 2008
- B. Florida Department of Health Community Health Assessment (multiple years)
- C. ALICE (Asset Limited Income Constrained Employed) A Study of Financial Hardship - United Way
- D. Resource guides of and from community social services agencies.

5. Award – will it occur 90 days after opening or earlier?

Response: It is the County's intention to execute the agreement as soon as possible.

6. Under B.03- 1st Bullet- not sure what outcomes are being referred to- does it mean development of evaluation measures for use with the model, actual evaluation of the outcomes of the current system to date, or evaluation of the planning process to arrive at the model?

Response: The County is looking for the consultant to identify or develop evaluation measures for use with the model. These measures should create transparency and accountability related to the efficacy of actions based on the model proposed.

7. 11th Bullet: What type of data is available? Is client level (redacted and HIPPA compliant) data available to track current activity? Can frequent users be identified, and can users be tracked between providers?

Response: Limited patient data is readily available to include CPT codes, DRGs and per diem. Frequent users can be identified through each partner, but not tracked between providers.

8. Under c.03.6- I am confused as to the intent. Does "projected implementation of major components" mean that the new system should be functioning by October 1st or does it mean that the plan and the description of the model will be completed? Should this be assumed to be the end date of the project?

Response: The intent of this statement is for the plan to be developed and the contractual obligations of the consultant be completed no later than October 1, 2016. The timeline referenced in C.03.6 includes projected timelines related to implementing models proposed in the plan. The proposal should include a timeline for plan development.

9. What is the budget for this project?

Response: Please refer to Request for Clarification No. 2 above.

10. Will the county provide access to data/documents regarding previous assessments concerning healthcare capacity, current programs for serving the uninsured and under-insured populations, etc.?

Response: The County will provide all data available to the consultant while remaining within legal constraints and requirements.

11. Will the commission facilitate access to the community leaders during this project? (Hospitals, physicians etc...)?

Response: The County has an active stakeholder group and avid interest from those stakeholders in the outcomes of this engagement. The County will make introductions and facilitate communication to the extent possible.

12. How much does the commission value having a local firm perform the services?

Response: The County is interested in having a value-driven approach to health care. There have been no discussions related to the locale of the selected vendor.

13. Will the county be administering all aspects of this insurance plan or will a third party be involved?

Response: The intention of this Request for Proposal is not for an insurance plan specifically but for a plan to address community wide health care for uninsured and underinsured Manatee County residents. There may be a variety of models proposed through this engagement. The County will be depending upon recommendations from the successful proposer. This would be addressed through the work of the contractor.

14. Are we as a firm responsible for developing the future plan for the care model and for assisting in the implementation of the care model? Is so, is that a separate project?

Response: Developing the future plan is a component of this contract. Implementation would be a separate project, however a general timeline for implementation components shall be addressed in the plan.

15. Are you looking for both an economic and care model?

Response: Manatee County has appropriated a projected sum of less than \$8 million annually to address community wide health care for uninsured and underinsured Manatee County residents. We are looking for a cost-efficient, transparent, accessible care model which can operate within those funding constraints while maximizing community resources and leveraging state and federal funding opportunities.

16. How long does the county commission expect this assessment to take? Weeks? Months? Years?

Response: Please refer to Request for Clarification No. 8.

17. Should this proposal include an implementation phase or strictly assessment?

Response: The proposal should incorporate assessment and plan development. Implementation timelines should be a component of the plan, although actual implementation of components is not expected as a part of this proposal.

18. What is the expected start date and when does our work need to be completed if you expect to implement on 10/1/16?

Response: Please refer to Request for Clarification No. 1 and Request for Clarification No. 8.

No additional questions will be considered after the issuance of this Addendum No. 1.

Proposals are to be prepared as instructed in this Request for Proposal and shall be received at Manatee County Purchasing Division, Suite 803, 1112 Manatee Avenue West, Bradenton, FL 34205 on or before **3:00 P.M. on September 30, 2015.**

Cordially,



Jacob Erickson
Contracts Negotiator

MEW