

**INVITATION FOR BID**  
**IFB # 14-0841-DS**  
**Garden Heights Subdivision Waterline Replacement Project**

Manatee County, a political subdivision of the State of Florida, (hereinafter "County") will receive sealed Bids from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Florida or authorized to conduct business in the State of Florida.

**NON-MANDATORY INFORMATION CONFERENCE**

In order to ensure that all prospective Bidders have sufficient information and understanding of County's needs, an Information Conference will be held at: **11:00 AM on March 4, 2014** at the **Public Works Department located at 1022 26<sup>th</sup> Avenue East, Conference Room (A), Bradenton, Florida 34208.** Attendance is not mandatory, but is highly encouraged.

**DEADLINE FOR CLARIFICATION REQUESTS:**      **3:00 PM on March 18, 2014**  
(Reference Bid Article A.05)

**TIME AND DATE DUE:**      **3:00 PM on April 8, 2014**

**FOR INFORMATION CONTACT:**

Donna M. Stevens, Contract Specialist  
(941) 749-3045, Fax (941) 749-3034  
[donna.stevens@mymanatee.org](mailto:donna.stevens@mymanatee.org)  
Manatee County Financial Management Department  
Purchasing Division

AUTHORIZED FOR RELEASE: *M. W. Walker*

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SECTION A  
**INFORMATION TO BIDDERS**

**A.01 OPENING LOCATION**

Sealed Bids will be **publicly opened** at the **Manatee County Purchasing Division, 1112 Manatee Avenue West, Suite 803, Bradenton, Florida 34205** in the presence of County officials at the time and date stated, or soon thereafter. All Bidders or their representatives are invited to be present.

Any Bids received after the stated time and date will not be considered. It shall be the sole responsibility of the Bidder to have their Bid **delivered to the Manatee County Purchasing Division** for receipt on or before the stated time and date. Bidder shall be solely and strictly responsible for its timely delivery to the Purchasing Division. Bids delayed by mail, courier, or Bids delayed for any other reason, shall not be considered, shall not be opened at the public opening, and arrangements shall be made for their return at the Bidder's request and expense.

**A.02 SEALED & MARKED**

Bids shall be submitted in **triplicate, one original (marked Original) and two (2) copies (marked Copy)** of your **signed Bid** shall be submitted in one **sealed** package, clearly marked on the outside **"Sealed Bid #14-0841-DS, Garden Heights Subdivision Waterline Replacement Project"** along with your company name. For your convenience, a mailing label is provided with this Invitation for Bid package. Or, you may address the package as follows:

**Address package to:**           Manatee County Purchasing Division  
  1112 Manatee Avenue West, Suite 803  
  Bradenton, Florida 34205  
  Sealed Bid # \_\_\_\_\_, Title \_\_\_\_\_

All blank spaces must be filled in as noted with amounts extended and totaled and no changes shall be made in the wording of the forms or in the items mentioned therein. In the event a change is made in your submittal, the Bidder shall write its initials by the change. Any Bid may be rejected which contains any omissions, alterations, irregularities of any kind, or which shall in any manner fail to conform to Bid requirements.

A Bid made by an individual, either in his/her own or proper person or under a trade or firm name, shall be executed under the individual's signature. If made by a partnership, the Bid shall be executed by two or more of the general partners. If made by a corporation, the Bid shall be executed by its President or other legally authorized corporate officer or agent.

**A.03 SECURING OF DOCUMENTS**

Invitation for Bids (IFB) and related documents are available on <http://www.mymanatee.org/purchasing> for download in a portable document format (.PDF) file by clicking on "Bids and Proposals" from the Purchasing Division's web page. You may view and print these files using Adobe Reader software. If necessary, you may download a free copy of Adobe Reader from the link provided on the "Bids and Proposals" page.

Additionally, Manatee County collaborates with the Manatee Chamber of Commerce by emailing solicitation opportunities to its members.

Manatee County may also use DemandStar to distribute Bids. On the DemandStar web site, <http://www.DemandStar.com>, click on the tab titled "My DemandStar" for more information regarding this service. Participation in the DemandStar system is not a requirement for doing business with Manatee County.

Complete copies of the IFB and all related documents are available for public inspection at the Manatee County Purchasing Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205, or by calling (941) 749-3014. Appointments are encouraged. Documents are available between the hours of 9:00 AM and 4:00 PM Monday through Friday, with the exception of holidays. A complete set of the IFB documents must be used in preparing Bids. County assumes no responsibility for errors and misinterpretations resulting from the use of incomplete sets of Bid Documents.

**A.04 MODIFICATION OF IFB DOCUMENTS**

If a Bidder wishes to recommend changes to the IFB documents, the Bidder shall furnish, in writing, data and information necessary to aid County in evaluating the request to modify the Specifications. County is not obligated to make any changes to the IFB documents. Unless an Addendum is issued, the IFB documents shall remain unaltered. **Bidders must fully comply with the IFB documents in their entirety.**

**A.05 DEADLINE FOR CLARIFICATION REQUESTS**

**3:00 PM on March 18, 2014** shall be the deadline to submit all inquiries, suggestions, or requests concerning interpretation, clarification or additional information pertaining to this Invitation for Bid to the Manatee County Purchasing Division.

This deadline has been established to maintain fair treatment of all potential Bidders, while maintaining progression of the Project to promote economic stimulus.



**A.06 CLARIFICATION & ADDENDA**

Each Bidder shall examine all Invitation for Bid Documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to this Invitation for Bid shall be made through the Manatee County Purchasing Division. County shall not be responsible for oral interpretations given by any County employee, representative, or others.

The issuance of a written Addendum is the only official method whereby interpretation, clarification or additional information can be given.

If any Addenda are issued to this Invitation for Bid, County will post the documents on the Purchasing Division's web page, which can be accessed at <http://www.myanatee.org/purchasing>, and then by clicking on "Bids and Proposals". If the original solicitation was broadcast via DemandStar, the addenda will also be broadcast on the DemandStar distribution system to "Planholders" on this web service.

It shall be the **responsibility of each Bidder, prior to submitting their Bid**, to contact the Manatee County Purchasing Division (see contact information on the cover page) to **determine if any Addenda were issued** and to make such Addenda a part of their Bid.

**A.07 LOBBYING**

After the issuance of any Invitation for Bid prospective Bidders, or any agent, representative or person acting at the request of such Bidder shall not contact, communicate with or discuss any matter relating in any way to the Invitation for Bid with any officer, agent or employee of Manatee County other than the Purchasing Official or as directed in the Invitation for Bid, pursuant to the Manatee County Code. This prohibition includes the act of carbon copying officers, agents or employees of Manatee County on all correspondence, including email correspondence. This requirement begins with the issuance of an Invitation for Bid, and ends upon execution of Contract or when the invitation has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Code.

**A.08 UNBALANCED BIDDING PROHIBITED**

County recognizes that large and/or complex Projects will often result in a variety of methods, sources, and prices. However, where in the opinion of County such variation does not appear to be justified, given Bid requirements and industry and market conditions, the Bid will be presumed to be unbalanced. Examples of unbalanced Bids will include:

- a. Bids showing omissions, alterations of form, additions not specified, or required conditional or unauthorized alternate Bids.

**A.08 UNBALANCED BIDDING PROHIBITED (Continued)**

- b. Bids quoting prices that substantially deviate, either higher or lower, from those included in the Bids of competitive Bidders for the same line item unit costs.
- c. Bids where the unit costs offered are in excess of or below reasonable cost analysis values.

In the event County determines that a Bid is presumed unbalanced, it will request the opportunity to, and reserves the right to, review all source quotes, Bids, price lists, letters of intent, etc., which the Bidder obtained and upon which the Bidder relied upon to develop its Bid. County reserves the right to reject as non-responsive any presumptive unbalanced Bids where the Bidder is unable to demonstrate the validity and/or necessity of the unbalanced unit costs.

**A.09 FRONT END LOADING OF BID PRICING PROHIBITED**

Prices offered for performance and/or acquisition activities to occur early in the Project schedule, such as mobilization; clearing and grubbing; or maintenance of traffic; that are substantially higher than pricing of competitive Bidders within the same portion of the Project schedule, will be presumed to be front end loaded. Front end loaded Bids could reasonably appear to be an attempt to obtain unjustified early payments creating a risk of insufficient incentive for the Bidder to complete the Work or otherwise creating an appearance of an undercapitalized Bidder.

In the event County determines that a Bid is presumed to be front end loaded, it will request the opportunity to, and reserves the right to, review all source quotes, bids, price lists, letters of intent, etc., which the Bidder obtained and upon which the Bidder relied upon to develop the pricing or acquisition timing for these Bid items. County reserves the right to reject as non-responsive any presumptive front end loaded Bids where the Bidder is unable to demonstrate the validity and/or necessity of the front end loaded costs.

**A.10 WITHDRAWAL OF OFFERS**

Bidders may withdraw offers as follows:

- a. Mistakes discovered before the opening of a solicitation may be withdrawn by written notice from the Bidder submitting the Bid. This request must be received in the office designated for receipt of Bids in the solicitation document prior to the time set for delivery and opening of the Bids. A copy of the request shall be retained and the unopened Bid returned to that Bidder; or
- b. After the responses to a solicitation are opened or a selection has been determined, but before a Contract is signed, a Bidder alleging a material mistake of fact may be permitted to withdraw their Bid if:

**A.10 WITHDRAWAL OF OFFERS (Continued)**

1. the mistake is clearly evident in the solicitation document; or
2. Bidder submits evidence which clearly and convincingly demonstrates that a mistake was made. Request to withdraw a Bid must be in writing and approved by the Purchasing Official.

**A.11 IRREVOCABLE OFFER**

Any Bid may be withdrawn up until the time and date set for opening of the Bid. Any Bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a period of ninety (90) days to sell to Manatee County the goods or services set forth in the attached IFB until one or more of the Bids have been duly accepted by County.

**A.12 BID EXPENSES**

All expenses for making Bids to County are to be borne by the Bidder.

**A.13 RESERVED RIGHTS**

County reserves the right to accept or reject any and/or all Bids, to waive irregularities and technicalities, and to request resubmission. Also, County reserves the right to accept all or any part of the Bid and to increase or decrease quantities to meet additional or reduced requirements of County. Any sole response received by the first submission date may or may not be rejected by County depending on available competition and current needs of County. For all items combined, the Bid of the lowest, responsive, responsible Bidder will be accepted, unless all Bids are rejected.

The lowest, responsible Bidder shall mean that Bidder who makes the lowest Bid to sell goods and/or services of a quality which meets or exceeds the quality of goods and/or services set forth in the IFB documents or otherwise required by County, and who is fit and capable to perform the Bid as made.

To be responsive, a Bidder shall submit a Bid which conforms in all material respects to the requirements set forth in the Invitation for Bid.

To be a responsible Bidder, the Bidder shall have the capability in all respects to perform fully the Bid requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

Also, County reserves the right to make such investigation as it deems necessary to determine the ability of any Bidder to furnish the service requested. Information County deems necessary to make this determination shall be provided by the Bidder. Such information may include, but shall not be limited to current financial statements, verification of availability of equipment and personnel, and past performance records.

**A.14 APPLICABLE LAWS**

Bidder must be authorized to transact business in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Manatee County will apply to any resulting Contract. Any involvement with the Manatee County Purchasing Division shall be in accordance with the Manatee County Purchasing Ordinance as amended.

**A.15 COLLUSION**

By submitting a Bid to this Invitation for Bid, the Bidder certifies that it has not divulged, discussed or compared its Bid with any other Bidder, and has not colluded with any other Bidder or parties to this Bid whatsoever. Also, Bidder certifies, and in the case of a joint Bid each party thereto certifies as to their own organization, that in connection with this Bid:

- a. any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other Bidder or with any competitor;
- b. any prices and/or cost data quoted for this Bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder, prior to the scheduled opening, directly or indirectly to any other Bidder or to any competitor;
- c. no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition;
- d. the only person or persons interested in this Bid, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the resulting Contract to be entered into; and
- e. no person or agency has been employed or retained to solicit or secure the resulting Contract upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee except bona fide employees or established commercial agencies maintained by Bidder for purpose of doing business.

**A.16 CODE OF ETHICS**

With respect to this Bid, if any Bidder violates, directly or indirectly, the ethics provisions of the Manatee County Purchasing Ordinance and/or Florida criminal or civil laws related to public procurement, including but not limited to Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such Bidder will be disqualified from eligibility to perform the Work described in this Invitation for Bid, and may also be disqualified from furnishing future goods or services to, and from submitting any future Bids to supply goods or services to, Manatee County.

**A.16 CODE OF ETHICS (Continued)**

By submitting a Bid, the Bidder represents to County that all statements made and materials submitted are truthful, with no relevant facts withheld. If a Bidder is determined to have been untruthful in their Bid or any related presentation, such Bidder will be disqualified from eligibility to perform the Work described in this Invitation for Bid, and may also be disqualified from furnishing future goods or services to, and from submitting any future Bids to supply goods or services to, Manatee County.

**A.17 PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES**

A person or affiliate who has been placed on the State's convicted vendor list following a conviction for a public entity crime, as that term is defined in Florida Statute § 287.133, may not submit a Bid to provide any goods or services to a public entity; may not submit a Bid with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases of real property to a public entity; may not be awarded or perform Work as a Contractor, Supplier, Subcontractor, or Consultant under a Contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes § 287.017 for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted list.

In addition, the Manatee County Code prohibits the Award of any resulting Contract to any person or entity who/which has, within the past five (5) years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of any environmental law that, in the reasonable opinion of the Purchasing Official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible matter.

To ensure compliance with the foregoing, the Code requires all persons or entities desiring to contract with County to execute and file with the Purchasing Official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity and any person(s) affiliated with the entity, does not have such a record and is therefore eligible to seek and be awarded business with County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A Public Contracting and Environmental Crimes Certification form is included (reference Section 00491 of this document) for this purpose.

**A.18 BID FORMS**

Bids must be submitted on attached provided forms, although additional pages may be attached. **Bidders must fully complete all pages of the Bid Forms. Bid Forms must be executed by an authorized signatory who has the legal authority to make the Bid and bind the company. Bidders must fully comply with all requirements of this IFB in its entirety.** Failure to comply shall result in default of the resulting Contract, whereupon, the defaulting Contractor shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by County.

**A.19 LEGAL NAME**

Bids shall clearly indicate the legal name, address and telephone number of the Bidder on the Bid Form. Bid Forms shall be signed above the typed or printed name and title of the signer. The signer must have the authority to bind the Bidder to the submitted Bid.

When Bidder is a partnership, the Bid Form shall be signed in the name of the firm and by all partners required under the terms of the partnership agreement. When a corporation is a Bidder, the authorized corporate officers shall sign.

Bidders who are corporations or limited partnerships shall provide a certified copy of their permit to transact business in the State of Florida, preferably along with the Bid Form, or within forty-eight (48) hours after request by County.

When submitting a Bid as a joint venture, it must have filed paper documents with the Division of Profession's Construction Industry Licensing Board prior to submitting a Bid.

**A.20 DISCOUNTS**

Any and all discounts must be incorporated in the prices contained in the Bid and not shown separately. The prices as shown on the Bid Form shall be the prices used in determining Award.

**A.21 TAXES**

Manatee County is exempt from Federal Excise and State Sales Taxes. (F.E.T. Cert. No. 59-78-0089K; Florida Sales Tax Exempt Cert. No. 85-8012622206C-6); therefore, the Bidder is prohibited from delineating a separate line item in his Bid for any sales or service taxes. Nothing herein shall affect the Bidder's normal tax liability.

**A.22 DESCRIPTIVE INFORMATION**

Unless otherwise specifically provided in the IFB documents, all equipment, materials and articles provided shall be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the IFB documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

**A.23 AMERICANS WITH DISABILITIES ACT**

County does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring **reasonable accommodation** for an Information Conference or Bid Opening should contact the person named on the cover page of this Bid document at least twenty-four (24) hours in advance of either activity.

**A.24 EQUAL EMPLOYMENT OPPORTUNITY CLAUSE**

In accordance with the provisions of Title VI of the Civil Rights Act of 1964 and Title 15, Part 8 of the Code of Federal Regulations, County hereby notifies all prospective Bidders that they will affirmatively ensure minority business enterprises will be afforded full opportunity to participate in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for Bid Award.

**A.25 MBE/DBE**

The State of Florida, Office of Supplier Diversity provides the certification process and the database for identifying certified MBE/DBE firms. This service may be directly accessed at: <http://www.osd.dms.state.fl.us/iframe.htm>

If you have any questions regarding this State service, please contact their office at (850) 487-0915.

**A.26 MATHEMATICAL ERRORS**

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s) the extension totals will prevail. All Bids shall be reviewed mathematically and corrected, if necessary, using these standards, prior to additional evaluation.

**A.27 DISCLOSURE**

Upon receipt, all inquiries and responses to inquiries related to this Invitation for Bid become "Public Records", and shall be subject to public disclosure consistent with Florida Statutes, Chapter 119.

Bids become subject to disclosure thirty (30) days after the opening or if a Notice of Intent to Award decision is made earlier than this time as provided by Florida Statutes § 119.071(1)(b). No announcement or review of the Bid shall be conducted at the public opening.

Based on the above, County will receive Bids at the time and date stated, and will make public at the opening the names of the business entities of all that submitted a Bid and any amount presented as a total offer without any verification of the mathematics or the completeness of the Bid.

**A.27 DISCLOSURE (Continued)**

If County rejects all Bids and concurrently notices its intent to reissue the solicitation, the rejected Bids are exempt from public disclosure until such time as County provides notice of an intended decision concerning the reissued solicitation or until County withdraws the reissued solicitation. A Bid is not exempt for longer than twelve (12) months after the initial notice rejecting all Bids.

Pursuant to Florida Statutes 119.0701, to the extent Successful Bidder is performing services on behalf of County, Successful Bidder must:

- a. Keep and maintain public records that ordinarily and necessarily would be required by County in order to perform the service;
- b. Provide the public with access to public records on the same terms and conditions that County would provide and at a cost that does not exceed the cost provided in Florida Statutes, Chapter 119, or as otherwise provided by law;
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, and;
- d. Meet all requirements for retaining public records and transfer, at no cost, to County all public records in possession of Successful Bidder upon termination of the awarded Contract and/or PO and destroy any duplicate public records that are exempt or confidential from public records disclosure requirements. All records stored electronically must be provided to County in a format that is compatible with County's information technology systems.

**A.28 LOCAL PREFERENCE**

- a. Local business is defined as a business legally authorized to engage in the sale of the goods and/or services to be procured, and which certifies within its Bid that for at least six (6) months prior to the announcement of the solicitation of Bids it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employee at that location.
- b. Local preference shall not apply to the following categories of Contracts:
  1. Purchases or Contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;



**A.28 LOCAL PREFERENCE (Continued)**

2. Any Bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the County Commission or County Administrator, or where such suspension is, in the opinion of the County Attorney, required by law.
- c. To qualify for local preference under this section, **a local business must certify to County** by completing an “**Affidavit as to Local Business Form**”, which is available for download at [www.mymanatee.org/vendor](http://www.mymanatee.org/vendor). Click on “Affidavit for Local Business” to access and print the form. Complete, notarize, and mail the notarized original to the following address: Manatee County Purchasing Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.

It is the responsibility of the Bidder to ensure accuracy of the Affidavit as to Local Business and notify County of any changes affecting same. Bidder attests that it:

1. Has not within the five (5) years prior to the Bid announcement admitted guilt or been found guilty by any court or state or federal regulatory enforcement agency of violation of any criminal law, or a law or administrative regulation regarding fraud;
2. Is not currently subject to an unresolved citation or notice of violation of any Manatee County Code provision, except citations or notices which are the subject of a current legal appeal, as of the date of the Bid announcement;
3. Is not delinquent in the payment of any fines, liens, assessments, fees or taxes to any governmental unit or taxing authority within Manatee County, except any such sums which are the subject of a current legal appeal.

**A.29 VENDOR REGISTRATION**

All vendors are encouraged to register with Manatee County using the on-line “Vendor Registration” web page on [www.mymanatee.org/purchasing](http://www.mymanatee.org/purchasing).

Your cooperation in registering your business with Manatee County will enhance our opportunities to identify sources for goods and services, plus identify local businesses. This information is used for soliciting quotations up to \$250,000.00 and for competitive solicitations of larger purchases.

You will note that Manatee County collaborates with the Manatee Chamber of Commerce ([www.manateechamber.com](http://www.manateechamber.com)) by emailing solicitation opportunities to its members.

Our staff can assist you with your registration as needed. Our office hours are 8:00 A.M. to 5:00 P.M., Monday through Friday on regular business days. Please call (941) 749-3014 if you wish to have a Purchasing staff member assist you.

**A.29 VENDOR REGISTRATION (Continued)**

**Quick steps to registration:**                      **[www.mymanatee.org/purchasing](http://www.mymanatee.org/purchasing)**

A link to Vendor Registration is listed on the Purchasing Division's web page under "Register as a Vendor".

Click on "Vendor Registration Form" for on-line input.

Thank you for reviewing this information and considering registering your business with Manatee County. Registration is not mandatory; however, by taking the time to register, you are helping County to provide timely notifications of Quotation, Bid and Proposal opportunities to your business.

**A.30 ePAYABLES**

Manatee County and Clerk of the Circuit Court have partnered to offer the ePayables program, which allows payments to be made to vendors via credit cards. The Clerk will issue a unique credit card number to each vendor; the card has a zero balance until payments have been authorized.

After goods are delivered or services rendered, vendors submit invoices to the remit to address on the purchase order according to the current process. When payments are authorized, an email notification is sent to the vendor. The email notification includes the invoice number(s), invoice date(s), and amount of payment. Once the vendor receives the email, the credit card has been authorized to be charged for the amount listed in the email. When the vendor charges the full amount authorized in the email, the card will return to a zero balance until the next payment is authorized.

There is no cost for vendors to participate in this program; however, there may be a charge by the company that processes your credit card transactions.

If you are interested in participating in this program, please complete Form D, ePayables Application and return the completed form via email to Ms. Lori Bryan, Supervisor at [lori.bryan@manateeclerk.com](mailto:lori.bryan@manateeclerk.com).

**NOTE: ANY OR ALL STATEMENTS CONTAINED IN THE FOLLOWING SECTIONS: MINIMUM QUALIFICATIONS & BASIS OF AWARD, GENERAL TERMS AND CONDITIONS, OR SPECIFICATIONS, WHICH VARY FROM THE INFORMATION TO BIDDERS, SHALL HAVE PRECEDENCE.**

**END OF SECTION A**

## **SECTION B**

### **BID SUMMARY**

#### **B.01 THE WORK**

The Work included in this Bid consists of the construction of various sizes of waterlines and water services by directional drilling and other methods to replace existing waterlines, including all appurtenances, water meters, traffic control, pavement repair, valves, hydrants, permits, and coordination with county staff and residents, as required by the plans and specifications. Replacement of waterlines on private properties by a licensed plumber is included and access to properties shall be arranged by the contractor. Where access to a property is denied by the property owner, such work may be deleted from the Contract by the County. The Contractor shall not have cause for any claim for additional payment against the County or the property owner due to any such deletions of work.

The Successful Bidder shall furnish all Shop Drawings, working drawings, labor, materials, equipment, tools, services and incidentals necessary to complete all Work required by these Specifications.

The successful Bidder shall perform the Work complete, in place and ready for continuous service and shall include any repairs, replacements, and/or restoration required as a result of damages caused prior to acceptance by County.

The Successful Bidder shall furnish and install all materials, equipment and labor which is reasonably and properly inferable and necessary for the proper completion of the Work, whether specifically indicated in the Bid Documents or not.

#### **B.02 EXAMINATION OF BID DOCUMENTS AND SITE(S)**

It is the responsibility of each Bidder before submitting a Bid, to (a) examine the Bid Documents thoroughly; (b) visit the site(s) to become familiar with local conditions that may affect cost, progress, performance, or furnishing of the Work; (c) consider federal, state, and local codes, laws, and regulations that may affect costs, progress, performance, or furnishing of the Work; (d) study and carefully correlate Bidder's observations with the Bid Documents; and (e) notify County of all conflicts, errors, or discrepancies in the Bid Documents.

Each Bidder may, at Bidder's own expense, make or obtain any additional examinations, investigations, explorations, tests and studies, and obtain any additional information and data which pertain to the physical conditions at or contiguous to the site(s) or otherwise which may affect cost, progress, performance or furnishing of the Work and which Bidder deems necessary to determine his Bid for performing and furnishing the Work in accordance with the time, price and other terms and conditions of the Bid Documents. County will provide each Bidder access to the site(s) to conduct such explorations and tests.

**B.02 EXAMINATION OF BID DOCUMENTS AND SITE(s) (Continued)**

Bidder shall fill all holes, clean up and restore the site(s) to its former condition upon completion of such explorations. The lands upon which the Work is to be performed, rights-of-way and easements for access thereto, and other lands designated for use by Contractor in performing the Work are identified in the Bid Documents.

All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by Contractor. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by County unless otherwise provided in the Bid Documents.

Inspection of the site(s) is **a requirement** to be considered for Award of this Bid. Prior to submitting a Bid, each Bidder shall examine the site(s) and all conditions thereon fully familiarizing themselves with the full scope of the Project. Failure to become familiar with site conditions will in no way relieve the Successful Bidder from the necessity of furnishing any materials or performing any Work that is required to complete the Project in accordance with the plans and Specifications. Bidder shall acknowledge inspection of the Project site(s) on his/her signed, submitted Bid Form.

**END OF SECTION B**

SECTION C  
**BASIS OF AWARD & MINIMUM QUALIFICATIONS**

**C.01 BASIS OF AWARD**

Award shall be to the lowest, responsive, responsible Bidder meeting Specifications and having the lowest total offer for **Bid "A"**, or the lowest total offer for **Bid "B"**, for the requirements listed on the Bid Form for the Work as set forth in this Invitation for Bid. Bid prices shall include costs for furnishing all labor, equipment and/or materials for the completion of the Work in accordance with and in the manner set forth and described in the Bid Documents to County's satisfaction within the prescribed time.

**Two schedules for completion of Work shall be considered. Each Bid for completion by the specified stated time shall be offered as a separate "total offer". County has the sole authority to select the Bid based on the completion time which is in the best interest of County. Only one Award shall be made.**

**NOTE: Inspection of the site is a pre-requisite to be considered for Award of this Bid.**

In evaluating Bids, County shall consider the qualifications of the Bidders; and if required, may also consider the qualifications of the Subcontractors, Suppliers, and other persons and organizations proposed. County may also consider the operating costs, maintenance requirements, performance data and guarantees of major items of materials and equipment proposed for incorporation in the Work.

Whenever two or more Bids are equal with respect to price, the Bid received from a local business shall be given preference in Award. Whenever two or more Bids which are equal with respect to price are received, and neither of these Bids are from a local business, the Award shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the Purchasing Division and open to the public.

**C.02 MINIMUM QUALIFICATIONS OF BIDDERS**

No person who is not certified or registered as a General Contractor or Underground Utility Contractor pursuant to Florida Statutes, Chapter 489 on the day the Bid is submitted, and who has continuously held that certification or registration for a period of at least three (3) consecutive years immediately prior to the day the Bid is submitted, may be qualified to bid on this Project. In the event that a Bidder is a business organization, including a partnership, corporation, business trust or other legal entity as set forth in Florida Statutes § 489.119(2), then the Bidder shall only be qualified to bid on this Project if: 1) the Bidder (the business organization) is on the day the Bid is submitted, and for at least three (3) consecutive years immediately prior to the day the Bid is submitted has been, in continuous existence, properly licensed and registered as required by Florida law; and 2) the Bidder, on the day the Bid is submitted, has a certified or registered Qualifying Agent, as required by Florida Statutes § 489.119, and that Qualifying Agent has been the same Qualifying Agent of the Bidder for a period of at least three (3) consecutive years immediately prior to the day the Bid is submitted.

**END OF SECTION C**

SECTION D  
**GENERAL TERMS & CONDITIONS**

**D.01 CONTRACT FORMS**

The Contract resulting from the acceptance of a Bid shall be in the form of the Contract stated in this Bid (reference Section F of this document).

A written notice confirming Award or recommendation thereof will be forwarded to the Successful Bidder accompanied by the required number of unsigned counterparts of the Contract. Within ten (10) days thereafter, Successful Bidder shall sign and deliver the required number of counterparts of the Contract with any other required documents to County. (Note: Contract must be approved in accordance with Chapter 2-26 of the Manatee County Code, and the Administrative Standards and Procedures Manual approved by the County Administrator).

**D.02 ASSIGNMENT OF CONTRACT**

Contractor shall not assign, transfer, convey, sublet or otherwise dispose of the resulting Contract or of his right, title, or interest therein, or his power to execute such Contract, or to assign any monies due or to become due there under to any other person, firm or corporation unless first obtaining the written consent of County. The giving of such consent to a particular Subcontractor assignment shall not dispense with the necessity of such consent to any further or other assignment.

**D.03 COMPLETION OF WORK**

The Work will be completed and ready for final inspection within the specified calendar days from the date the Contract Time commences to run. Two Bids shall be considered, **Bid "A"** based on **310 calendar days** and **Bid "B"** based on **250 calendar days**. County has the sole authority to select the Bid based on the completion time which is in the best interest of County. **Only one Award shall be made.**

**D.04 LIQUIDATED DAMAGES**

If the Contractor refuses or fails to prosecute the Work, or any separable part thereof, with such diligence as will hinder its completion within the time specified, County may seek damages. The actual damages for delay will be impossible to determine and in lieu thereof, the Contractor shall pay to County the sum of **\$1,742.00 (One Thousand Seven Hundred Forty Two Dollars)** as fixed, agreed, and liquidated damages for each calendar day of the delay until the Work is finally accepted by County and the Contractor and his Surety shall be liable for the amount thereof.

**D.05 PAYMENT**

Contractor may apply for partial payment on monthly estimates, based on the amount of the Work done or completed in compliance with the provisions of the resulting Contract. Contractor shall submit an application, on a standard pay application form provided or approved by County, of an approximate estimate of the proportionate value of the Work done, items and locations of the Work performed up to and including the last day of the period then ending.

D.05 PAYMENT (Continued)

County will then review said estimate and make any necessary revisions so that the estimate can receive approval for payment. If the Contractor and County do not agree on the approximate estimate of the proportionate value of the Work done for any pay period, the determination of County will be binding. The amount of said estimate after deducting any required Retainage and all previous payments shall be due and payable to the Contractor, twenty (20) business days if County is its own Engineer of Record (EOR) or twenty-five (25) business days if outside agent approval is required after the pay estimate has been approved by the agent for County.

In accordance with the Prompt Payment Act, Florida Statutes § 218.735(7), a Punch List shall be formulated.

Time allowed for development of Punch List:

- a. Awarded Contracts with an estimated cost of less than \$10 million will be within thirty (30) calendar days after reaching Substantial Completion.
- b. Awarded Contracts with a cost of \$10 million dollars or more will be within thirty (30) calendar days OR if extended by Contract, up to sixty (60) calendar days after reaching Substantial Completion.

The Final Completion date of the resulting Contract must be at least thirty (30) days after delivery of the list of items. If the list is not provided to the awarded Contractor by the agreed upon date, the Contract completion time must be extended by the number of days County exceeds the delivery date.

It is the Contractor's responsibility for the care of the materials. Any damage to or loss of said materials is the full responsibility of the Contractor. Any periodical pay estimate signed by the Contractor shall be final as to the Contractor for any or all Work covered by the periodical pay estimate.

Any requests for payment of materials stored on site must be accompanied with a paid receipt. The Contractor warrants and guarantees that title to all Work, materials and equipment covered by any Application for Payment, whether incorporated in the Project or not, will pass to County at the time of payment free and clear of all liens, claims, security interests and encumbrances (hereafter referred to as "Liens").

The Contractor agrees to furnish an affidavit stating that all laborers, material men, and Subcontractors have been paid on the Project for Work covered by the Application for Payment and that a partial or complete release of lien, as may be necessary, be properly executed by the material men, laborers, Subcontractors on the Project for Work covered by the Application for Payment, sufficient to secure County from any claim whatsoever arising out of the aforesaid Work. When the Contractor has completed the Work in compliance with the terms of the Contract Documents, he shall notify County in writing that the Project is ready for final inspection.

**D.05 PAYMENT (Continued)**

County will then advise the Contractor as to the arrangements for final inspection and what Work, if any, is required to prepare the Project or a portion thereof for final inspection. When County determines the Project or portion thereof is ready for final inspection, County shall perform same. Upon completion of final inspection, County will notify Contractor of all particulars in which this inspection reveals that the Work is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work or remedy such deficiencies. When all such errors have been corrected, a final re-inspection will be made.

The process will be repeated until, in the opinion of County, the Project has been completed in compliance with the terms of the Contract Documents.

When final acceptance has been made by County, County will make final payment of the resulting Contract amount, plus all approved additions, less approved deductions and previous payments made. The resulting Contract will be considered complete when all Work has been finished, the final inspection made, approved as-builts received, and the Project finally accepted in writing by County. The Contractor's responsibility shall then terminate except as otherwise stated.

**D.06 CONTRACT CONTINGENCY WORK**

This Bid item entails a monetary allowance which is used at County's discretion to handle unexpected conditions as required to satisfactorily complete the Project in accordance with the plans and Specifications. A Field Directive must be issued by an authorized County Representative to authorize use of Contract Contingency funds.

The percentage for Contract Contingency is listed on the Bid Form. Vendor shall enter the amount for Contract Contingency based on the percentage of their Total Base Bid. The total Contract Award will include the Contract Contingency funds.

Appropriate uses of Contract Contingency funds include increases to existing Bid item quantities that do not change the initial Scope of Work, which may be directed by staff; modification items not originally bid which were unforeseen yet necessary during the construction to provide a safe, complete Project and that do not change the initial Scope of Work; and unanticipated conflicts and/or design changes required during construction which are necessary to provide a safe, complete Project and that do not change the initial Scope of Work.

Inappropriate uses of Contract Contingency funds include anything that changes the initial Scope of Work, including the Contract Price and Contract Time, and adding Bid items not previously contemplated that change the initial Scope of Work.

**D.07 RETAINAGE**

A Retainage of 10% of the total Work in place shall be withheld until 50% complete. After 50% completion, the Retainage shall be reduced to 5% of the total Work in place until Final Completion and acceptance of the Work by County. Upon final acceptance, the remaining Retainage shall be included in the final payment.



**D.08 PROGRESS REQUIREMENTS**

All Work done under the resulting Contract shall be done with a minimum of inconvenience to the private property owners in the area. The Contractor shall coordinate his Work with private property owners such that existing utility services are maintained and they have access to their property at all times.

**D.09 WARRANTY AND GUARANTEE PROVISIONS**

All Work, materials, and equipment furnished as defined herein shall be guaranteed and warranted by the Contractor for a minimum period of three (3) years, unless otherwise specified, from final acceptance by County to be free from defects due either to faulty materials or equipment or faulty workmanship.

All materials, equipment, and workmanship furnished and installed by the Contractor is warranted and guaranteed by the Contractor to meet the required standards and to accomplish the purposes and functions of the Project as defined, detailed, and specified herein.

County shall, following discovery thereof, promptly give written notice to the Contractor of faulty materials, equipment, or workmanship within the period of the guarantee and the Contractor shall promptly replace any part of the faulty equipment, material, or workmanship at his own cost. These warranty and guarantee provisions create no limitations on County as to any claims or actions for breach of guaranty or breach of warranty that County might have against parties other than the Contractor, and do not constitute exclusive remedies of County against the Contractor.

**D.10 MATERIALS AND WORKMANSHIP**

All materials and apparatus required for this Work, except as specified otherwise, shall be new, of first class quality, and shall be furnished, delivered, connected and finished in every detail. Construction shall be prescribed by good industry practice and in accordance with manufacturer's recommendations for the type being installed.

Use skilled workman trained and experienced in the necessary trades and who are completely familiar with the specified requirements and the methods needed for proper performance of the Work of this section.

**D.11 PROJECT CLOSE-OUT**

Clean construction site and remove any and all excess materials. Correct any damages to property that may have occurred as a result of installation and/or delivery. Repair and patch all surfaces cut for installation. The Contractor shall remedy any deficiencies promptly should County determine any Work is incomplete or defective.

**D.11 PROJECT CLOSE-OUT (Continued)**

When County determines the Work is acceptable in accordance with this Invitation for Bid, the Contractor shall provide the close out submittals, including but not necessarily limited to the following:

- |       |                                   |                   |
|-------|-----------------------------------|-------------------|
| 1 set | Certificate of Warranties         |                   |
| 1 set | Manufacturer's Product Literature | (when applicable) |
| 1 set | Project Record Drawings           |                   |
| 1 set | Subcontractor Information         | (when applicable) |

**D.12 ROYALTIES AND PATENTS**

The Contractor shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services being furnished. Contractor shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save County harmless from loss on account thereof, including costs and attorney's fees.

**D.13 AUTHORIZED PRODUCT REPRESENTATION**

The Bidder, by virtue of submitting the name and Specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. Failure to perform accordingly may, in County's sole discretion, be deemed a Material Breach of the resulting Contract, and shall constitute grounds for County's immediate termination of the resulting Contract.

**D.14 REGULATIONS**

It shall be the responsibility of the Contractor to assure compliance with any OSHA, EPA and/or other federal or State of Florida rules, regulations or other requirements, as each may apply.

**D.15 CANCELLATION**

Any failure of the Contractor to furnish or perform the Work (including, but not limited to, commencement of the Work, failure to supply sufficient skilled workers or suitable materials or equipment) in accordance with the resulting Contract, County may order the stop of the Work, or any portion thereof, until the cause for such order has been eliminated. If the Contractor persistently fails to perform the Work in accordance with the resulting Contract, County reserves the right to terminate the resulting Contract and select the next qualified Bidder or re-advertise this procurement in part or in whole. County reserves the right to cancel all or any undelivered or unexecuted portion of the resulting Contract with or without cause.

**D.16 INDEMNIFICATION**

The Contractor covenants and agrees to indemnify and save harmless County, its agents and employees, from and against all claims, suits, actions, damages, causes of action, or judgments arising out of the terms of the resulting Contract for any personal injury, loss of life, or damage to the property sustained as a result of the performance or non-performance of services or delivery of goods; from and against any orders, judgments, or decrees, which may be entered against County, its agents or employees; and from and against all costs, attorney's fees, expenses and other liabilities incurred in the defense of any such claim, suit or action, and the investigation thereof. Nothing in the resulting Award, Contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of County as set forth in Florida Statutes § 768.28.

**D.17 SUBCONTRACTORS, SUPPLIERS AND OTHERS**

The identity of Subcontractors, Suppliers, and other persons and organizations (including those who are to furnish the principal items of material and equipment) may be requested by County for each Bid item from any of the Bidders; and the Bidder shall respond within five (5) days after the date of such request. Such list shall be accompanied by an experience statement with pertinent information regarding similar projects and other evidence of qualification for each such Subcontractor, Supplier, persons or organization if requested by County. If County, after due investigation, has reasonable objection to any proposed Subcontractor, Supplier, other person or organization, County may, before the Notice of Intent to Award is given, request the apparent Successful Bidder to submit an acceptable substitute without an increase in Contract Price or Contract Time.

If apparent Successful Bidder declines to make any such substitution, County may Award the resulting Contract to the next lowest qualified Bidder that proposes to use acceptable Subcontractors, Suppliers, and other persons who County does not make written objection to. Contractor shall not be required to employ any Subcontractor, Supplier, other person or organization who Contractor has reasonable objection to.

Subcontractors shall be bound by the terms and conditions of the resulting Contract insofar as it applies to their work, but this shall not relieve the prime Contractor from the full responsibility to County for the proper completion of all Work to be executed under the resulting Contract.

The employment of unauthorized aliens by any Contractor is considered a violation of Section 274 (e) of the Immigration and Employment Act. If the Contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the resulting Contract.

A complete list of all Subcontractors proposed for any portion of the Work may be requested of any Bidder deemed necessary by County. Subcontracts shall be awarded only to those Subcontractors considered satisfactory by County.

**D.18** **MANUALS, SCHEMATICS, HANDBOOKS (IF APPLICABLE)**

All manuals, schematics and handbooks shall be provided which are applicable to the equipment delivered. An operators manual, parts manual and technician manual must also be provided. Parts lists (manuals) must include OEM part numbers for items not manufactured by the Contractor. Contractor shall furnish two (2) copies of each.

**D.19** **INSURANCE**

The Contractor will not commence Work under the resulting Contract until all insurance under this section and such insurance coverage as might be required by County has been obtained. The Contractor shall obtain, and submit to the Purchasing Division within ten (10) calendar days from the date of Notice of Intent to Award, at his expense, the following minimum amounts of insurance (inclusive of any amounts provided by an umbrella or excess policy):

a. **Workers' Compensation/Employers' Liability**

**Part One** - There shall be no maximum limit (other than as limited by the applicable statute) for liability imposed by Florida Workers' Compensation Act or any other coverage required by the resulting Contract Documents which are customarily insured under Part One of the standard Workers' Compensation Policy.

