

MANATEE COUNTY GOVERNMENT

SOLE SOURCE or NONCOMPETITIVE INTENT TO AWARD

SUBJECT	Two-Year Renewal for Electronic Time and Attendance Software Support Plans	DATE POSTED	MC <u>XSE</u> 6/19/17
PURCHASING REPRESENTATIVE	Charles Bentley, 749-3036	DATE CONTRACT SHALL BE AWARDED	Five business days after posting
DEPARTMENT	Information Technology	CONSEQUENCES IF DEFERRED	No support, security patches, nor software updates.
SOLICITATION	Task 20171804 (SS #201700179)	AUTHORIZED BY DATE	Chris Daley <i>Buyer M.C.A.</i> <i>CD</i> 6/19/17

NOTICE OF INTENT TO AWARD

Sole Source Award to Workforce Software LLC for two-year Time and Attendance software license for maintenance and support for \$101,700.00.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- Manatee County has been using Workforce Software's Time and Attendance software since May 2010.
- Licenses and support renewals are only available from Workforce Software LLC.
- Average annual cost for previous renewals = \$84,258.57 (for 7 years) will be reduced to \$76,834.44 (for 9 years).

If a vendor believes this item is not a sole source or non-competitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached) •	FUNDING SOURCE (Acct Number & Name)	G/L 001-0004600-546005 <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST \$101,700.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	