

# MANATEE COUNTY GOVERNMENT

## INTENT TO NEGOTIATE

<b>SUBJECT</b>	Debris Management Services and Emergency Response Management and Recovery Service	<b>DATE POSTED</b>	MC <u>4/16/14</u> ✓ SE DS <u>4/16/14</u> ✓ SE CC <u>4/16/14</u> ✓ SE
<b>PURCHASING REPRESENTATIVE</b>	Frank Lambertson, 3042	<b>DATE CONTRACT SHALL BE AWARDED</b>	April <u>23</u> , 2014 or later
<b>DEPARTMENT</b>	Utilities Department	<b>CONSEQUENCES IF DEFERRED</b>	None <i>Melissa M. Wendel</i> for
<b>SOLICITATION</b>	RFP #14-0330FL	<b>AUTHORIZED BY DATE</b>	Melissa M. Wendel, CPPO April <u>16</u> , 2014

### NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with the five (5) top scoring firms: AshBritt, Inc., Deerfield Beach, FL; CrowderGulf Joint Venture, Inc., Theodore, AL; Phillips & Jordan, Inc., Knoxville, TN; CERES Environmental Services, Inc., Sarasota, FL; and DRC Emergency Services, LLC, West Palm Beach, FL to provide Debris Management Services and Emergency Response Management and Recovery Services for the Solid Waste Division, Utilities Department.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

#### PROJECT BACKGROUND:

The Manatee County Board of County Commissioners (BCC) requires Debris Management Services and Emergency Response, Management and Recovery Services. Proposers shall provide personnel and equipment for activities including but not limited to field operations, debris pickup, debris hauling, debris staging and reduction demolitions and final disposal of debris resulting from a natural or manmade disaster, as well as other emergency response activities, as directed by the County to eliminate immediate threats to the public health and safety, and threats of significant damage to public or private property.

Debris Management Services and Emergency Response, Management and Recovery Services shall be defined, regulated and executed in the manner prescribed by the Federal Emergency Management Agency (FEMA) and Florida Department of Transportation (FDOT).

#### SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. Ten (10) proposals were received.

Manatee County Firms that were directly solicited:

None

Manatee County Firms that submitted proposals:

None

<b>ATTACHMENT</b>	N/A	<b>FUNDING SOURCE (Acct Number &amp; Name)</b>	401-0010200-531000 <input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
<b>COST</b>	Estimated Cost Unknown	<b>AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)</b>	N/A



**Local** firms that submitted proposals include:

CERES Environmental Services, Inc., Sarasota, FL

**Other (non-local)** firms that submitted proposals include:

ATL, Inc., Lake Worth, FL  
AshBritt, Inc., Deerfield Beach, FL  
Asplundh Environmental Services, Inc., Jacksonville, FL  
CrowderGulf Joint Venture, Inc., Theodore, AL  
DRC Emergency Services, LLC, West Palm Beach, FL  
Grubbs Emergency Services, LLC, Brooksville, FL  
Phillips Jordan, Inc., Knoxville, TN  
TAG Grinding Services, Inc., Dadeville, AL  
TFR Enterprises, Inc., Leander, TX

**EVALUATION COMMITTEE (VOTING) MEMBERS:**

Jeanne Detweiler, Superintendent Waste Management Enforcement, Utilities Dept.  
Don Hermey, Emergency Management Chief, Public Safety Department  
Frank Lambertson, Contracts Negotiator, Financial Management Department

**Non-Voting Staff Attending:**

Sherilyn Clark, Public Safety Department  
Utilities Department Consultant

**EVALUATION RESULTS:**

The Evaluation Committee convened on March 28, 2014 1:00 P.M. – 2:30 P.M. and determined that oral interviews would not be required and discussed the scoring system based on the stated requirements in the RFP.

The Evaluation Committee convened on April 9, 2014 9:00 A.M. – 10:30 A.M and compiled the scoring totals for the acquisition process determining a recommendation to the County Administrator.

Individual Evaluation Committee Members determined raw points for each proposer based on the evaluation factors listed in paragraph D.01 of the RFP. Only whole points will be assessed, and no more than the maximum raw points afforded to each evaluation factor.

To balance any extremes in the assignment of raw points by any Individual Evaluation Committee Member, the sum of the raw points will be used to determine a score as follows: highest raw point score = 10 points; 2nd highest raw point score = 9 points; 3rd highest raw point score = 8 points; and 4th highest raw point score = 7 points

This process shall continue in similar progression for the number of proposers to be ranked. The sum of the scores from each Individual Evaluation Committee Member shall be totaled. The Evaluation Committee's ranking shall be from the highest total score to the lowest, based on the sum of these scores.

The scoring is as follows:

	<u>UD</u>	<u>PSD</u>	<u>FMD</u>	<u>Total Pts.</u>	<u>Final Rank</u>
ATL, Lake Worth, FL	72	91	97	260	5
AshBritt, Deerfield Beach, FL*	107	111	110	328	10
Asplundh, Jacksonville, FL	71	90	89	250	4
CERES, Sarasota, FL*	93	99	104	296	7
CrowderGulf, Theodore, AL*	106	109	109	324	9
DRC, West Palm Beach, FL*	83	98	102	283	6
Grubbs, Brooksville, FL	61	87	91	239	2
Phillips Jordan, Knoxville, TN*	101	104	108	313	8
TAG, Dadeville, AL	68	89	88	245	3
TFR, Leander, TX	63	74	87	224	1

\* = Selected Contractors (highest scoring Proposers)

UD = Utilities Department (Jeanne Detweiler)

PSD = Public Safety Department (Don Hermey)

FMD = Financial Management Department (Frank Lambertson)

#### REMAINING RESPONDENTS:

None

#### ESTIMATED COST OF SERVICES: Unknown at this time.

#### FUNDING: Unknown at this time.

*The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.*

The Evaluation Committee voted 3-0 to proceed with AshBritt, Inc., Deerfield Beach, FL; CrowderGulf Joint Venture, Inc., Theodore, AL; Phillips & Jordan, Inc., Knoxville, TN; CERES Environmental Services, Inc., Sarasota, FL; and DRC Emergency Services, LLC, West Palm Beach, FL to provide Debris Management Services and Emergency Response Management and Recovery Services.

The resulting agreement will be managed by Jeanne Detweiler, Superintendent Waste Management Enforcement, Solid Waste Division, Utilities Department.