**Part Two** - The minimum amount of coverage required by the resulting Contract Documents which are customarily insured under Part Two of the standard Workers' Compensation Policy shall be:

(Each Accident)	<u>\$1,000,000</u>
(Disease-Policy Limit)	<u>\$ 500,000</u>
(Disease-Each Employee)	<u>\$ 100,000</u>

b. **Commercial General Liability**

The limits are to be applicable only to Work performed under the resulting Contract and shall be those that would be provided with the attachment of the Amendment of Limits of Insurance (Designated Project or Premises) endorsement (ISO Form CG 25 03) a Commercial General Liability Policy with the following minimum limits.

General Aggregate:	
Products/Completed Operations Aggregate	<u>\$2,000,000</u>
Personal and Advertising Injury	<u>\$1,000,000</u>
Each Occurrence	<u>\$1,000,000</u>
Fire Damage (Any One Fire)	<u>\$Nil</u>
Medical Expense (Any One Person)	<u>\$Nil</u>

**ADDITIONAL INSURED:** Manatee County, a political subdivision of the State of Florida, shall be specifically named as additional insured on the Commercial General Liability Policy.

**D.19 INSURANCE (Continued)**

**c. Business Auto Policy**

Each Occurrence Bodily Injury and	
Property Damage Liability Combined	<u>\$1,000,000</u>
Annual Aggregate (if applicable)	<u>\$1,000,000</u>

**ADDITIONAL INSURED:** Manatee County, a political subdivision of the State of Florida, shall be specifically named as additional insured on the Business Auto Policy.

**d. Property Insurance**

**If the resulting Contract includes** construction of or additions to above ground buildings or structures, Contractor shall provide "**Builder's Risk**" insurance with the minimum amount of insurance to be 100% of the value of such addition(s), building(s), or structure(s).

**e. Installation Floater**

**If the resulting Contract does not include** construction of or additions to above ground building or structures, **but does involve** the installation of machinery or equipment, Contractor shall provide an "**Installation Floater**" with the minimum amount of insurance to be 100% of the value of such addition(s), building(s), or structure(s).

**f. Certificates of Insurance and Copies of Policies**

Certificates of Insurance in triplicate evidencing the insurance coverage specified herein shall be filed with the Purchasing Official before operations are begun. The required certificates of insurance shall name the types of policy, policy number, date of expiration, amount of coverage, companies affording coverage, and also shall refer specifically to the Bid number and title of the Project. All insurance policies required herein shall be issued by companies that are authorized to do business under the laws of the State of Florida and hold an A.M. Best rating of A- or better. Insurance, as specified herein, shall remain in force and effect for the duration of the Project including any warranty periods.

**g. Complete Policies:** The entire and complete insurance policies required herein shall be provided to County on request.

Nothing herein shall in any manner create any liability of County in connection with any claim against the Contractor for labor, services, or materials, or of Subcontractors; and nothing herein shall limit the liability of the Contractor or Contractor's Sureties to County or to any Workers, Suppliers, material men or employees in relation to the resulting Contract.

**D.19 INSURANCE (Continued)**

h. By way of its submission of a Bid hereto, Bidder:

1. Represents that Bidder maintains, and will maintain during the term of any Contract arising from this solicitation, insurance coverage from responsible companies duly authorized to do business in the State of Florida and deemed acceptable to County, as set forth in this solicitation; and
2. Agrees that, insurance should not be cancelled without thirty (30) days notice to County and must be endorsed to provide same. Failure of Bidder to obtain and maintain proper amounts of insurance at all times as called for herein shall constitute a Material Breach of the resulting Contract, which may result in immediate termination.

i. Certification Requirements – In order for the certificate of insurance to be accepted it **must** comply with the following:

1. The certificate holder shall be:  
**Manatee County Board of Commissioners,  
A political subdivision of the State of Florida  
P.O. Box 1000  
Bradenton, FL 34206-1000  
IFB# 14-0841-DS, Garden Heights Subdivision Waterline Project**
2. Certificate shall be mailed to:  
**Manatee County Purchasing Division  
1112 Manatee Avenue West, Suite 803  
Bradenton, FL 34205  
Attn: Donna M. Stevens, Contract Specialist**

**D.20 BID BOND/CERTIFIED CHECK**

By submitting a Bid to this Invitation for Bid, the Bidder agrees should the Bidder's Bid be accepted, **to execute the form of Contract and present the same to Manatee County for approval within ten (10) calendar days after Notice of Intent to Award.** The Bidder further agrees that failure to execute and deliver said form of Contract **within ten (10) calendar days** will result in damages to Manatee County and as guarantee of payment of same a Bid Bond/certified check shall be enclosed within the submitted sealed Bid in the amount of five (5%) percent of the total amount of the Bid. The Bidder further agrees that in case the Bidder fails to enter into a Contract, as prescribed by Manatee County, the Bid Bond/certified check accompanying the Bid shall be forfeited to Manatee County as agreed liquidated damages. If County enters into a Contract with a Bidder, or if County rejects any and/or all Bids, accompanying bond will be promptly returned.

**D.21 PERFORMANCE AND PAYMENT BONDS**

The Successful Bidder shall furnish Surety bonds using the Public Construction Bond form prescribed in Florida Statutes § 255.05, which is provided herein, as security for faithful performance of the Contract awarded as a result of this Bid and for the payment of all persons performing labor and/or furnishing material in connection therewith. Failure to provide the required bonds on the prescribed form may result in Successful Bidder being deemed nonresponsive. Bonds must be in the form prescribed in Florida Statutes § 255.05, and must not contain notice, demand or other terms and conditions, including informal pre-claim meetings, not provided for in Florida Statutes § 255.05.

Surety of such bonds shall be in an amount equal to 100% of the Contract Award issued by a duly authorized and nationally recognized Surety company, authorized to do business in the State of Florida, satisfactory to this County. Surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders' surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York, 10038. The attorney-in-fact who signs the bonds must file with the bonds, a certificate and effective dated copy of power-of-attorney. Performance and Payment Bonds shall be issued to Manatee County, a political subdivision of the State of Florida, within ten (10) calendar days after Notice of Intent to Award.

In addition, pursuant to Florida Statutes § 255.05(1)(b), prior to commencing Work, the Contractor shall be responsible and bear all costs associated to record the Performance and Payment Bond with the Manatee County Clerk of the Circuit Court. A certified copy of said recording shall be furnished to the Purchasing Division upon filing. Pursuant to Florida Statutes § 255.05(1)(b), County will make no payment to the Contractor until the Contractor has complied with this paragraph.

Furnishing Performance and Payment Bonds shall be requisite to execution of a Contract with County. Said Performance and Payment Bonds will remain in force for the duration of the Contract with the premiums paid by the Contractor. Failure of the Successful Bidder to execute such Contract and to supply the required bonds shall be just cause for cancellation of the Award. County may then contract with another acceptable Bidder or re-advertise this Invitation for Bid. If another Bidder is accepted, and notice given within ninety (90) days after the opening of the Bids, this acceptance shall bind the Bidder as though they were originally the Successful Bidder.

Failure of County at any time to require performance by the Contractor of any provisions set out in the resulting Contract will in no way affect the right of County, thereafter, to enforce those provisions.

When activity occurs within the resulting Contract that increases the amount of the Contract by either an approved Administrative Contract Adjustment (ACA) or an approved Change Order, a recorded Bond Rider shall be provided before the additional Work can proceed. All premiums shall be paid by the Contractor.

D.22 NO DAMAGES FOR DELAY

No claim for damages or any claim other than for an extension of time shall be made or asserted against County by reason of any delays. The Contractor shall not be entitled to an increase in the total Contract Price or payment or compensation of any kind from County or direct, indirect, consequential impact or other costs, expenses for damages, including but not limited to costs of acceleration or inefficiency arising because of delay, disruption, interference or hindrance from any cause whatsoever; provided, however, that this provision shall not preclude recovery or damages by the Contractor for hindrance or delays due solely to fraud, bad faith, or active interference on part of County or its agents. Otherwise, the Contractor shall only be entitled to extensions of the Contract Time as the sole and exclusive remedy for such resulting delay, in accordance with and to the extent specifically provided above.

D.23 NO INTEREST

Any monies not paid by County when claimed to be due to the Contractor under this Contract shall not be subject to interest including prejudgment interest. Any monies not paid by County when claimed to be due to the Contractor for damages awarded in the case of construction delays shall not be subject to prejudgment interest.

D.24 CONSTRUCTION OF CONTRACT

The resulting Contract and the rights and responsibilities hereunder shall not be construed more strongly against either party, regardless of the extent to which such party may have participated in the preparation hereof.

D.25 BE GREEN

All Contractors are encouraged to use as many **environmentally preferable** "green" products, materials, supplies, etc. as possible in order to promote a safe and healthy environment. **Environmentally preferable are products or services that have a reduced adverse effect on the environment.** Provide detail of your organization's initiative and its ability to meet the goal of environmental sustainability.

**END OF SECTION D**



## **MAILING LABEL**

Cut along the outside border and affix this label to your sealed Bid envelope to identify it as a "Sealed Bid". Be sure to include the name of the company submitting the Bid and the Bid due date and time where requested.

### **MAILING LABEL TO AFFIX TO OUTSIDE OF SEALED BID PACKAGE:**

**SEALED BID - DO NOT OPEN****CONTRACTOR:** \_\_\_\_\_**SEALED BID NO: IFB # 14-0841-DS****BID TITLE: Garden Heights Subdivision Waterline Replacement  
Project****DUE DATE/TIME:** \_\_\_\_\_ @ \_\_\_\_\_

FORM A  
**CONTRACTOR'S QUESTIONNAIRE**  
(Submit in Triplicate)

The Bidder warrants the truth and accuracy of all statements and answers herein contained. (Attach additional pages if necessary.)

**THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR BID**

1. Contact Information:

License #: \_\_\_\_\_

License Issued to: \_\_\_\_\_

Date License Received (MM/DD/YR): \_\_\_\_\_

Company Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

2. Bidding as: an individual \_\_; a partnership \_\_; a corporation \_\_; a joint venture \_\_

3. If a partnership, list names and addresses of partners; if a corporation, list names of officers, directors, shareholders, and state of incorporation; if joint venture, list names and address of ventures' and the same if any venture are a corporation for each such corporation, partnership, or joint venture:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Bidder is authorized to do business in the State of Florida: ☐ Yes ☐ No

For how many years? \_\_\_\_\_

5. Your organization has been in business (under this firm's name) as a

\_\_\_\_\_

Is this firm in bankruptcy? \_\_\_\_\_

BIDDER: \_\_\_\_\_

6. Attach a list of projects where this specific type of Work was performed.
7. Describe and give the date and County of the last three government or private work of similar scope you've completed which are similar in cost, type, size, and nature as this Project. Include contact name and phone number. Provide the budget, actual cost, size and summary of work for each project. Attach additional pages as necessary. (Note: If listing a Manatee County reference, contact person should not be directly associated with this Project.)
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- 
- 
8. Have you ever been assessed liquidated damages under a Contract during the past five (5) years? If so, state when, where (contact name, address and phone number) and why.
- 
- 
- 
9. Have you ever failed to complete projects awarded to you? Or failed to complete projects within Contract Time? If so, state when, where (contact name, address, phone number) and why.
- 
- 
- 
10. Have you ever been debarred or prohibited from providing a Bid to a governmental entity? If yes, name the entity and describe the circumstances:
- 
- 
- 

BIDDER: \_\_\_\_\_

11. Will you subcontract any part of this Work? If so, describe which major portion(s):

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12. If any, list (with Contract amount) MBE/DBE to be utilized:

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13. What equipment do you own to accomplish this Work? (A listing may be attached)

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14. What equipment will you purchase/rent for the Work? (Specify which)

---

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15. List the following in connection with the Surety which is providing the bond(s):

Surety's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name, address, phone number and email of Surety's resident agent for service of process in Florida:

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

BIDDER: \_\_\_\_\_

FORM B  
**PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION**

SWORN STATEMENT PURSUANT TO ARTICLE V,  
MANATEE COUNTY PURCHASING ORDINANCE

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

This sworn statement is submitted to the Manatee County Board of County Commissioners by

\_\_\_\_\_  
[Print individual's name and title]

\_\_\_\_\_ for \_\_\_\_\_ [print name of entity submitting sworn statement]

whose business address is \_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

\_\_\_\_\_

I understand that no person or entity shall be awarded or receive a County Contract for public improvements, procurement of goods or services (including professional services) or a County lease, franchise, concession or management Contract, or shall receive a grant of County monies unless such person or entity has submitted a written certification to County that it has not:

- (1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or
- (2) been convicted of an agreement or collusion among Bidders or prospective Bidders in restraint of freedom of competition, by agreement to bid a fixed price, or otherwise; or
- (3) been convicted of a violation of an environmental law that, in the sole opinion of County's Purchasing Official, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or
- (4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or
- (5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

(Continued)

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to County's Purchasing Official. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR COUNTY ADMINISTRATOR DETERMINES THAT **SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.**

\_\_\_\_\_  
[Signature]

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 2014 by \_\_\_\_\_

Personally known \_\_\_\_\_ OR Produced identification \_\_\_\_\_  
[Type of identification]

\_\_\_\_\_  
Notary Public Signature      My commission expires \_\_\_\_\_

\_\_\_\_\_  
[Print, type or stamp Commissioned name of Notary Public]

**Signatory Requirement** - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

FORM C  
**SWORN STATEMENT**  
**THE FLORIDA TRENCH SAFETY ACT**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR BY AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This Sworn Statement is submitted with IFB No. 14-0841-DS
2. This Sworn Statement is submitted by \_\_\_\_\_ whose business address is \_\_\_\_\_ and, if applicable, its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of \_\_\_\_\_ the individual signing this sworn statement \_\_\_\_\_.
3. Name of individual signing this Sworn Statement is: \_\_\_\_\_, Whose relationship to the above entity is: \_\_\_\_\_.
4. The Trench Safety Standards that will be in effect during the construction of this Project shall include, but are not limited to: Laws of Florida, Chapters 90-96, TRENCH SAFETY ACT, and OSHA RULES AND REGULATIONS 29 CFR 1926.650 Subpart P, effective October 1, 1990.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless County and Engineer, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated the following costs for compliance with the applicable standards:

Trench Safety Measure (Description)	Units of Measure (LF, SY)	Unit Quantity	Unit Cost	Extended Cost
a. _____	_____	_____	\$ _____	_____
b. _____	_____	_____	\$ _____	_____
c. _____	_____	_____	\$ _____	_____
d. _____	_____	_____	\$ _____	_____

7. The undersigned intends to comply with these standards by instituting the following procedures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE UNDERSIGNED, in submitting this Bid, represents that they have reviewed and considered all available geotechnical information and made such other investigations and tests as they may deem necessary to adequately design the trench safety system(s) to be utilized on this Project.

\_\_\_\_\_  
(AUTHORIZED SIGNATURE / TITLE)

SWORN to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**(Impress official seal)**

Notary Public, State of Florida: \_\_\_\_\_

My commission expires: \_\_\_\_\_

## SECTION E **GENERAL CONDITIONS**

### **ARTICLE 1. DEFINITIONS**

Whenever used in the Contract Documents, the following terms have the meaning indicated which are applicable to both the singular and plural thereof:

Addendum - Written or graphic instruments issued prior to the opening of Bids which clarify or change the Bid Documents.

Administrative Contract Adjustment (ACA) – A minor change to a Contract, which is less than 10% of the Contract Price or less than 20% of the Contract Time, and does not require Board approval. (Reference Resolution R-07-189)

Application for Payment - The form accepted by the Project Representative which is to be used by Contractor in requesting progress or final payments and which is to include such supporting documentation as is required by the Contract Documents.

Award - Acceptance of the Bid from the person, firm, or corporation which in the County's sole and absolute judgment will under all circumstances best serve the public interest. Award shall be made in accordance with Chapter 2-26 of the Manatee County Code.

Bid - The Offer of the Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

Bid Bond – An insurance agreement, accompanied by a monetary commitment, by which a third party (the Surety) accepts liability and guarantees that the Bidder will not withdraw the Bid.

Bidder - One who submits a Bid directly to the County, as distinct from a Sub-bidder, who submits a Bid to a Bidder.

Bid Documents - Consists of the Invitation for Bid, which includes but is not limited to the Bid Form, drawings, technical Specifications, terms and conditions, and the proposed Contract Documents (including all Addenda issued prior to receipt of Bids); and becomes a part of the resulting Contract.

Bid Summary – Specifications or scope of Work that specifically describes the Work to be done for this Project.

Bond Rider – A Bond Rider increases the Performance Bond coverage to ensure responsibility of the Contractor in executing the Work for the County in consideration of the increased value resulting from an approved change in the Contract amount.



Change Order - A document recommended by the Project Representative which is signed by Contractor and County and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Time, issued on or after the Effective Date of the Contract.

Compensable Delay - Any delay beyond the control and without the fault or negligence of the Contractor resulting from County-caused changes in the Work, differing site conditions, suspensions of the Work, or termination for convenience by County.

Contract - The written Contract between County and Contractor covering the Work to be performed; other Contract Documents are attached to the Contract and made a part thereof as provided therein.

Contract Contingency - A monetary allowance used at the County's discretion, which is part of the total sum of the Contract that allows for minor changes in the Contract that do not change the initial Scope of Work, including Contract Price and Contract Time.

Contract Documents - The Contract, Invitation for Bid in its entirety, Public Construction Bond Form and Insurance Certificate(s), Drawings/Plans, Addenda (which pertain to the Bid Documents), Contractor's Bid Form (including documentation accompanying the Bid and any post-Bid documentation submitted prior to the Notice of Award), and Reports, together with all written Change Orders and other documents amending, modifying or supplementing the Contract Documents issued on or after the Effective Date of the Contract.

Contract Price - The monies payable by County to Contractor under the Contract Documents as stated in the Contract.

Contract Time - The number of days or the date stated in the Notice to Proceed for the completion of the Work.

Contractor - The person, firm or corporation with whom County has entered into a Contract.

Days - All references to days are to be considered calendar days except as specified differently.

Defective - An adjective which when modifying the Work refers to work that is unsatisfactory, faulty or deficient, or does not conform to the Contract Documents, or does not meet the requirements of any inspection, reference standard, test or approval referred to in the Contract Documents, or has been damaged prior to Project Representative's recommendation of final payment (unless responsibility for the protection thereof has been assumed by County).

Drawings - The drawings which show the character and Scope of Work to be performed and which have been prepared or approved by Engineer and are referred to in the Bid and Contract Documents.

Effective Date of the Contract - The date indicated in the Contract on which it becomes effective (date of execution).

Engineer – Licensed professional who is responsible for the preparation, signing, dating, sealing and issuing of any engineering document(s) for any engineering service or Work.

Excusable Delay - Any delay beyond the control and without the negligence of the Contractor, the County, or any other Contractor caused by events or circumstances such as, but not limited to, acts of God or of the public enemy, fires, floods, freight embargoes, acts of government other than County or epidemics. Labor disputes and above average rainfall shall give rise only to Excusable Delays.

Field Directive - A written order issued by an authorized County Representative which approves changes in the Work, but does not involve a change in the initial Scope of Work, including the Contract Price and the Contract Time. A Field Directive must be issued by an authorized County Representative to authorize use of Contract Contingency funds.

Final Completion – The Work (including items defined on the Punch List) has been completed, accepted in writing by the County, approved as-builts have been received, and is ready for final payment.

Float or Slack Time - The time available in the progress schedule during which an unexpected activity can be completed without delaying Substantial Completion of the Work.

Inexcusable Delay - Any delay caused by events or circumstances within the control of the Contractor, such as inadequate crewing, slow submittals, etc., which might have been avoided by the exercise of care, prudence, foresight, or diligence on the part of the Contractor.

Information (Pre-Bid) Conference – A meeting held by the Purchasing Division with potential Bidders, prior to the opening of the solicitation, for the purpose of answering questions, clarifying ambiguities, and responding to general issues in order to establish a common basis for understanding all of the requirements of the solicitation; may result in the issuance of an Addendum.

Material Breach – A substantial failure in the performance of the Contract, as to give the affected party the right to remedies available in the Contract.

Non-prejudicial Delay - Any delay impacting a portion of the Work within the available total Float or Slack Time and not necessarily preventing completion of the Work within the Contract Time.

Notice of Award - The written notice to the Successful Bidder stating Award has been approved by the Board of County Commissioners; or by the Purchasing Official in accordance with Chapter 2-26 of the Manatee County Code.

Notice of Intent to Award - The written notice to the apparent Successful Bidder stating Award has been recommended with final Award to be authorized by the Purchasing Official or Board of County Commissioners, as appropriate.

Notice to Proceed - Written notice by County (after execution of Contract) to Contractor fixing the date on which the Contract Time will commence to run and on which Contractor shall start to perform (ten (10) days from date of such notice) Contractor's obligations under the Contract Documents.

Payment Bond – An instrument, issued by a Surety that guarantees that Subcontractors will be paid for labor expended on the Contract.

Performance Bond – An instrument executed subsequent to Award by the successful Contractor that protects the County from loss due to Contractor's inability to complete the Contract as agreed.

Preconstruction Conference - Prior to starting the Work, a meeting scheduled by County with Contractor to review the Work schedules, to establish procedures for handling Shop Drawings and other submissions, for processing periodical pay estimates, and such other matters as may be pertinent to the project.

Prejudicial Delay - Any excusable or Compensable Delay impacting the Work and exceeding the total float time available in the progress schedule, thus preventing completion of the Work within the Contract Time unless the Work is accelerated.

Pre-operation Testing - All field inspections, installation checks, water tests, performance tests and necessary corrections required of Contractor to demonstrate that individual components of the Work have been properly constructed and do operate in accordance with the Contract Documents for their intended purposes.

Project - The total construction of which the Work to be provided under the Contract Documents (may be the whole or a part as indicated elsewhere in the Contract Documents).

Project Representative - The authorized representative of Manatee County who is assigned to the project or any part thereof.

Punch List – A list of minor deficiencies or additional Work that does not prohibit achieving Substantial Completion yet must be completed before Final Completion of the Contract can be achieved.

Retainage – A certain percentage, identified in the solicitation document, is withheld from payment due to the Contractor until the Work is fully completed and accepted by County.

Schedule of Values – In the case of a total, lump sum Bid, unit prices shall be established for this Contract by the submission of a Schedule of Values. In the case of an itemized Bid, unit prices are the prices bid. The Contractor shall submit a Schedule of Values within ten (10) days of Notice to Proceed date. The schedule shall include quantities and prices of items equaling the Total Offer and will subdivide the Work into components in sufficient detail to serve as the basis for progress payments during construction. Such prices will include an appropriate amount of overhead and profit applicable to each item of Work. Upon request of the County, the Contractor shall support the values with data which will substantiate their correctness.

Shop Drawings - All drawings, diagrams, illustrations, schedules and other data which are specifically prepared by or for Contractor to illustrate some portion of the Work and all illustrations, brochures, standard schedules, performance charts, instructions, diagrams and other information prepared by a Supplier and submitted by Contractor to illustrate material or equipment for some portion of the Work.

Special Provisions: As required to define Work or procedures not covered in the standard Specifications, and as necessary to supplement or modify items in the standard Specifications.

Subcontractor - An individual or corporation having a direct contact with Contractor or with any other Subcontractor for the performance of a part of the Work at the site. Such person or firm has contractual relations with the Contractor, not with the County.

Substantial Completion - The stage in the progress of the Work (or a specified portion thereof) is sufficiently complete in accordance with the Contract Documents so the Work (or a specified portion thereof) can be utilized for the intended purpose.

Successful Bidder - The lowest, responsible and responsive Bidder to whom an Award is made.

Supplier - A manufacturer, fabricator, Supplier, distributor, material man or vendor.

Surety – A pledge or guarantee by an insurance company, bank, individual or corporation on behalf of the Bidder which protects against default or failure of the principal to satisfy the contractual obligations.

Underground Facilities - All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels or other such facilities or attachments and any encasement containing such facilities which have been installed underground to furnish any of the following services or materials: electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, sewage and drainage removal, traffic or other control systems or water.

Unit Price Work - Work to be paid for on the basis of unit prices.

Work - The entire completed construction or the various separately identifiable parts thereof required to be furnished under the Contract Documents. Work is the result of performing services, furnishing labor and furnishing and incorporating materials and equipment into the construction, all as required by the Contract Documents.

Work Directive Change - A written directive to Contractor, issued on or after the Effective Date of the Contract and signed by County and recommended by Project Representative ordering an addition, deletion or revision in the Work, or responding to differing or unforeseen physical conditions under which the Work is to be performed or to emergencies. A Work Directive Change itself may not change the Contract Price or Contract Time; but is evidence that the parties expect that the change directed or documented by a Work Directive Change will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Price or Contract Time.

Written Amendment - A Written Amendment of the Contract Documents, signed by County and Contractor on or after the Effective Date of the Contract and normally dealing with the non-engineering or non-technical rather than strictly Work related aspects of the Contract Documents.

## **ARTICLE 2. PRELIMINARY MATTERS**

Computation of Time: When time is referred to in the Contract Documents by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or legal holiday, such day will be omitted from the computation.

- 2.1 The Contractor must submit a proposed schedule of the Work at the Preconstruction Conference. The purpose of this schedule is to enable the County to govern the Work, to protect the functions of the local government and its citizens and to aid in providing appropriate surveillance. The County shall have the right to reschedule Work provided such rescheduling is in accordance with the remainder of the terms of the Contract. The schedule shall show, as a minimum, the approximate dates on which each segment of the Work is expected to be started and finished, the proposed traffic flows during each month, the anticipated earnings by the Contractor for each month and the approximate number of crews and equipment to be used. The County, after necessary rescheduling and obtaining additional information for specific

purposes, shall review and approve the schedule. The Contractor shall also forward to the County, as soon as practicable after the first day of each month, a summary report of the progress of the various parts of the Work under the Contract, in fabrication and in the field, stating the existing status, estimated time of completion and cause of delay, if any. Together with the summary report, the Contractor shall submit any necessary revisions to the original schedule for the County's review and approval. In addition, more detailed schedules may be required by the County for daily traffic control.

- 2.2 A Notice to Proceed may be given at any time within thirty (30) days after the Effective Date of the Contract. The Contract Time will commence at the time specified in such notice. Contractor shall start to perform the Work on the date specified in the Notice to Proceed, but no Work shall be done at the site prior to the date on which the Contract Time commences to run.
- 2.3 If at any time the materials and appliances to be used appear to the County as insufficient or improper for securing the quality of Work required or the required rate of progress, the County may order the Contractor to increase his efficiency or to improve the character of his Work and the Contractor shall conform to such an order. The failure of the County to demand any increase of such efficiency of any improvement shall not release the County from its obligation to secure the quality of Work or the rate of progress necessary to complete the Work within the limits imposed by the Contract. The County may require the Contractor to remove from the Work such employees as the County deems incompetent, careless, insubordinate or otherwise objectionable, or whose continued employment on the Work is deemed to be contrary to the County's interest.
- 2.4 The County reserves the right to let other Contracts in connection with this Work. The Contractor shall afford other Contractors reasonable opportunity for the introduction and storage of their materials and execution of their Work, and promptly connect and coordinate the Work with theirs.

### **ARTICLE 3. CONTRACT DOCUMENTS: INTENT, AMENDING, RE-USE**

- 3.1 The Contract Documents comprise the entire Contract between County and Contractor concerning the Work. The Contract Documents are complementary; what is called for by one is as binding as if called for by all. The Contract Documents will be construed in accordance with the laws and ordinances of the State of Florida and Manatee County.

Should a conflict exist within the Contract Documents, the precedence in order of authority is as follows: 1) Bid Summary, 2) Special Conditions, 3) General Conditions, and 4) Drawings.

Note: Computed dimensions shall govern over scaled dimensions.

- 3.2 It is the intent of the Contract Documents to describe a functionally complete project (or part thereof) to be constructed in accordance with the Contract Documents. Any work, materials or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result will be supplied whether or not specifically called for in the Contract Documents. When words which have a well-known technical or trade meaning are used to describe Work, materials, or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard Specifications, manuals or codes of any technical society, organization or association, or to the laws or regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code or laws or regulations in effect at the time of opening of Bids, except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the duties and responsibilities of County, Contractor or Engineer, or any of their agents or employees from those set forth in the Contract Documents.
- 3.3 The Contract Documents may be amended to provide for additions, deletions and revisions in the Work or to modify the terms and conditions thereof in one or more of the following ways:
- 3.3.1 A Written Amendment
  - 3.3.2 A Change Order
  - 3.3.3 An Administrative Contract Adjustment (ACA)
  - 3.3.4 A Work Directive Change
- 3.4 In addition, the requirements of the Contract Documents may be supplemented and minor variations and deviations in the Work may be authorized in one or more of the following ways:
- 3.4.1 Contract Contingency Work – Field Directive
  - 3.4.2 Engineer's approval of a Shop Drawing or sample

#### **ARTICLE 4. CONTRACTOR'S RESPONSIBILITIES**

- 4.1 Contractor shall keep on the Work at all times during its progress a competent resident superintendent; who shall be the Contractor's representative at the site and shall have authority to act on behalf of Contractor. All communications given to the superintendent shall be as binding as if given to Contractor.
- 4.2 Contractor shall provide competent, suitable qualified personnel to survey and lay out the Work and perform construction as required by the Contract

Documents. Contractor shall at all times maintain good discipline and order at the site. Except in connection with the safety or protection of persons or the Work or property at the site or adjacent thereto and except as otherwise indicated in the Contract Documents, all Work at the site shall be performed during regular working hours and Contractor will not permit overtime Work or the performance of Work on Saturday, Sunday or legal holiday without County's written consent given after prior notice to Engineer (at least seventy-two (72) hours in advance).

- 4.2.1 Contractor shall pay for all additional engineering charges to the County for any overtime Work which may be authorized. Such additional engineering charges shall be a subsidiary obligation of Contractor and no extra payment shall be made by County on account of such overtime Work. At County's option, overtime costs may be deducted from Contractor's monthly payment request or Contractor's Retainage prior to release of final payment.
- 4.3 Unless otherwise specified, Contractor shall furnish and assume full responsibility for all bonds, insurance, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities and all other facilities and incidentals necessary for the furnishing, performance, testing, start-up and completion of the Work.
- 4.4 All materials and equipment shall be of good quality and new, except as otherwise provided in the Contract Documents. If required by Engineer, Contractor shall furnish satisfactory evidence (including reports of required tests) as to the kind and quality of materials and equipment. All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instruction of the applicable Supplier except as otherwise provided in the Contract Documents.
- 4.5 Contractor shall be fully responsible to County for all acts and omissions of the Subcontractors, Suppliers and other persons and organizations performing or furnishing any of the Work under a direct or indirect Contract with Contractor just as Contractor is responsible for Contractor's own acts and omissions. Nothing in the Contract Documents shall create any contractual relationship between County or Engineer and any such Subcontractor, Supplier or other person or organization, nor shall it create any obligation on the part of County to pay or to see to the payment of any monies due any such Subcontractor, Supplier or other person or organization.
- 4.6 Permits: Unless otherwise provided, Contractor shall obtain and pay for all construction permits and licenses. County shall assist Contractor, when necessary, in obtaining such permits and licenses. Contractor shall pay all



governmental charges and inspection fees necessary for the prosecution of the Work.

- 4.7 During the progress of the Work, Contractor shall keep the premises free from accumulation of waste materials rubbish and other debris resulting from the Work. At the completion of the Work, Contractor shall remove all waste materials, rubbish, and debris from and about the premises as well as all tools, appliances, construction equipment and machinery and surplus materials and shall leave the site clean and ready for occupancy by County. Contractor shall restore to original conditions all property not designated for alteration by the Contract Documents.
- 4.8 Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall Contractor subject any part of the Work or adjacent property to stresses or pressures that will endanger it.
- 4.9 Safety and Protection: Contractor shall comply with the Florida Department of Commerce Safety Regulations and any local safety regulations. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of and shall provide the necessary protection to prevent damage, injury or loss to:
- 4.9.1 all employees on the Work and other persons and organizations who may be affected thereby;
  - 4.9.2 all the Work and materials and equipment to be incorporated therein, whether in storage on or off the site; and
  - 4.9.3 other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and Underground Facilities not designated for removal, relocation or replacement in the course of construction.
  - 4.9.4 Contractor shall comply with all applicable laws and regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for the protection required by public authority or local conditions. Contractor shall provide reasonable maintenance of traffic way for the public and preservation of the County's business, taking into full consideration all local conditions. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as all the Work is completed.

- 4.10 Emergencies: In emergencies affecting the safety or protection of persons or the Work or property at the site or adjacent thereto, Contractor, without special instruction or authorization from Engineer or County, is obligated to act to prevent threatened damage, injury or loss. Contractor shall give County prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If County determines that a change in the Contract Documents is required because of the action taken in response to an emergency, a Work Directive Change or Change Order will be issued to document the consequences of the changes or variation.
- 4.11 For substitutes not included with the Bid, but submitted after the Effective Date of the Contract, Contractor shall make written application to Engineer for acceptance thereof, certifying that the proposed substitute will perform adequately the functions and achieve the results called for by the general design, be similar and of equal substance to that specified and be suited to the same use as that specified. The application will also contain an itemized estimate of all costs and delays or schedule impacts that will result directly or indirectly from review, acceptance and provisions of such substitute, including costs of redesign and claims of other Contractors affected by the resulting change, all of which will be considered by the Engineer in evaluating the proposed substitute. Engineer may require Contractor to furnish at Contractor's expense, additional data about the proposed substitute. In rendering a decision, County/Engineer and Contractor shall have access to any available Float or Slack Time in the construction schedule. In the event that substitute materials or equipment not included as part of the Bid, but proposed after the Effective Date of the Contract, are accepted and are less costly than the originally specified materials or equipment, then the net difference in cost shall be credited to the County and an appropriate Change Order executed.
- 4.11.1 If a specific means, method, sequence, technique or procedure of construction is indicated in or required by the Contract Documents, Contractor may furnish or utilize a substitute means, method, sequence, technique or procedure of construction acceptable to Engineer if Contractor submits sufficient information to allow Engineer to determine that the substitute proposed is equivalent to that indicated or required by the Contract Documents.
- 4.11.2 Engineer will be allowed a reasonable time within which to evaluate each proposed substitute. Engineer will be the sole judge of acceptability and no substitute will be ordered, installed or utilized without Engineer's prior written acceptance which will be evidenced by either a Change Order or an approved shop drawing. County may require Contractor to furnish at Contractor's expense a special performance guarantee or other Surety with respect to any substitute.

- 4.11.3 Contractor shall reimburse County for the charges of Engineer and Engineer's consultants for evaluating each proposed substitute submitted after the Effective Date of the Contract and all costs resulting from any delays in the Work while the substitute was undergoing review.
- 4.12 The Contractor shall furnish, free of charge, all labor, stakes, surveys, batter boards for structures, grade lines and other materials and supplies and shall set construction stakes and batter boards for establishing lines, position of structures, slopes and other controlling points necessary for the proper prosecution of the construction Work. Where rights-of-way, easements, property lines or any other conditions which make the lay-out of the project or parts of the project critical are involved, the Contractor will employ a competent surveyor who is registered in the State of Florida for lay-out and staking. These stakes and marks shall constitute the field control by and in accord with which the Contractor shall govern and execute the Work. The Contractor will be held responsible for the preservation of all stakes, marks and if for any reason any of the stakes or marks or batter boards become destroyed or disturbed, they will be immediately and accurately replaced by the Contractor.
- 4.13 The Contractor has, by careful examination, satisfied himself as to the nature and location of the Work and all other matters which can in any way affect the Work under this Contract, including, but not limited to details pertaining to boring, as shown on the drawings, are not guaranteed to be more than a general indication of the materials likely to be found adjacent to holes bored at the site of the Work, approximately at the locations indicated. The Contractor shall examine boring data, where available, and make his own interpretation of the subsoil investigations and other preliminary data, and shall base his Bid on his own opinion of the conditions likely to be encountered. In no event shall an extension of time be considered for any conditions that existed at the time of bidding, nor shall the Contractor receive extra compensation for completion of the project as intended by the drawings and in keeping with the Contract documents. No verbal agreement or conversation with any officer, agent or employee of the County, before or after the execution of this Contract, shall affect or modify any of the terms or obligations herein contained.
- 4.14 If the Contractor, in the course of the Work, finds that the drawings and/or Contract Documents cannot be followed, he shall immediately inform the County in writing, and the County shall promptly check the accuracy of the information. Any Work done after such discovery, until any necessary changes are authorized, will be done at the Contractor's risk.

**ARTICLE 5. COUNTY'S RESPONSIBILITIES**

- 5.1 County shall furnish the data required of County under the Contract Documents promptly and shall make payments to the Contractor within a reasonable time after the Work has been accepted by the County. Payment shall be made no more than twenty (20) business days if County is its own Engineer of Record or twenty-five (25) business days if outside agent approval is required after the pay estimate has been approved by the agent for the County. The form of all submittals, notices, Change Orders and other documents permitted or required to be used or transmitted under the Contract Documents shall be determined by the County/Engineer. Standard County forms shall be utilized.
- 5.2 The County shall provide the lands upon which the Work under this Contract is to be done, except that the Contractor shall provide all necessary additional land required for the erection of temporary construction facilities and storage of his materials, together with right of access to same.
- 5.3 The County shall have the right to take possession of and use any completed portions of the Work, although the time for completing the entire Work or such portions may not have expired, but such taking possession and use shall not be deemed an acceptance of any Work not completed in accordance with the Contract Documents.

**ARTICLE 6. CHANGES IN THE WORK**

- 6.1 Without invalidating the Contract and without notice to any Surety, County may, at any time, order additions, deletions or revisions in the Work. These will be authorized by a Written Amendment, a Change Order, or a Work Directive Change. Upon receipt of any such document, Contractor shall promptly proceed with the Work involved which will be performed under the applicable conditions of the Contract Documents (except as otherwise specifically provided).
- 6.2 Contractor shall not be entitled to an increase in the Contract Price or an extension of the Contract Time with respect to any Work performed that is not required by the Contract Documents as amended, modified and supplemented.
- 6.3 County and Contractor shall execute appropriate Change Orders, or Written Amendments, covering changes in the Work which are ordered by County, or which may be required because of acceptance of defective Work.
- 6.4 At any time Engineer may request a quotation from Contractor for a proposed change in the Work and within twenty-one (21) calendar days after receipt, Contractor shall submit a written and detailed proposal for an increase or decrease in the Contract Price or Contract Time for the proposed change. Engineer shall have twenty-one (21) calendar days after receipt of the detailed proposal to respond in writing. The proposal shall include an itemized estimate of all costs and time for performance that will result directly or indirectly from the proposed change. Unless otherwise directed, itemized estimates shall be in

sufficient detail to reasonably permit an analysis by Engineer of all material, labor, equipment, subcontracts, overhead costs and fees, and shall cover all Work involved in the change, whether such Work was deleted, added, changed or impacted. Notwithstanding the Request for Quotation, Contractor shall carry on the Work and maintain the progress schedule. Delays in the submittal of the written and detailed proposal will be considered non-prejudicial.

#### **ARTICLE 7. CHANGE OF CONTRACT PRICE**

- 7.1 The Contract Price constitutes the total compensation (subject to authorized adjustments) payable to Contractor for performing the Work. All duties, responsibilities and obligations assigned to or undertaken by Contractor shall be at his expense without change in the Contract Price.
- 7.2 The Contract Price may only be changed by Change Order or by a Written Amendment. Any claim for an increase or decrease in the Contract Price shall be based on written notice delivered by the party making the claim to the other party. Notice of the amount of the claim with supporting data shall be delivered within ten (10) days from the beginning of such occurrence and shall be accompanied by claimant's written statement that the amount claimed covers all known amounts (direct, indirect and consequential) to which the claimant is entitled as a result of the occurrence of said event.
- 7.3 The value of any Work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways, at the County's discretion:
  - 7.3.1 Where the Work involved is covered by unit prices contained in the Contract Documents, cost will be determined by application of such unit prices to the quantities of the items involved.
  - 7.3.2 By mutual acceptance of lump sum.
  - 7.3.3 On the basis of the cost of the Work, plus a 15% Contractor's fee for overhead and profit. (Contractor shall submit an itemized cost breakdown together with supporting data.)
- 7.4 Either County or Contractor may make a claim for an adjustment in the Contract Price. The unit price of an item of Unit Price Work shall be subject to re-evaluation and adjustment under the following conditions:
  - 7.4.1 If the total cost of a particular item of Unit Price Work amounts to 5% or more of the Contract Price and the variation in the quantity of the particular item of Unit Price Work performed by Contractor differs by more than 15% from the estimated quantity of such item indicated in the Contract; and

- 7.4.2 If there is no corresponding adjustment with respect to any other item of Work; and
- 7.4.3 If a Contractor believes that it has incurred additional expense as a result thereof; or
- 7.4.4 If County believes that the quantity variation entitles it to an adjustment in the unit price; or
- 7.4.5 If the parties are unable to agree as to the effect of any such variations in the quantity of Unit Price Work performed.

#### **ARTICLE 8. CHANGE OF CONTRACT TIME**

- 8.1 Contract Time may only be changed by a Change Order or a Written Amendment. Any claim for an extension or shortening of the Contract Time shall be based on written notice delivered by the party making the claim to the other party. Notice of the extent of the claim with supporting data shall be delivered within fifteen (15) days from detection or beginning of such occurrence and shall be accompanied by the claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant has reason to believe it is entitled as a result of the occurrence of said event.
- 8.2 The Contract Time will be extended in an amount equal to time lost due to delays beyond the control of Contractor. Such delays shall include, but not be limited to, acts or neglect by County or others performing additional Work; or to fires, floods, epidemics, abnormal weather conditions or acts of God.
- 8.3 All time limits stated in the Contract Documents are of the essence.

#### **ARTICLE 9. WARRANTY, TEST/INSPECTION, CORRECTION**

- 9.1 Contractor warrants, for a minimum period of three (3) years or as otherwise stated herein, and guarantees to County that all Work will be in accordance with the Contract Documents and will not be defective; that County, representatives of County, and governmental agencies with jurisdictional interests will have access to the Work at reasonable time for their observation, inspecting and testing (Contractor shall give Engineer timely notice of readiness of the Work for all required approvals and shall assume full responsibility, including costs, in obtaining required tests, inspections, and approval certifications and/or acceptance, unless otherwise stated by County).
- 9.2 If any Work (including work of others) that is to be inspected, tested, or approved is covered without written concurrence of Engineer, it must, if requested by Engineer, be uncovered for observation. Such uncovering shall be at Contractor's expense unless Contractor has given Engineer timely notice of Contractor's intention to cover the same and Engineer has not acted with reasonable promptness in response to such notice. Neither observations by

Engineer nor inspections, tests, or approvals by others shall relieve Contractor from Contractor's obligations to perform the Work in accordance with the Contract Documents.

- 9.3 If the Work is defective, or Contractor fails to supply sufficient skilled workers, or suitable materials or equipment, or fails to furnish or perform the Work in such a way that the completed Work will conform to the Contract Documents, County may order Contractor to stop the Work, or any portion thereof and terminate payments to the Contractor until the cause for such order has been eliminated. Contractor shall bear all direct, indirect and consequential costs for satisfactory reconstruction or removal and replacement with non-defective Work, including, but not limited to fees and charges of engineers, architects, attorneys and other professionals and any additional expenses experienced by County due to delays to other Contractors performing additional Work and an appropriate deductive Change Order shall be issued. Contractor shall further bear the responsibility for maintaining schedule and shall not be entitled to an extension of the Contract Time and the recovery of delay damages due to correcting or removing defective Work.
- 9.3.1 If Contractor fails within seven (7) days after written notice to correct defective Work, or fails to perform the Work in accordance with the Contract Documents, or fails to comply with any other provision of the Contract Documents, County may correct and remedy any such deficiency to the extent necessary to complete corrective and remedial action. County may exclude Contractor from all or part of the site, take possession of all or part of the Work, Contractor's tools, construction equipment and machinery at the site or for which County has paid Contractor but which are stored elsewhere. All direct and indirect costs of County in exercising such rights and remedies will be charged against Contractor in an amount approved as to reasonableness by Engineer and a Change Order will be issued incorporating the necessary revisions.
- 9.3.2 If within three (3) years after the date of completion or such longer period of time as may be prescribed by laws or regulations or by the terms of any applicable special guarantee required by the Contract Documents, any Work is found to be defective, Contractor shall promptly, without cost to County and in accordance with County's written instructions, either correct such defective Work or if it has been rejected by County, remove it from the site and replace it with non-defective Work. If Contractor does not promptly comply with the terms of such instruction, County may have the defective Work corrected or removed and all direct, indirect and consequential costs of such removal and replacement will be paid by Contractor.

**ARTICLE 10. SUSPENSION OR TERMINATION OF WORK**

- 10.1 County reserves the right to suspend the Work, or any portion thereof, at any time without cause for a period not to exceed ninety (90) days by written notice to Contractor, which will fix the date on which Work will be resumed. Contractor shall be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to any suspension if Contractor makes an approved claim therefore.
- 10.1.1 If Work is suspended by County for a period that exceeds ninety (90) days; or if Work is suspended by an order of court or other public authority; or if County fails to pay Contractor, then Contractor may, upon seven (7) days written notice to County, terminate the Contract and recover payment for all Work executed.
- 10.1.2 In lieu of terminating the Contract, if the Engineer has failed to act on any Application for Payment or County has failed to make any payment as aforesaid, Contractor may, upon seven (7) days written notice to County, stop the Work until payment of all amounts then due have been received.
- 10.2 County reserves the right, after giving seven (7) days written notice, to terminate this Contract if:
- 10.2.1 Contractor persistently fails to perform the Work in accordance with the Contract Documents;
- 10.2.2 Contractor disregards laws or regulations of any public body having jurisdiction;
- 10.2.3 Contractor commences a voluntary case under any chapter of the Bankruptcy Code or any similar action by filing a petition under any other federal or state law relating to bankruptcy or insolvency;
- 10.2.4 Contractor has a petition filed against them under any chapter of the Bankruptcy Code or similar relief under any other federal or state law;
- 10.3 County may exclude Contractor from the site and take possession of the Work and of all Contractor's tools, construction equipment and machinery at the site and use same to the full extent they could be used (without liability to Contractor for trespass or conversion); incorporate in the Work all materials and equipment stored at the site or for which County has paid Contractor but which are stored elsewhere, and finish the Work as County may deem expedient.
- 10.3.1 Contractor shall not be entitled to receive any further payment beyond an amount equal to the value of material and equipment not incorporated in the Work, but delivered and suitably stored, less the aggregate of payments previously made.



- 10.3.2 If the direct, indirect and consequential costs of completing the Work exceed the unpaid balance of the Contract Price, Contractor shall pay the difference to County. Such costs incurred by County shall be verified by County and incorporated in a Change Order; but in finishing the Work, County shall not be required to obtain the lowest figure for the Work performed. Contractor's obligations to pay the difference between such costs and such unpaid balance shall survive termination of this Contract.
- 10.4 In the event sufficient budgeted funds are not available for a new fiscal year, County shall notify Contractor of such occurrence and Contract shall terminate on the last day of the current fiscal year without penalty or expense to County.
- 10.5 Failure of Contractor to comply with any of the provisions of this Contract shall be considered a Material Breach of Contract and shall be cause for immediate termination of Contract at the discretion of County.
- 10.6 In addition to all other legal remedies available to County, County reserves the right to terminate and obtain from another source, any commodities or services which have not been delivered within the Contract Time as stated in the Contract Documents.

#### **ARTICLE 11. CONTRACT CLAIMS & DISPUTES**

- 11.1 Except as otherwise provided herein, any dispute arising under this Contract shall be decided by the Purchasing Official in accordance with Section 2-26-63 of the Manatee County Code subject to an administrative hearing process provided in 2-26-64. The decision of the Board of County Commissioners in accordance with Section 2-26-64 of the Manatee County Code shall be the final and conclusive County decision subject to exclusive judicial review in the circuit court by a petition for certiorari.

#### **ARTICLE 12. RESIDENT PROJECT REPRESENTATIVE - DUTIES, RESPONSIBILITIES**

- 12.1 The Resident Project Representative is the Engineer's Agent, who will act as directed by and under the supervision of the Engineer, and who will confer with County regarding his actions. Resident Project Representative's dealing in matters pertaining to the on-site Work shall, in general, be only with the County and Contractor and dealings with Subcontractors shall only be through or with the full knowledge of Contractor.
- 12.2 Resident Project Representative will:
- 12.2.1 Review the progress schedule, schedule of shop drawing submissions and Schedule of Values prepared by Contractor and consult with County concerning their acceptability.

- 12.2.2 Attend Preconstruction Conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with County and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
- 12.2.3 Serve as County's liaison with Contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the Contract Documents. As requested by Contractor, assist in obtaining additional details or information when required at the job site for proper execution of the Work.
- 12.2.4 Receive and record date of receipt of Shop Drawings and samples, receive samples which are furnished at the site by Contractor and notify Engineer of their availability for examination.
- 12.2.5 Advise Engineer and Contractor or his superintendent immediately of the commencement of any Work requiring a shop drawing or sample submission if the submission has not been approved by the County.
- 12.2.6 Conduct on-site observations of the Work in progress to assist Engineer in determining if the Work is proceeding in accordance with the Contract Documents and that completed Work will conform to the Contract Documents.
- 12.2.7 Report to County whenever he or she believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, tests or approvals required or if Work has been damaged prior to final payment; and advise Contractor when he believes Work should be corrected or rejected or should be uncovered of observation or requires special testing, inspection or approval.
- 12.2.8 Verify that tests, equipment and system start-ups and operating and maintenance instructions are conducted as required by the Contract Documents and in the presence of the required personnel, and that Contractor maintains adequate records thereof; observe, record and report to Engineer appropriate details relative to the test procedures and start-ups.
- 12.2.9 Accompany visiting inspectors representing public or other agencies having jurisdiction over the project; record the outcome of these inspections and report to County.
- 12.2.10 Transmit to Contractor, Engineer's clarifications and interpretations of the Contract Documents.

- 12.2.11 Consider and evaluate Contractor's suggestions or modifications in drawings or Contract Documents and report them with recommendations to County.
- 12.2.12 Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and sample submissions, reproductions of original Contract Documents including all Addenda, Change Orders, field orders, additional drawings issued subsequent to the execution of the Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports and other project related documents.
- 12.2.13 Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions; list of visiting officials and representatives or manufacturers, fabricators, Suppliers and distributors; daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to County.
- 12.2.14 Record names, addresses and telephone numbers of all Contractors, Subcontractors and major Suppliers of materials and equipment.
- 12.2.15 Furnish Engineer periodic reports as required of progress of the Work and Contractor's compliance with the approved progress schedule and schedule of shop drawing submissions.
- 12.2.16 Consult with Engineer in advance of scheduling major tests, inspections or start of important phases of the Work.
- 12.2.17 Report immediately the occurrence of any accident.
- 12.2.18 Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to Engineer, noting particularly their relation to the Schedule of Values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
- 12.2.19 During the course of the Work, verify that certificates, maintenance and operations manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed, and deliver this material to County for his review prior to final acceptance of the Work.
- 12.2.20 Before Engineer issues a certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

12.2.21 Conduct final inspection in the company of County and/or Engineer and Contractor and prepare a Punch List of items to be completed or corrected. Reference Florida Statutes § 218.735(7).

12.2.22 Verify that all items on final list have been completed or corrected and make recommendations to County concerning acceptance.

12.3 Except upon written instructions of Engineer, Resident Project Representative:

12.3.1 Shall not authorize any deviation from the Contract Documents or approve any substitute materials or equipment;

12.3.2 Shall not exceed limitations on Engineer's authority as set forth in the Contract Documents;

12.3.3 Shall not undertake any of the responsibilities of Contractor, Subcontractors or Contractor's superintendent, or expedite the Work;

12.3.4 Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents;

12.3.5 Shall not advise on or issue directions as to safety precautions and programs in connection with the Work;

12.3.6 Shall not authorize County to occupy the project in whole or in part; and

12.3.7 Shall not participate in specialized field or laboratory tests.

### **ARTICLE 13. APPRENTICES**

13.1 If successful Contractor employs apprentices, he shall be governed and comply with the provisions of Fla.Stat. § 446.011.

NOTE: The form of all submittals, notices, Change Orders and other documents permitted or required to be used or transmitted under the Contract shall be determined by the County. Standard County forms shall be utilized.

**END OF SECTION E**

**BID FORM**  
(Submit in triplicate)

**For: IFB# 14-0841-DS**

<b>Total Offer (Bid "A"):</b> _____
<b>Based on a completion time of 310 calendar days</b>
<b>Total Offer (Bid "B"):</b> _____
<b>Based on a completion time of 250 calendar days</b>

Two schedules for completion of the Work shall be considered. Each Bid for completion by the specified stated time shall be offered as a separate "total offer". County has the sole authority to select the Bid based on the completion time which is in the best interest of County. Only one Award shall be made.

We, the undersigned, hereby declare that we have carefully reviewed the Bid Documents and with full knowledge and understanding of the aforementioned herewith submit this Bid, meeting each and every specification, term, and condition contained in the Invitation for Bid package, in its entirety.

We understand that the Invitation for Bid package, in its entirety, including but not limited to, all Specifications, terms, and conditions shall be made a part of any resulting Contract between Manatee County and the Successful Bidder. Failure to comply shall result in Contract default, whereupon, the defaulting Contractor shall be required to pay for any and all re-procurement costs, damages, and attorney fees as incurred by County, and agrees to forfeit his/her Bid Bond.

Communications concerning this Bid shall be addressed as follows: **(Complete all fields)**

Bidder's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

Email Address: \_\_\_\_\_

I, \_\_\_\_\_ attest that I have read, understand, and agree to the Local Preference policy of Manatee County.

I, \_\_\_\_\_ on [date(s)] \_\_\_\_\_ attest that I have visited the Project site(s) to familiarize myself with the full Scope of Work required for the Bid.

Acknowledge Addendum No. _____	Dated: _____	Acknowledge Addendum No. _____	Dated: _____
Acknowledge Addendum No. _____	Dated: _____	Acknowledge Addendum No. _____	Dated: _____
Acknowledge Addendum No. _____	Dated: _____	Acknowledge Addendum No. _____	Dated: _____

**Authorized Signature(s):** \_\_\_\_\_

Name and Title of Above Signer(s): \_\_\_\_\_

Date: \_\_\_\_\_

**BID FORM  
(SUBMIT IN TRIPLICATE)  
IFB# 14-0841-DS**

**Garden Heights Subdivision Waterline Replacement Project  
(Replace approx. 6900 LF of 3" Waterline with 6" HDPE Waterline)  
Based on Completion time of 310 Calendar Completion Days  
BID "A"**

NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE \$	EXTENDED COST \$
1	6" HDPE (C-906) (Directional Drill)	LF	5,330	\$	\$
2	8" HDPE (C-906) (Directional Drill)	LF	605	\$	\$
3	8" DI (CL-350) (Direct Bury)	LF	85	\$	\$
4	6" DI (CL-350) (Direct Bury)	LF	270	\$	\$
5	4" HDPE (C-906) (Directional Drill)	LF	230	\$	\$
6	2" HDPE (C-906) (Directional Drill)	LF	205	\$	\$
7	6" Gate Valve	EA	22	\$	\$
8	4" Gate Valve	EA	1	\$	\$
9	Ductile Iron Fittings, Water	LB	5,200	\$	\$
10	Fire Hydrant Assembly	EA	8	\$	\$
11	Water Service (Long) (Single)	EA	6	\$	\$
12	Water Service (Short) (Single)	EA	24	\$	\$
13	Water Service (Long) (Double)	EA	45	\$	\$
14	Water Service (Short) (Double)	EA	23	\$	\$
15	Private Water Service Relocation, Complete	EA	140	\$	\$
16	BF Preventers w/Expan. tank & Vac. Breakers	EA	25	\$	\$
17	Remove Exist. Valve/Saddle, install sleeve/plug	EA	3	\$	\$
18	Connect to Existing Water Lines	EA	3	\$	\$
19	Driveway Restoration	SY	100	\$	\$
20	Grout Fill Abandoned Pipe	CF	600	\$	\$

BIDDER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

BID "A"

**BID FORM  
(SUBMIT IN TRIPLICATE)  
IFB# 14-0841-DS**

**Garden Heights Subdivision Waterline Replacement Project  
(Replace approx. 6900 LF of 3" Waterline with 6" HDPE Waterline)  
Based on Completion time of 310 Calendar Completion Days  
BID "A"**

NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE \$	EXTENDED COST \$
21	Sodding	SY	3,000	\$	\$
22	Erosion Control	LS	1	\$	\$
23	Concrete Curb Replacement	LF	60	\$	\$
24	Asphalt Road Restoration (Base & Resurface)	SY	200	\$	\$
25	Asphalt Road Restoration (Mill & Resurface)	SY	700	\$	\$
26	Pipe Adapter	EA	45	\$	\$
27	Pipe Joint Restraints	EA	75	\$	\$
28	Blowoff Assembly 2"	EA	2	\$	\$
29	Sidewalk Restoration	SY	50	\$	\$
30	Air Release Assembly	EA	2	\$	\$
31	Traffic Control	LS	1	\$	\$
32	16 x 8" Tap Sleeve & Valve	EA	1	\$	\$
33	14 x 8" Tap Sleeve & Valve	EA	1	\$	\$
34	14 x 6" Tap Sleeve & Valve	EA	1	\$	\$
SUBTOTAL CONSTRUCTION COST					\$
35	Mobilization	LS	1		\$
36	Miscellaneous Work & Clean Up	LS	1		\$
	TOTAL BASE BID				\$
37	Contract Contingency	%	10		\$
	TOTAL CONTRACT AWARD GARDEN HEIGHTS SUBDIVISION WATERLINE PROJECT				\$

BIDDER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

BID "A"

**BID FORM  
(SUBMIT IN TRIPLICATE)  
IFB# 14-0841-DS**

**Garden Heights Subdivision Waterline Replacement Project  
(Replace approx. 6900 LF of 3" Waterline with 6" HDPE Waterline)  
Based on Completion time of 250 Calendar Completion Days  
BID "B"**

NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE \$	EXTENDED COST \$
1	6" HDPE (C-906) (Directional Drill)	LF	5,330	\$	\$
2	8" HDPE (C-906) (Directional Drill)	LF	605	\$	\$
3	8" DI (CL-350) (Direct Bury)	LF	85	\$	\$
4	6" DI (CL-350) (Direct Bury)	LF	270	\$	\$
5	4" HDPE (C-906) (Directional Drill)	LF	230	\$	\$
6	2" HDPE (C-906) (Directional Drill)	LF	205	\$	\$
7	6" Gate Valve	EA	22	\$	\$
8	4" Gate Valve	EA	1	\$	\$
9	Ductile Iron Fittings, Water	LB	5,200	\$	\$
10	Fire Hydrant Assembly	EA	8	\$	\$
11	Water Service (Long) (Single)	EA	6	\$	\$
12	Water Service (Short) (Single)	EA	24	\$	\$
13	Water Service (Long) (Double)	EA	45	\$	\$
14	Water Service (Short) (Double)	EA	23	\$	\$
15	Private Water Service Relocation, Complete	EA	140	\$	\$
16	BF Preventers w/Expan. tank & Vac. Breakers	EA	25	\$	\$
17	Remove Exist. Valve/Saddle, install sleeve/plug	EA	3	\$	\$
18	Connect to Existing Water Lines	EA	3	\$	\$
19	Driveway Restoration	SY	100	\$	\$
20	Grout Fill Abandoned Pipe	CF	600	\$	\$

BIDDER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

BID "B"



**BID FORM**  
**(SUBMIT IN TRIPLICATE)**  
**IFB# 14-0841-DS**

**Garden Heights Subdivision Waterline Replacement Project**  
**(Replace approx. 6900 LF of 3" Waterline with 6" HDPE Waterline)**  
**Based on Completion time of 250 Calendar Completion Days**  
**BID "B"**

NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE \$	EXTENDED COST \$
21	Sodding	SY	3,000	\$	\$
22	Erosion Control	LS	1	\$	\$
23	Concrete Curb Replacement	LF	60	\$	\$
24	Asphalt Road Restoration (Base & Resurface)	SY	200	\$	\$
25	Asphalt Road Restoration (Mill & Resurface)	SY	700	\$	\$
26	Pipe Adapter	EA	45	\$	\$
27	Pipe Joint Restraints	EA	75	\$	\$
28	Blowoff Assembly 2"	EA	2	\$	\$
29	Sidewalk Restoration	SY	50	\$	\$
30	Air Release Assembly	EA	2	\$	\$
31	Traffic Control	LS	1	\$	\$
32	16 x 8" Tap Sleeve & Valve	EA	1	\$	\$
33	14 x 8" Tap Sleeve & Valve	EA	1	\$	\$
34	14 x 6" Tap Sleeve & Valve	EA	1	\$	\$
SUBTOTAL CONSTRUCTION COST					\$
35	Mobilization	LS	1		\$
36	Miscellaneous Work & Clean Up	LS	1		\$
	TOTAL BASE BID				\$
37	Contract Contingency	%	10		\$
	TOTAL CONTRACT AWARD GARDEN HEIGHTS SUBDIVISION WATERLINE PROJECT				\$

BIDDER: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

BID "B"

## **MAILING LABEL**

Cut along the outside border and affix this label to your sealed Bid envelope to identify it as a "Sealed Bid". Be sure to include the name of the company submitting the Bid and the Bid due date and time where requested.

### **MAILING LABEL TO AFFIX TO OUTSIDE OF SEALED BID PACKAGE:**

**SEALED BID - DO NOT OPEN**

**CONTRACTOR:** \_\_\_\_\_

**SEALED BID NO:** IFB # 14-0841-DS

**BID TITLE:** Garden Heights Subdivision Waterline Replacement  
Project

**DUE DATE/TIME:** \_\_\_\_\_ @ \_\_\_\_\_

FORM A  
**CONTRACTOR'S QUESTIONNAIRE**  
(Submit in Triplicate)

The Bidder warrants the truth and accuracy of all statements and answers herein contained. (Attach additional pages if necessary.)

**THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR BID**

1. Contact Information:

License #: \_\_\_\_\_

License Issued to: \_\_\_\_\_

Date License Received (MM/DD/YR): \_\_\_\_\_

Company Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

2. Bidding as: an individual \_\_; a partnership \_\_; a corporation \_\_; a joint venture \_\_

3. If a partnership, list names and addresses of partners; if a corporation, list names of officers, directors, shareholders, and state of incorporation; if joint venture, list names and address of ventures' and the same if any venture are a corporation for each such corporation, partnership, or joint venture:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Bidder is authorized to do business in the State of Florida: ☐ Yes ☐ No

For how many years? \_\_\_\_\_

5. Your organization has been in business (under this firm's name) as a

\_\_\_\_\_

Is this firm in bankruptcy? \_\_\_\_\_

BIDDER: \_\_\_\_\_

6. Attach a list of projects where this specific type of Work was performed.
7. Describe and give the date and County of the last three government or private work of similar scope you've completed which are similar in cost, type, size, and nature as this Project. Include contact name and phone number. Provide the budget, actual cost, size and summary of work for each project. Attach additional pages as necessary. (Note: If listing a Manatee County reference, contact person should not be directly associated with this Project.

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8. Have you ever been assessed liquidated damages under a Contract during the past five (5) years? If so, state when, where (contact name, address and phone number) and why.

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9. Have you ever failed to complete projects awarded to you? Or failed to complete projects within Contract Time? If so, state when, where (contact name, address, phone number) and why.

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10. Have you ever been debarred or prohibited from providing a Bid to a governmental entity? If yes, name the entity and describe the circumstances:

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BIDDER: \_\_\_\_\_

11. Will you subcontract any part of this Work? If so, describe which major portion(s):

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12. If any, list (with Contract amount) MBE/DBE to be utilized:

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13. What equipment do you own to accomplish this Work? (A listing may be attached)

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14. What equipment will you purchase/rent for the Work? (Specify which)

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15. List the following in connection with the Surety which is providing the bond(s):

Surety's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name, address, phone number and email of Surety's resident agent for service of process in Florida:

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

BIDDER: \_\_\_\_\_

FORM B  
**PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION**

**SWORN STATEMENT PURSUANT TO ARTICLE V,  
MANATEE COUNTY PURCHASING ORDINANCE**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

This sworn statement is submitted to the Manatee County Board of County Commissioners by

\_\_\_\_\_  
[Print individual's name and title]

\_\_\_\_ for \_\_\_\_\_ [print name of entity submitting sworn statement]

whose business address is \_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:  
\_\_\_\_\_

I understand that no person or entity shall be awarded or receive a County Contract for public improvements, procurement of goods or services (including professional services) or a County lease, franchise, concession or management Contract, or shall receive a grant of County monies unless such person or entity has submitted a written certification to County that it has not:

(1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or

(2) been convicted of an agreement or collusion among Bidders or prospective Bidders in restraint of freedom of competition, by agreement to bid a fixed price, or otherwise; or

(3) been convicted of a violation of an environmental law that, in the sole opinion of County's Purchasing Official, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or

(4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or

(5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

(Continued)

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to County's Purchasing Official. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with County.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR COUNTY ADMINISTRATOR DETERMINES THAT **SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.**

\_\_\_\_\_  
[Signature]

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 2014 by \_\_\_\_\_

Personally known \_\_\_\_\_ OR Produced identification \_\_\_\_\_  
[Type of identification]

\_\_\_\_\_  
Notary Public Signature      My commission expires \_\_\_\_\_

\_\_\_\_\_  
[Print, type or stamp Commissioned name of Notary Public]

**Signatory Requirement** - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

FORM C  
**SWORN STATEMENT**  
**THE FLORIDA TRENCH SAFETY ACT**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR BY AN OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This Sworn Statement is submitted with IFB No. 14-0841-DS
2. This Sworn Statement is submitted by \_\_\_\_\_ whose business address is \_\_\_\_\_ and, if applicable, its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of \_\_\_\_\_ the individual signing this sworn statement \_\_\_\_\_.
3. Name of individual signing this Sworn Statement is: \_\_\_\_\_, Whose relationship to the above entity is: \_\_\_\_\_.
4. The Trench Safety Standards that will be in effect during the construction of this Project shall include, but are not limited to: Laws of Florida, Chapters 90-96, TRENCH SAFETY ACT, and OSHA RULES AND REGULATIONS 29 CFR 1926.650 Subpart P, effective October 1, 1990.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless County and Engineer, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated the following costs for compliance with the applicable standards:

Trench Safety Measure (Description)	Units of Measure (LF, SY)	Unit Quantity	Unit Cost	Extended Cost
a. _____	_____	_____	\$ _____	_____
b. _____	_____	_____	\$ _____	_____
c. _____	_____	_____	\$ _____	_____
d. _____	_____	_____	\$ _____	_____

7. The undersigned intends to comply with these standards by instituting the following procedures:

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THE UNDERSIGNED, in submitting this Bid, represents that they have reviewed and considered all available geotechnical information and made such other investigations and tests as they may deem necessary to adequately design the trench safety system(s) to be utilized on this Project.

\_\_\_\_\_  
(AUTHORIZED SIGNATURE / TITLE)

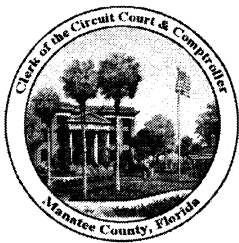
SWORN to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**(Impress official seal)**

Notary Public, State of Florida: \_\_\_\_\_

My commission expires: \_\_\_\_\_





# R. B. "Chips" Shore

CLERK OF THE CIRCUIT COURT AND COMPTROLLER OF MANATEE COUNTY

1115 Manatee Avenue West, Bradenton, Florida 34205 - Phone (941) 749-1800 - Fax (941) 741-4082  
P.O. Box 25400, Bradenton, Florida 34206 - [www.manateeclerk.com](http://www.manateeclerk.com)

## E PAYABLES APPLICATION

Company  
name\_\_\_\_\_

Contact  
person\_\_\_\_\_

Phone  
number\_\_\_\_\_

Email  
Address\_\_\_\_\_

### FINANCE USE ONLY

Open orders: YES or NO

PEID \_\_\_\_\_

CREATE DATE \_\_\_\_\_

CONFIRMED WITH \_\_\_\_\_

Name and phone number

IFAS \_\_\_\_\_

BANK \_\_\_\_\_

INITIALS \_\_\_\_\_

Return completed form to:  
Via email to:  
[lori.bryan@manateeclerk.com](mailto:lori.bryan@manateeclerk.com)  
Via fax to: (941) 741-4011  
Via mail:  
PO Box 1000  
Bradenton, Fl 34206

Revised: June 26, 2013

"Pride in Service with a Vision to the Future"

Clerk of the Circuit Court – Clerk of Board of County Commissioners – County Comptroller – Auditor and Recorder

SECTION F  
FORM OF CONTRACT  
BETWEEN THE  
COUNTY OF MANATEE, FLORIDA  
AND CONTRACTOR AS IDENTIFIED BELOW  
ON THE BASIS OF A STIPULATED UNIT COST CONTRACT PRICE

This CONTRACT is made and entered into by and between the COUNTY OF MANATEE, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY" and **insert Contractor name**, hereinafter referred to as "CONTRACTOR," duly authorized to transact business in the State of Florida, with offices located at **insert Contractor address**.

**ARTICLE 1. WORK**

CONTRACTOR shall furnish all labor, materials, supplies, and other items required to complete the Work for **IFB# 14-0841-DS, Garden Heights Subdivision Waterline Replacement Project** in strict accordance with Contract Documents and any duly authorized subsequent Addenda thereto, all of which are made a part hereof.

**ARTICLE 2. COMPENSATION**

As compensation to CONTRACTOR, COUNTY shall pay and CONTRACTOR will accept as full consideration for the performance of all Work required by **IFB# 14-0841-DS, Garden Heights Subdivision Waterline Replacement Project**, subject to additions and deductions as provided therein, the sum of **\$insert Award amount including contingency dollars** for Bid "**insert A or B**" based on a completion time of **insert days** calendar days.

**ARTICLE 3. LIQUIDATED DAMAGES**

Time is of the essence in this CONTRACT. As of the date of this CONTRACT, the damages that will be suffered by COUNTY in the event of CONTRACTOR'S failure to timely complete the Work are impossible to determine. In lieu thereof, it is agreed that if CONTRACTOR fails to achieve Final Completion of the Work within **insert days** calendar days of issuance of the Notice to Proceed (accounting, however, for any extensions of time granted pursuant to approved Change Orders), CONTRACTOR shall

pay to COUNTY, as liquidated damages (and not as a penalty), the sum of \$1742.00 per calendar day for each day beyond insert days days until CONTRACTOR achieves Final Completion. COUNTY shall have the option of withholding said liquidated damages from any pay application(s) thereafter submitted by CONTRACTOR. Alternatively, CONTRACTOR shall immediately pay said sums to COUNTY upon COUNTY'S demand for same.

#### **ARTICLE 4. ENGINEER**

The COUNTY of MANATEE, Public Works Department, is responsible as COUNTY and as "ENGINEER," designed this Project and is responsible for technical/engineering reviews and decisions. The ENGINEER is a member of COUNTY'S Project Management team which is collectively responsible for ensuring the Work is completed in accordance with the Contract Documents.

All communications involving this Project will be addressed to: Kent Bontrager, Project Engineer II, and to the Engineer of Record, Jim Stockwell, Sr. Project Engineer. All invoicing will be addressed to the attention of: Kent Bontrager, Project Engineer II.

Manatee County Government  
Public Works Department  
Attn: Mr. Kent Bontrager  
Project Engineer II  
IFB# 14-0841-DS  
1022 26<sup>th</sup> Avenue East  
Bradenton, Florida 34208  
(941) 708-7450 ext. 7331

Manatee County Government  
Public Works Department  
Attn: Mr. Jim Stockwell  
Sr. Project Engineer  
IFB# 14-0841-DS  
1022 26<sup>th</sup> Avenue East  
Bradenton, Florida 34208  
(941) 708-7463 ext. 7651

Where the terms ENGINEER and/or COUNTY are used in the Contract Documents, it shall mean COUNTY'S Project Management team.

**ARTICLE 5. CONTRACTOR'S REPRESENTATIONS**

In order to induce COUNTY to enter into this CONTRACT, CONTRACTOR makes the following representations:

- 5.1 CONTRACTOR has familiarized itself with the nature and extent of the Bid Documents, Work, site, locality and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
- 5.2 CONTRACTOR has studied carefully all drawings of the physical conditions upon which CONTRACTOR is entitled to rely.
- 5.3 CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies which pertain to the physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance or furnishing of the Work as CONTRACTOR considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Bid Documents; and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or will be required by CONTRACTOR for such purposes.
- 5.4 CONTRACTOR has reviewed and checked all information and data shown or indicated on the Bid Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. Any additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities conducted by CONTRACTOR will be done at CONTRACTOR'S expense.

- 5.5 CONTRACTOR has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Bid.
- 5.6 CONTRACTOR has given COUNTY written notice of all conflicts, errors or discrepancies that have been discovered in the Bid Documents and the written resolution thereof by COUNTY is acceptable to CONTRACTOR.
- 5.7 CONTRACTOR shall schedule and perform the Work subject to COUNTY'S approval and shall hold COUNTY harmless from all liabilities incurred due to CONTRACTOR'S failure to coordinate with COUNTY.

#### **ARTICLE 6. CONTRACT DOCUMENTS**

The Contract Documents which comprise the entire CONTRACT between COUNTY and CONTRACTOR concerning the Work consist of the following:

- 6.1 This CONTRACT and Bid Document **IFB# 14-0841-DS**
- 6.2 Invitation for Bid #14-0841-DS, in its entirety
- 6.3 Public Construction Bond Form and Insurance Certificate(s)
- 6.4 Drawings/Plans (not attached)
- 6.5 Addendum number insert Addendum # to insert Addendum # inclusive
- 6.6 CONTRACTOR'S Bid Form
- 6.7 Reports
- 6.8 The following, which may be delivered or issued after the Effective Date of the CONTRACT and are not attached hereto: all written Change Orders and other documents amending, modifying, or supplementing the Contract Documents.

6.9 The documents listed in paragraphs above are attached to this CONTRACT (except as noted otherwise above). There are no Contract Documents other than those listed above in this Article 6.

#### **ARTICLE 7. DISPUTE RESOLUTION**

Disputes shall be resolved as follows: good faith negotiations by the designated agents of the parties and if not resolved by such designated agents, CONTRACTOR shall submit its claim, with the basis for the dispute, in writing to the Manatee County Purchasing Official for a determination and handling in accordance with the provisions of Chapter 2-26 of the Manatee County Code.

#### **ARTICLE 8. NO WAIVER**

8.1 The failure of CONTRACTOR or COUNTY to insist on the strict performance of the terms and conditions hereof shall not constitute or be construed as a waiver or relinquishment of either party's right to thereafter enforce the same in accordance with this CONTRACT in the event of a continuing or subsequent default on the part of CONTRACTOR or COUNTY.

8.2 Nothing herein shall be interpreted as a waiver of COUNTY of its rights, including the limitations of the limited waiver of sovereign immunity, as set forth in Florida Statute 768.28, or any other statute, and COUNTY expressly reserves these rights to the full extent allowed by law.

#### **ARTICLE 9. NO THIRD-PARTY BENEFICIARIES**

This CONTRACT is solely for the benefit of the parties hereto, and no right, privilege, or cause of action shall by reason hereof accrue upon, to, or for the benefit of any third party. Nothing in this CONTRACT is intended or shall be construed to confer upon or give any person, corporation, partnership, trust, private entity, agency, or any other governmental entity any right, privilege, remedy, or claim under or by reason of this CONTRACT or any provisions or conditions hereof.

**ARTICLE 10. GOVERNING LAW, JURISDICTION AND VENUE**

- 10.1 This CONTRACT and the construction and enforceability thereof shall be interpreted under the laws of the State of Florida.
- 10.2 CONTRACTOR consents and agrees that all legal proceedings related to the subject matter of this CONTRACT shall be governed by the laws of and maintained in courts sitting with the State of Florida.
- 10.3 CONTRACTOR consents and agrees that jurisdiction for such proceedings shall lie exclusively with such court and venue in Manatee County, Florida, or if in Federal Court, the Middle District of Florida, Tampa Division.
- 10.4 In the event of any litigation arising under the terms of this CONTRACT, each party shall be responsible for their own attorney's fees, including appellate fees, regardless of the outcome of the litigation.

**ARTICLE 11. FORCE MAJEURE**

Neither party shall be considered in default of performance of such obligations hereunder to the extent that performance of such obligations or any of them is delayed or prevented by Force Majeure. Force Majeure shall include, but not be limited to hostility, revolution, civil commotion, strike, epidemic, fire, flood, wind, earthquake, hurricane, or other disruptive event of nature, act of terrorism, explosion, lack of or failure of transportation or bridge/roadway facilities, any law, proclamation, regulation, ordinance or other act of government, or any act of God or any cause whether of the same or different nature, existing or future; provided that the cause, whether or not enumerated in this Article, is beyond the control and without the fault or negligence of the party seeking relief under this Article.

**ARTICLE 12. MISCELLANEOUS**

- 12.1 Terms used in this CONTRACT are defined in Article 1 of Section E, General Conditions.
- 12.2 No assignment by a party hereto of any rights under or interest in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law); and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignee from any duty or responsibility under the Contract Documents.
- 12.3 COUNTY and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.
- 12.4 By accepting Award of this CONTRACT, CONTRACTOR, which shall include its directors, officers and employees, represents that it presently has no interest in and shall acquire no interest in any business or activity which would conflict in any manner with the performance of duties or services required hereunder.



**CONTRACT**  
**IFB #14-0841-DS**

IN WITNESS WHEREOF, the parties hereto have caused this CONTRACT **IFB# 14-0841-DS** to be duly executed by their authorized representatives.

**CONTRACTOR**

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name & Title of Signer

Date: \_\_\_\_\_

**COUNTY OF MANATEE, FLORIDA**

By: \_\_\_\_\_

Melissa M. Wendel, CPPO  
Purchasing Official

Date: \_\_\_\_\_

**MANATEE COUNTY GOVERNMENT  
PUBLIC CONSTRUCTION BOND**

Bond No. \_\_\_\_\_  
(Enter bond number)

BY THIS BOND, We \_\_\_\_\_, located at \_\_\_\_\_, as  
(Name of Contractor) (Address)

Principal and \_\_\_\_\_, a corporation, whose address is  
(Name of Surety)

\_\_\_\_\_

are bound to Manatee County, a political subdivision of the State of Florida, herein called County, in the sum of \$ \_\_\_\_\_, for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

WHEREAS, the Contractor has entered into Contract No. 14-0841-DS with the County for the project titled Garden Heights Subdivision Waterline Replacement Project, with conditions and provisions as are further described in the aforementioned Contract, which Contract is by reference made a part hereof for the purposes of explaining this bond.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs Contract No. 14-0841-DS, between Principal and County for construction of

Garden Heights Subdivision Waterline Replacement Project, the Contract being made a part of this bond by reference, at

(Title of Project)

the times and in the manner prescribed in the Contract; and

2. Promptly makes payments to all claimants, as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the Work provided for in the Contract; and

3. Pays County all losses, damages, expenses, costs, and attorney's fees, including appellate proceedings, that County sustains because of a default by Principal under the Contract; and

4. Performs the guarantee of all Work and materials furnished under the Contract for the time specified in the Contract, then this bond is void; otherwise it remains in full force.

Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Section 255.05(2), Florida Statutes.

Any changes in or under the Contract documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond.

DATED ON \_\_\_\_\_.

**CONTRACTOR AS PRINCIPAL**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name & Title

*(Corporate Seal)*

**SURETY**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name & Title

*(Corporate Seal)*

**AGENT or BROKER**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Telephone

**Licensed Florida Insurance Agent?** ☐ **Yes** ☐ **No**

License #: \_\_\_\_\_

State of: \_\_\_\_\_

County of: \_\_\_\_\_

City of: \_\_\_\_\_



# FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

Southwest District Office  
13051 North Telecom Parkway  
Temple Terrace, Florida 33637-0926

RICK SCOTT  
GOVERNOR

HERSCHEL T. VINYARD JR.  
SECRETARY

## Notification of Acceptance of Use of a General Permit

**Permittee:**

Manatee County Utility Operations Dept.  
Mike Gore, Director Utility Operations  
4410 66<sup>th</sup> Street West  
Bradenton, FL 34210  
[mike.gore@mymanatee.org](mailto:mike.gore@mymanatee.org)

**Permit Number:** 0133068-1052-DSGP/02**Issue Date:** November 8, 2013**Expiration Date:** November 7, 2018**County:** Manatee**Project Name:** Garden Heights  
Waterline Replacement – Project No.  
404 6085170**Water Supplier:** Manatee County Utilities**PWS ID:** 641-1132

Dear Mr. Gore:

This is an amendment to the General Permit issued on November 8, 2013, providing a corrected expiration date. On November 5, 2013, the Florida Department of Environmental Protection received a “*Notice of Intent to Use the General Permit for Construction of Water Main Extensions for PWSs*” [DEP Form No. 62-555.900(7)], under the provisions of Rule 62-4.530 and Chapter 62-555, Florida Administrative Code (F.A.C.). The proposed project includes installation of 7,000 LF of 6” and 8” water mains to replace small diameter/corroded lines in order to provide adequate fire protection.

Based upon the submitted Notice and accompanying documentation, this correspondence is being sent to advise that the Department does not object to the use of such general permit at this time. Please be advised that the permittee is required to abide by Rule 62-555.405, F.A.C., all applicable rules in Chapters 62-4, 62-550, 62-555, F.A.C., and the General Conditions for All General Drinking Water Permits (found in 62-4.540, F.A.C.).

The permittee shall comply with all sampling requirements specific to this project. These requirements are attached for review and implementation.

Pursuant to Rule 62-555.345, F.A.C., the permittee shall submit a certification of construction completion [DEP Form No. 62-555.900(9)] to the Department and obtain approval, or clearance, from the Department before placing any water main extension constructed under this general permit into operation for any purpose other than disinfection or testing for leaks.

Within 30 days after the sale or legal transfer of ownership of the permitted project that has not been cleared for service in total by the Department, both the permittee and the proposed permittee shall sign and submit an application for transfer of the permit using Form 62-555.900(8), F.A.C., with the appropriate fee. The permitted construction is not authorized past the 30-day period unless the permit has been transferred.

**Permittee:** Manatee Co. Utility Operations Dept.

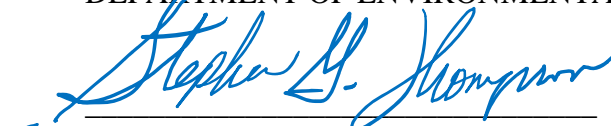
**DEP File No.:** 0133068-1052-DSGP/02

**Project:** Garden Heights Waterline Replacement-Project No. 404 6085170

Page 2

This permit will expire five years from the date of issuance. If the project has been started and not completed by that time, a new permit must be obtained before the expiration date in order to continue work on the project, per Rule 62-4.030, F.A.C.

STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

  
For Maury McDonald, P.E.  
Water Facilities Program Administrator

Enclosures: A. General Permit Conditions  
B. Clearance Requirements/Utilities Separation Requirements

cc: James Stockwell, P.E., Manatee Co. Public Works, [jim.stockwell@mymanatee.org](mailto:jim.stockwell@mymanatee.org)  
Andy Fischer, Manatee County Public Works Dept., [andy.fischer@mymanatee.org](mailto:andy.fischer@mymanatee.org)

## **A. General Permit Conditions**

The permittee shall be aware of and operate under the Permit Conditions below. These applicable conditions are binding upon the permittee and enforceable pursuant to Chapter 403, Florida Statutes. [F.A.C. Rule 62-555.533(1)]

1. The terms, conditions, requirements, limitations and restrictions set forth in this permit, are "permit conditions" and are binding and enforceable pursuant to Sections 403.141, 403.727, or 403.859 through 403.861, F.S. The permittee is placed on notice that the Department will review this permit periodically and may initiate enforcement action for any violation of these conditions.
2. This permit is valid only for the specific processes and operations applied for and indicated in the approved drawings or exhibits. Any unauthorized deviation from the approved drawings, exhibits, specifications, or conditions of this permit may constitute grounds for revocation and enforcement action by the Department.
3. As provided in Subsections 403.087(6) and 403.722(5), F.S., the issuance of this permit does not convey any vested rights or any exclusive privileges. Neither does it authorize any injury to public or private property or any invasion of personal rights, nor any infringement of federal, state, or local laws or regulations. This permit is not a waiver of or approval of any other department permit that may be required for other aspects of the total project which are not addressed in this permit.
4. This permit conveys no title to land or water, does not constitute State recognition or acknowledgment of title, and does not constitute authority for the use of submerged lands unless herein provided and the necessary title or leasehold interests have been obtained from the State. Only the Trustees of the Internal Improvement Trust Fund may express State opinion as to title.
5. This permit does not relieve the permittee from liability for harm or injury to human health or welfare, animal, or plant life, or property caused by the construction or operation of this permitted source, or from penalties therefore; nor does it allow the permittee to cause pollution in contravention of Florida Statutes and Department rules, unless specifically authorized by an order from the Department.
6. The permittee shall properly operate and maintain the facility and systems of treatment and control (and related appurtenances) that are installed and used by the permittee to achieve compliance with the conditions of this permit, as required by Department rules. This provision includes the operation of backup or auxiliary facilities or similar systems when necessary to achieve compliance with the conditions of the permit and when required by Department rules.
7. The permittee, by accepting this permit, specifically agrees to allow authorized Department personnel, upon presentation of credentials or other documents as may be required by law and at reasonable times (reasonable time may depend on the nature of the concern being investigated), access to the premises where the permitted activity is located or conducted to:

- a. Have access to and copy any records that must be kept under conditions of the permit;
  - b. Inspect the facility, equipment, practices, or operations regulated or required under this permit; and
  - c. Sample or monitor any substances or parameters at any location reasonably necessary to assure compliance with this permit or Department rules.
8. If, for any reason, the permittee does not comply with or will be unable to comply with any condition or limitation specified in this permit, the permittee shall immediately provide the Department with the following information:
  - a. A description of and cause of noncompliance; and
  - b. The period of noncompliance, including dates and times; or, if not corrected, the anticipated time the noncompliance is expected to continue, and steps being taken to reduce, eliminate, and prevent recurrence of the noncompliance. The permittee shall be responsible for any and all damages which may result and may be subject to enforcement action by the Department for penalties or for revocation of this permit.
9. In accepting this permit, the permittee understands and agrees that all records, notes, monitoring data and other information relating to the construction or operation of this permitted source which are submitted to the Department may be used by the Department as evidence in any enforcement case involving the permitted source arising under the Florida Statutes or Department rules, except where such use is prescribed by Sections 403.111 and 403.73, F.S. Such evidence shall only be used to the extent it is consistent with the Florida Rules of Civil Procedure and appropriate evidentiary rules.
10. The permittee agrees to comply with changes in Department rules and Florida Statutes after a reasonable time for compliance; provided, however, the permittee does not waive any other rights granted by Florida Statutes or Department rules. A reasonable time for compliance with a new or amended surface water quality standard, other than those standards addressed in Rule 62-302.500, shall include a reasonable time to obtain or be denied a mixing zone for the new or amended standard.
11. This permit is transferable only upon Department approval in accordance with Rule 62-4.120 and 62-730.300, F.A.C., as applicable. The permittee shall be liable for any non-compliance of the permitted activity until the transfer is approved by the Department.
12. This permit or a copy thereof shall be kept at the work site of the permitted activity.
13. This permit also constitutes:
  - a. Determination of Best Available Control Technology (BACT)
  - b. Determination of Prevention of Significant Deterioration (PSD)
  - c. Certification of compliance with State Water Quality Standards (Section 401, PL 92-500)
  - d. Compliance with New Source Performance Standards



14. The permittee shall comply with the following:

- a. Upon request, the permittee shall furnish all records and plans required under Department rules. During enforcement actions, the retention period for all records will be extended automatically unless otherwise stipulated by the Department.
- b. The permittee shall hold at the facility or other location designated by this permit records of all monitoring information (including all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation) required by the permit, copies of all reports required by this permit, and records of all data used to complete the application for this permit. These materials shall be retained at least three years from the date of the sample, measurement, report, or application unless otherwise specified by Department rule.
- c. Records of monitoring information shall include:
  - i. the date, exact place, and time of sampling or measurements;
  - ii. the person responsible for performing the sampling or measurements;
  - iii. the dates analyses were performed;
  - iv. the person responsible for performing the analyses;
  - v. the analytical techniques or methods used;
  - vi. the results of such analyses.

15. When requested by the Department, the permittee shall within a reasonable time furnish any information required by law which is needed to determine compliance with the permit. If the permittee becomes aware the relevant facts were not submitted or were incorrect in the permit application or in any report to the Department, such facts or information shall be corrected promptly.

## **B. CLEARANCE REQUIREMENTS**

Requirements for clearance upon completion of projects are as follows:

### **1) Clearance Form**

Submission of a fully completed Department of Environmental Protection (DEP) Form 62-555.900(9) *Certification of Construction Completion and Request for Clearance to Place Permitted PWS Components into Operation*.

### **2) Record Drawings, If Deviations Were Made**

Submission of the portion of record drawings showing deviations from the DEP construction permit, including preliminary design report or drawings and specifications, if there are any deviations from said permit (Note that it is necessary to submit a copy of only the portion of record drawings showing deviations and not a complete set of record drawings.).

### **3) Bacteriological Results**

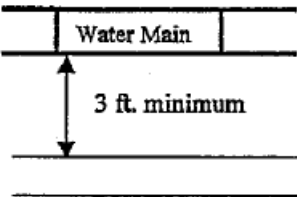
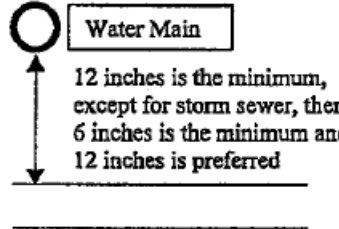
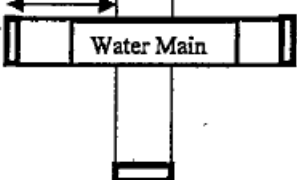
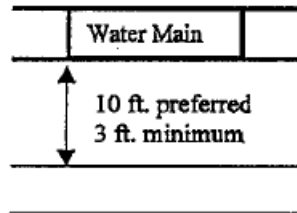
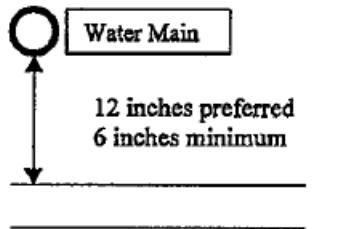
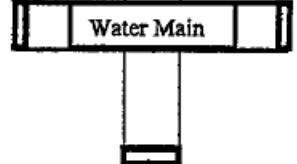
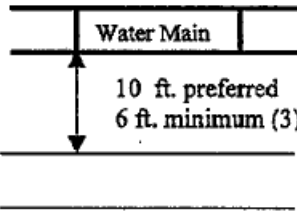
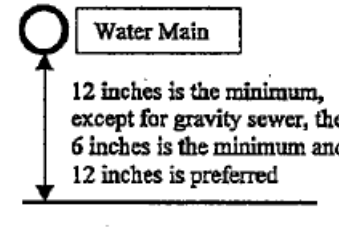
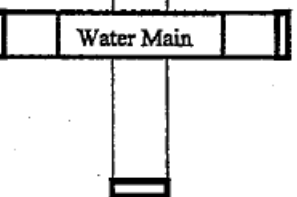
Copies of satisfactory bacteriological analysis (a.k.a. Main Clearance), taken within sixty (60) days of completion of construction, from locations within the distribution system or water main extension to be cleared, in accordance with Rules 62-555.315(6), 62-555.340, and 62-555.330, F.A.C. and American Water Works Association (AWWA) Standard C 651-92, as follows:

- *The endpoint of the proposed addition;*
- *Any water lines branching off a main extension;*
- *Every 1,200 feet of water main;*
- *Each location shall be sampled on two separate days (at least 6 hours apart) with sample point locations and chlorine residual readings clearly indicated on the report and/or drawings.*
- *Bacteriological sample results will be considered unacceptable if the tests were completed more than 60 days before the Department receives the results.*

### **4) Pressure Test Results**

Copy of satisfactory pressure test results demonstrating compliance with AWWA Standard requirements.

# LOCATION OF PUBLIC WATER SYSTEMS MAINS IN ACCORDANCE WITH F.A.C. RULE 62-555.314

Other Pipe	Horizontal Separation	Crossings (1)	Joint Spacing @ Crossings (Full Joint Centered)
Storm Sewer, Stormwater Force Main, Reclaimed Water (2)			Alternate 3 ft. minimum 
Vacuum Sanitary Sewer			Alternate 3 ft. minimum 
Gravity or Pressure Sanitary Sewer, Sanitary Sewer Force Main, Reclaimed Water (4)			Alternate 6 ft. minimum 
On-Site Sewage Treatment & Disposal System	10 ft. minimum	---	---

(1) Water main should cross above other pipe. When water main must be below other pipe, the minimum separation is 12 inches.

(2) Reclaimed water regulated under Part III of Chapter 62-610, F.A.C.

(3) 3 ft. for gravity sanitary sewer where the bottom of the water main is laid at least 6 inches above the top of the gravity sanitary sewer.

(4) Reclaimed water not regulated under Part III of Chapter 62-610, F.A.C.

Disclaimer – This document is provided for your convenience only. Please refer to F.A.C. Rule 62-555.314 for additional construction requirements.

# Geotechnical Engineering Report

Garden Heights Water Line Replacement

Manatee County, Florida

(Manatee County Project No. 6085170)

November 22, 2013

Dunkelberger Project No. HC135590

**Prepared for:**

Manatee County Public Works

Bradenton, Florida

**Prepared by:**

Dunkelberger Engineering & Testing, a Terracon Company

Sarasota, Florida

**DUNKELBERGER**  
engineering & testing, inc.

A **Terracon** COMPANY



Geotechnical



Environmental



Construction Materials



Facilities

November 22, 2013

**DUNKELBERGER**  
engineering & testing, inc.

A Terracon COMPANY

Manatee County Public Works  
1022 26<sup>th</sup> Avenue East  
Bradenton, Florida 34208

Attn: Mr. Kent Bontrager, P.E.  
P: [941] 708-7450  
E-mail: [Kent.Bontrager@mymanatee.org](mailto:Kent.Bontrager@mymanatee.org)

Re: Geotechnical Engineering Report  
Garden Heights Water Line Replacement  
Manatee County, Florida (Manatee County Project No. 6085170)  
Dunkelberger Project Number: HC135590

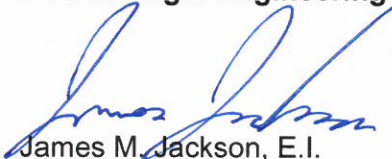
Dear Mr. Bontrager:

Dunkelberger Engineering & Testing, a Terracon Company (DUNKELBERGER) has completed the geotechnical engineering services for the above referenced project. This study was performed in general accordance with Manatee County Work Assignment No. W1400025 dated November 1, 2013. This report presents the findings of the geotechnical services in connection with the planned Garden Heights water line replacement project.

We appreciate the opportunity to be of service during this phase of the project. If you have any questions, please contact the undersigned at 941-379-0621.

Sincerely,

**Dunkelberger Engineering & Testing, a Terracon Company**

  
James M. Jackson, E.I.  
Staff Engineer 11/22/13



Enclosures

cc: 1 – Client (PDF)  
1 – File

Dunkelberger Engineering & Testing, A Terracon Company 8260 Vico Court, Unit B, Sarasota, Florida 34240

P [941] 379 0621 F [941] 379 5061 [dunkelberger-engineering.com/](http://dunkelberger-engineering.com/)

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### APPENDIX A – FIELD EXPLORATION

Sheet A-1	Boring Location Plan
Sheet A-2	Subsurface Profiles

## **EXECUTIVE SUMMARY**

The subject site consists of approximately 7,000 lineal feet (lf) of utility pipeline alignment along a network of roadways within Manatee County, Florida. The existing water pipeline (main) is to be removed and replaced. The subsurface conditions were explored with (5) Standard Penetration Test (SPT) borings drilled to a depth of 15 feet below the existing land surface (bls) at selected horizontal directional drill (HDD) locations and one (1) auger boring drilled at the southeast corner of 29<sup>th</sup> Avenue West.

Based on the information obtained from our subsurface exploration, the site appears generally suitable for the planned water main replacement. The following geotechnical considerations were identified:

- In general, the borings found fine sands with trace to slight amounts of silt to the maximum borehole termination depth of 15 feet bls.
- No limestone layers, organic soils, or other deleterious materials were encountered in the widely-spaced borings that would require a more than normal effort to install the new water main in accordance with the recommendations in this report.
- However, Soil Conservation Service (SCS) mapping indicates the possible presence of hard limestone at shallow depths in a localized area at the southeasterly corner of the project alignment.
- The water table is shallow and generally at depths within 5 feet of the existing ground surface.

This summary should be used in conjunction with the entire report for design purposes. It should be recognized that details were not included or fully developed in this section, and the report must be read in its entirety for a comprehensive understanding of the items contained herein. The section titled **GENERAL COMMENTS** should be read for an understanding of the report limitations.

**GEOTECHNICAL ENGINEERING REPORT  
GARDEN HEIGHTS WATER LINE REPLACEMENT  
MANATEE COUNTY, FLORIDA**

**Dunkelberger Project No. HC135590**

**November 22, 2013**

## **1.0 INTRODUCTION**

The subject site consists of pipeline alignment within a network of roadways in Manatee County, Florida. Approximately 7,000 lineal feet of existing water main is to be removed and replaced. Five (5) borings, designated B-1 through B-5, were drilled to a depth of 15 feet bls at selected HDD locations. Additionally, one (1) auger boring was drilled to a depth of 9 feet bls at the southeast corner of 29<sup>th</sup> Avenue West to check for the presence of a shallow limestone layer. Logs of the borings and the test results along with a boring location plan are included in Appendix A.

The purpose of these services is to provide information and conceptual geotechnical engineering recommendations relative to:

- earthwork
- water main installation
- subsoil and groundwater conditions

## **2.0 PROJECT INFORMATION**

### **2.1 Project Description**

<b>Item</b>	<b>Description</b>
<b>Improvements</b>	Approximately 7,000 lf of existing water main pipe is to be removed and replaced with 6 or 8-inch diameter HDPE pipe.
<b>Construction</b>	The construction method is to be horizontal directional drill (HDD) to an approximate depth of 4 to 6 feet bls.
<b>Grading</b>	We have assumed that existing grades are to be maintained.



**Geotechnical Engineering Report**

Garden Heights Water Line Replacement ■ Manatee County, Florida

November 22, 2013 ■ Dunkelberger Project No. HC135590

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**2.2 Site Location and Description**

Item	Description
<b>Location</b>	19 <sup>th</sup> Street West between 29 <sup>th</sup> Avenue West and 27 <sup>th</sup> Avenue West 21 <sup>st</sup> Street West between 27 <sup>th</sup> Avenue West and 29 <sup>th</sup> Avenue West 27 <sup>th</sup> Avenue West between 22 <sup>nd</sup> Street West and 19 <sup>th</sup> Street West/ 29 <sup>th</sup> Avenue West Garden Lane between 21 <sup>st</sup> Street West and 30 <sup>th</sup> Avenue West 28 <sup>th</sup> Avenue Drive West
<b>Existing improvements</b>	Approximately 7,000 lf of roadway corridors and existing water main
<b>Current ground cover</b>	Asphalt pavement with grassed shoulder areas
<b>Existing topography</b>	Relatively level

**3.0 SUBSURFACE CONDITIONS****3.1 Surficial Soils Conditions (SCS Soils Survey)**

The Soil Survey of Manatee County, Florida (i.e. Soil Survey), issued April 1983 and published by the Soil Conservation Service (U.S. Department of Agriculture), was reviewed to determine the surficial soil map units at this site. The soil survey map, which is shown below, indicates that the majority of the area is mapped with Soil Unit 20 with a small area Soil Units 50 at the southeast end of 29<sup>th</sup> Avenue West.

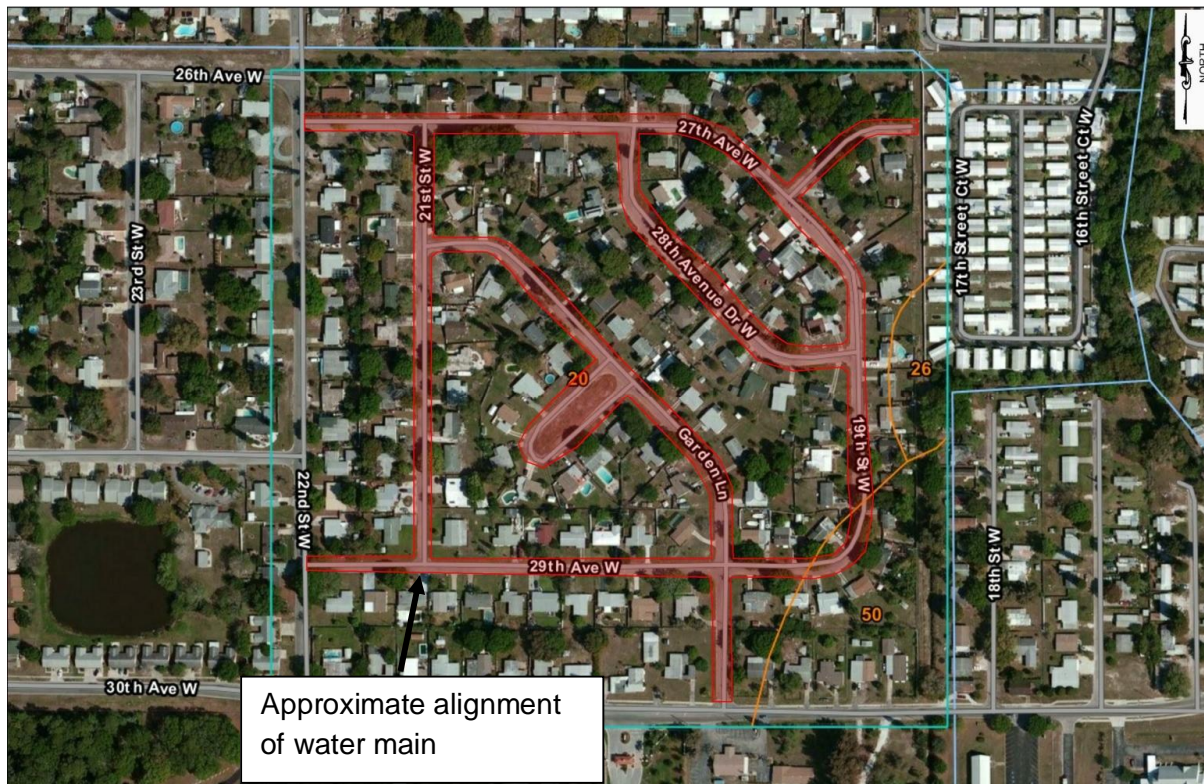
## Geotechnical Engineering Report

Garden Heights Water Line Replacement ■ Manatee County, Florida

November 22, 2013 ■ Dunkelberger Project No. HC135590

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Unit 20, EauGallie fine sand, is comprised of nearly-level, poorly-drained soil in broad areas of flatwoods. The typical soil profile consists of fine sand to a depth of 42 inches and underlain by loamy fine sand to a depth of 65 inches. Under natural (pre-development) conditions, the Seasonal High Groundwater Table (SHGWT) is reported to lie at a depth of less than 10 inches below the land surface (bls) for 2 to 4 months of the year.

Unit 50, Wabasso Variant fine sand, is comprised of nearly-level, poorly-drained soil in areas of flatwoods. The typical soil profile consists of fine sand to a depth of 36 inches, followed by a **ledge of hard limestone** to a depth of 56 inches, and underlain by fine sand. Under natural (pre-development) conditions, the SHGWT is reported to lie at a depth of 10 to 40 inches for more than 5 months of the year.

### 3.1 Field Explorations

The subsurface conditions of the site were explored with five (5) Standard Penetration Test (SPT) borings located in selected HDD locations along the planned water main replacement alignment and one (1) auger boring located at the southeast end of 29<sup>th</sup> Avenue West. The SPT borings were drilled to a depth of 15 feet bls using a truck-mounted Central Mine Equipment Model 45 (CME 45) drill rig employing mud rotary procedures and SPT methodology, per ASTM D-1586, for the collection of soil samples. Representative portions of the recovered soil samples were

## Geotechnical Engineering Report

Garden Heights Water Line Replacement ■ Manatee County, Florida

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collected in labeled glass jars and transported to our laboratory for visual-manual classification by a geotechnical engineer.

The auger boring was drilled to a depth of 9 feet bls using hand-turned, bucket-type augering equipment. Grab samples of each soil stratum were collected from the auger bucket, placed in glass jars, and transported to our laboratory for visual-manual classification by a geotechnical engineer.

The groundwater level was measured in the boreholes just prior to them being backfilled. The SPT borings were backfilled with cement grout and capped with about 6 inches of cold mix asphalt patch and the auger boring was backfilled with soil cuttings.

The locations of the borings are indicated on the *Boring Location Plan* as Sheet A-1 in Appendix A.

### 3.2 Typical Profile

Based on the results of the borings, subsurface conditions on the project site can be generalized as follows:

Stratum	Approximate Depth to Bottom of Stratum (feet)	Material Description	Consistency/ Density
P	0.2	Asphaltic Concrete	N/A
1	3.8 - 15	Fine SAND with trace to slight amounts of silt (SP, SP-SM)	Loose to medium dense
2 <sup>1</sup>	4.2	Clayey fine SAND	N/A

1. Clayey fine SAND was only found in AB-1 from about 3.8 to 4.2 feet bls.

In general, the borings found about 2-inches of asphaltic concrete followed by loose to medium dense fine sand with trace to slight amounts of silt (SP, SP-SM) to the borehole termination depth of 15 feet bls. A distinguishable pavement base or stabilized subgrade layer was not identified.

Boring AB-1 found a thin layer of clayey fine sand (SC) from about 3.8 to 4.2 feet bls.

The boring results, including soil stratigraphy and classifications, SPT blow count data (N-Values), groundwater levels, and results of laboratory testing are summarized as *Subsurface Profiles* on the attached Sheet A-2 in Appendix A. This sheet should be consulted for details at any specific boring location.

### **3.3 Groundwater**

The depth to the groundwater measured during our field work ranged from about 2 ½ to 6 feet bls. It should be noted that the groundwater measurements can be influenced by the drilling process, existing site drainage features, and ambient weather conditions which have been relatively dry.

A shallow water table condition should be considered for general planning, design, and construction purposes.

### **3.3 Laboratory Analysis**

Soil samples collected from the borings were reviewed in our laboratory by a geotechnical engineer and assigned a visual-manual classification using the Unified Soil Classification System (ASTM D2488; U.S.C.S.). Also, three (3) samples were selected for index property testing to aid in the classification. Three (3) moisture (water) content tests and three (3) percent passing the U.S. No. 200 sieve (washes) were run. The results of the laboratory testing are shown as part of the *Subsurface Profiles* on the attached Sheet A-2 in Appendix A.

## **4.0 RECOMMENDATIONS**

### **4.1 General Overview**

The contractor should anticipate the following subsoil conditions during HDD operations:

1. Saturated, loose, fine-grained sands which are prone to instability during excavation or directional drilling.
2. Possible shallow layers of hard limestone near the southeastern corner of the project alignment.

### **4.2 Lateral Earth Pressure Parameters**

The soil parameters shown in the table on the following page should be assumed for the planning of the HDD operations in the vicinity of the SPT borings.

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November 22, 2013 ■ Dunkelberger Project No. HC135590

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Stratum	USCS Classification	Total Weight (pcf)	Submerged Weight (pcf)	Friction Angle (phi)	Cohesion (psf)	Coefficients		
						Active (Ka)	Passive (Kp)	At-Rest (K <sub>0</sub> )
1	SP, SP-SM	110	50	30	0	0.333	3.00	0.500
2	SC	110	50	29	0	0.347	2.88	0.515

Additionally, a coefficient of sliding friction of 0.35 may be used at the base of the thrust blocks.

**4.3 Other Recommendations**

1. Any open trench (excavation) areas for placing and backfilling the pipe should be accomplished in the dry (i.e. not in saturated or submerged conditions). Dewatering to a depth of 2 feet below the bottom of all pipe should be performed prior to placement of bedding and backfill materials.
2. Muck, or other organics, encountered in excavations should be removed in their entirety from beneath the pipe and for a minimum lateral distance of 5 feet from pipe/structure edges.
3. Should the trench bottom become unstable due to persistent moisture, hydrostatic pressure, or if organics are encountered, the bottom should be over-excavated a minimum of 12 inches (deep) and replaced with clean gravel (FDOT No. 57 Stone).
4. Pipe backfill should consist of relatively clean sands or gravels, with a maximum of 12% passing the U.S. No. 200 sieve and no particle size larger than 2 inches in any dimension. The fill should be placed in the dry in lifts that do not exceed 12 inches in vertical measure. Each lift should be compacted to 95% of the Modified Proctor maximum dry density (ASTM D-1557). Backfill in roadway areas should be compacted to 98% density (ASTM D-1557).

Stratum 1 soils should generally meet the backfill gradation requirement of a maximum of 12% passing the U.S. No. 200 sieve.

5. If pipe is to be installed beneath any roadways, the pipe manufacturer's specifications for minimum depth of cover for the pipe should be consulted as applicable for pipe installed in SP or SP-SM (USCS soil classification) or A-3 (AASHTO classification) soils compacted to 98% maximum dry Modified Proctor density.
6. As a minimum, all temporary excavations should be sloped or braced as required by Occupational Health and Safety Administration (OSHA) regulations to provide stability and safe working conditions. Temporary excavations will probably be required during pipe installation operations. The utility contractor, by contract, is usually responsible for designing and constructing stable, temporary excavations and should shore, slope or bench the sides of the excavations, as required, to maintain stability of both the excavation sides



and bottom. All excavations should comply with applicable local, state and federal safety regulations, including the current OSHA Excavation and Trench Safety Standards.

## **5.0 GENERAL COMMENTS**

DUNKELBERGER should be retained to review the design plans and specifications prior to contractor bidding so comments can be made regarding interpretation and implementation of our geotechnical recommendations in the design and specifications. DUNKELBERGER also should be retained to provide observation and testing services during the earth-related construction phases of the project.

The analysis and recommendations presented in this report are based upon the data obtained from the borings performed at the indicated locations and from other information discussed in this report. This report does not reflect variations that may occur between borings, across the site, or due to the modifying effects of construction or weather. The nature and extent of such variations may not become evident until during or after construction. If variations appear, we should be immediately notified so that further evaluation and supplemental recommendations can be provided.

The scope of services for this project does not include either specifically or by implication any environmental (e.g. radon) or biological (e.g., mold, fungi, bacteria) assessment of the site or identification or prevention of pollutants, hazardous materials or conditions. If the owner is concerned about the potential for such contamination or pollution, other studies should be undertaken.

This report has been prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted geotechnical engineering practices. No warranties, express or implied, are intended or made. Site safety, excavation support, and dewatering requirements are the responsibility of others. In the event that changes in the nature, design, or location of the project as outlined in this report are planned, the conclusions and recommendations contained in this report shall not be considered valid unless DUNKELBERGER reviews the changes and either verifies or modifies the conclusions of this report in writing.

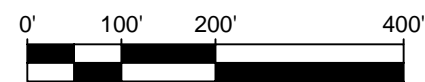
**APPENDIX A**

**Field Exploration**





SOURCE: GOOGLE EARTH PRO



LEGEND

STANDARD PENETRATION TEST  
BORING LOCATION AND NUMBER

AUGER BORING LOCATION  
AND NUMBER

Locations are approximate.

DRAWN	JJ
CHECKED	JJ
APPROVED	SP
SCALE	SEE SCALE BAR
REVISED	

GARDEN HEIGHTS WATER LINE REPLACEMENT			
<b>BORING LOCATION PLAN</b>			
MANATEE COUNTY, FLORIDA			
<b>DUNKELBERGER</b> engineering & testing, inc. <small>A Terracon COMPANY</small>			
DATE	11-20-13	PROJ. NO.	HC135590
SHEET		A-1	



BORING NO.

B-1

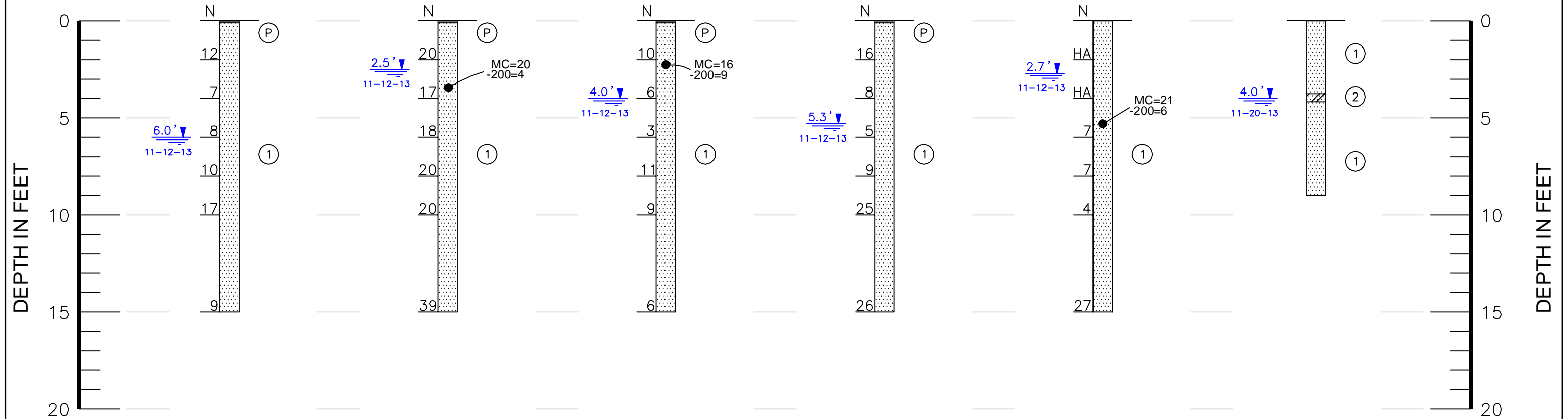
B-2

B-3

B-4

B-5

AB-1



LEGEND

- (P) Asphaltic Concrete
- (1) Light gray to dark brown fine SAND with trace silt to slightly silty (SP, SP-SM)
- (2) Gray clayey fine SAND (SC)
- N — Indicates the number of blows of a 140 pound hammer, freely falling a distance of 30 inches, required to drive a 2-inch diameter sampler 12 inches (ASTM D 1586)
- B-1 — Standard Penetration Test (SPT) boring and number

- AB-1 — Auger boring and number
- HA — Hand auger 4 feet in order to avoid possible conflict with underground utilities
- SP — Unified Soil Classification System Group Symbol (ASTM D 2487)
- MC — Moisture Content (%)
- 200 — Amount Finer Than The U.S. Standard No. 200 Sieve (%)
- 6.0' 11-12-13 — Depth of groundwater (feet) & date measured

NOTES

- (1) Borings were drilled on November 12 and 20, 2013 using either a Central Mine Equipment Model 45C (CME 45C) drilling rig or hand-turned augering equipment.
- (2) Strata boundaries are approximate and represent soil strata at each test hole location only. Soil transitions may be more gradual than implied.
- (3) Groundwater depths shown on the subsurface profiles represent groundwater surfaces on the dates shown. Groundwater level fluctuations should be anticipated throughout the year.

DRAWN	JJ	GARDEN HEIGHTS WATER LINE REPLACEMENT		
CHECKED	JJ	<b>SUBSURFACE PROFILES</b>		
APPROVED	SP	MANATEE COUNTY, FLORIDA		
SCALE	1" = 5'	<b>DUNKELBERGER</b> engineering & testing, inc. A Terracon COMPANY		
REVISED		DATE	11-20-13	PROJ. NO. HC135590
				SHEET A-2

CONTRACT DOCUMENTS

FOR

Garden Heights Waterline  
Replacement

PROJECT # 404.6085170

January 15, 2014

PROJECT OWNER:

County of Manatee, Florida  
c/o Manatee County Purchasing Division  
1112 Manatee Avenue West  
Bradenton, Florida 34205  
(941) 748-4501

PREPARED BY:

Engineering Division  
Manatee County Public Works Department  
1022 26<sup>th</sup> Avenue East  
Bradenton, Florida 34208  
(941) 708-7450

## INFRASTRUCTURE ENGINEERING STANDARD SPECIFICATIONS

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## DIVISION 1 GENERAL REQUIREMENTS

### SECTION 01005 GENERAL REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SCOPE AND INTENT

###### A. Description

The work to be done consists of the furnishing of all labor, materials and equipment, and the performance of all work included in this Contract.

###### B. Work Included

The Contractor shall furnish all labor, superintendence, materials, plant, power, light, heat, fuel, water, tools, appliances, equipment, supplies, shop drawings, working drawings and other means of construction necessary or proper for performing and completing the work. He shall obtain and pay for all required permits necessary for the work, other than those permits such as the DEP permit and railroad permit which may have already been obtained. He shall perform and complete the work in the manner best calculated to promote rapid construction consistent with safety of life and property and to the satisfaction of the Engineer, and in strict accordance with the Contract Documents. The Contractor shall clean up the work and maintain it during and after construction, until accepted, and shall do all work and pay all costs incidental thereto. He shall repair or restore all structures and property that may be damaged or disturbed during performance of the work.

The cost of incidental work described in these General Requirements, for which there are no specific Contract Items, shall be considered as part of the general cost of doing the work and shall be included in the prices for the various Contract Items. No additional payment will be made therefor.

The Contractor shall provide and maintain such modern plant, tools, and equipment as may be necessary, in the opinion of the Engineer, to perform in a satisfactory and acceptable manner all the work required by this Contract. Only equipment of established reputation and proven efficiency shall be used. The Contractor shall be solely responsible for the adequacy of his workmanship, materials and equipment, prior approval of the Engineer notwithstanding.

###### C. Public Utility Installations and Structures

Public utility installations and structures shall be understood to include all poles, tracks, pipes, wires, conduits, house service connections, vaults, manholes and all other appurtenances and facilities pertaining thereto whether owned or controlled by the Owner, other governmental bodies or privately owned by individuals, firms or corporations, used to serve the public with transportation, traffic control, gas, electricity, telephone, sewage, drainage, water or other public or private property which may be affected by the work shall be deemed included hereunder.

The Contractor shall protect all public utility installations and structures from damage during the work. Access across any buried public utility installation or structure shall be made only in such locations and by means approved by the Engineer. The Contractor shall so arrange his operations as to avoid any damage to these facilities. All required protective devices and construction shall be provided by the Contractor at his expense. All existing public utilities damaged by the Contractor which are shown on the Plans or have been located in the field by the utility shall be repaired by the Contractor, at his expense, as approved by the Engineer. No separate payment shall be made for such protection or repairs to public utility installations or structures.

Public utility installations or structures owned or controlled by the Owner or other governmental body, which are required by this contract to be removed, relocated, replaced or rebuilt by the Contractor not identified in any separate bid item shall be considered as a part of the general cost of doing the work and shall be included in the prices bid for the various contract items. No separate payment shall be made therefor.

Where public utility installations or structures owned or controlled by the Owner or other governmental body are encountered during the course of the work, and are not indicated on the Plans or in the Specifications, and when, in the opinion of the Engineer, removal, relocation, replacement or rebuilding is necessary to complete the work under this Contract, such work shall be accomplished by the utility having jurisdiction, or such work may be ordered, in writing by the Engineer, for the contractor to accomplish. If such work is accomplished by the utility having jurisdiction, it will be carried out expeditiously and the Contractor shall give full cooperation to permit the utility to complete the removal, relocation, replacement or rebuilding as required. If such work is accomplished by the Contractor, it will be in accordance with the General and Supplemental General Conditions.

The Contractor shall give written notice to Owner and other governmental utility departments and other owners of public utilities of the location of his proposed construction operations, at least forty-eight hours in advance of breaking ground in any area or on any unit of the work. This can be accomplished by making the appropriate contact with the "Sunshine State One-Call of Florida, Inc. Call Center ("Call Sunshine") and per all requirements provided for in the Florida Underground Facilities Damage Prevention and Safety Act (Florida Statutes, Title XXXIII, Chapter 556).

The maintenance, repair, removal, relocation or rebuilding of public utility installations and structures, when accomplished by the Contractor as herein provided, shall be done by methods approved by the Engineer.

## **1.02 PLANS AND SPECIFICATIONS**

### **A. Plans**

When obtaining data and information from the Plans, figures shall be used in preference to scaled dimensions, and large scale drawings in preference to small scale drawings.

### **B. Copies Furnished to Contractor**

The Contractor shall furnish each of the subcontractors, manufacturers, and material men such copies of the Contract Documents as may be required for their work. Additional copies of the Plans and Specifications, when requested, may be furnished to the Contractor at cost of reproduction.

C. Supplementary Drawings

When, in the opinion of the Engineer, it becomes necessary to explain more fully the work to be done or to illustrate the work further or to show any changes which may be required, drawings known as Supplementary Drawings, with specifications pertaining thereto, will be prepared by the Engineer and five paper prints thereof will be given to the Contractor.

D. Contractor to Check Plans and Data

The Contractor shall verify all dimensions, quantities and details shown on the Plans, Supplementary Drawings, Schedules, Specifications or other data received from the Engineer, and shall notify him of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work, faulty construction or improper operation resulting therefrom nor from rectifying such conditions at his own expense. He will not be allowed to take advantage of any errors or omissions, as full instructions will be furnished by the Engineer, should such errors or omissions be discovered. All schedules are given for the convenience of the Engineer and the Contractor and are not guaranteed to be complete. The Contractor shall assume all responsibility for the making of estimates of the size, kind, and quality of materials and equipment included in work to be done under the Contract.

E. Specifications

The Technical Specifications consist of three parts: General, Products and Execution. The General Section contains General Requirements which govern the work. Products and Execution modify and supplement these by detailed requirements for the work and shall always govern whenever there appears to be a conflict.

F. Intent

All work called for in the Specifications applicable to this Contract, but not shown on the Plans in their present form, or vice versa, shall be of like effect as if shown or mentioned in both. Work not specified in either the Plans or in the Specifications, but involved in carrying out their intent or in the complete and proper execution of the work, is required and shall be performed by the Contractor as though it were specifically delineated or described.

The apparent silence of the Specifications as to any detail, or the apparent omission from them of a detailed description concerning any work to be done and materials to be furnished, shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used, and interpretation of these Specifications shall be made upon that basis.

The inclusion of the Related Requirements (or work specified elsewhere) in the General part of the specifications is only for the convenience of the Contractor, and shall not be interpreted as a complete list of related Specification Sections.

**1.03 MATERIALS AND EQUIPMENT**

A. Manufacturer

The names of proposed manufacturers, material men, suppliers and dealers who are to furnish materials, fixtures, equipment, appliances or other fittings shall be submitted to the Engineer for approval. Such approval must be obtained before shop drawings will be checked. No manufacturer will be approved for any materials to be furnished under this Contract unless he shall be of good reputation and have a plant of ample capacity. He shall, upon the request of the Engineer, be required to submit evidence that he has manufactured a similar product to the one specified and that it has been previously used for a like purpose for a sufficient length of time to demonstrate its satisfactory performance.

All transactions with the manufacturers or subcontractors shall be through the Contractor, unless the Contractor shall request, in writing to the Engineer, that the manufacturer or subcontractor deal directly with the Engineer. Any such transactions shall not in any way release the Contractor from his full responsibility under this Contract.

Any two or more pieces or material or equipment of the same kind, type or classification, and being used for identical types of services, shall be made by the same manufacturer.

B. Delivery

The Contractor shall deliver materials in ample quantities to insure the most speedy and uninterrupted progress of the work so as to complete the work within the allotted time. The Contractor shall also coordinate deliveries in order to avoid delay in, or impediment of, the progress of the work of any related Contractor.

C. Tools and Accessories

The Contractor shall, unless otherwise stated in the Contract Documents, furnish with each type, kind or size of equipment, one complete set of suitably marked high grade special tools and appliances which may be needed to adjust, operate, maintain or repair the equipment. Such tools and appliances shall be furnished in approved painted steel cases, properly labeled and equipped with good grade cylinder locks and duplicate keys.

Spare parts shall be furnished as specified.

Each piece of equipment shall be provided with a substantial nameplate, securely fastened in place and clearly inscribed with the manufacturer's name, year of manufacture, serial number, weight and principal rating data.

D. Installation of Equipment.

The Contractor shall have on hand sufficient proper equipment and machinery of ample capacity to facilitate the work and to handle all emergencies normally encountered in work of this character.

Equipment shall be erected in a neat and workmanlike manner on the foundations at the locations and elevations shown on the Plans, unless directed otherwise by the Engineer during installation. All equipment shall be correctly aligned, leveled and adjusted for satisfactory operation and shall be installed so that proper and necessary connections can be made readily between the various units.

The Contractor shall furnish, install and protect all necessary anchor and attachment bolts and all other appurtenances needed for the installation of the devices included in the



equipment specified. Anchor bolts shall be as approved by the Engineer and made of ample size and strength for the purpose intended. Substantial templates and working drawings for installation shall be furnished.

The Contractor shall, at his own expense, furnish all materials and labor for, and shall properly bed in non-shrink grout, each piece of equipment on its supporting base that rests on masonry foundations.

Grout shall completely fill the space between the equipment base and the foundation. All metal surfaces coming in contact with concrete or grout shall receive a coat of coal tar epoxy equal to Koppers 300M.

E. Service of Manufacturer's Engineer

The Contract prices for equipment shall include the cost of furnishing (as required by equipment specifications sections) a competent and experienced engineer or superintendent who shall represent the manufacturer and shall assist the Contractor, when required, to install, adjust, test and place in operation the equipment in conformity with the Contract Documents. After the equipment is placed in permanent operation by the Owner, such engineer or superintendent shall make all adjustments and tests required by the Engineer to prove that such equipment is in proper and satisfactory operating condition, and shall instruct such personnel as may be designated by the Owner in the proper operation and maintenance of such equipment.

**1.04 INSPECTION AND TESTING**

A. General

Inspection and testing of materials will be performed by the Owner unless otherwise specified.

For tests specified to be made by the Contractor, the testing personnel shall make the necessary inspections and tests and the reports thereof shall be in such form as will facilitate checking to determine compliance with the Contract Documents. Three (3) copies of the reports shall be submitted and authoritative certification thereof must be furnished to the Engineer as a prerequisite for the acceptance of any material or equipment.

If, in the making of any test of any material or equipment, it is ascertained by the Engineer that the material or equipment does not comply with the Contract, the Contractor will be notified thereof and he will be directed to refrain from delivering said material or equipment, or to remove it promptly from the site or from the work and replace it with acceptable material, without cost to the Owner.

Tests of electrical and mechanical equipment and appliances shall be conducted in accordance with recognized test codes of the ANSI, ASME, or the IEEE, except as may otherwise be stated herein.

The Contractor shall be fully responsible for the proper operation of equipment during tests and instruction periods and shall neither have nor make any claim for damage which may occur to equipment prior to the time when the Owner formally takes over the operation thereof.

B. Costs

All inspection and testing of materials furnished under this Contract will be performed by the Owner or duly authorized inspection engineers or inspections bureaus without cost to the Contractor, unless otherwise expressly specified.

The cost of shop and field tests of equipment and of certain other tests specifically called for in the Contract Documents shall be borne by the Contractor and such costs shall be deemed to be included in the Contract price.

Materials and equipment submitted by the Contractor as the equivalent to those specifically named in the Contract may be tested by the Owner for compliance. The Contractor shall reimburse the Owner for the expenditures incurred in making such tests on materials and equipment which are rejected for non-compliance.

C. Inspections of Materials

The Contractor shall give notice in writing to the Engineer, at least two weeks in advance of his intention to commence the manufacture or preparation of materials especially manufactured or prepared for use in or as part of the permanent construction. Such notice shall contain a request for inspection, the date of commencement and the expected date of completion of the manufacture or preparation of materials. Upon receipt of such notice, the Engineer will arrange to have a representative present at such times during the manufacture as may be necessary to inspect the materials or he will notify the Contractor that the inspection will be made at a point other than the point of manufacture, or he will notify the Contractor that inspection will be waived. The Contractor must comply with these provisions before shipping any material. Such inspection shall not release the Contractor from the responsibility for furnishing materials meeting the requirements of the Contract Documents.

D. Certificate of Manufacture

When inspection is waived or when the Engineer so requires, the Contractor shall furnish to him authoritative evidence in the form of Certificates of Manufacture that the materials to be used in the work have been manufactured and tested in conformity with the Contract Documents. These certificates shall be notarized and shall include copies of the results of physical tests and chemical analyses, where necessary, that have been made directly on the product or on similar products of the manufacturer.

E. Shop Tests of Operating Equipment

Each piece of equipment for which pressure, duty, capacity, rating, efficiency, performance, function or special requirements are specified shall be tested in the shop of the maker in a manner which shall conclusively prove that its characteristics comply fully with the requirements of the Contract Documents. No such equipment shall be shipped to the work until the Engineer notifies the Contractor, in writing, that the results of such tests are acceptable.

Five copies of the manufacturer's actual test data and interpreted results thereof, accompanied by a certificate of authenticity sworn to by a responsible official of the manufacturing company, shall be forwarded to the Engineer for approval.

The cost of shop tests and of furnishing manufacturer's preliminary and shop test data of operating equipment shall be borne by the Contractor.

F. Preliminary Field Tests

As soon as conditions permit, the Contractor shall furnish all labor, materials, and instruments and shall make preliminary field tests of equipment. If the preliminary field tests disclose any equipment furnished under this Contract which does not comply with the requirements of the Contract Documents, the Contractor shall, prior to the acceptance tests, make all changes, adjustments and replacements required. The furnishing Contractor shall assist in the preliminary field tests as applicable.

G. Final Field Tests

Upon completion of the work and prior to final payment, all equipment and piping installed under this Contract shall be subjected to acceptance tests as specified or required to prove compliance with the Contract Documents.

The Contractor shall furnish labor, fuel, energy, water and all other materials, equipment and instruments necessary for all acceptance tests, at no additional cost to the Owner. The Supplier shall assist in the final field tests as applicable.

H. Failure of Tests

Any defects in the materials and equipment or their failure to meet the tests, guarantees or requirements of the Contract Documents shall be promptly corrected by the Contractor. The decision of the Engineer as to whether or not the Contractor has fulfilled his obligations under the Contract shall be final and conclusive. If the Contractor fails to make these corrections or if the improved materials and equipment, when tested, shall again fail to meet the guarantees of specified requirements, the Owner, notwithstanding its partial payment for work, and materials and equipment, may reject the materials and equipment and may order the Contractor to remove them from the site at his own expense.

In case the Owner rejects any materials and equipment, then the Contractor shall replace the rejected materials and equipment within a reasonable time. If he fails to do so, the Owner may, after the expiration of a period of thirty (30) calendar days after giving him notice in writing, proceed to replace such rejected materials and equipment, and the cost thereof shall be deducted from any compensation due or which may become due the Contractor under his Contract.

I. Final Inspection

During such final inspections, the work shall be clean and free from water. In no case will the final pay application be prepared until the Contractor has complied with all requirements set forth and the Engineer has made his final inspection of the entire work and is satisfied that the entire work is properly and satisfactorily constructed in accordance with the requirements of the Contract Document.

## 1.05 TEMPORARY STRUCTURES

A. Temporary Fences

If, during the course of the work, it is necessary to remove or disturb any fence or part thereof, the Contractor shall, at his own expense, if so ordered by the Engineer, provide a suitable temporary fence which shall be maintained until the permanent fence is replaced. The Engineer shall be solely responsible for the determination of the necessity for providing a temporary fence and the type of temporary fence to be used.

#### **1.06 TEMPORARY SERVICES**

##### **A. First Aid**

The Contractor shall keep upon the site, at each location where work is in progress, a completely equipped first aid kit and shall provide ready access thereto at all times when people are employed on the work.

#### **1.07 LINES AND GRADES**

##### **A. Grade**

All work under this Contract shall be constructed in accordance with the lines and grades shown on the Plans, or as given by the Owner/Engineer. The full responsibility for keeping alignment and grade shall rest upon the Contractor.

##### **B. Safeguarding Marks**

The Contractor shall safeguard all points, stakes, grade marks, monuments and bench marks made or established on the work, bear the cost of reestablishing them if disturbed, and bear the entire expense of rectifying work improperly installed due to not maintaining or protecting or removing without authorization such established points, stakes and marks.

The Contractor shall safeguard all existing and known property corners, monuments and marks adjacent to but not related to the work and, if required, shall bear the cost of reestablishing them if disturbed or destroyed.

##### **C. Datum Plane**

All elevations indicated or specified refer to the Mean Sea Level Datum of the NGVD 1929 Datum and/or NAVD 1988.

#### **1.08 ADJACENT STRUCTURES AND LANDSCAPING**

##### **A. Responsibility**

The Contractor shall also be entirely responsible and liable for all damage or injury as a result of his operations to all other adjacent public and private property, structures of any kind and appurtenances thereto met with during the progress of the work. The cost of protection, replacement in their original locations and conditions or payment of damages for injuries to such adjacent public and private property and structures affected by the work, whether or not shown on the Plans, and the removal, relocation and reconstruction of such items called for on the Plans or specified shall be included in the various Contract Items and no separate payments will be made therefore. Where such public and private property, structures of any kind and appurtenances thereto are not shown on the Plans and when, in the opinion of the Engineer, additional work is deemed necessary to avoid

interference with the work, payment therefore will be made as provided for in the General Conditions.

Contractor is expressly advised that the protection of buildings, structures, tunnels, tanks, pipelines, etc. and related work adjacent and in the vicinity of his operations, wherever they may be, is solely his responsibility. Conditional inspection of buildings or structures in the immediate vicinity of the project which may reasonably be expected to be affected by the Work shall be performed by and be the responsibility of the Contractor.

Contractor shall, before starting operations, make an examination of the interior and exterior of the adjacent structures, buildings, facilities, etc., and record by notes, measurements, photographs, etc., conditions which might be aggravated by open excavation and construction. Repairs or replacement of all conditions disturbed by the construction shall be made to the satisfaction of the Owner and to the satisfaction of the Engineer. This does not preclude conforming to the requirements of the insurance underwriters. Copies of surveys, photographs, reports, etc., shall be given to the Engineer.

Prior to the beginning of any excavations, the Contractor shall advise the Engineer of all buildings or structures on which he intends to perform work or which performance of the project work will affect.

B. Protection of Trees

1. All trees and shrubs shall be adequately protected by the Contractor with boxes and otherwise and in accordance with ordinances governing the protection of trees. No excavated materials shall be placed so as to injure such trees or shrubs. Trees or shrubs destroyed by negligence of the Contractor or his employees shall be replaced by him with new stock of similar size and age, at the proper season and at the sole expense of the Contractor.
2. Beneath trees or other surface structures, where possible, pipelines may be built in short tunnels, backfilled with excavated materials, except as otherwise specified, or the trees or structures carefully supported and protected from damage.
3. The Owner may order the Contractor, for the convenience of the Owner, to remove trees along the line or trench excavation. If so ordered, the Owner will obtain any permits required for removal of trees. Such tree removal ordered shall be paid for under the appropriate Contract Items.

C. Lawn Areas

Lawn areas shall be left in as good condition as before the starting of the work. Where sod is to be removed, it shall be carefully removed, and later replaced, or the area where sod has been removed shall be restored with new sod in the manner described in the Workmanship and Materials Paragraph in Section 02485, Seeding & Sodding.

D. Restoration of Fences

Any fence, or part thereof, that is damaged or removed during the course of the work shall be replaced or repaired by the Contractor and shall be left in as good a condition as before the starting of the work. The manner in which the fence is repaired or replaced and the materials used in such work shall be subject to the approval of the Engineer. The cost of all labor, materials, equipment, and work for the replacement or repair of any fence shall be deemed included in the appropriate Contract Item or items, or if no specific Item is

provided therefore, as part of the overhead cost of the work, and no additional payment will be made therefore.

## **1.09 PROTECTION OF WORK AND PUBLIC**

### **A. Barriers and Lights**

During the prosecution of the work, the Contractor shall put up and maintain at all times such barriers and lights as will effectually prevent accidents. The Contractor shall provide suitable barricades, red lights, "danger" or "caution" or "street closed" signs and watchmen at all places where the work causes obstructions to the normal traffic or constitutes in any way a hazard to the public, in accordance with state and local requirements.

### **B. Smoke Prevention**

A strict compliance with ordinances regulating the production and emission of smoke will be required. No open fires will be permitted.

### **C. Noise**

The Contractor shall eliminate noise to as great an extent as practicable at all times. Air compressing plants shall be equipped with silencers and the exhaust of all engines or other power equipment shall be provided with mufflers. In the vicinity of hospitals and schools, special care shall be used to avoid noise or other nuisances. The Contractor shall strictly observe all local regulations and ordinances covering noise control.

Except in the event of an emergency, no work shall be done between the hours of 7:00 P.M. and 7:00 A.M., or on weekends. If the proper and efficient prosecution of the work requires operations during the night or weekends, the written permission of the Owner shall be obtained before starting such items of the work.

### **D. Access to Public Services**

Neither the materials excavated nor the materials or plant used in the construction of the work shall be so placed as to prevent free access to all fire hydrants, valves or manholes.

### **E. Dust prevention**

The Contractor shall prevent dust nuisance from his operations or from traffic by keeping the roads and/or construction areas sprinkled with water at all times.

## **1.10 CUTTING AND PATCHING**

The Contractor shall do all cutting, fitting or patching of his portion of the work that may be required to make the several parts thereof join and coordinate in a manner satisfactory to the Engineer and in accordance with the Plans and Specifications. The work must be done by competent workmen skilled in the trade required by the restoration.

## **1.11 CLEANING**

### **A. During Construction**

During construction of the work, the Contractor shall, at all times, keep the site of the work and adjacent premises as free from material, debris and rubbish as is practicable and shall remove the same from any portion of the site if, in the opinion of the Engineer, such material, debris, or rubbish constitutes a nuisance or is objectionable. The Contractor shall remove from the site all of his surplus materials and temporary structures when no further need therefore develops.

**B. Final Cleaning**

At the conclusion of the work, all equipment, tools, temporary structures and materials belonging to the Contractor shall be promptly taken away, and he shall remove and promptly dispose of all water, dirt, rubbish or any other foreign substances.

The Contractor shall thoroughly clean all equipment and materials installed by him and shall deliver such materials and equipment undamaged in a bright, clean, polished and new operating condition.

**1.12 MISCELLANEOUS**

**A. Protection Against Siltation and Bank Erosion**

1. The Contractor shall arrange his operations to minimize siltation and bank erosion on construction sites and on existing or proposed water courses and drainage ditches.
2. The Contractor, at his own expense, shall remove any siltation deposits and correct any erosion problems as directed by the Engineer which results from his construction operations.

**B. Protection of Wetland Areas**

The Contractor shall properly dispose of all surplus material, including soil, in accordance with Local, State and Federal regulations. Under no circumstances shall surplus material be disposed of in wetland areas as defined by the Florida Department of Environmental Protection or Southwest Florida Water Management District.

**C. Existing Facilities**

The work shall be so conducted to maintain existing facilities in operation insofar as is possible. Requirements and schedules of operations for maintaining existing facilities in service during construction shall be as described in the Special Provisions.

**D. Use of Chemicals**

All chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, reactant, or of other classification, must show approval of either EPA or USDA. Use of all such chemicals and disposal of residues shall be in strict conformance with instructions.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01010 SUMMARY OF WORK**

### **PART 1 GENERAL**

#### **1.01 WORK COVERED BY CONTRACT DOCUMENTS/REQUIREMENTS INCLUDED**

- A. The work included in this contract consists of the construction of various sizes of waterlines and water services by directional drilling and other methods to replace existing waterlines, including all appurtenances, traffic control, pavement repair, valves, hydrants, permits, and coordination with county staff and residents, as required by the plans and specifications. Replacement of waterlines on private properties by a licensed plumber is included and access to properties shall be arranged by the contractor. Where access to a property is denied by the property owner, such work may be deleted from the Contract by the County. The Contractor shall not have cause for any claim for additional payment against the County or the property owner due to any such deletions of work.
- B. The Contractor shall furnish all shop drawings, working drawings, labor, materials, equipment, tools, services and incidentals necessary to complete all work required by these Specifications and as shown on the Contract Drawings.
- C. The Contractor shall perform the work complete, in place and ready for continuous service and shall include any repairs, replacements, and/or restoration required as a result of damages caused prior to acceptance by the Owner.
- D. The Contractor shall furnish and install all materials, equipment and labor which is reasonably and properly inferable and necessary for the proper completion of the work, whether specifically indicated in the Contract Documents or not.

#### **1.02 CONTRACTS**

Construct all the Work under a single contract.

#### **1.03 WORK SEQUENCE**

- A. All work done under this Contract shall be done with a minimum of inconvenience to the users of the system or facility. The Contractor shall coordinate his work with private property owners such that existing utility services are maintained to all users to the maximum extent possible.
- B. The Contractor shall, if necessary and feasible, construct the work in stages to accommodate the Owner's use of the premises during the construction period; coordinate the construction schedule and operations with the Owner's Representative.
- C. The Contractor shall, where feasible, construct the Work in stages to provide for public convenience and not close off public use of any facility until completion of construction to provide alternative usage.

#### **1.04 CONSTRUCTION AREAS**

- A. The Contractor shall: Limit his use of the construction areas for work and for storage, to allow for:

- 1. Work by other Contractors.



2. Owner's Use.
3. Public Use.

- B. Coordinate use of work site under direction of Engineer or Owner's Representative.
- C. Assume full responsibility for the protection and safekeeping of products under this Contract, stored on the site.
- D. Move any stored products under the Contractor's control, which interfere with operations of the Owner or separate contractor.
- E. Obtain and pay for the use of additional storage of work areas needed for Contractor operations.

#### **1.05 OWNER OCCUPANCY**

- A. It is assumed that portions of the Work will be completed prior to completion of the entire Work. Upon completion of construction of each individual facility, including testing, if the Owner, at its sole discretion, desires to accept the individual facility, the Contractor will be issued a dated certificate of completion and acceptance for each individual facility. The Owner will assume ownership and begin operation of the individual facility on that date and the three-year guaranty period shall commence on that date. The Owner has the option of not accepting the entire work as a whole until it is completed, tested and approved by the Engineer and Owner.

#### **1.06 PARTIAL OWNER OCCUPANCY**

The Contractor shall schedule his operations for completion of portions of the Work, as designated, for the Owner's occupancy prior to substantial completion of the entire work.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01015 CONTROL OF WORK**

### **PART 1 GENERAL**

#### **1.01 WORK PROGRESS**

The Contractor shall furnish personnel and equipment which will be efficient, appropriate and adequately sized to secure a satisfactory quality of work and a rate of progress which will insure the completion of the work within the time stipulated in the Contract. If at any time such personnel appears to the Engineer to be inefficient, inappropriate, or insufficient for securing the quality of work required for producing the rate of progress aforesaid, he may order the Contractor to increase the efficiency, change the character, or increase the personnel and equipment and the Contractor shall conform to such order. Failure of the Engineer to give such order shall in no way relieve the Contractor of his obligations to secure the quality of the work and rate of progress required.

#### **1.02 PRIVATE LAND**

The Contractor shall not enter or occupy private land outside of easements, except by permission of the affected property owner.

#### **1.03 WORK LOCATIONS**

Work shall be located substantially as indicated on the drawings, but the Engineer reserves the right to make such modifications in locations as may be found desirable to avoid interference with existing structures or for other reasons.

#### **1.04 OPEN EXCAVATIONS**

- A. All open excavations shall be adequately safeguarded by providing temporary barricades, caution signs, lights and other means to prevent accidents to persons and damage to property. The Contractor shall, at his own expense, provide suitable and safe bridges and other crossings for accommodating travel by pedestrians and workmen. Bridges provided for access to private property during construction shall be removed when no longer required. If the excavation becomes a hazard, or if it excessively restricts traffic at any point, the Engineer may require special construction procedures such as limiting the length of open trench, prohibiting stacking excavated material in the street and requiring that the trench shall not remain open overnight.
- B. The Contractor shall take precautions to prevent injury to the public due to open trenches. All trenches, excavated material, equipment, or other obstacles which could be dangerous to the public shall be barricaded and well lighted at all times when construction is not in progress.

#### **1.05 DISTRIBUTION SYSTEMS AND SERVICES**

- A. The Contractor shall avoid interruptions to water, telephone, cable TV, sewer, gas, or other related utility services. He shall notify the Engineer and the appropriate agency well in advance of any requirement for dewatering, isolating, or relocating a section of a utility, so that necessary arrangements may be made.
- B. If it appears that utility service will be interrupted for an extended period, the Engineer may order the Contractor to provide temporary service lines at the Contractor's expense.

Inconvenience of the users shall be kept to the minimum, consistent with existing conditions. The safety and integrity of the systems are of prime importance in scheduling work.

#### **1.06 PROTECTION AND RELOCATION OF EXISTING STRUCTURES AND UTILITIES**

- A. The Contractor shall assume full responsibility for the protection of all buildings, structures and utilities, public or private, including poles, signs, services to building utilities, gas pipes, water pipes, hydrants, sewers, drains and electric and telephone cables and other similar facilities, whether or not they are shown on the Drawings. The Contractor shall carefully support and protect all such structures and utilities from injury of any kind. Any damage resulting from the Contractor's operation shall be repaired by the Contractor at his expense.
- B. The Contractor shall bear full responsibility for obtaining locations of all underground structures and utilities (including existing water services, drain lines and sewers). Services to buildings shall be maintained and all costs or charges resulting from damage thereto shall be paid by the Contractor.
- C. Protection and temporary removal and replacement of existing utilities and structures as described in this Section shall be a part of the work under the Contract and all costs in connection therewith shall be included in the unit prices established in the Bid.
- D. If, in the opinion of the Engineer, permanent relocation of a utility owned by the Owner is required, he may direct the Contractor, in writing, to perform the work. Work so ordered will be paid for at the Contract unit prices, if applicable, or as extra work as classified in the General Conditions. If relocation of a privately owned utility is required, the Owner will notify the utility to perform the work as expeditiously as possible. The Contractor shall fully cooperate with the Owner and utility and shall have no claim for delay due to such relocation. The Contractor shall notify public utility companies in writing at least 48 hours (excluding Saturdays, Sundays and legal holidays) before excavating near their utilities.

#### **1.07 TEST PITS**

Test pits for the purpose of locating underground pipeline or structures in advance of the construction shall be excavated and backfilled by the Contractor immediately after the utility location and the surface shall be restored in a manner equal or better than the original condition. No separate payment will be made.

#### **1.08 CARE AND PROTECTION OF PROPERTY**

- A. The Contractor shall be responsible for the preservation of all public and private property and shall use every precaution necessary to prevent damage thereto. If any direct or indirect damage is done to public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the work on the part of the Contractor, such property shall be restored by the Contractor, at his expense, to a condition equal or better to that existing before the damage was done, or he shall make good the damage in another manner acceptable to the Engineer.
- B. All sidewalks which are disturbed by the Contractor's operations shall be restored to their original or better condition by the use of similar or comparable materials. All curbing shall be restored in a condition equal to the original construction and in accordance with the best modern practice.

- C. Along the location of this work, all fences, walks, bushes, trees, shrubbery and other physical features shall be protected and restored in a thoroughly workmanlike manner unless otherwise shown on the drawings. Fences and other features removed by the Contractor shall be replaced in the location indicated by the Engineer as soon as conditions permit. All grass areas beyond the limits of construction which have been damaged by the Contractor shall be regraded and sodded to equal or exceed original conditions.
- D. Trees close to the work which drawings do not specify to be removed, shall be boxed or otherwise protected against injury. The Contractor shall trim all branches that are liable to damage because of his operations, but in no case shall any tree be cut or removed without prior notification to the Engineer. All injuries to bark, trunk, limbs and roots of trees shall be repaired by dressing, cutting and painting according to approved methods, using only approved tools and materials.
- E. The protection, removal and replacement of existing physical features along the line of work shall be a part of the work under the Contract and all costs in connection therewith shall be included in the unit and/or lump sum prices established under the items in the Bid.

#### **1.09 MAINTENANCE OF TRAFFIC**

- A. Open pits, trenches, unpaved streets, debris, or other obstructions due to construction that will prevent the normal flow of traffic during an extended construction stoppage, for any reason, shall be minimized. In the event an extended construction stoppage is found to be necessary, Contractor shall, at his own expense, provide normal traffic flow during extended construction stoppage. Extended stoppage will be defined by the Engineer.
- B. All excavated material shall be placed so that vehicular and pedestrian traffic may be maintained at all times. If the Contractor's operations cause traffic hazards, he shall repair the road surface, provide temporary roadways, erect wheel guards or fences, or take other safety measures which are satisfactory to the Engineer and Owner.
- C. Any changes to the traffic pattern require a Traffic Control Plan as detailed in section 01570 of this specification..

#### **1.10 WATER FOR CONSTRUCTION PURPOSES**

- A. In locations where public water supply is available, the Contractor may purchase water for all construction purposes.
- B. The Contractor shall be responsible for paying for all water tap fees incurred for the purpose of obtaining a potable water service or temporary use meter.

#### **1.11 MAINTENANCE OF FLOW**

The Contractor shall at his own cost, provide for the flow of sewers, drains and water courses interrupted during the progress of the work and shall immediately cart away and remove all offensive matter. The entire procedure of maintaining existing flow shall be fully discussed with the Engineer and Owner well in advance of the interruption of any flow.

#### **1.12 CLEANUP**

During the course of the work, the Contractor shall keep the site of his operations in as clean and neat a condition as is possible. He shall dispose of all residue resulting from the construction work and at the conclusion of the work, he shall remove and haul away any surplus excavation, broken pavement, lumber, equipment, temporary structures and any other refuse remaining from the construction operations and shall leave the entire site of the work in a neat and orderly condition.

#### **1.13 COOPERATION WITHIN THIS CONTRACT**

- A. All firms or person authorized to perform any work under this Contract shall cooperate with the General Contractor and his subcontractors or trades and shall assist in incorporating the work of other trades where necessary or required.
- B. Cutting and patching, drilling and fitting shall be carried out where required by the trade or subcontractor having jurisdiction, unless otherwise indicated herein or directed by the Engineer.

#### **1.14 PROTECTION OF CONSTRUCTION AND EQUIPMENT**

- A. All newly constructed work shall be carefully protected from injury in any way. No wheeling or walking or placing of heavy loads on it shall be allowed and all portions injured shall be reconstructed by the Contractor at his own expense.
- B. All structures shall be protected in a manner approved by the Engineer. Should any of the floors or other parts of the structures become heaved, cracked, or otherwise damaged, all such damaged portions of the work shall be completely repaired and made good by the Contractor, at his own expense and to the satisfaction of the Engineer. If, in the final inspection of the work, any defects, faults, or omissions are found, the Contractor shall cause the same to be repaired or removed and replaced by proper materials and workmanship without extra compensation for the materials and labor required. Further, the Contractor shall be fully responsible for the satisfactory maintenance and repair of the construction and other work undertaken herein, for at least the warranty period described in the Contract.
- C. Further, the Contractor shall take all necessary precautions to prevent damage to any structure due to water pressure during and after construction and until such structure is accepted and taken over by the Owner.

#### **1.15 CONSTRUCTION WITHIN RIGHT-OF-WAY**

Where pipe lines are installed within FDOT right-of-way, all excavation backfill and compaction for the purpose of reconstructing roadways and/or adjacent slopes contiguous thereto shall be in accordance with FDOT or Manatee County Standards and Specifications, whichever is applicable. Contractor shall satisfy the authorized representative of the FDOT with respect to proper safety procedures, construction methods, required permitting, etc., within the FDOT right-of-way.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01030 SPECIAL PROJECT PROCEDURES**

### **PART 1 GENERAL**

#### **1.01 PERMITS**

Upon notice of award, the Contractor shall immediately apply for all applicable permits not previously obtained by the Owner to do the work from the appropriate governmental agency or agencies. No work shall commence until all applicable permits have been obtained and copies delivered to the Engineer. The costs for obtaining all permits shall be borne by the Contractor.

#### **1.02 CONNECTIONS TO EXISTING SYSTEM**

The Contractor shall perform all work necessary to locate, excavate and prepare for connections to the terminus of the existing systems all as shown on the Drawings or where directed by the Owner/Engineer. The cost for this work and for the actual connection to the existing systems shall be included in the price bid for the project and shall not result in any additional cost to the Owner. The termination point for each contract shall be as shown on the Contract Drawings.

#### **1.03 RELOCATIONS**

The Contractor shall be responsible for the coordination of the relocation of structures, including but not limited to light poles, power poles, signs, sign poles, fences, piping, conduits and drains that interfere with the positioning of the work as set out on the Drawings. No relocation of the items under this Contract shall be done without approval from the Engineer.

#### **1.04 EXISTING UNDERGROUND PIPING, STRUCTURES AND UTILITIES**

- A. The attention of the Contractor is drawn to the fact that during excavation, the possibility exists of the Contractor encountering various water, sewer, gas, telephone, electrical, or other utility lines not shown on the Drawings. The Contractor shall exercise extreme care before and during excavation to locate and flag these lines as to avoid damage to the existing lines. Cost for relocation of all existing lines shall be included in the price bid for the project. Should damage occur to an existing line, the Contractor shall bear the cost of all repairs.
- B. It is the responsibility of the Contractor to ensure that all utility or other poles, the stability of which may be endangered by the close proximity of excavation, are temporarily stayed in position while work proceeds in the vicinity of the pole and that the utility or other companies concerned be given reasonable advance notice of any such excavation by the Contractor.
- C. The existing utility locations are shown without express or implied representation, assurance, or guarantee that they are complete or correct or that they represent a true picture of underground piping to be encountered. The Contractor shall be responsible for notifying the various utility companies to locate their respective utilities in advance of construction in conformance with all requirements provided for in the Florida Underground Facilities Damage Prevention and Safety Act (Florida Statutes, Title XXXIII, Chapter 556).

- D. The existing piping and utilities that interfere with new construction shall be rerouted as shown, specified, or required. Before any piping and utilities not shown on the Drawings are disturbed, the Contractor shall notify the Engineer of the location of the pipeline or utility and shall reroute or relocate the pipeline or utility as directed. Cost for relocation of existing pipelines or utilities shall be included in the price bid for the project.
- E. The Contractor shall exercise care in any excavation to locate all existing piping and utilities. All utilities which do not interfere with complete work shall be carefully protected against damage. Any existing utilities damaged in any way by the Contractor shall be restored or replaced by the Contractor at his expense as directed by the Engineer and/or the owner of the utility.
- F. It is intended that wherever existing utilities such as water, sewer, gas, telephone, electrical, or other service lines must be crossed, deflection of the pipe within recommended limits and cover shall be used to satisfactorily clear the obstruction unless otherwise indicated in the Drawings. However, when in the opinion of the Engineer this procedure is not feasible, he may direct the use of fittings for a utilities crossing as detailed on the Drawings. No deflections will be allowed in gravity sanitary sewer lines or in existing storm sewer lines.

#### **1.05 SUSPENSION OF WORK DUE TO WEATHER**

Refer to FDOT Standards and Specifications Book, Section 8.

#### **1.06 HURRICANE PREPAREDNESS PLAN**

- A. Within 30 days of the date of Notice to Proceed, the Contractor shall submit to the Engineer and Owner a Hurricane Preparedness Plan. The plan should outline the necessary measures which the Contractor proposes to perform at no additional cost to the Owner in case of a hurricane warning.
- B. In the event of inclement weather, or whenever Engineer shall direct, Contractor shall insure that he and his Subcontractors shall carefully protect work and materials against damage or injury from the weather. If, in the opinion of the Engineer, any portion of work or materials is damaged due to the failure on the part of the Contractor or Subcontractors to protect the work, such work and materials shall be removed and replaced at the expense of the Contractor.

#### **1.07 POWER SUPPLY**

Electricity as may be required for construction and permanent power supply shall be secured and purchased by the Contractor.

#### **1.08 SALVAGE**

Any existing equipment or material, including, but not limited to, valves, pipes, fittings, couplings, etc., which is removed or replaced as a result of construction under this project may be designated as salvage by the Engineer or Owner and if so shall be protected for a reasonable time until picked up by the Owner. Any equipment or material not worthy of salvaging, as directed by the Engineer, shall be disposed of by the Contractor at no additional cost.

#### **1.09 DEWATERING**

- A. The Contractor shall do all groundwater pumping necessary to prevent flotation of any part of the work during construction operations with his own equipment.
- B. The Contractor shall pump out water and wastewater which may seep or leak into the excavations for the duration of the Contract and with his own equipment. He shall dispose of this water in an appropriate manner.

#### **1.10 ADDITIONAL PROVISIONS**

- A. Before commencing work on any of the existing pipelines, structures or equipment, the Contractor shall notify the Engineer, in writing, at least 10 calendar days in advance of the date he proposes to commence such work.
- B. The Contractor shall provide, at his own expense, all necessary temporary facilities for access to and for protection of, all existing facilities. The Owner's personnel must have ready access at all times to the existing facilities. The Contractor is responsible for all damage to existing structures, equipment and facilities caused by his construction operations and must repair all such damage when and as ordered by the Engineer.

#### **1.11 CONSTRUCTION CONDITIONS**

The Contractor shall strictly adhere to the specific requirements of the governmental unit(s) and/or agency (ies) having jurisdiction over the work. Wherever there is a difference in the requirements of a jurisdictional body and these Specifications, the more stringent shall apply.

#### **1.12 PUBLIC NUISANCE**

- A. The Contractor shall not create a public nuisance including but not limited to encroachment on adjacent lands, flooding of adjacent lands, excessive noise or dust.
- B. Sound levels must meet Manatee County Ordinance #87-34, (which amends Ordinance 81-3, The Manatee County Noise Control Ordinance). Sound levels in excess of such ordinance are sufficient cause to have the work halted until equipment can be quieted to these levels. Work stoppage by the Engineer or County for excessive noise shall not relieve the Contractor of the other portions of this specification including, but not limited to contract time and contract price.
- C. No extra charge may be made for time lost due to work stoppage resulting from the creation of a public nuisance.

#### **1.13 WARRANTIES**

- A. All material supplied under these Specifications shall be warranted by the Contractor and the manufacturers for a period of three (3) years. Warranty period shall commence on the date of Owner acceptance.
- B. The material shall be warranted to be free from defects in workmanship, design and materials. If any part of the system should fail during the warranty period, it shall be replaced at no expense to the Owner.



- C. The manufacturer's warranty period shall run concurrently with the Contractor's warranty or guarantee period. No exception to this provision shall be allowed. The Contractor shall be responsible for obtaining warranties from each of the respective suppliers or manufacturers for all the material specified under these contract specifications,
- D. In the event that the manufacturer is unwilling to provide a three-year warranty commencing at the time of Owner acceptance, the Contractor shall obtain from the manufacturer a four (4) year warranty starting at the time of equipment delivery to the job site. This four-year warranty shall not relieve the Contractor of the three-year warranty starting at the time of Owner acceptance of the equipment.

#### **1.14 FUEL STORAGE & FILLING**

- A. If the contractor is storing fuel on site, or doing his own fuel filling of portable equipment (other than hand-held equipment), he is responsible for any required response, clean-up or reporting required, at no additional cost to the county.
- B. The Contractor shall prepare and submit a fuel storage / spill abatement plan prior to start of construction if required.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01045 CUTTING AND PATCHING**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. The Contractor shall be responsible for all cutting, fitting and patching, including excavation and backfill, required to complete the work or to:
  - 1. Make its several parts fit together properly.
  - 2. Uncover portions of the work to provide for installation of ill-timed work.
  - 3. Remove and replace defective work.
  - 4. Remove and replace work not conforming to requirements of Contract Documents.
  - 5. Provide penetrations of non-structural surfaces for installation of piping and electrical conduit.

### **PART 2 PRODUCTS**

#### **2.01 MATERIALS**

Comply with specifications and standards for each specific product involved.

### **PART 3 EXECUTION**

#### **3.01 INSPECTION**

- A. Inspect existing conditions of project, including elements subject to damage or to movement during cutting and patching.
- B. After uncovering work, inspect conditions affecting installation of products, or performance of work.
- C. Report unsatisfactory or questionable conditions to Engineer. Do not proceed with work until Engineer has provided further instructions.

#### **3.02 PREPARATION**

- A. Provide adequate temporary support as necessary to assure structural value to integrity of affected portion of work.
- B. Provide devices and methods to protect other portions of project from damage.
- C. Provide protection from elements for that portion of the project which may be exposed by cutting and patching work and maintain excavations free from water.

#### **3.03 PERFORMANCE**

- A. Execute cutting and demolition by methods which will prevent damage to other work and will provide proper surfaces to receive installation of repairs.
- B. Execute excavating and backfilling by methods which will prevent settlement or damage to other work.

- C. Fit and adjust products to provide a finished installation to comply with specified products, functions, tolerances and finishes.
- D. Restore work which has been cut or removed; install new products to provide completed work in accordance with the requirements of the Contract Documents.
- E. Replace surfaces airtight to pipes, sleeves, ducts, conduit and other penetrations through surfaces.
- F. Refinish entire surfaces as necessary to provide an even finish to match adjacent finishes.

**END OF SECTION**

## SECTION 01050 FIELD ENGINEERING AND SURVEYING

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. The Contractor shall provide and pay for field surveying service required for the project.
- B. The Contractor shall furnish and set all necessary stakes to establish the lines and grades as shown on the Contract Drawings and layout each portion of the Work of the Contract.
  - 1. All survey work required in execution of Project.
  - 2. All costs of construction layout shall be included in the unit and lump sum prices contained in the respective divisions of the Contract Bid Form.
  - 3. Civil, structural or other professional engineering services specified or required to execute Contractor's construction methods.

#### 1.02 QUALIFICATION OF SURVEYOR AND ENGINEER

All construction staking shall be conducted by or under the supervision of a Florida Registered Professional Surveyor and Mapper approved by the Owner. The Contractor shall be responsible for the layout of all such lines and grades, which will be subject to verification by the Engineer.

#### 1.03 SURVEY REFERENCE POINTS

- A. Existing basic horizontal and vertical control points for the Project are designated on the Contract Drawings.
- B. Locate and protect all survey monumentation, property corners and project control points prior to starting work and preserve all permanent reference points during construction. All costs associated with the replacement of all survey monumentation, property corners and project control points shall be borne by the Contractor.

Make no changes or relocations without prior written notice to Engineer.

Report to Engineer when any reference point is lost or destroyed, or requires relocation because of necessary changes in grades or locations.

Require surveyor to replace project control points which may be lost or destroyed.

Establish replacements based on original survey control.

#### 1.04 PROJECT SURVEY REQUIREMENTS

The Contractor shall establish temporary bench marks as needed, referenced to data established by survey control points.

#### 1.05 RECORDS

Maintain a complete, accurate log of all control and survey work as it progresses.

The Contractor shall employ a Professional Engineer or Surveyor registered in the State of Florida to verify survey data and properly prepare record drawings per Section 01720.

**1.06**

**SUBMITTALS**

- A. Submit name and address of Professional Surveyor and Mapper to Engineer for Owner's approval.
- B. Submit certificate signed by the Professional Surveyor and Mapper certifying that elevations and locations of improvements are in conformance, or nonconformance, with Contract Documents.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01090 REFERENCE STANDARDS

### PART 1 GENERAL

#### 1.01 REQUIREMENTS

Abbreviations and acronyms used in Contract Documents to identify reference standards.

- A. Application: When a standard is specified by reference, comply with requirements and recommendations stated in that standard, except when requirements are modified by the Contract Documents, or applicable codes established stricter standards.
- B. Publication Date: The most recent publication in effect on the date of issue of Contract Documents, except when a specific publication date is specified.

#### 1.03 ABBREVIATIONS, NAMES AND ADDRESSES OR ORGANIZATIONS

Obtain copies of reference standards direct from publication source, when needed for proper performance of work, or when required for submittal by Contract Documents.

AA	Aluminum Association 818 Connecticut Avenue, N.W. Washington, DC 20006
AASHTO	American Association of State Highway and Transportation Officials 444 North Capital Street, N.W. Washington, DC 20001
ACI	American Concrete Institute Box 19150 Reford Station Detroit, MI 48219
AI	Asphalt Institute Asphalt Institute Building College Park, MD 20740
AISC	American Institute of Steel Construction 1221 Avenue of the Americas New York, NY 10020
ISI	American Iron and Steel Institute 1000 16th Street NW Washington, DC 20036
ANSI	American National Standards Institute 1430 Broadway New York, NY 10018
ASHRAE	American Society of Heating, Refrigerating and Air Conditioning Engineers 1791 Tullie Circle, N.E. Atlanta, GA 30329

ASME	American Society of Mechanical Engineers 345 East 47th Street New York, NY 10017
ASTM	American Society for Testing and Materials 1916 Race Street Philadelphia, PA 19103
AWWA	American Water Works Association 6666 West Quincy Avenue Denver, CO 80235
AWS	American Welding Society 2501 N.W. 7th Street Miami, FL 33125
CRSI	Concrete Reinforcing Steel Institute 180 North LaSalle Street, Suite 2110 Chicago, IL 60601
FDEP	Florida Department of Environmental Protection 3900 Commonwealth Blvd. Tallahassee, Florida 32399
FDOT	Florida Department of Transportation Standards Specifications for Road and Bridge Construction Maps & Publication Sales - Mail Station 12 605 Suwannee St. Tallahassee, FL 32399-0450
FS	Federal Specification General Services Administration Specifications and Consumer Information Distribution Section (WFSIS) Washington Navy Yard, Bldg. 197 Washington, DC 20407
MCPW UTIL STD	Manatee County Utility Engineering 4410-B 66th St. W. Bradenton, FL 34210
MLSFA	Metal Lath/Steel Framing Association 221 North LaSalle Street Chicago, IL 60601
MMA	Monorail Manufacturer's Association 1326 Freeport Road Pittsburgh, PA 15238
NAAMM	National Association of Architectural Metal Manufacturers 221 North LaSalle Street Chicago, IL 60601
NEMA	National Electrical Manufacturer's Assoc.

2101 L Street N.W.  
Washington, DC 20037

OHSA	Occupational Safety and Health Assoc. 5807 Breckenridge Pkwy., Suite A Tampa, FL 33610-4249
PCA	Portland Cement Association 5420 Old Orchard Road Skokie, IL 20076
PCI	Prestressed Concrete Institute 20 North Wacker Drive Chicago, IL 60606
SDI	Steel Door Institute 712 Lakewood Center North Cleveland, OH 44107
SMACNA	Sheet Metal and Air Conditioning Contractor's National Association 8224 Old Court House Road Vienna, VA 22180
SSPC	Steel Structures Painting Council 402 24 <sup>th</sup> Street, Suite 600 Pittsburgh, PA 15213
SWFWMD	Southwest Florida Water Management District 2379 Broad Street Brooksville, FL 34604-6899
UL	Underwriter's Laboratories, Inc. 333 Pfingston Road Northbrook, IL 60062

**PART 2      PRODUCTS (NOT USED)**

**PART 3      EXECUTION (NOT USED)**

**END OF SECTION**



## **SECTION 01150 MEASUREMENT AND PAYMENT**

### **PART 1 GENERAL**

#### **1.01 SCOPE**

- A. The scope of this section of the Contract Documents is to further define the items included in each Bid Item in the Bid Form section of the Contract Documents. Payment will be made based on the specified items included in the description in this section for each bid item.
- B. All contract prices included in the Bid Form section will be full compensation for all shop drawings, working drawings, labor, materials, tools, equipment and incidentals necessary to complete the construction as shown on the Drawings and/or as specified in the Contract Documents to be performed under this Contract. Actual quantities of each item bid on a unit price basis will be determined upon completion of the construction in the manner set up for each item in this section of the Specifications. Payment for all items listed in the Bid Form will constitute full compensation for all work shown and/or specified to be performed under this Contract.

#### **1.02 ESTIMATED QUANTITIES**

The quantities shown are approximate and are given only as a basis of calculation upon which the award of the Contract is to be made. The Owner/Engineer does not assume any responsibility for the final quantities, nor shall the Contractor claim misunderstanding because of such estimate of quantities. Final payment will be made only for satisfactorily completed quantity of each item.

#### **1.03 WORK OUTSIDE AUTHORIZED LIMITS**

No payment will be made for work constructed outside the authorized limits of work.

#### **1.04 MEASUREMENT STANDARDS**

Unless otherwise specified for the particular items involved, all measurements of distance shall be taken horizontally or vertically.

#### **1.05 AREA MEASUREMENTS**

In the measurement of items to be paid for on the basis of area of finished work, the lengths and/or widths to be used in the calculations shall be the final dimensions measured along the surface of the completed work within the neat lines shown or designated.

#### **1.06 LUMP SUM ITEMS**

Where payment for items is shown to be paid for on a lump sum basis, no separate payment will be made for any item of work required to complete the lump sum items. Lump sum contracts shall be complete, tested and fully operable prior to request for final payment. Contractor may be required to provide a break-down of the lump sum totals.

#### **1.07 UNIT PRICE ITEM**

Separate payment will be made for the items of work described herein and listed on the Bid Form. Any related work not specifically listed, but required for satisfactory completion of the

work shall be considered to be included in the scope of the appropriate listed work items.

No separate payment will be made for the following items and the cost of such work shall be included in the applicable pay items of work. Final payments shall not be requested by the Contractor or made by the Owner until as-built (record) drawings have been submitted and approved by the Engineer.

1. Shop Drawings, Working Drawings.
2. Clearing, grubbing and grading except as hereinafter specified.
3. Trench excavation, including necessary pavement removal and rock removal, except as otherwise specified.
4. Dewatering and disposal of surplus water.
5. Structural fill, backfill, and grading.
6. Replacement of unpaved roadways, and shrubbery plots.
7. Cleanup and miscellaneous work.
8. Foundation and borrow materials, except as hereinafter specified.
9. Testing and placing system in operation.
10. Any material and equipment required to be installed and utilized for the tests.
11. Pipe, structures, pavement replacement, asphalt and shell driveways and/or appurtenances included within the limits of lump sum work, unless otherwise shown.
12. Maintaining the existing quality of service during construction.
13. Maintaining or detouring of traffic.
14. Appurtenant work as required for a complete and operable system.
15. Seeding and hydromulching.
16. As-built Record Drawings.

#### **BID ITEM 1,2,5,6 - HDPE C-906 WATER LINE - DIRECTIONAL BORED**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per linear foot for furnishing and installing the listed diameter and class of HDPE water main (AWWA C-906, DR 11 or 9, Class 160 or 200) pipe and fittings as shown on the Contract Drawings or where directed by the Project Representative. Measurement and Payment shall be made for the actual length of the listed diameter pipe installed and acceptably furnished and will represent full compensation for all directional drilling, labor, materials, all non- DI fittings unless specifically included in other bid items, 10 gage copper clad steel wire, detectable tape, excavation, including rock, dewatering, bedding, backfill, compaction, testing and disinfection and equipment required to complete these Bid Items. No additional compensation will be made for excavation below the bottom of the pipe, for rock removal or bedding and backfill materials, or for repair of any settlement.

#### **BID ITEM 3,4 - DUCTILE IRON WATER LINE**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per linear foot for furnishing and installing the listed diameter and class of ductile iron water main (AWWA C-151, CL-350 ) pipe as shown on the Contract Drawings or where directed by the Project Representative. Measurement and Payment shall be made for the actual length of the listed diameter pipe installed and will represent full compensation for all labor, materials, excavation, including rock, 10 gage copper clad steel wire, detectable tape, dewatering, thrust blocking, bedding, backfill, compaction, testing and disinfection and equipment required to complete these Bid Items. No additional compensation will be made

for excavation below the bottom of the pipe, for rock removal or bedding and backfill materials, or for repair of any trench settlement.

#### **BID ITEM 7,8 - GATE VALVES**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per each valve for furnishing and installing the listed diameter valve including but not limited to valve, box, cover, tracer wire & box, identification disc, and concrete pad as shown on the Contract Drawings and listed on the Bid Form. Payment shall represent full compensation for all labor, material, excavation, including rock as necessary, bedding, backfill, compaction, testing and disinfection and equipment required to complete these items.

#### **BID ITEM 9 - DUCTILE IRON FITTINGS, WATER**

Payment for all work included in these Bid Items will be made at the applicable Contract unit price bid per pound for furnishing and installing ductile iron fittings (cement-lined) as shown on the Contract Drawings or where directed by the Project Representative. This pay item includes but is not limited to tees, wyes, crosses, bends, sleeves, plugs, caps, and reducers. Measurement shall be by the pound. Payment shall represent full compensation for all labor, material, equipment, excavation, including rock, bedding, backfill, compaction, testing, bolts, gaskets, nuts, washers, and disinfection required to complete these items.

#### **BID ITEM 10 - FIRE HYDRANT ASSEMBLY**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per each complete hydrant assembly, including but not limited to hydrant lead, 6" diameter ductile iron pipe between the main and hydrant up to 10ft for each hydrant, restraints, tee, gate valve, box, cover, tracer wire & box, concrete pads, restraining rods and/or thrust blocks, bolts, gaskets, and fittings as shown on the Contract Drawings. Payment shall represent full compensation for all labor, material, equipment, excavation, including rock, bedding, backfill, compaction, testing and disinfection required to complete this Bid Item.

#### **BID ITEM 11 TO 14 - WATER SERVICES**

This Bid Item includes the construction of potable water services including service line, meter box and appurtenances of the specified type acceptably furnished and installed as shown on the Drawings or where directed by the Project Representative. The work includes removal and disposal of the existing meter box and appurtenances, connection of the new water service to the existing water service line, and installation of new service line as required on private property from the existing box to the meter box installed by the Contractor. The Project Representative may require a plumber licensed in Manatee County to install the portions of the work on private property, including vacuum breakers on all exterior hose bibbs. Measurement will be according to the type of services, long or short, single or double. Payment for all work under this Bid Item shall be made at the applicable Contract unit price bid according to the type of services. The work shall include, but is not limited to; service piping, excavation, directional drilling, restoration, compaction, casing pipe, meter box, tapping saddles, corporation stops, curb stops, curb or pavement location disks, 10 gauge copper clad steel tracer wire, complete meter assembly & yoke, all necessary fittings, all service connections, disinfection, coordination with service

customers, removal and reinstallation of meters, and all other related and necessary materials, work and equipment associated with this item.

#### **BID ITEM 15 - PRIVATE WATER SERVICE RELOCATION, COMPLETE**

Measurement and Payment for this item shall be at the applicable Contract unit price bid per service line connection. The Contractor shall coordinate with each private property owner all aspects of routing the water service line from the rear of the private property to the front roadway right-of-way and connecting to the water service meter. The Contractor shall be responsible for meeting with each individual private property owner to coordinate the routing of the water service line on private property prior to the commencement of any work. The Contractor shall document the agreed upon route on a sketch signed and dated by all parties.

The connection point to the existing water service line shall be assumed to be adjacent to the foundation at the entry point into the residence. This Bid Item includes abandoning in place the existing water service line in accordance with the Florida Building Code - Building and Plumbing.

Manatee County Building Permits, in the amount of \$75 each, will be required for all private properties, with up to 10 adjacent properties included on each permit. This item includes all permits, material, labor, equipment, excavation, restoration, certification and inspection fees, temporary measures, removal and disposal of existing meter boxes, and taxes necessary to connect the water service line to the water service meter (at the roadway right-of-way) in a manner conforming to all pertinent sections of the Florida Building Code - Building and Plumbing and the Manatee County Building Department. The contractor shall disconnect the existing water service meters located at the rear of the private property and relocate them to the new meter box (provided by the contractor) and connect the water service meter to the service connection from the new water main. This activity shall be coordinated with the private property owner to ensure minimum interruption of potable water service.

#### **BID ITEM 16 - BACKFLOW PREVENTER WITH EXPANSION TANKS AND VACUUM BREAKERS**

It is expected that some service line connections shall require installation of a backflow preventer assembly, per Manatee County Utility Standards UW-12 and UW-13, at the water service meter, a thermal expansion tank for each residence hot water heater, and vacuum breakers at each outside hose bibb. All work performed on private property must be performed by an appropriately licensed plumbing contractor per the Florida Building Code - Building and Plumbing and the Manatee County Building Department. After the backflow assembly is installed, tested and inspected the contractor shall be responsible to register it using the Manatee County Utility Department on-line registration system.

This Bid Item includes the construction of all backflow preventers of the specified type, expansion tanks, and vacuum breakers, acceptably furnished and installed at the locations required by the Florida Plumbing Code or where directed by the Project Representative. Measurement will be based on each complete backflow preventer installed as shown on the drawings. Payment for all work under this Bid Item shall be made at the applicable Contract unit price bid according to the number of backflow preventers. The work shall include, but is not limited to, backflow preventer, expansion tank, vacuum breakers, ball valves, concrete slabs, test cocks and sleeves, all necessary fittings, all service connections, disinfection and all other related and necessary materials, work and equipment associated with this item.

#### **BID ITEM 17 - REMOVE EXISTING GATE VALVE/SADDLE, INSTALL SLEEVE/PLUG**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per each saddle specified to be removed, as shown on the Contract Drawings or where directed by the Project Representative. Measurement will be based on each saddle removed and associated sleeve or brass restrained plug installed. The work for this item includes but is not limited to removal of existing saddle, including valve box and pad if present, installation of stainless steel repair sleeve or brass plug, excavation, backfill, and restoration except where specifically included in other pay items. Payment shall represent full compensation for all labor, materials, and equipment, necessary to complete this Bid Item, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 18 - CONNECTION TO EXISTING WATER LINES**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per each connection to existing water main as specified, acceptably furnished and installed as shown on the Contract Drawings or where directed by the Project Representative. Measurement will be based on each complete connection made and accepted. The work for this item includes but is not limited to removal of existing fittings and pipe as required, furnish and install all fittings, bolts, gaskets, thrust blocking, pipe restraints, excavation, backfill, couplings, plugs, caps, adapters, and materials except where specifically included in other pay items. Payment shall represent full compensation for all labor, materials, equipment, testing and disinfection necessary to complete this Bid Item, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 19 DRIVEWAY RESTORATION**

This Bid Item includes the removal and replacement of all existing driveway (asphalt or concrete) acceptably furnished and installed to match or exceed existing pavement thickness and to the limits shown on the drawings or where directed by the Project Representative. All concrete driveway removal shall be from existing joint to existing joint. Measurement will be according to the square yards of driveway replaced to the limits shown on the drawings or as authorized by the Project Representative. Payment for all work under this Bid Item shall be made at the applicable Contract unit price bid per square yard for removal and replacement of the existing driveway. The work shall include, but is not limited to, base preparation, forming, placing the driveway, compaction, finishing as specified, and all other related and necessary materials, work and equipment required associated with this item.

No additional payment will be made for driveway replacement where the Contractor is installing service lines by boring beneath. Damage to the driveway as a result of construction activities which are outside of areas where service main is open cut through the driveway or areas where the service main is further than two feet from the edge of the driveway, shall be the responsibility of the Contractor and shall not be included in the measurement and payment for this item.

#### **BID ITEM 20 - GROUT FILL ABANDONED PIPE**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per cubic foot for grouting with cement and plugging the existing potable waterlines as shown on the Contract Drawings. Payment shall represent full compensation for all labor, materials, necessary equipment, and incidentals necessary to complete the work, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 21 - SODDING**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per square yard for furnishing and installing sod in accordance with the Specifications, as shown on the Contract Drawings or where directed by the Project Representative. Payment shall represent full compensation for all labor, materials, equipment, and incidentals necessary to complete the work, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 22 - EROSION CONTROL**

Payment for all work included in this Bid Item will be made at the applicable Contract lump sum price bid for furnishing and installing erosion control facilities as required by county and state regulations and as shown on the Contract Drawings. Payment shall represent full compensation for all labor, materials, necessary equipment, and incidentals necessary to complete the work.

#### **BID ITEM 23 - CONCRETE CURB REPLACEMENT**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per linear foot for removal and replacement of existing curb as shown on the Drawings or where directed by the Project Representative. Measurement will be per actual number of linear feet of curb installed. Payment shall represent full compensation for removal and replacement of existing curb, all labor, material and equipment for compacting subgrade, forming, furnishing, placing the concrete, and finishing as specified and all incidentals necessary for completion of this Bid Item, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 24 - ASPHALT ROAD RESTORATION (BASE & RESURFACE)**

Payment for all work included under this Bid Item will be made at the Contract unit price bid per square yard of base, friction course and finish course asphalt for furnishing, installing and testing the road restoration pavement section in accordance with the Specifications. Measurement will be based on the actual number of square yards of road restoration installed, tested, complete and approved. The measurement will be as shown on the Contract Plans or where directed by the Project Representative, but not greater than the width of the existing roadway prior to construction. Payment will include complete restoration of the roadway section in accordance with the applicable details on the Contract Drawings, to match existing pavement thickness, but not less than 1 inch of FDOT Type S-1 asphaltic concrete, the necessary base, and subbase or compacted suitable excavation material all in accordance with these Specifications. No payment for restoration of a private driveway within or outside the right-of-way shall be made under this Bid Item. Payment shall include all items and incidentals necessary to complete the road restoration in accordance with the

requirements of Manatee County ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 25 - ASPHALT ROAD RESTORATION (MILL & OVERLAY)**

Payment for all work included under this Bid Item will be made at the Contract unit price bid per square yard of asphalt overlay for milling, furnishing, installing and testing the road restoration pavement section in accordance with these Specifications. The entire area to be overlaid shall be milled. Measurement will be based on the actual number of square yards of road restoration installed, tested, complete and approved. The measurement will be as shown on the Contract Plans or where directed by the Project Representative, but not greater than the width of the existing roadway prior to construction. Payment will include complete restoration of the roadway section in accordance with the applicable details on the Contract Drawings, but not less than 1.5 inches of FDOT Type S- III asphaltic concrete, in accordance with these Specifications. Payment shall include all items and incidentals necessary to complete the road restoration in accordance with the requirements of Manatee County ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 26 - PIPE ADAPTERS**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per each pipe adapter for furnishing and installing each adapter, including but not limited to, nuts, bolts, hardware, stainless steel insert, gland, gasket, and all other related items as shown on the Contract Drawings. Payment shall represent full compensation for all labor, material, excavation, including rock as necessary, bedding, backfill, compaction, testing and disinfection and equipment required to complete these Bid Items.

#### **BID ITEM 27 - PIPE JOINT RESTRAINTS**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid for furnishing and installing pipe joint restraints as shown on the Contract Drawings. Payment shall represent full compensation for all labor, materials, necessary equipment, and incidentals necessary to complete the work.

#### **BID ITEM 28 - BLOWOFF ASSEMBLY**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per each blowoff for furnishing and installing the listed diameter blowoff assembly as shown on the Contract Drawings. Payment shall represent full compensation for all labor, material, equipment, excavation, including but not limited to rock as necessary, bedding, backfill, compaction, testing and disinfection, blowoff assembly, gate valve, box, cover, fittings, copper tracer wire, and concrete pads required to complete this Bid Item.

#### **BID ITEM 29 - SIDEWALK RESTORATION**

Payment for all work included in this Bid Item will be made at the applicable Contract unit price bid per square yard for removal and replacement of existing concrete or asphalt sidewalk as shown on the Drawings or where directed by the Project Representative. Measurement will be per actual number of square yards of sidewalk installed and must match or exceed existing thickness. Payment shall represent full compensation for removal and replacement of existing sidewalk, including but not limited to all labor, material and

equipment for compacting subgrade, forming, furnishing, placing the concrete or asphalt, and finishing as specified and all incidentals necessary for completion of this Bid Item, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 30 - AIR RELEASE VALVE ASSEMBLY**

Payment for all work included in this Bid Item shall be made at the applicable Contract unit price bid per each valve for furnishing and installing the listed diameter ARV Assembly as shown on the Contract Drawings. Payment shall represent full compensation for all labor, material, equipment, excavation, including but not limited to rock as necessary, bedding, backfill, compaction, testing and disinfection, ARV, gate valve, box, cover, fittings, copper tracer wire, vent pipe, cabinet, and concrete pads required to complete these Bid Items.

#### **BID ITEM 31 - TRAFFIC CONTROL**

Payment for all work included in this Bid Item will be made at the applicable Contract lump sum price bid for preparing and implementing all traffic control plans required by the County, including supply of all traffic control devices, signs, flagmen, barricades, detours, traffic barriers excavation, and other measures, Traffic plans shall be subject to approval by the County. Payment shall represent full compensation for and all labor, materials and equipment for all incidentals necessary for completion of this Bid Item, ready for approval and acceptance by the Engineer/Owner.

#### **BID ITEM 32,33,34 - TAPPING SLEEVES & VALVES**

Payment for all work included in these Bid Items shall be at the applicable Contract unit price bid per each tapping sleeve including tapping valve for furnishing and installing the listed diameter tapping sleeve and tapping valve, box, cover and concrete pad as shown on the Contract Drawings. Prior to the tapping operation, the Contractor will contact the County as to the date and time of the proposed work. The tapping operation itself up to 12-inches in diameter will be performed by the County. All tapping operations larger than 12 inches in diameter shall be performed by the Contractor with the County's Representative present. Payment shall represent full compensation for all labor, material, excavation, including rock as necessary, bedding, backfill, compaction testing, disinfection and equipment required to complete these Bid Items.

#### **BID ITEM 35 - MOBILIZATION**

Measurement and payment for this Bid Item shall include full compensation for the required 100 percent (100%) Performance Bond, 100 Percent (100%) Payment Bond, all required insurance and permits for the project and the Contractor's mobilization and demobilization costs as shown in the Bid Form. Mobilization shall be the preparatory work and operations in mobilizing for beginning work on the project; including, but not limited to, those operations necessary for the movement of personnel, equipment, supplies and incidentals to the project site, and for the establishment of temporary offices, storage buildings, safety equipment, first aid supplies, sanitary and other facilities, as required by the Contract and all applicable laws and regulations. Demobilization shall be the work for removing temporary facilities from the project site and all work required to obtain approval of all as-built record drawings by the Engineer.



Payment for the mobilization/demobilization Bid Item shall not exceed 10 percent (10%) of the total Contract amount. Partial payments for this Bid Item will be made in accordance with the following schedule:

Percent of Original Contract Amount Complete	Percent Allowable Payment of Mobilization/Demobilization Bid Item Price
5	25
10	35
25	45
50	50
75	75
100	100

These payments will be subject to the standard retainage provided in the Contract. Payment of the retainage will be made after completion of the work and demobilization.

#### **BID ITEM 36 - MISCELLANEOUS WORK AND CLEANUP**

Payment for all work included under this Bid Item shall be made at the Contract lump sum price bid listed in the Bid Form and shall represent full compensation for all labor, materials and equipment required to perform all the work as shown on the Contract Drawings and specified herein and any other miscellaneous work not specifically included for payment under other Bid Items obviously necessary to complete the Contract. Partial payments will be based on the breakdown of the Bid Item in accordance with the Schedule of Values submitted by the Contractor and approved by the Engineer. Payment shall also include full compensation for project photographs, as-built record drawings, project signs, rubbish and spoil removal, repair, replacement or relocation of all signs, walls, private irrigation systems and related items and any and all other items required to complete the project in accordance with Contract Documents.

#### **BID ITEM 37 - CONTRACT CONTINGENCY WORK**

Payment for all work under this Bid Item shall be made only at the County's discretion in order to satisfactorily complete the project in accordance with the Plans and Specifications. This Bid Item shall not exceed 10% of the Bidders Total Base Bid. The Bidder shall calculate and enter a dollar amount for this Bid Item.

**PART 2      PRODUCTS (NOT USED)**

**PART 3      EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01152 REQUESTS FOR PAYMENT**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

Submit Applications for Payment to the Project Manager or as directed at the preconstruction meeting, in accordance with the schedule established by Conditions of the Contract and Agreement between Owner and Contractor.

#### **1.02 FORMAT AND DATA REQUIRED**

- A. Submit payment requests in the form provided by the Owner with itemized data typed in accordance with the Bid Form.
- B. Provide construction photographs in accordance with Contract Documents.

#### **1.03 SUBSTANTIATING DATA FOR PROGRESS PAYMENTS**

- A. When the Owner or the Engineer requires substantiating data, Contractor shall submit suitable information with a cover letter.
- B. Submit one copy of data and cover letter for each copy of application.

#### **1.04 PREPARATION OF APPLICATION FOR FINAL PAYMENT**

Fill in application form as specified for progress payments.

#### **1.05 SUBMITTAL PROCEDURE**

- A. Submit applications for payment at the times stipulated in the Agreement.
- B. Number: Three (3) copies of each application; all signed and certified by the Contractor.

### **PART 2 PRODUCTS (NOT USED)**

### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01153    CHANGE ORDER PROCEDURES**

### **PART 1   GENERAL**

#### **1.01            DEFINITION**

- A.    Change Order: A document recommended by the Project Representative which is signed by the Contractor and the County and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Time, issued on or after the Effective Date of the Contract. A Change Order may require the approval of the Board of County Commissioners.
- B.    Administrative Change Adjustment: Minor change order under 10% of project cost or 20% time, does not have to be Board approved.
- C.    Field Directive Change: A written order issued by an authorized County Representative which approves changes in the Work, but does not involve a change in the initial Scope of Work, including Contract Price and Contract Time. A Field Directive must be issued by an authorized County Representative to authorize use of Contract Contingency funds.

#### **1.02            REQUIREMENTS INCLUDED**

- A.    The Contractor shall promptly implement change order procedures:
  - 1.    Provide full written data required to evaluate changes.
  - 2.    Maintain detailed records of work done on a time-and-material/force account basis.
  - 3.    Provide full documentation to Engineer on request.
- B.    The Contractor shall designate a member of the Contractor's organization who:
  - 1.    Is authorized to accept changes to the Work.
  - 2.    Is responsible for informing others in the Contractor's employ of the authorized changes into the Work.

#### **1.03            PRELIMINARY PROCEDURES**

- A.    Project Manager may initiate changes by submitting a Request to Contractor. Request will include:
  - 1.    Detailed description of the change, products, costs and location of the change in the Project.
  - 2.    Supplementary or revised Drawings and Specifications.
  - 3.    The projected time extension for making the change.
  - 4.    A specified period of time during which the requested price will be considered valid.
  - 5.    Such request is for information only and is not an instruction to execute the changes, nor to stop work in progress.
- B.    Contractor may initiate changes by submitting a written notice to the Project Manager, containing:
  - 1.    Description of the proposed changes.
  - 2.    Statement of the reason for making the changes.
  - 3.    Statement of the effect on the Contract Sum and the Contract Time.
  - 4.    Statement of the effect on the work of separate contractors.

5. Documentation supporting any change in Contract Sum or Contract Time, as appropriate.

#### **1.04 FIELD DIRECTIVE CHANGE**

- A. In lieu of a Change Order, the Project Manager may issue a Field Directive change for the Contractor to proceed with additional work within the original intent of the Project.
- B. Field Directive change will describe changes in the work, with attachments of backup information to define details of the change.
- C. Contractor must sign and date the Field Directive change to indicate agreement with the terms therein.

#### **1.05 DOCUMENTATION OF PROPOSALS AND CLAIMS**

- A. Support each quotation for a lump sum proposal and for each unit price which has not previously been established, with sufficient substantiating data to allow the Engineer/Owner to evaluate the quotation.
- B. On request, provide additional data to support time and cost computations:
  1. Labor required.
  2. Equipment required.
  3. Products required.
    - a. Recommended source of purchase and unit cost.
    - b. Quantities required.
  4. Taxes, insurance and bonds.
  5. Credit for work deleted from Contract, similarly documented.
  6. Overhead and profit.
  7. Justification for any change in Contract Time.
- C. Support each claim for additional costs and for work done on a time-and-material/force account basis, with documentation as required for a lump-sum proposal.
  1. Name of the Owner's authorized agent who ordered the work and date of the order.
  2. Date and time work was performed and by whom.
  3. Time record, summary of hours work and hourly rates paid.
  4. Receipts and invoices for:
    - a. Equipment used, listing dates and time of use.
    - b. Products used, listing of quantities.
    - c. Subcontracts.

#### **1.06 PREPARATION OF CHANGE ORDERS**

- A. Project Manager will prepare each Change Order.
- B. Change Order will describe changes in the Work, both additions and deletions, with attachments as necessary to define details of the change.
- C. Change Order will provide an accounting of the adjustment in the Contract Sum and in the Contract Time.

**1.07 LUMP SUM/FIXED PRICE CHANGE ORDER**

- A. Project Manager initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by the Contractor, or requests from the Owner, or both.
- B. Once the form has been completed, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. The Owner will distribute executed copies after approval by the Board of County Commissioners.

**1.08 UNIT PRICE CHANGE ORDER**

- A. Contents of Change Orders will be based on, either:
  - 1. Owner's definition of the scope of the required changes.
  - 2. Contractor's Proposal for a change, as approved by the Owner.
  - 3. Survey of completed work.
- B. The amounts of the unit prices to be:
  - 1. Those stated in the Agreement.
  - 2. Those mutually agreed upon between Owner and Contractor.

**1.09 TIME AND MATERIAL/FORCE ACCOUNT CHANGE ORDER/CONSTRUCTION CHANGE AUTHORIZATION**

- A. At completion of the change, Contractor shall submit itemized accounting and supporting data as provided in the Article "Documentation of Proposals and Claims" of this Section.
- B. Engineer will determine the allowable cost of such work, as provided in General Conditions and Supplementary Conditions.
- C. Engineer will sign and date the Change Order to establish the change in Contract Sum and in Contract Time.
- D. Owner and Contractor will sign and date the Change Order to indicate their agreement therewith.

**1.10 CORRELATION WITH CONTRACTOR'S SUBMITTALS**

- A. Periodically revise Schedule of Values and Application for Payment forms to record each change as a separate item of work, and to record the adjusted Contract Sum.
- B. Periodically revise the Construction Schedule to reflect each change in Contract Time. Revise sub schedules to show changes for other items of work affected by the changes.
- C. Upon completion of work under a Change Order, enter pertinent changes in Record Documents.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01200 PROJECT MEETINGS

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. The Owner or Engineer shall schedule the pre-construction meeting, periodic progress meetings and special meetings, if required, throughout progress of work.
- B. Representatives of contractors, subcontractors and suppliers attending meetings shall be qualified and authorized to act on behalf of the entity each represents.
- C. The Contractor shall attend meetings to ascertain that work is expedited consistent with Contract Documents and construction schedules.

#### 1.02 PRE-CONSTRUCTION MEETING

- A. Attendance:
  - 1. Owner's Engineer.
  - 2. Owner's Project Manager
  - 3. Contractor.
  - 4. Resident Project Representative.
  - 5. Related Labor Contractor's Superintendent.
  - 6. Major Subcontractors.
  - 7. Major Suppliers.
  - 8. Others as appropriate.
- B. Suggested Agenda:
  - 1. Distribution and discussion of:
    - a. List of major subcontractors.
    - b. Projected Construction Schedules.
    - c. Coordination of Utilities
  - 2. Critical work sequencing.
  - 3. Project Coordination.
    - a. Designation of responsible personnel.
    - b. Emergency contact persons with phone numbers.
  - 4. Procedures and processing of:
    - a. Field decisions.
    - b. Submittals.
    - c. Change Orders.
    - d. Applications for Payment.
  - 5. Procedures for maintaining Record Documents.
  - 6. Use of premises:
    - a. Office, work and storage areas.
    - b. Owner's REQUIREMENTS.
  - 7. Temporary utilities.
  - 8. Housekeeping procedures.
  - 9. Liquidated damages.
  - 10. Equal Opportunity Requirements.
  - 11. Laboratory testing.
  - 12. Project / Job meetings: Progress meeting, other special topics as needed.

PART 2      PRODUCTS (NOT USED)

PART 3      EXECUTION (NOT USED)

END OF SECTION

## **SECTION 01310 CONSTRUCTION SCHEDULE & PROJECT RESTRAINTS**

### **PART 1 GENERAL**

#### **1.01 GENERAL**

- A. Construction under this contract must be coordinated with the Owner and accomplished in a logical order to maintain utilization and flow through existing facilities and public properties and rights-of-way and to allow construction to be completed within the time allowed by Contract Documents and in the manner set forth in the Contract.

#### **1.02 CONSTRUCTION SCHEDULING GENERAL PROVISIONS**

- A. No work shall be done between 7:00 p.m. and 7:00 a.m. nor on weekends or legal holidays without written permission of the Owner. However, emergency work may be done without prior permission.
- B. Night work may be established by the Contractor as regular procedure with the written permission of the Owner. Such permission, however, may be revoked at any time by the Owner if the Contractor fails to maintain adequate equipment and supervision for the proper execution and control of the work at night.
- C. Due to potential health hazards and requirements of the State of Florida and the U.S. Environmental Protection Agency, existing facilities must be maintained in operation.
- D. The Contractor shall be fully responsible for providing all temporary piping, plumbing, electrical hook-ups, lighting, temporary structure, or other materials, equipment and systems required to maintain the existing facility's operations. All details of temporary piping and temporary construction are not necessarily shown on the Drawings or covered in the Specifications. However, this does not relieve the Contractor of the responsibility to insure that construction will not interrupt proper facility operations.
- E. The Contractor shall designate an authorized representative of his firm who shall be responsible for development and maintenance of the schedule and of progress and payment reports. This representative of the Contractor shall have direct project control and complete authority to act on behalf of the Contractor in fulfilling the commitments of the Contractor's schedule.

#### **1.03 PROGRESS OF THE WORK**

The work shall be executed with such progress as may be required to prevent any delay to the general completion of the work. The work shall be executed at such times and in or on such parts of the project and with such forces, materials and equipment to assure completion of the work in the time established by the Contract and in the manner set forth in the Contract.

### **PART 2 PRODUCTS**

#### **2.01 GENERAL REQUIREMENTS**

- A. The Contractor shall submit a critical path schedule as described herein.
- B. The planning, scheduling, management and execution of the work is the sole



responsibility of the Contractor. The progress schedule requirement is established to allow Engineer to review Contractor's planning, scheduling, management and execution of the work; to assist Engineer in evaluating work progress and make progress payments and to allow other contractors to cooperate and coordinate their activities with those of the Contractor.

## **2.02 FORM OF SCHEDULES**

- A. Prepare schedules using the latest version of Microsoft Project, or other Owner approved software, in the form of a horizontal bar chart diagram. The diagram shall be time-scaled and sequenced by work areas. Horizontal time scale shall identify the first work day of each week.
- B. Activities shall be at least as detailed as the Schedule of Values. Activity durations shall be in whole working days. In addition, man-days shall be shown for each activity or tabulated in an accompanying report.
- C. Diagrams shall be neat and legible and submitted on sheets at least 8-1/2 inches by 11 inches suitable for reproduction. Scale and spacing shall allow space for notations and future revisions.

## **2.03 CONTENT OF SCHEDULES**

- A. Each monthly schedule shall be based on data as of the last day of the current pay period.
- B. Description for each activity shall be brief, but convey the scope of work described.
- C. Activities shall identify all items of work that must be accomplished to achieve substantial completion, such as items pertaining to Contractor's installation and testing activities; items pertaining to the approval of regulatory agencies; contractor's time required for submittals, fabrication and deliveries; the time required by Engineer to review all submittals as set forth in the Contract Documents; items of work required of Owner to support pre-operational, startup and final testing; time required for the relocation of utilities. Activities shall also identify interface milestones with the work of other contractors performing work under separate contracts with Owner.
- D. Schedules shall show the complete sequence of construction by activities. Dates for beginning and completion of each activity shall be indicated as well as projected percentage of completion for each activity as of the first day of each month.
- E. Submittal schedule for shop drawing review, product data, and samples shall show the date of Contractor submittal and the date approved submittals will be required by the Engineer, consistent with the time frames established in the Specifications.
- F. For Contract change orders granting time extensions, the impact on the Contract date(s) shall equal the calendar-day total time extension specified for the applicable work in the Contract change orders.
- G. For actual delays, add activities prior to each delayed activity on the appropriate critical path(s). Data on the added activities of this type shall portray all steps leading to the delay and shall further include the following: separate activity identification, activity description indicating cause of the delay, activity duration consistent with whichever set of dates below applies, the actual start and finish dates of the delay or, if the delay is not finished,

the actual start date and estimated completion date.

- H. For potential delays, add an activity prior to each potentially delayed activity on the appropriate critical path(s). Data for added activities of this type shall include alternatives available to mitigate the delay including acceleration alternatives and further show the following: separate activity identification, activity description indicating cause of the potential delay and activity duration equal to zero work days.

## **2.04 SUPPORTING NARRATIVE**

- A. Status and scheduling reports identified below shall contain a narrative to document the project status, to explain the basis of Contractor's determination of durations, describe the Contract conditions and restraints incorporated into the schedule and provide an analysis pertaining to potential problems and practical steps to mitigate them.
- B. The narrative shall specifically include:
  - 1. Actual completion dates for activities completed during the monthly report period and actual start dates for activities commenced during the monthly report period.
  - 2. Anticipated start dates for activities scheduled to commence during the following monthly report period.
  - 3. Changes in the duration of any activity and minor logic changes.
  - 4. The progress along the critical path in terms of days ahead or behind the Contract date.
  - 5. If the Monthly Status Report indicates an avoidable delay to the Contract completion date or interim completion dates as specified in the Agreement, Contractor shall identify the problem, cause and the activities affected and provide an explanation of the proposed corrective action to meet the milestone dates involved or to mitigate further delays.
  - 6. If the delay is thought to be unavoidable, the Contractor shall identify the problem, cause, duration, specific activities affected and restraints of each activity.
  - 7. The narrative shall also discuss all change order activities whether included or not in the revised/current schedule of legal status. Newly introduced change order work activities and the CPM path(s) that they affect, must be specifically identified. All change order work activities added to the schedule shall conform with the sequencing and Contract Time requirements of the applicable Change Order.
  - 8. Original Contract date(s) shall not be changed except by Contract change order. A revision need not be submitted when the foregoing situations arise unless required by Engineer. Review of a report containing added activities will not be construed to be concurrence with the duration or restraints for such added activities; instead the corresponding data as ultimately incorporated into the applicable Contract change order shall govern.
  - 9. Should Engineer require additional data, this information shall be supplied by Contractor within 10 calendar days.

## **2.05 SUBMITTALS**

- A. Contractor shall submit estimated and preliminary progress schedules (as identified in the Terms and Conditions of the Contract and the General Conditions), monthly status reports, a start-up schedule and an as-built schedule report all as specified herein.
- B. All schedules, including estimated and preliminary schedules, shall be in conformance

with the Contract Documents.

- C. The finalized progress schedule discussed in the Contract Documents shall be the first monthly status report and as such shall be in conformance with all applicable specifications contained herein.
- D. Monthly Status Report submittals shall include three copies of a time-scaled (days after notice to proceed) diagram showing all contract activities and supporting narrative. The initial detailed schedule shall use the notice to proceed as the start date. The finalized schedule, if concurred with by Owner, shall be the work plan to be used by the contractor for planning, scheduling, managing and executing the work.
- E. The schedule diagram shall be formatted as above. The diagram shall include (1) all detailed activities included in the preliminary and estimated schedule submittals, (2) calendar days prior to substantial completion, (3) summary activities for the remaining days. The critical path activities shall be identified, including critical paths for interim dates, if possible.
- F. The Contractor shall submit monthly progress schedules with each month's application for payment.
- G. Contractor shall submit three monthly status reports which will be retained by the Owner and Engineer.

## **2.06 MONTHLY STATUS REPORTS**

- A. Contractor shall submit three copies of detailed schedule status reports on a monthly basis with the Application for Payment. The first such status report shall be submitted with the first Application for Payment and include data as of the last day of the pay period. The Monthly Report shall include a "marked-up" copy of the latest detailed schedule of legal status and a supporting narrative including updated information as described above. The Monthly Report will be reviewed by Engineer and Contractor at a monthly schedule meeting and Contractor will address Engineer's comments on the subsequent monthly report. Monthly status reports shall be the basis for evaluating Contractor's progress.
- B. The "marked-up" diagram shall show, for the latest detailed schedule of legal status, percentages of completion for all activities, actual start and finish dates and remaining durations, as appropriate. Activities not previously included in the latest detailed schedule of legal status shall be added, except that contractual dates will not be changed except by change order. Review of a marked-up diagram by Engineer will not be construed to constitute concurrence with the time frames, duration, or sequencing for such added activities; instead the corresponding data as ultimately incorporated into an appropriate change order shall govern.

## **2.07 STARTUP SCHEDULE**

- A. At least 60 calendar days prior to the date of substantial completion, Contractor shall submit a time-scaled (days after notice to proceed) diagram detailing the work to take place in the period between 60 days prior to substantial completion, together with a supporting narrative. Engineer shall have 10 calendar days after receipt of the submittal to respond. Upon receipt of Engineer's comments, Contractor shall make the necessary revisions and submit the revised schedule within 10 calendar days. The resubmittal, if

concurred with by Owner, shall be the Work Plan to be used by Contractor for planning, managing, scheduling and executing the remaining work leading to substantial completion.

- B. The time-scaled diagram shall use the latest schedule of legal status for those activities completed ahead of the last 60 calendar days prior to substantial completion and detailed activities for the remaining 60-day period within the time frames outlined in the latest schedule of legal status.
- C. Contractor will be required to continue the requirement for monthly reports, as outlined above. In preparing this report, Contractor must assure that the schedule is consistent with the progress noted in the startup schedule.

## **2.08 REVISIONS**

- A. All revised Schedule Submittals shall be made in the same form and detail as the initial submittal and shall be accompanied by an explanation of the reasons for such revisions, all of which shall be subject to review by Engineer and concurrence by Owner. The revision shall incorporate all previously made changes to reflect current as-built conditions. Minor changes to the approved submittal may be approved at monthly meetings; a minor change is not considered a revision in the context of this paragraph.
- B. A revised schedule submittal shall be submitted for review when required by Engineer.

## **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01340 SHOP DRAWINGS, PROJECT DATA AND SAMPLES

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. The Contractor shall submit to the Engineer for review and approval: working drawings, shop drawings, test reports and data on materials and equipment (hereinafter in this section called data), and material samples (hereinafter in this section called samples) as are required for the proper control of work, including, but not limited to those working drawings, shop drawings, data and samples for materials and equipment specified elsewhere in the Specifications and in the Contract Drawings.
- B. Within thirty (30) calendar days after the effective date of the Agreement, the Contractor shall submit to the Engineer, a complete list of preliminary data on items for which Shop Drawings are to be submitted. Included in this list shall be the names of all proposed manufacturers furnishing specified items and the date on which each Shop Drawing shall be submitted. Review of this list by the Engineer shall in no way relieve the Contractor from submitting complete Shop Drawings and providing materials, equipment, etc., fully in accordance with the Specifications. This procedure is required in order to expedite final review of Shop Drawings.
- C. The Contractor is to maintain an accurate updated submittal log and will bring this log to each scheduled progress meeting with the Owner and the Engineer. This log should include the following items:
  - 1. Submittal description and number assigned.
  - 2. Date to Engineer.
  - 3. Date returned to Contractor (from Engineer).
  - 4. Status of Submittal (No exceptions taken, returned for confirmation or resubmittal, rejected).
  - 5. Date of Resubmittal and Return (as applicable).
  - 6. Date material released (for fabrication).
  - 7. Projected date of fabrication.
  - 8. Projected date of delivery to site.
  - 9. Projected date and required lead time so that product installation does not delay contact.
  - 10. Status of O&M manuals submitted.

#### 1.03 CONTRACTOR'S RESPONSIBILITY

- A. It is the duty of the Contractor to check all drawings, data and samples prepared by or for him before submitting them to the Engineer for review. Each and every copy of the Drawings and data shall bear Contractor's stamp showing that they have been so checked. Shop drawings submitted to the Engineer without the Contractor's stamp will be returned to the Contractor for conformance with this requirement. Shop drawings shall indicate any deviations in the submittal from requirements of the contract Documents.
- B. Determine and verify:
  - 1. Field measurements.
  - 2. Field construction criteria.
  - 3. Catalog numbers and similar data.

4. Conformance with Specifications and indicate all variances from the Specifications.
- C. The Contractor shall furnish the Engineer a schedule of Shop Drawing submittals fixing the respective dates for the submission of shop and working drawings, the beginning of manufacture, testing and installation of materials, supplies and equipment. This schedule shall indicate those that are critical to the progress schedule.
- D. The Contractor shall not begin any of the work covered by a drawing, data, or a sample returned for correction until a revision or correction thereof has been reviewed and returned to him, by the Engineer, with No Exceptions Taken or Approved As Noted.
- E. The Contractor shall submit to the Engineer all drawings and schedules sufficiently in advance of construction requirements to provide no less than twenty-one (21) calendar days for checking and appropriate action from the time the Engineer receives them.
- F. The Contractor shall submit five (5) copies of descriptive or product data submittals to complement shop drawings for the Engineer plus the additional copies if the Contractor requires more than 1 being returned. The Engineer shall retain four (4) sets.
- G. The Contractor shall be responsible for and bear all cost of damages which may result from the ordering of any material or from proceeding with any part of work prior to the completion of the review by Engineer of the necessary Shop Drawings.

#### **1.04 ENGINEER'S REVIEW OF SHOP DRAWINGS AND WORKING DRAWINGS**

- A. The Engineer's review of drawings, data and samples submitted by the Contractor shall cover only general conformity to the Specifications, external connections and dimensions which affect the installation.
- B. The review of drawings and schedules shall be general and shall not be construed:
  1. As permitting any departure from the Contract requirements.
  2. As relieving the Contractor of responsibility for any errors, including details, dimensions and materials.
  3. As approving departures from details furnished by the Engineer, except as otherwise provided herein.
- C. If the drawings or schedules as submitted describe variations and show a departure from the Contract requirements which the Engineer finds to be in the interest of the Owner and to be so minor as not to involve a change in Contract Price or time for performance, the Engineer may return the reviewed drawings without noting any exception.
- D. When reviewed by the Engineer, each of the Shop and Working Drawings shall be identified as having received such review being so stamped and dated. Shop Drawings stamped "REJECTED" and with required corrections shown shall be returned to the Contractor for correction and resubmittal.
- E. Resubmittals will be handled in the same manner as first submittals. On resubmittals, the Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, to revisions other than the corrections requested by the Engineer on previous submissions. The Contractor shall make any corrections required by the Engineer.

- F. If the Contractor considers any correction indicated on the drawings to constitute a change to the Contract Drawings or Specifications, the Contractor shall give written notice thereof to the Engineer.
- G. The Engineer shall review a submittal/resubmittal a maximum of three (3) times after which cost of review shall be borne by the Contractor. The cost of engineering shall be equal to the Engineer's actual payroll cost.
- H. When the Shop and Working Drawings have been completed to the satisfaction of the Engineer, the Contractor shall carry out the construction in accordance therewith and shall make no further changes therein except upon written instructions from the Engineer.
- I. No partial submittals shall be reviewed. Incomplete submittals shall be returned to the Contractor and shall be considered not approved until resubmitted.

## **1.05 SHOP DRAWINGS**

- A. When used in the Contract Documents, the term "Shop Drawings" shall be considered to mean Contractor's plans for material and equipment which become an integral part of the Project. These drawings shall be complete and detailed. Shop Drawings shall consist of fabrication, drawings, setting drawings, schedule drawings, manufacturer's scale drawings and wiring and control diagrams. Cuts, catalogs, pamphlets, descriptive literature and performance and test data, shall be considered only as supportive to required Shop Drawings as defined above.
- B. Drawings and schedules shall be checked and coordinated with the work of all trades involved, before they are submitted for review by the Engineer and shall bear the Contractor's stamp of approval and original signature as evidence of such checking and coordination. Drawings or schedules submitted without this stamp of approval and original signature shall be returned to the Contractor for resubmission.
- C. Each Shop Drawing shall have a blank area 3-1/2 inches by 3-1/2 inches, located adjacent to the title block. The title block shall display the following:
  - 1. Number and title of the drawing.
  - 2. Date of Drawing or revision.
  - 3. Name of project building or facility.
  - 4. Name of contractor and subcontractor submitting drawing.
  - 5. Clear identification of contents and location of the work.
  - 6. Specification title and number.
- D. If drawings show variations from Contract requirements because of standard shop practice or for other reasons, the Contractor shall describe such variations in his letter of transmittal. If acceptable, proper adjustment in the contract shall be implemented where appropriate. If the Contractor fails to describe such variations, he shall not be relieved of the responsibility of executing the work in accordance with the Contract, even though such drawings have been reviewed.
- E. Data on materials and equipment shall include, without limitation, materials and equipment lists, catalog sheets, cuts, performance curves, diagrams, materials of construction and similar descriptive material. Materials and equipment lists shall give, for each item thereon, the name and location of the supplier or manufacturer, trade name, catalog reference, size, finish and all other pertinent data.

- F. For all mechanical and electrical equipment furnished, the Contractor shall provide a list including the equipment name and address and telephone number of the manufacturer's representative and service company so that service and/or spare parts can be readily obtained.
- G. All manufacturers or equipment suppliers who proposed to furnish equipment or products shall submit an installation list to the Engineer along with the required shop drawings. The installation list shall include at least five installations where identical equipment has been installed and have been in operation for a period of at least one (1) year.
- H. Only the Engineer will utilize the color "red" in marking shop drawing submittals.

#### **1.06 WORKING DRAWINGS**

- A. When used in the Contract Documents, the term "working drawings" shall be considered to mean the Contractor's fabrication and erection drawings for structures such as roof trusses, steelwork, precast concrete elements, bulkheads, support of open cut excavation, support of utilities, groundwater control systems, forming and false work; underpinning; and for such other work as may be required for construction of the project.
- B. Copies of working drawings as noted above, shall be submitted to the Engineer where required by the Contract Documents or requested by the Engineer and shall be submitted at least thirty (30) days (unless otherwise specified by the Engineer) in advance of their being required for work.
- C. Working drawings shall be signed by a registered Professional Engineer, currently licensed to practice in the State of Florida and shall convey, or be accompanied by, calculation or other sufficient information to completely explain the structure, machine, or system described and its intended manner of use. Prior to commencing such work, working drawings must have been reviewed without specific exceptions by the Engineer, which review will be for general conformance and will not relieve the Contractor in any way from his responsibility with regard to the fulfillment of the terms of the Contract. All risks of error are assumed by the Contractor; the Owner and Engineer shall not have responsibility therefor.

#### **1.07 SAMPLES**

- A. The Contractor shall furnish, for the review of the Engineer, samples required by the Contract Documents or requested by the Engineer. Samples shall be delivered to the Engineer as specified or directed. The Contractor shall prepay all shipping charges on samples. Materials or equipment for which samples are required shall not be used in work until reviewed by the Engineer.
- B. Samples shall be of sufficient size and quantity to clearly illustrate:
  - 1. Functional characteristics of the product, with integrally related parts and attachment devices.
  - 2. Full range of color, texture and pattern.
  - 3. A minimum of two samples of each item shall be submitted.
- C. Each sample shall have a label indicating:



1. Name of product.
2. Name of Contractor and Subcontractor.
3. Material or equipment represented.
4. Place of origin.
5. Name of Producer and Brand (if any).
6. Location in project.  
(Samples of finished materials shall have additional markings that will identify them under the finished schedules.)
7. Reference specification paragraph.

- D. The Contractor shall prepare a transmittal letter in triplicate for each shipment of samples containing the information required above. He shall enclose a copy of this letter with the shipment and send a copy of this letter to the Engineer. Review of a sample shall be only for the characteristics or use named in such and shall not be construed to change or modify any Contract requirements.
- E. Reviewed samples not destroyed in testing shall be sent to the Engineer or stored at the site of the work. Reviewed samples of the hardware in good condition will be marked for identification and may be used in the work. Materials and equipment incorporated in work shall match the reviewed samples. If requested at the time of submission, samples which failed testing or were rejected shall be returned to the Contractor at his expense.

**PART 2      PRODUCTS (NOT USED)**

**PART 3      EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01370 SCHEDULE OF VALUES**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. The Contractor shall submit to the Engineer a Schedule of Values allocated to the various portions of the work, within 10 days after date of Notice to Proceed.
- B. Upon request of the Engineer, the Contractor shall support the values with data which will substantiate their correctness.
- C. The Schedule of Values shall be used only as the basis for the Contractor's Applications for Payment.

#### **1.02 FORM AND CONTENT OF SCHEDULE OF VALUES**

- A. Schedule of Values will be considered for approval by Engineer upon Contractor's request. Identify schedule with:
  - 1. Title of Project and location.
  - 2. Project number.
  - 3. Name and address of Contractor.
  - 4. Contract designation.
  - 5. Date of submission.
- B. Schedule of Values shall list the installed value of the component parts of the work in sufficient detail to serve as a basis for computing values for progress payments during construction.
- C. Follow the table of contents for the Contract Document as the format for listing component items for structures:
  - 1. Identify each line item with the number and title of the respective major section of the specification.
  - 2. For each line item, list sub values of major products or operations under item.
- D. Follow the bid sheets included in this Contract Documents as the format for listing component items for pipe lines.
- E. The sum of all values listed in the schedule shall equal the total Contract sum.

### **PART 2 PRODUCTS (NOT USED)**

### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01380 CONSTRUCTION PHOTOGRAPHS**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. The Contractor shall employ a competent photographer to take construction record photographs or perform video, recording including furnishing all labor, materials, equipment and incidentals necessary to obtain photographs and/or video recordings of all construction areas.
- B. Preconstruction record information shall consist of video recordings on digital video disks (DVD).
- C. Construction progress information shall consist of photographs and digital photographs on a recordable compact disc (CD-R).

#### **1.02 QUALIFICATIONS**

- A. All photography shall be done by a competent camera operator who is fully experienced and qualified with the specified equipment.
- B. For the video recording, the audio portion should be done by a person qualified and knowledgeable in the specifics of the Contract, who shall speak with clarity and diction so as to be easily understood.

#### **1.03 PROJECT PHOTOGRAPHS**

- A. Provide two prints of each photograph with each pay application.
- B. Provide one recordable compact disc with digital photographs with each pay application.
- C. Negatives:
  - 1. All negatives shall remain the property of photographer.
  - 2. The Contractor shall require that photographer maintain negatives or protected digital files for a period of two years from date of substantial completion of the project.
  - 3. Photographer shall agree to furnish additional prints to Owner and Engineer at commercial rates applicable at time of purchase. Photographer shall also agree to participate as required in any litigation requiring the photographer as an expert witness.
- D. The Contractor shall pay all costs associated with the required photography and prints. Any parties requiring additional photography or prints shall pay the photographer directly.
- E. All project photographs shall be a single weight, color image. All finishes shall be smooth surface and glossy and all prints shall be 8 inches x 10 inches.
- F. Each print shall have clearly marked on the back, the name of the project, the orientation of view, the date and time of exposure, name and address of the photographer and the photographers numbered identification of exposure.

- G. All project photographs shall be taken from locations to adequately illustrate conditions prior to construction, or conditions of construction and state of progress. The Contractor shall consult with the Engineer at each period of photography for instructions concerning views required.

#### **1.04 VIDEO RECORDINGS**

- A. Video, recording shall be done along all routes that are scheduled for construction. Video, recording shall include full, recording of both sides of all streets and the entire width of easements plus 10 feet on each side on which construction is to be performed. All video recording shall be in full color.
- B. A complete view, in sufficient detail with audio description of the exact location shall be provided.
- C. The engineering plans shall be used as a reference for stationing in the audio portion of the recordings for easy location identification.
- D. Two complete sets of video recordings shall be delivered to the Engineer on digital video disks (DVD) for the permanent and exclusive use of the Engineer prior to the start of any construction on the project.
- E. All video recordings shall contain the name of the project, the date and time of the video, recording, the name and address of the photographer and any other identifying information required.
- F. Construction shall not start until preconstruction video recordings are completed, submitted and accepted by the Engineer. In addition, no progress payments shall be made until the preconstruction video recordings are accepted by the Engineer.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01410 TESTING AND TESTING LABORATORY SERVICES**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. Owner shall employ and pay for the services of an independent testing laboratory to perform testing specifically indicated on the Contract Documents or called out in the Specifications. Owner may elect to have materials and equipment tested for conformity with the Contract Documents at any time.
  - 1. Contractor shall cooperate fully with the laboratory to facilitate the execution of its required services.
  - 2. Employment of the laboratory shall in no way relieve the Contractor's obligations to perform the work of the Contract.

#### **1.02 LIMITATIONS OF AUTHORITY OF TESTING LABORATORY**

- A. Laboratory is not authorized to:
  - 1. Release, revoke, alter or enlarge on requirements of Contract Documents.
  - 2. Approve or accept any portion of the Work.
  - 3. Perform any duties of the Contractor.

#### **1.03 CONTRACTOR'S RESPONSIBILITIES**

- A. Cooperate with laboratory personnel; provide access to Work and/or to Manufacturer's operations.
- B. Secure and deliver to the laboratory adequate quantities of representational samples of materials proposed to be used and which require testing.
- C. Provide to the laboratory the preliminary design mix proposed to be used for concrete, and other material mixes which require control by the testing laboratory.
- D. Materials and equipment used in the performance of work under this Contract are subject to inspection and testing at the point of manufacture or fabrication. Standard specifications for quality and workmanship are indicated in the Contract Documents. The Engineer may require the Contractor to provide statements or certificates from the manufacturers and fabricators that the materials and equipment provided by them are manufactured or fabricated in full accordance with the standard specifications for quality and workmanship indicated in the Contract Documents. All costs of this testing and providing statements and certificates shall be a subsidiary obligation of the Contractor and no extra charge to the Owner shall be allowed on account of such testing and certification.
- E. Furnish incidental labor and facilities:
  - 1. To provide access to work to be tested.
  - 2. To obtain and handle samples at the project site or at the source of the product to be tested.
  - 3. To facilitate inspections and tests.
  - 4. For storage and curing of test samples.

- F. Notify laboratory sufficiently in advance of operations to allow for laboratory assignment of personnel and scheduling of tests.
  - 1. When tests or inspections cannot be performed due to insufficient notice, Contractor shall reimburse Owner for laboratory personnel and travel expenses incurred due to Contractor's negligence.
- G. Employ and pay for the services of the same or a separate, equally qualified independent testing laboratory to perform additional inspections, sampling and testing required for the Contractor's convenience and as approved by the Engineer.
- H. If the test results indicate the material or equipment complies with the Contract Documents, the Owner shall pay for the cost of the testing laboratory. If the tests and any subsequent retests indicate the materials and equipment fail to meet the requirements of the Contract Documents, the contractor shall pay for the laboratory costs directly to the testing firm or the total of such costs shall be deducted from any payments due the Contractor.

**PART 2      PRODUCTS (NOT USED)**

**PART 3      EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01510 TEMPORARY AND PERMANENT UTILITIES**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

The Contractor shall be responsible for furnishing all requisite temporary utilities, i.e., power, water, sanitation, etc. The Contractor shall obtain and pay for all permits required as well as pay for all temporary usages. The Contractor shall remove all temporary facilities upon completion of work.

#### **1.02 REQUIREMENTS OF REGULATORY AGENCIES**

- A. Comply with National Electric Code.
- B. Comply with Federal, State and Local codes and regulations and with utility company requirements.
- C. Comply with County Health Department regulations.

### **PART 2 PRODUCTS**

#### **2.01 MATERIALS, GENERAL**

Materials for temporary utilities may be "used". Materials for electrical utilities shall be adequate in capacity for the required usage, shall not create unsafe conditions and shall not violate requirements of applicable codes and standards.

#### **2.02 TEMPORARY ELECTRICITY AND LIGHTING**

Arrange with the applicable utility company for temporary power supply. Provide service required for temporary power and lighting and pay all costs for permits, service and for power used.

#### **2.03 TEMPORARY WATER**

- A. The Contractor shall arrange with Manatee County Utilities Customer Service office to provide water for construction purposes, i.e., meter, pay all costs for installation, maintenance and removal, and service charges for water used.
- B. The Contractor shall protect piping and fitting against freezing.

#### **2.04 TEMPORARY SANITARY FACILITIES**

- A. The Contractor shall provide sanitary facilities in compliance with all laws and regulations.
- B. The Contractor shall service, clean and maintain facilities and enclosures.

### **PART 3 EXECUTION**

#### **3.01 GENERAL**

- A. The Contractor shall maintain and operate systems to assure continuous service.

- B. The Contractor shall modify and extend systems as work progress requires.

**3.02 REMOVAL**

- A. The Contractor shall completely remove temporary materials and equipment when their use is no longer required.
- B. The Contractor shall clean and repair damage caused by temporary installations or use of temporary facilities.

**END OF SECTION**



## SECTION 01570 TRAFFIC REGULATION

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. The Contractor shall be responsible for providing safe and expeditious movement of traffic through construction zones. A construction zone is defined as the immediate areas of actual construction and all abutting areas which are used by the Contractor and which interfere with the driving or walking public.
- B. The Contractor shall remove temporary equipment and facilities when no longer required, restore grounds to original or to specified conditions.

#### 1.02 TRAFFIC CONTROL

- A. The necessary traffic control shall include, but not be limited to, such items as proper construction warning signs, signals, lighting devices, markings, barricades, channelization and hand signaling devices. The Contractor shall be responsible for installation and maintenance of all devices and detour routes and signage for the duration of the construction period. The Contractor shall utilize the appropriate traffic plan from the FDOT Maintenance of Traffic Standards, Series 600 of the FDOT Roadway & Traffic Design Standards, Latest Edition.
- B. Should there be the necessity to close any portion of a roadway carrying vehicles or pedestrians the Contractor shall submit a Traffic Control Plan (TCP) at least 5 days before a partial or full day closure, and at least 8 days before a multi-day closure. TCP shall be submitted, along with a copy of their accreditation, by a certified IMSA or ATSA Traffic Control Specialist.
  - 1. At no time will more than one (1) lane of a roadway be closed to vehicles and pedestrians without an approved road closure from the County Transportation Department. With any such closings, adequate provision shall be made for the safe expeditious movement of each.
  - 2. All traffic control signs must be in place and inspected at least 1 day in advance of the closure. Multi-day closures notification signs shall be in place at least 3 days in advance of the closure. All signs must be covered when not in effect, and checked twice a day by the Worksite Traffic Supervisor when they are in effect.
- C. The Contractor shall be responsible for removal, relocation, or replacement of any traffic control device in the construction area which exists as part of the normal preconstruction traffic control scheme. Any such actions shall be performed by the Contractor under the supervision and in accordance with the instructions of the applicable highway department unless otherwise specified.
- D. The Engineer will consult with the Owner immediately on any vehicular or pedestrian safety or efficiency problem incurred as a result of construction of the project.
- E. The Contractor shall provide ready access to businesses and homes in the project area during construction. The Contractor shall be responsible for coordinating this work with affected homeowners.
- F. When conditions require the temporary installation of signs, pavement markings and traffic

barriers for the protection of workers and traffic, the entire array of such devices shall be depicted on working drawings for each separate stage of work. These drawings shall be submitted to the Engineer for review and approval prior to commencement of work on the site.

- G. Precast concrete traffic barriers shall be placed adjacent to trenches and other excavations deeper than six inches below the adjacent pavement surface.

**PART 2      PRODUCTS (NOT USED)**

**PART 3      EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01580 PROJECT IDENTIFICATION AND SIGNS**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. Furnish, install and maintain County project identification signs.
- B. Remove signs on completion of construction.
- C. Allow no other signs to be displayed except for traffic control and safety.

#### **1.02 PROJECT IDENTIFICATION SIGN (COUNTY)**

- A. One painted sign, of not less than 32 square feet (3 square meters) area, with painted graphic content to include:
  - 1. Title of Project.
  - 2. Name of Owner.
  - 3. Names and titles of authorities as directed by Owner.
  - 4. Prime Contractor.
- B. Graphic design, style of lettering and colors: As approved by the Engineer and subject to approval of the Owner.
- C. Erect on the site at a lighted location of high public visibility, adjacent to main entrance to site, as approved by the Engineer and the Owner

#### **1.03 INFORMATIONAL SIGNS**

- A. Painted signs with painted lettering, or standard products.
  - 1. Size of signs and lettering: as required by regulatory agencies, or as appropriate to usage.
  - 2. Colors: as required by regulatory agencies, otherwise of uniform colors throughout project.
- B. Erect at appropriate locations to provide required information.

#### **1.04 QUALITY ASSURANCE**

- A. Sign Painter: Professional experience in type of work required.
- B. Finishes, Painting: Adequate to resist weathering and fading for scheduled construction period.

#### **1.05 PUBLIC NOTIFICATION**

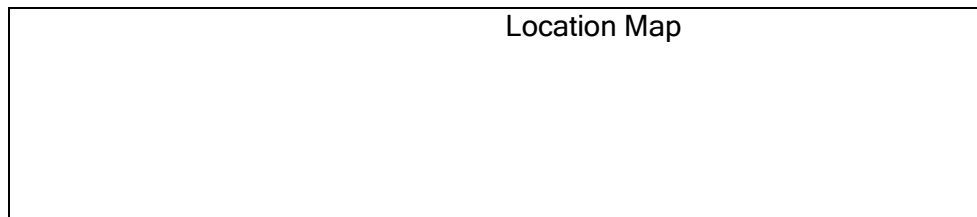
- A. Door Hangers: Manatee County Project Management shall generate and the General Contractor shall distribute door hangers to all residents who will be impacted by project construction.

- 1.0 Residents impacted include anyone who resides inside, or within 500 feet of project limits of construction.
- B. Door Hangers shall be distributed prior to start of construction of the project. Hangers shall be affixed to doors of residents via elastic bands or tape.

EXAMPLE:

PLEASE PARDON THE INCONVENIENCE WHILE THE ROADWAY IS BEING  
RECONSTRUCTED IN YOUR NEIGHBORHOOD

This project consists of utility improvements and the reconstruction of ??? Boulevard from U.S. ??? to ??? Street West. The project is expected to begin in August, 200X and be completed in July 200X.



WE HOPE TO KEEP ANY INCONVENIENCE TO A MINIMUM. HOWEVER, IF YOU  
HAVE ANY PROBLEMS, PLEASE CONTACT THE FOLLOWING:

- |    |                               |                     |
|----|-------------------------------|---------------------|
| A. | Contractor                    | Project Manager     |
|    | Contractor Address            | PM Address          |
|    | Contractor Phone (Site Phone) | PM Phone No. & Ext. |
| B. | Project Inspector             |                     |
|    | Inspector Phone Number        |                     |

AFTER HOURS EMERGENCY NUMBER - (941) 747-HELP  
THANK YOU FOR YOUR UNDERSTANDING AND PATIENCE  
MANATEE COUNTY GOVERNMENT - PROJECT MANAGEMENT DEPT.

**PART 2 PRODUCTS**

**2.01 SIGN MATERIALS**

- A. Structure and Framing: May be new or used, wood or metal, in sound condition structurally adequate to work and suitable for specified finish.
- B. Sign Surfaces: Exterior softwood plywood with medium density overlay, standard large sizes to minimize joints.
1. Thickness: As required by standards to span framing members, to provide even, smooth surface without waves or buckles.
- C. Rough Hardware: Galvanized.

- D. Paint: Exterior quality, as specified in the Contract Documents.

## **PART 3 EXECUTION**

### **3.01 PROJECT IDENTIFICATION SIGN**

- A. Paint exposed surface or supports, framing and surface material; one coat of primer and one coat of exterior paint.
- B. Paint graphics in styles, size and colors selected.

### **3.02 MAINTENANCE**

The Contractor shall maintain signs and supports in a neat, clean condition; repair damages to structures, framing or sign.

### **3.03 REMOVAL**

The Contractor shall remove signs, framing, supports and foundations at completion of project.

**END OF SECTION**

## **SECTION 01600 MATERIAL AND EQUIPMENT**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. Material and equipment incorporated into the work:
  - 1. Conform to applicable specifications and standards.
  - 2. Comply with size, make, type and quality specified, or as specifically approved in writing by the Engineer.
  - 3. Manufactured and Fabricated Products:
    - a. Design, fabricate and assemble in accordance with the best engineering and shop practices.
    - b. Manufacture like parts of duplicate units to standard sizes and gages, to be interchangeable.
    - c. Two or more items of the same kind shall be identical and manufactured by the same manufacturer.
    - d. Products shall be suitable for service conditions.
    - e. Equipment capacities, sizes and dimensions shown or specified shall be adhered to unless variations are specifically approved in writing.
  - 4. Do not use material or equipment for any purpose other than that for which it is specified.
  - 5. All material and equipment incorporated into the project shall be new.

#### **1.02 MANUFACTURER'S INSTRUCTIONS**

- A. When Contract Documents require that installation of work shall comply with manufacturer's printed instructions, obtain and distribute copies of such instructions to parties involved in the installation, including two copies to Engineer. Maintain one set of complete instructions at the job site during installation and until completion.
- B. Handle, install, connect, clean, condition and adjust products in strict accordance with such instructions and in conformity with specified requirements. Should job conditions or specified requirements conflict with manufacturer's instructions, consult with Engineer prior to proceeding. Do not proceed with work without clear instructions.

#### **1.03 TRANSPORTATION AND HANDLING**

- A. Arrange deliveries of products in accordance with construction schedules, coordinate to avoid conflict with work and conditions at the site.
  - 1. Deliver products in undamaged condition, in manufacturer's original containers or packaging, with identifying labels intact and legible.
  - 2. Immediately on delivery, inspect shipments to assure compliance with requirements of Contract Documents and approved submittals and that products are properly protected and undamaged.
- B. Provide equipment and personnel to handle products by methods to prevent soiling or damage to products or packaging.

#### **1.04 SUBSTITUTIONS AND PRODUCT OPTIONS**

Contractor's Options:

1. For products specified only by reference standard, select any product meeting that standard.
2. For products specified by naming one or more products or manufacturers and "or equal", Contractor must submit a request for substitutions of any product or manufacturer not specifically named in a timely manner so as not to adversely affect the construction schedule.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01620 STORAGE AND PROTECTION

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

Provide secure storage and protection for products to be incorporated into the work and maintenance and protection for products after installation and until completion of Work.

#### 1.02 STORAGE

- A. Store products immediately on delivery and protect until installed in the Work, in accord with manufacturer's instructions, with seals and labels intact and legible.
- B. Exterior Storage
  - 1. Provide substantial platform, blocking or skids to support fabricated products above ground to prevent soiling or staining.
    - a. Cover products, subject to discoloration or deterioration from exposure to the elements, with impervious sheet coverings. Provide adequate ventilation to avoid condensation.
    - b. Prevent mixing of refuse or chemically injurious materials or liquids.
- A. Arrange storage in manner to provide easy access for inspection.

#### 1.03 MAINTENANCE OF STORAGE

- A. Maintain periodic system of inspection of stored products on scheduled basis to assure that:
  - 1. State of storage facilities is adequate to provide required conditions.
  - 2. Required environmental conditions are maintained on continuing basis.
  - 3. Surfaces of products exposed to elements are not adversely affected. Any weathering of products, coatings and finishes is not acceptable under requirements of these Contract Documents.
- B. Mechanical and electrical equipment which requires servicing during long term storage shall have complete manufacturer's instructions for servicing accompanying each item, with notice of enclosed instructions shown on exterior of package.
  - 1. Equipment shall not be shipped until approved by the Engineer. The intent of this requirement is to reduce on-site storage time prior to installation and/or operation. Under no circumstances shall equipment be delivered to the site more than one month prior to installation without written authorization from the Engineer.
  - 2. All equipment having moving parts such as gears, electric motors, etc. and/or instruments shall be stored in a temperature and humidity controlled building approved by the Engineer until such time as the equipment is to be installed.
  - 3. All equipment shall be stored fully lubricated with oil, grease, etc. unless otherwise instructed by the manufacturer.
  - 4. Moving parts shall be rotated a minimum of once weekly to insure proper lubrication and to avoid metal-to-metal "welding". Upon installation of the equipment, the Contractor shall start the equipment, at least half load, once weekly for an adequate period of time to insure that the equipment does not deteriorate



- from lack of use.
5. Lubricants shall be changed upon completion of installation and as frequently as required, thereafter during the period between installation and acceptance.
  6. Prior to acceptance of the equipment, the Contractor shall have the manufacturer inspect the equipment and certify that its condition has not been detrimentally affected by the long storage period. Such certifications by the manufacturer shall be deemed to mean that the equipment is judged by the manufacturer to be in a condition equal to that of equipment that has been shipped, installed, tested and accepted in a minimum time period. As such, the manufacturer will guaranty the equipment equally in both instances. If such a certification is not given, the equipment shall be judged to be defective. It shall be removed and replaced at the Contractor's expense.

**1.04 PROTECTION AFTER INSTALLATION**

- A. Provide protection of installed products to prevent damage from subsequent operations. Remove when no longer needed, prior to completion of work.
- B. Control traffic to prevent damage to equipment and surfaces.
- C. Provide coverings to protect finished surfaces from damage.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01700 CONTRACT CLOSEOUT

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

Comply with requirements stated in Conditions of the Contract and in Specifications for administrative procedures in closing out the work.

#### 1.02 SUBSTANTIAL COMPLETION

- A. The Contractor shall submit the following items when the Contractor considers the work to be substantially complete:
  - 1. A written notice that the work, or designated portion thereof, is substantially complete.
  - 2. A list of items to be completed or corrected.
- B. Within a reasonable time after receipt of such notice, the Engineer and Owner shall make an inspection to determine the status of completion.
- C. Project record documents and operations and maintenance manuals must be submitted before the project shall be considered substantially complete.
- D. If the Engineer determines that the work is not substantially complete:
  - 1. The Engineer shall notify the Contractor in writing, stating the reasons.
  - 2. The Contractor shall remedy the deficiencies in the work and send a second written notice of substantial completion to the Engineer.
  - 3. The Engineer shall reinspect the work.
- E. When the Engineer finds that the work is substantially complete:
  - 1. He shall prepare and deliver to the Owner a tentative Certificate of Substantial Completion (Manatee County Project Management Form PMD-8) with a tentative list of the items to be completed or corrected before final payment.
  - 2. The Engineer shall consider any objections made by the Owner as provided in Conditions of the Contract. When the Engineer considers the work substantially complete, he will execute and deliver to the Owner and the Contractor a definite Certificate of Substantial Completion (Manatee County Project Management Form PMD-8) with a revised tentative list of items to be completed or corrected.

#### 1.03 FINAL INSPECTION

- A. When the Contractor considered the work to be complete, he shall submit written certification stating that:
  - 1. The Contract Documents have been reviewed.
  - 2. The work has been inspected for compliance with Contract Documents.
  - 3. The work has been completed in accordance with Contract Documents.
  - 4. The equipment and systems have been tested in the presence of the Owner's representative and are operational.
  - 5. The work is completed and ready for final inspection.

- B. The Engineer shall make an inspection to verify the status of completion after receipt of such certification.
- C. If the Engineer determines that the work is incomplete or defective:
  - 1. The Engineer shall promptly notify the Contractor in writing, listing the incomplete or defective work.
  - 2. The Contractor shall take immediate steps to remedy the stated deficiencies and send a second written certification to Engineer that the work is complete.
  - 3. The Engineer shall reinspect the work.
- D. Upon finding the work to be acceptable under the Contract Documents, the Engineer shall request the Contractor to make closeout submittals.
- E. For each additional inspection beyond a total of three (3) inspections for substantial and final completion due to the incompleteness of the work, the Contractor shall reimburse the Owner for the Engineer's fees.

#### **1.04 CONTRACTOR'S CLOSEOUT SUBMITTALS TO ENGINEER**

- A. Project Record Documents (prior to substantial completion).
- B. Operation and maintenance manuals (prior to substantial completion).
- C. Warranties and Bonds.
- D. Evidence of Payment and Release of Liens: In accordance with requirements of General and Supplementary Conditions.
- E. Certification letter from Florida Department of Transportation and Manatee County Department of Transportation, as applicable.
- F. Certificate of Insurance for Products and Completed Operations.
- G. Final Reconciliation, Warranty Period Declaration, and Contractor's Affidavit (Manatee County Project Management Form PMD-9).

#### **1.05 FINAL ADJUSTMENT OF ACCOUNTS**

- A. Submit a final statement of accounting to the Engineer.
- B. Statement shall reflect all adjustments to the Contract Sum:
  - 1. The original Contract Sum.
  - 2. Additions and deductions resulting from:
    - a. Previous Change Orders
    - b. Unit Prices
    - c. Penalties and Bonuses
    - d. Deductions for Liquidated Damages
    - e. Other Adjustments
  - 3. Total Contract Sum, as adjusted.
  - 4. Previous payments.

5. Sum remaining due.

- C. Project Management shall prepare a final Change Order, reflecting approved adjustments to the Contract Sum which were not previously made by Change Orders.

**1.06 FINAL APPLICATION FOR PAYMENT**

Contractor shall submit the final Application for Payment in accordance with procedures and requirements stated in the Conditions of the Contract.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **SECTION 01710    CLEANING**

### **PART 1    GENERAL**

#### **1.01    REQUIREMENTS INCLUDED**

Execute cleaning during progress of the work and at completion of the work, as required by the General Conditions.

#### **1.02    DISPOSAL REQUIREMENTS**

Conduct cleaning and disposal operations to comply with all Federal, State and Local codes, ordinances, regulations and anti-pollution laws.

### **PART 2   PRODUCTS**

#### **2.01    MATERIALS**

- A.    Use only those cleaning materials which will not create hazards to health or property and which will not damage surfaces.
- B.    Use only those cleaning materials and methods recommended by manufacturer of the surface material to be cleaned.
- C.    Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

### **PART 3   EXECUTION**

#### **3.01    DURING CONSTRUCTION**

- A.    Execute periodic cleaning to keep the work, the site and adjacent properties free from accumulation of waste materials, rubbish and wind-blown debris, resulting from construction operations.
- B.    Provide on-site containers for the collection of waste materials, debris and rubbish.
- C.    Remove waste materials, debris and rubbish from the site periodically and dispose of at legal disposal areas away from the site.

#### **3.02    DUST CONTROL**

- A.    Clean interior spaces prior to the start of finish painting and continue cleaning on an as-needed basis until painting is finished.
- B.    Schedule operations so that dust and other contaminants resulting from cleaning process will not fall on wet or newly-coated surfaces.

#### **3.03    FINAL CLEANING**

- A.    Employ skilled workmen for final cleaning.
- B.    Broom clean exterior paved surfaces; rake clean other surfaces of the grounds.

- C. Prior to final completion or Owner occupancy, Contractor shall conduct an inspection of sight-exposed interior and exterior surfaces and all work areas to verify that the entire work is clean.

**END OF SECTION**

## **SECTION 01720 PROJECT RECORD DOCUMENTS**

### **PART 1 GENERAL**

#### **1.01 REQUIREMENTS INCLUDED**

- A. Contractor shall maintain at the site for the Owner one record copy of:
  - 1. Drawings.
  - 2. Specifications.
  - 3. Addenda.
  - 4. Change Orders and other modifications to the Contract.
  - 5. Engineer's field orders or written instructions.
  - 6. Approved shop drawings, working drawings and samples.
  - 7. Field test records.
  - 8. Construction photographs.

#### **1.02 MAINTENANCE OF DOCUMENTS AND SAMPLES**

- A. Store documents and samples in Contractor's field office apart from documents used for construction.
  - 1. Provide files and racks for storage of documents.
  - 2. Provide locked cabinet or secure storage space for storage of samples.
- B. File documents and samples in accordance with CSI format.
- C. Maintain documents in a clean, dry, legible, condition and in good order. Do not use record documents for construction purposes.
- D. Make documents and samples available at all times for inspection by the Engineer.

#### **1.03 MARKING DEVICES**

- A. Provide felt tip marking pens for recording information in the color code designated by the Engineer.

#### **1.04 RECORDING**

- A. Label each document "PROJECT RECORD" in neat large printed letters.
- B. Record information concurrently with construction progress.
- C. Do not conceal any work until required information is recorded.
- D. Drawings; Legibly mark to record actual construction:
  - 1. All underground piping with elevations and dimensions. Changes to piping location. Horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements. Actual installed pipe material, class, etc. Locations of drainage ditches, swales, water lines and force mains shall be shown every 200 feet (measured along the centerline) or

alternate lot lines, whichever is closer. Dimensions at these locations shall indicate distance from centerline of right-of-way to the facility.

2. Field changes of dimension and detail.
3. Changes made by Field Order or by Change Order.
4. Details not on original contract drawings.
5. Equipment and piping relocations.
6. Locations of all valves, fire hydrants, manholes, water and sewer services, water and force main fittings, underdrain cleanouts, catch basins, junction boxes and any other structures located in the right-of-way or easement, shall be located by elevation and by station and offset based on intersection P.I.'s and centerline of right-of-way. For facilities located on private roads, the dimensioning shall be from centerline of paving or another readily visible baseline.
7. Elevations shall be provided for all manhole rim and inverts; junction box rim and inverts; catch basin rim and inverts; and baffle, weir and invert elevations in control structures. Elevations shall also be provided at the PVI's and at every other lot line or 200 feet, whichever is less, of drainage swales and ditches. Bench marks and elevation datum shall be indicated.
8. Slopes for pipes and ditches shall be recalculated, based on actual field measured distances, elevations, pipe sizes, and type shown. Cross section of drainage ditches and swales shall be verified.
9. Centerline of roads shall be tied to right-of-way lines. Elevation of roadway centerline shall be given at PVI's and at all intersections.
10. Record drawings shall show bearings and distances for all right-of-way and easement lines, and property corners.
11. Sidewalks, fences and walls, if installed at the time of initial record drawing submittal, shall be located every 200 feet or alternate lot lines, whichever is closer. Dimensions shall include distance from the right-of-way line and the back of curb and lot line or easement line.
12. Sanitary sewer mainline wyes shall be located from the downstream manhole. These dimensions shall be provided by on-site inspections or televising of the sewer following installation.
13. Elevations shall be provided on the top of operating nuts for all water and force main valves.
14. Allowable tolerance shall be  $\pm 6.0$  inches for horizontal dimensions. Vertical dimensions such as the difference in elevations between manhole inverts shall have an allowable tolerance of  $\pm 1/8$  inch per 50 feet (or part thereof) of horizontal distance up to a maximum tolerance of  $\pm 2$  inch.
15. Properly prepared record drawings on mylar, together with two copies, shall be certified by a design professional (Engineer and/or Surveyor registered in the State of Florida), employed by the Contractor, and submitted to the Owner/Engineer.

E. Specifications and Addenda; Legibly mark each Section to record:

1. Manufacturer, trade name, catalog number and supplier of each product and item of equipment actually installed.
2. Changes made by field order or by change order.

F. Shop Drawings (after final review and approval):

1. Five sets of record drawings for each process equipment, piping, electrical system and instrumentation system.

**1.05 SUBMITTAL**



- A. Prior to substantial completion and prior to starting the bacteria testing of water lines, deliver signed and sealed Record Documents and Record Drawings to the Engineer. These will be reviewed and verified by the inspector. If there are any required changes or additions, these shall be completed and the entire signed and sealed set resubmitted prior to final pay application.
- B. The Contractor shall employ a Professional Engineer or Surveyor registered in the State of Florida to verify survey data and properly prepare record drawings. Record drawings shall be certified by the professional(s) (Engineer or Surveyor licensed in Florida), as stipulated by the Land Development Ordinance and submitted on signed and sealed paper drawings, signed and dated mylar drawings together with an AutoCAD version on a recordable compact disk (CD).
- C. The CD shall contain media in AutoCad Version 2004 or later, or in any other CAD program compatible with AutoCad in DWG or DXF form. All fonts, line types, shape files or other pertinent information used in the drawing and not normally included in AutoCad shall be included on the media with a text file or attached noted as to its relevance and use.
- D. Accompany submittal with transmittal letter, containing:
  - 1. Date.
  - 2. Project title and number.
  - 3. Contractor's name and address.
  - 4. Title and number of each Record Document.
  - 5. Signature of Contractor or his authorized representative.

Note: The data required to properly prepare these record drawings shall be obtained at the site, at no cost to the County by the responsible design professional or his/her duly appointed representative. The appointed representative shall be a qualified employee of the responsible design professional or a qualified inspector retained by the responsible design professional on a project-by-project basis.

## **PART 2 STANDARDS**

### **2.01 MINIMUM RECORD DRAWING STANDARDS FOR ALL RECORD DRAWINGS SUBMITTED TO MANATEE COUNTY**

- A. Record drawings shall be submitted to at least the level of detail in the contract documents. It is anticipated that the original contract documents shall serve as at least a background for all record information. Original drawings in CAD format may be requested of the Engineer. Refer to Manatee County Utility Standards for additional information.
- B. Drawings shall meet the criteria of paragraph 1.04 D above.

## **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01730 OPERATING AND MAINTENANCE DATA

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. Compile product data and related information appropriate for Owner's maintenance and operation of products furnished under Contract.

Prepare operating and maintenance data as specified in this and as referenced in other pertinent sections of Specifications.

- B. Instruct Owner's personnel in maintenance of products and equipment and systems.
- C. Provide three (3) sets of operating and maintenance manuals for each piece of equipment provided within this Contract.

#### 1.02 FORM OF SUBMITTALS

- A. Prepare data in form of an instructional manual for use by Owner's personnel.

- B. Format:

1. Size: 8-1/2 inch x 11 inch
2. Paper: 20 pound minimum, white, for typed pages
3. Text: Manufacturer's printed data or neatly typewritten
4. Drawings:
  - a. Provide reinforced punched binder tab, bind in with text.
  - b. Fold larger drawings to size of text pages.
5. Provide fly-leaf for each separate product or each piece of operating equipment.
  - a. Provide typed description of product and major component parts of equipment.
  - b. Provide indexed tabs.
6. Cover: Identify each volume with typed or printed title "OPERATING AND MAINTENANCE INSTRUCTIONS". List:
  - a. Title of Project.
  - b. Identity of separate structures as applicable.
  - c. Identity of general subject matter covered in the manual.

- C. Binders:

1. Commercial quality three-ring binders with durable and cleanable plastic covers.
2. Maximum ring size: 1 inch.
3. When multiple binders are used, correlate the data into related consistent groupings.

#### 1.03 MANUAL FOR EQUIPMENT AND SYSTEMS

- A. Submit three copies of complete manual in final form.
- B. Content for each unit of equipment and system, as appropriate:

1. Description of unit and component parts.

- a. Function, normal operating characteristics and limiting conditions.
  - b. Performance curves, engineering data and tests.
  - c. Complete nomenclature and commercial number of replaceable parts.
2. Operating Procedures:
  - a. Start-up, break-in, routine and normal operating instructions.
  - b. Regulation, control, stopping, shut-down and emergency instructions.
  - c. Summer and winter operating instructions.
  - d. Special operating instructions.
3. Maintenance Procedures:
  - a. Routine operations.
  - b. Guide to "trouble-shooting".
  - c. Disassembly, repair and reassembly.
  - d. Alignment, adjusting and checking.
4. Servicing and lubricating schedule.
  - a. List of lubricants required.
5. Manufacturer's printed operating and maintenance instructions.
6. Description of sequence of operation by control manufacturer.
7. Original manufacturer's parts list, illustrations, assembly drawings and diagrams required for maintenance.
  - a. List of predicted parts subject to wear.
  - b. Items recommended to be stocked as spare parts.
8. As installed control diagrams by controls manufacturer.
9. Each contractor's coordination drawings.
  - a. As installed color coded piping diagrams.
10. Charts of valve tag numbers, with location and function of each valve.
11. List of original manufacturer's spare parts, manufacturer's current prices and recommended quantities to be maintained in storage.
12. Other data as required under pertinent sections of specifications.

C. Content, for each electric and electronic system, as appropriate:

1. Description of system and component parts.
  - a. Function, normal operating characteristics and limiting conditions.
  - b. Performance curves, engineering data and tests.
  - c. Complete nomenclature and commercial number of replaceable parts.
2. Circuit directories of panelboards.
  - a. Electrical service.
  - b. Controls.
  - c. Communications.
3. As-installed color coded wiring diagrams.
4. Operating procedures:
  - a. Routine and normal operating instructions.
  - b. Sequences required.
  - c. Special operating instructions.
5. Maintenance procedures:
  - a. Routine operations.
  - b. Guide to "trouble-shooting".
  - c. Disassembly, repair and reassembly.
  - d. Adjustment and checking.
6. Manufacturer's printed operating and maintenance instructions.
7. List of original manufacture's spare parts, manufacturer's current prices and recommended quantities to be maintained in storage.
8. Prepare and include additional data when the need for such data becomes

apparent during instruction of Owner's personnel.

- D. Prepare and include additional data when the need for such data becomes apparent during instruction on Owner's personnel.
- E. Additional requirements for operating and maintenance data: Respective sections of Specifications.

#### **1.04 SUBMITTAL SCHEDULE**

- A. Submit one copy of completed data in final form fifteen days prior to substantial completion.
  - 1. Copy will be returned after substantial completion, with comments (if any).
- B. Submit two copies of approved data in final form. Final acceptance will not be provided until the completed manual is received and approved.

#### **1.05 INSTRUCTION OF OWNER'S PERSONNEL**

- A. Prior to final inspection or acceptance, fully instruct Owner's designated operating and maintenance personnel in operation, adjustment and maintenance of products, equipment and systems.
- B. Operating and maintenance manual shall constitute the basis of instruction.
  - 1. Review contents of manual with personnel in full detail to explain all aspects of operations and maintenance.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## SECTION 01740 WARRANTIES AND BONDS

### PART 1 GENERAL

#### 1.01 REQUIREMENTS INCLUDED

- A. Compile specified warranties and bonds.
- B. Compile specified service and maintenance contracts.
- C. Co-execute submittals when so specified.
- D. Review submittals to verify compliance with Contract Documents.
- E. Submit to Engineer for review and transmittal to Owner.

#### 1.02 SUBMITTAL REQUIREMENTS

- A. Assemble warranties, bonds and service and maintenance contracts, executed by each of the respective manufacturers, suppliers and subcontractors.
- B. Number of original signed copies required: Two each.
- C. Table of Contents: Neatly typed, in orderly sequence. Provide complete information for each item.
  - 1. Product or work item.
  - 2. Firm, with name of principal, address and telephone number.
  - 3. Scope.
  - 4. Date of beginning of warranty, bond or service and maintenance contract.
  - 5. Duration of warranty, bond or service maintenance contract.
  - 6. Provide information for Owner's personnel:
    - a. Proper procedure in case of failure.
    - b. Instances which might affect the validity of warranty or bond.
  - 7. Contractor, name of responsible principal, address and telephone number.

#### 1.03 FORM OF SUBMITTALS

- A. Prepare in duplicate packets.
- B. Format:
  - 1. Size 8-1/2 inch x 11 inch punched sheets for standard 3-ring binder. Fold larger sheets to fit into binders.
  - 2. Cover: Identify each packet with typed or printed title "WARRANTIES AND BONDS". List:
    - a. Title of Project.
    - b. Name of Contractor.
- C. Binders: Commercial quality, three-ring, with durable and cleanable plastic covers.

#### 1.04 TIME OF SUBMITTALS

- A. Make submittals within ten days after date of substantial completion and prior to final request for payment.
- B. For items of work, where acceptance is delayed materially beyond date of substantial completion, provide updated submittal within ten days after acceptance, listing date of acceptance as start of warranty period.

**1.05 SUBMITTALS REQUIRED**

- A. Submit warranties, bonds, service and maintenance contracts as specified in respective sections of Specifications.
- B. Approval by the Owner of all documents required under this section is a pre-requisite to requesting a final inspection and final payment

**PART 2 PRODUCTS (NOT USED)**

**PART 3 EXECUTION (NOT USED)**

**END OF SECTION**

## **DIVISION 2 SITE WORK**

### **SECTION 02064 MODIFICATIONS TO EXISTING STRUCTURES, PIPING AND EQUIPMENT**

#### **PART 1 GENERAL**

##### **1.01 SCOPE OF WORK**

Furnish all labor, materials, equipment and incidentals required to modify, alter and/or convert existing structures as shown or specified and as required for the installation of piping, mechanical equipment and appurtenances. Existing piping and equipment shall be removed and dismantled as necessary for the performance of facility alterations in accordance with the requirements herein specified.

#### **PART 2 PRODUCTS (NOT USED)**

#### **PART 3 EXECUTION**

##### **3.01 GENERAL**

- A. The Contractor shall cut, repair, reuse, excavate, demolish or otherwise remove parts of the existing structures or appurtenances, as indicated on the Contract Drawings, herein specified, or necessary to permit completion of the work under this Contract. The Contractor shall dispose of surplus materials resulting from the above work in an approved manner. The work shall include all necessary cutting and bending of reinforcing steel, structural steel, or miscellaneous metal work found embedded in the existing structures.
- B. The Contractor shall dismantle and remove all existing equipment, piping, and other appurtenances required for the completion of the work. Where called for or required, the contractor shall cut existing pipelines for the purpose of making connections thereto. Anchor bolts for equipment and structural steel removed shall be cut off one inch below the concrete surface. Surface shall be finished as specified in the Contract Documents.
- C. At the time that a new connection is made to an existing pipeline, additional new piping, extending to and including a new valve, shall be installed. Pipe anchorage, if required, is part of the installation shall also be installed as directed by the Engineer.
- D. No existing structure, equipment, or appurtenance shall be shifted, cut, removed, or otherwise altered except with the express approval of and to the extent approved by the Engineer.
- E. When removing materials or portions of existing utility pipelines and/or structures or when making openings in walls and partitions, the Contractor shall take all precautions and use all necessary barriers and other protective devices so as not to damage the structures beyond the limits necessary for the new work, and not to damage the structures or contents by falling or flying debris. Unless otherwise permitted, line drilling will be required in cutting existing concrete.
- F. Materials and equipment removed in the course of making alterations and additions shall

remain the property of the Owner, except that items not salvageable, as determined by the Engineer and the Owner, shall become the property of the Contractor to be disposed of by him off the work site at his own place of disposal. Operating equipment shall be thoroughly cleaned, lubricated, and greased for protection during prolonged storage.

- G. All alterations to existing utility pipes and structures shall be done at such time and in such manner as to comply with the approved time schedule. So far as possible before any part of the work is started, all tools, equipment, and materials shall be assembled and made ready so that the work can be completed without delay.
- H. All workmanship and new materials involved in constructing the alterations shall conform to the General Specifications for the classes of work insofar as such specifications are applicable.
- I. All cutting of existing concrete or other material to provide suitable bonding to new work shall be done in a manner to meet the requirements of the respective section of these Specifications covering the new work. When not covered, the work shall be carried on in the manner and to the extent directed by the Resident Project Representative.
- J. Surfaces of seals visible in the completed work shall be made to match as nearly as possible the adjacent surfaces.
- K. Non-shrink grout shall be used for setting wall castings, sleeves, leveling pump bases, doweling anchors into existing concrete and elsewhere as shown.
- L. Where necessary or required for the purpose of making connections, the Contractor shall cut existing pipelines in a manner to provide an approved joint. Where required, he shall use flanges, or provide Dresser Couplings, all as required.
- M. The Contractor shall provide flumes, hoses, piping and other related items to divert or provide suitable plugs, bulkheads, or other means to hold back the flow of water or other liquids, all as required in the performance of the work under this Contract.
- N. Care shall be taken not to damage any part of existing buildings or foundations or outside structures.

### **3.02 CONNECTING TO EXISTING PIPING AND EQUIPMENT**

The Contractor shall verify exact location, material, alignment, joint, etc. of existing piping and equipment prior to making the connections called out in the Drawings. The verifications shall be performed with adequate time to correct any potential alignment or other problems prior to the actual time of connection. A Manatee County representative must be present for all tie-ins for a visual inspection.

### **3.03 REMOVAL AND ABANDONMENT OF ASBESTOS CEMENT PIPE AND APPURTENANCES**

- A. All work associated with the removal or abandonment of existing asbestos cement pipe and appurtenances shall be performed by a licensed asbestos abatement contractor or subcontractor registered in the State of Florida.
- B. The asbestos abatement contractor or subcontractor shall contact the appropriate regulatory agencies prior to removal or abandonment of any asbestos material and shall



obtain all required permits and licenses and issue all required notices. The Contractor shall be responsible for all fees associated with permits, licenses and notices to the governing regulatory agencies.

- C. All work associated with removal or abandonment of asbestos cement pipe and appurtenances shall be performed in accordance with the standards listed below and all other applicable local, State, or Federal standards.
  - 1. Florida Administrative Code, Chapter 17-251, "Asbestos".
  - 2. National Emission Standards Hazardous Air Pollution (NESHAP), 40 CFR, Part 61, Subpart M, latest revision.
  - 3. Occupational Safety and Health Act, 29 CFR
  - 4. The Environmental Protection Agency (EPA) Asbestos Abatement Worker Protection Rule.
  - 5. Florida Statute 455.300.

### **3.04 ASBESTOS CEMENT PIPE REMOVAL**

- A. All asbestos cement pipe sections shown on the Drawings to be removed, and all related valves, fittings and appurtenances shall be removed in their entirety and disposed of by the Contractor in accordance with this Section. After removal of the facilities, all trenches shall be backfilled in accordance with the Contract Documents. The cost of disposing of the removed materials shall be borne by the Contractor.
- B. The Contractor shall make necessary provisions for the Engineer's representative to monitor all removal operations.
- C. The cutting of existing asbestos-cement (A/C, aka "Transite") pipe shall be by hand saw only activities by a licensed asbestos abatement contractor. No machine cutting shall be allowed. Removal of all portions of pipe shall be double bagged prior to shipment. Longer sections of pipe removed may be shipped without double bagging. An asbestos manifest form must accompany each and every shipment of such pipe or pipe material waste to the Manatee County Lena Road Landfill. Prior to each shipment, a minimum of 24 hours notice to the Landfill field office (Phone #748-5543) is required.

### **3.05 IN-PLACE GROUTING OF EXISTING PIPE**

- A. Where water and wastewater utility pipes are to be abandoned in place, they shall be filled with a sand/cement grout as specified herein. When such pipes are constructed with asbestos cement materials, the abandonment activities shall be performed by a licensed asbestos abatement contractor as specified in these Specifications.
- B. Grout shall be injected within the pipe sections indicated on the Drawings. The ends of these sections shall be capped and/or plugged. The grouting program shall consist of pumping sand-cement grout with suitable chemical additives at pressures necessary to fill the pipe sections shown on the Drawings to prevent the potential for future collapse.
- C. The pump used for grouting should be a continuous flow, positive displacement model with a pugmill type mixing vat having a minimum shaft speed of 60 rpm and incorporated as an integral part of the equipment. Alternate equipment may be used subject to the approval of the Engineer. The rate of pumping shall not exceed six (6) cubic feet per minute. The pumping pressures shall be in the range of 100 to 150 psi.

- D. The Contractor shall provide standpipes and/or additional means of visual inspection as required by the Engineer to determine if adequate grout material has filled the entire pipe section(s). The Contractor shall make necessary provisions for the Engineer's representative to monitor all grouting operations.
- E. All pipe to be abandoned shall be capped or plugged with a fitting or material that will prevent soil or other material from entering the pipe. All caps and plugs shall be subject to approval by the Engineer.

**END OF SECTION**

## **SECTION 02100 SITE PREPARATION**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. This Section covers clearing, grubbing and stripping of the project site and/or along the pipeline route.
- B. The Contractor shall clear and grub all of the area within the limits of construction or as required, which includes, but is not limited to utility easements. The width of the area to be cleared shall be reviewed by the Engineer prior to the beginning of any clearing.
- C. The Contractor's attention is directed to any Soil Erosion and Sediment Control Ordinances in force in Manatee County. The Contractor shall comply with all applicable sections of these ordinances.

### **PART 2 PRODUCTS (NOT USED)**

### **PART 3 EXECUTION**

#### **3.01 CLEARING**

The surface of the ground, for the area to be cleared and grubbed shall be completely cleared of all timber, brush, stumps, roots, grass, weeds, rubbish and all other objectionable obstructions resting on or protruding through the surface of the ground. However, trees shall be preserved as hereinafter specified unless otherwise designated by the Engineer. Clearing operations shall be conducted so as to prevent damage to existing structures and installations and to those under construction, so as to provide for the safety of employees and others. Soil erosion control devices such as hay bales and silt fences shall be installed to satisfy all Federal, State and County requirements.

#### **3.02 GRUBBING**

Grubbing shall consist of the complete removal of all stumps, roots larger than 1-1/2 inches in diameter, matted roots, brush, timber, logs and any other organic or metallic debris not suitable for foundation purposes, resting on, under or protruding through the surface of the ground to a depth of 18 inches below the subgrade. All depressions excavated below the original ground surface for or by the removal of such objects, shall be refilled with suitable materials and compacted to a density conforming to the surrounding ground surface.

#### **3.03 STRIPPING**

In areas so designated, topsoil shall be stockpiled. Topsoil so stockpiled shall be protected until it is placed as specified. The Owner shall have the option to receive all excess topsoil materials. The Contractor shall pay all equipment and labor cost to deliver excess top soil material to a remote site chosen by the Owner within a five mile radius of the construction site. Should Owner not choose to receive any or all excess topsoil materials, the Contractor shall dispose of said material at no additional cost to Owner.

#### **3.04 DISPOSAL OF CLEARED AND GRUBBED MATERIAL**

The Contractor shall dispose of all material and debris from the clearing and grubbing operation by hauling such material and debris off site. The cost of disposal (including hauling) of cleared and grubbed material and debris shall be considered a subsidiary obligation of the Contractor; the cost of which shall be included in the prices bid for the various classes of work.

### **3.05            PRESERVATION OF TREES**

Those trees which are not designated for removal by the Engineer shall be carefully protected from damage. The Contractor shall erect such barricades, guards and enclosures as may be considered necessary by him for the protection of the trees during all construction operation.

### **3.06            PRESERVATION OF DEVELOPED PRIVATE PROPERTY**

- A. The Contractor shall exercise extreme care to avoid unnecessary disturbance of developed private property adjacent to proposed project site. Trees, shrubbery, gardens, lawns and other landscaping, which are not designated by the Engineer to be removed, shall be replaced and replanted to restore the construction easement to the condition existing prior to construction.
- B. All soil preservation procedures and replanting operations shall be under the supervision of a nursery representative experienced in such operations.
- C. Improvements to the land such as fences, walls, outbuildings and other structures which of necessity must be removed, shall be replaced with equal quality materials and workmanship.
- D. The Contractor shall clean up the construction site across developed private property directly after construction is completed upon approval of the Engineer.

### **3.07            PRESERVATION OF PUBLIC PROPERTY**

The appropriate paragraphs of these Specifications shall apply to the preservation and restoration of public lands, parks, rights-of-way, easements and all other damaged areas. This includes, but is not limited to the trimming of trees damaged by contractor's equipment.

**END OF SECTION**

## **SECTION 02220 EXCAVATION, BACKFILL, FILL AND GRADING FOR STRUCTURES**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. Structural excavation shall consist of the removal of material for the construction of foundations for structures and other excavation designated on the drawings or in these specifications.
- B. Structural excavation and backfill shall consist of furnishing material, if necessary and placing and compacting backfill material around structures to the lines and grades designated on the drawings, as specified or directed by the Engineer.
- C. Structural excavation and backfill shall include the furnishing of all materials, equipment and other facilities which may be necessary to perform the excavations, place and compact the backfill, install sheeting and bracing, and carry out any necessary dewatering. It shall also include the wasting or disposal of surplus excavated material in a manner and in locations approved by the Engineer.
- D. The Contractor is responsible for the protection of every tree which is scheduled to remain in the project area. This includes trees which may or may not be shown on the plans. Every tree shall be adequately protected in place at no additional cost to the County. This includes, but is not limited to, protecting the root systems and adjusting grades as necessary for tree/root protection.

#### **1.02 QUALITY ASSURANCE**

- A. Testing Agency:
  - 1. In place soil compaction tests shall be performed by a qualified testing laboratory.
  - 2. Compaction tests shall be taken every 500 feet, except in the road crossings or road shoulders. Tests are to be taken according to current FDOT Standards.
- B. Reference Standards:
  - 1. American Society for Testing and Materials (ASTM):
    - a. ASTM D1557, Moisture-Density Relations of Soils Using 10-lb. (4.5-kg) Rammer and 18-in. (457-mm) Drop.

#### **1.03 JOB CONDITIONS**

- A. The Contractor shall provide, operate and maintain all necessary pumps, discharge lines, well points, etc., in sufficient number and capacity to keep all excavation, bases, pits, etc., free from seepage, standing or running water at all times throughout the period of construction.
- B. The Contractor shall assume all responsibility for the security of the excavation required, employing bracing, lining or other accepted means necessary to accomplish same.

- C. Excavated areas shall be cleared of all debris, water, slush, muck, clay and soft or loose earth and shall be conditioned to the entire satisfaction of the Engineer.
- D. All excavated material unsuitable for use or which will not be used shall be disposed of in a manner consistent with State and County regulation.
- E. All unsuitable organic materials, roots, logs, etc., found during excavation shall be removed by the Contractor and the trench shall be refilled with suitable material.

## **PART 2 PRODUCTS**

### **2.01 MATERIAL FOR CONTROLLED FILL**

- A. Composition: Only approved material free from organic matter and lumps of clay, shall be used for backfill. Excavated earth free from debris or organic material may be used for backfilling foundations or fill.
- B. Crushed stone and shell shall meet or exceed current FDOT Standards.

### **2.02 UNSUITABLE MATERIAL**

Unsuitable material shall be defined as highly organic soil per ASTM D2487 Group PT. This includes, but is not limited to, such items as topsoil, roots, vegetable matter, trash, debris, and clays that cannot be dried sufficiently to obtain specified compaction.

## **PART 3 EXECUTION**

### **3.01 INSPECTION**

- A. The Contractor shall verify that work preceding the affected work of this Section has been satisfactorily completed.
- B. Conditions adversely affecting the work of this Section shall be corrected to the satisfaction of the Engineer.

### **3.02 REMOVAL OF UNSUITABLE MATERIALS**

- A. The Contractor shall remove unsuitable material from within the limits of the Work.
- B. Materials meeting requirements for controlled fill shall be stockpiled as necessary and in such a manner satisfactory to the Engineer.
- C. All material excavated shall be placed so as to minimize interference with public travel and to permit proper access for inspection of the work.

### **3.03 EXCAVATION**

- A. When concrete or shell subbase footing is to rest on an excavated surface, care shall be taken not to disturb the natural soil. Final removal and replacement of the foundation material and subbase compaction to grade shall not be made until just before the concrete or masonry is placed.

- B. When any structural excavation is completed, the Contractor shall notify the Engineer who will make an inspection of the excavation. No concrete or masonry shall be placed until the excavation has been approved by the Engineer.
- C. The elevations of the footing bottom and the base slab as shown on the Drawings, shall be considered as approximate and the Engineer may order in writing, such changes in dimensions or elevations of the footings and slab base as necessary to secure satisfactory foundations.
- D. All excavation shall be made within an area bounded by lines five feet outside and parallel to the exterior walls of the structure to allow for correct forming, shoring and inspection of foundation work. Pouring of concrete against earth side walls shall not be permitted.
- E. If the ground is excavated below the grade called for by the Drawings or becomes unstable due to the Contractor's carelessness or operations, the ground shall be excavated to undisturbed native soil before continuing concreting operations.
- F. If in the opinion of the Engineer, the material at or below the normal grade of the bottom of the trench is unsuitable for pipe or structure foundation, it shall be removed to the depth directed by the Engineer and if so directed, replaced by crushed stone or washed shell.

#### **3.04 STRUCTURAL BACKFILL**

- A. Structural backfill shall not be placed until the footings or other portions of the structure or facility have been inspected by the Engineer and approved for backfilling.
- B. A minimum of 1-1/2" layer of lean concrete shall be placed as a working mat for the concrete base slabs and footings if required by the engineer.
- C. Fill shall be placed in uniform layers not more than 12" thick and compacted to a minimum of 98 percent of the maximum density determined by ASTM D1557, Method A or C, or as directed by the Engineer. The Contractor shall securely tamp the backfill with pneumatic rammer around all wall foundations. The method of compaction shall be satisfactory to the Engineer.
- D. Compaction of structural backfill by ponding and jetting may be permitted when, as determined by the Engineer: the backfill material is of such character that it will be self-draining when compacted; foundation materials will not soften or be otherwise damaged by the applied water; no damage from hydrostatic pressure will result to the structure. Ponding and jetting within two feet below finished subgrade shall not be permitted in roadway areas. At the discretion of the Engineer, ponding and jetting may be permitted with compaction layers not to exceed four feet.
- E. Surplus material not used on-site shall be removed and disposed of off-site by the Contractor. In no case shall surplus material be deposited on adjacent lands. Fill used for grading shall be placed in layers not to exceed 12 inches in thickness and shall be compacted to a density equal or greater to that of the surrounding natural ground.

#### **3.05 BACKFILLING AROUND STRUCTURES**

- A. Common fill and structural fill are specified for use as backfill against the exterior walls of the structures. Fill shall be placed in layers having a maximum thickness of eight (8) inches in loose state and shall be compacted sufficiently to prevent settlement. If

compaction is by rolling or ramming, material shall be wetted down as required. Where material can be suitably compacted by jetting or puddling, the Contractor may use one of these methods. No boulders shall be allowed to roll down the slopes and hit the walls.

- B. Backfilling shall be carried up evenly on all walls of an individual structure simultaneously. A variation of two (2) feet in elevation will be the maximum allowable. No backfill shall be allowed against walls until the walls and their supporting slabs, if applicable, have attained sufficient strength. Backfilling shall be subjected to approval by the Engineer.
- C. In locations where pipes pass through building walls, the Contractor shall take the following precautions to consolidate the refill up to an elevation of at least one foot above the bottom of the pipes:
  - 1. Place structural fill in such areas for a distance of not less than three feet either side of the center line of the pipe in level layers not exceeding 6-inches in depth.
  - 2. Wet each layer to the extent directed and thoroughly compact each layer with a power tamper to the satisfaction of the Engineer.
  - 3. Structural fill shall be of the quality specified under Part 2 of this Section.
- D. The surface of filled areas shall be graded to smooth true lines, strictly conforming to grades indicated on the grading plan. No soft spots or uncompacted areas shall be allowed in the work.
- E. Temporary bracing shall be provided as required during construction of all structures to protect partially completed structures against all construction loads, hydraulic pressure and earth pressure. The bracing shall be capable of resisting all loads applied to the walls as a result of backfilling.

### **3.06 FIELD QUALITY CONTROL**

- A. The density of soil in place shall be a minimum of 95 percent in accordance with ASTM test 1557-70T, Method A or C.

**END OF SECTION**



## SECTION 02221 TRENCHING, BEDDING AND BACKFILL FOR PIPE

### PART 1 GENERAL

#### 1.01 SCOPE OF WORK

- A. The Contractor shall furnish all labor, materials, equipment and incidentals necessary to perform all excavation, backfill, fill, grading, trench protection or other related work required to complete the piping work shown on the Drawings and specified herein. The work shall include, but not be limited to: vaults; duct conduit; pipe; roadways and paving; backfilling; required fill or borrow operations; grading; disposal of surplus and unsuitable materials; and all related work such as sheeting, bracing and dewatering.
- B. Prior to commencing work, the Contractor shall examine the site and review test borings if available, or undertake his own subsurface investigations and take into consideration all conditions that may affect his work.
- C. The Contractor is responsible for the protection of every tree which is scheduled to remain in the project area. This includes trees which may or may not be shown on the plans. Every tree shall be adequately protected in place at no additional cost to the County. This includes, but is not limited to protecting the root systems and adjusting grades as necessary for tree/root protection.

#### 1.02 PROTECTION

- A. Sheeting and Bracing in Excavations:
  - 1. In connection with construction of underground structures, the Contractor shall properly construct and maintain cofferdams. These shall consist of: sheeting and bracing as required to support the sides of excavations, to prevent any movement which could in any way diminish the width of the excavation below that necessary for proper construction and to protect adjacent structures, existing yard pipe and/or foundation material from disturbance, undermining, or other damage. Care shall be taken to prevent voids outside of the sheeting, but if voids are formed, they shall be immediately filled and rammed.
  - 2. Trench sheeting for pipes: no sheeting is to be withdrawn if driven below, mid-diameter of any pipe and no wood sheeting shall be cut off at a level lower than one foot above the top of any pipe unless otherwise directed by the Engineer. During the progress of the work, the Engineer may direct the Contractor in writing to leave additional wood sheeting in place. If steel sheeting is used for trench sheeting, removal shall be as specified above, unless written approval is given for an alternate method of removal.
  - 3. All sheeting and bracing not left in place shall be carefully removed in such a manner as not to endanger the construction or other structures, utilities, existing piping, or property. Unless otherwise approved or indicated on the Drawings or in the Specification, all sheeting and bracing shall be removed after completion of the piping or structure, care being taken not to disturb or otherwise injure the pipeline or finished masonry. All voids left or caused by withdrawal of sheeting shall be immediately refilled with sand by ramming with tools specifically made for that purpose, by watering, or as may otherwise be directed.
  - 4. The Contractor shall construct, to the extent he deems it desirable for his method of operation, the cofferdams and sheeting outside the neat lines of the pipeline trench or foundation unless otherwise indicated on the Drawings or directed by the

Owner/Engineer. Sheeting shall be plumb and securely braced and tied in position. Sheeting, bracing and cofferdams shall be adequate to withstand all pressures to which the pipeline or structure will be subjected. Pumping, bracing and other work within the cofferdam shall be done in a manner to avoid disturbing any construction of the pipeline or the enclosed masonry. Any movement or bulging which may occur shall be corrected by the Contractor at his own expense so as to provide the necessary clearances and dimensions.

5. Drawings of the cofferdams and design computations shall be submitted to the Engineer and approved prior to any construction. However, approval of these drawings shall not relieve the Contractor of the responsibility for the cofferdams. The drawings and computations shall be prepared and stamped by a Registered Professional Engineer in the State of Florida and shall be in sufficient detail to disclose the method of operation for each of the various stages of construction, if required, for the completion of the pipeline and substructures.

B. Dewatering, Drainage and Flotation

1. The Contractor shall construct and place all pipelines, concrete work, structural fill, bedding rock and limerock base course, in-the-dry. In addition, the Contractor shall make the final 24" of excavation for this work in-the-dry and not until the water level is a minimum of 6" below proposed bottom of excavation.
2. The Contractor shall, at all times during construction, provide and maintain proper equipment and facilities to remove promptly and dispose of properly all water entering excavation and keep such excavations dry so as to obtain a satisfactory undisturbed subgrade foundation condition until the fill, structure, or pipes to be built thereon have been completed to such extent that they will not be floated or otherwise damaged by allowing water levels to return to natural elevations.
3. Dewatering shall at all times be conducted in such a manner as to preserve the natural undisturbed bearing capacity of the subgrade soils at proposed bottom of excavation.
4. Wellpoints may be required for dewatering the soil prior to final excavation for deeper in-ground structures or piping and for maintaining the lowered groundwater level until construction has been completed to avoid the structure, pipeline, or fill from becoming floated or otherwise damaged. Wellpoints shall be surrounded by suitable filter sand and no fines shall be removed by pumping. Pumping from wellpoints shall be continuous and standby pumps shall be provided.
5. The Contractor shall furnish all materials and equipment to perform all work required to install and maintain the proposed drainage systems for handling groundwater and surface water encountered during construction of structures, pipelines and compacted fills.
6. Where required, the Contractor shall provide a minimum of two operating groundwater observation wells at each structure to determine the water level during construction of the pipeline or structure. Locations of the observation wells shall be at structures and along pipelines as approved by the Engineer prior to their installation. The observation wells shall be extended to 6 inches above finished grade, capped with screw-on caps protected by 24" x 24" wide concrete base and left in place at the completion of this Project.
7. Prior to excavation, the Contractor shall submit his proposed method of dewatering and maintaining dry conditions to the Engineer for approval. Such approval shall not relieve the Contractor of the responsibility for the satisfactory performance of the system. The Contractor shall be responsible for correcting any disturbance of natural bearing soils for damage to pipeline or structures caused by an inadequate

dewatering system or by interruption of the continuous operation of the system as specified.

8. As part of his request for approval of a dewatering system, the Contractor shall demonstrate the adequacy of the proposed system and wellpoint filter sand by means of a test installation. Discharge water shall be clear, with no visible soil particles in a one quart sample. Discharge water shall not flow directly into wetlands or Waters of the State as defined by FDEP and SWFWMD.
9. During backfilling and construction, water levels shall be measured in observation wells located as directed by the Engineer.
10. Continuous pumping will be required as long as water levels are required to be below natural levels.

## **PART 2 PRODUCTS**

### **2.01 MATERIALS**

#### **A. General**

1. Materials for use as fill and backfill shall be described below. For each material, the Contractor shall notify the Engineer of the source of the material and shall furnish the Engineer, for approval, a representative sample weighing approximately 50 pounds, at least ten calendar days prior to the date of anticipated use of such material.
2. Additional materials shall be furnished as required from off-site sources and hauled to the site.

#### **B. Structural Fill**

1. Structural fill in trenches shall be used below spread footing foundations, slab-on-grade floors and other structures as backfill within three feet of the below grade portions of structures.
2. Structural fill material shall be a minimum of 60 percent clean sand, free of organic, deleterious and/or compressible material. Minimum acceptable density shall be 98 percent of the maximum density as determined by AASHTO T-180. Rock in excess of 2-1/2" in diameter shall not be used in the fill material. If the moisture content is improper for attaining the specified density, either water shall be added or material shall be permitted to dry until the proper moisture content for compaction is reached.

#### **C. Common Fill**

1. Common fill material shall be free from organic matter, muck or marl and rock exceeding 2-1/2" in diameter. Common fill shall not contain broken concrete, masonry, rubble or other similar materials. Existing soil may be used to adjust grades over the site with the exception of the construction area.
2. Material falling within the above specification, encountered during the excavation, may be stored in segregated stockpiles for reuse. All material which, in the opinion of the Engineer, is not suitable for reuse shall be spoiled as specified herein for disposal of unsuitable materials by the Contractor.

#### **D. Crushed Stone**

1. Crushed stone may be used for pipe bedding, manhole bases, as a drainage layer below structures with underdrains and at other locations indicated on the Drawings.
2. Crushed stone shall be size No. 57 with gradation as noted in Table 1 of Section 901 of Florida Department of Transportation, Construction of Roads and Bridges.

## **PART 3 EXECUTION**

### **3.01 TRENCH EXCAVATION AND BACKFILLING**

- A. Excavation for all trenches required for the installation of pipes and electrical ducts shall be made to the depths indicated on the Drawings and in such manner and to such widths as will give suitable room for laying the pipe or installing the ducts within the trenches.
- B. Rock shall be removed to a minimum 6" clearance around the bottom and sides of all the pipe or ducts being laid.
- C. Where pipes or ducts are to be laid in limerock bedding or encased in concrete, the trench may be excavated by machinery to or just below the designated subgrade provided that the material remaining in the bottom of the trench is no more than slightly disturbed.
- D. Where the pipes or ducts are to be laid directly on the trench bottom, the lower part of the trenches shall not be excavated to grade by machinery. The last of the material being excavated manually, shall be done in such a manner that will give a flat bottom true to grade so that pipe or duct can be evenly supported on undisturbed material. Bell holes shall be made as required.
- E. Backfilling over pipes shall begin as soon as practicable after the pipe has been laid, jointed and inspected and the trench filled with suitable compacted material to the mid-diameter of the pipe.
- F. Backfilling over ducts shall begin not less than three days after placing concrete encasement.
- G. All backfilling shall be prosecuted expeditiously and as detailed on the Drawings.
- H. Any space remaining between the pipe and sides of the trench shall be packed full by hand shovel with selected earth, free from stones having a diameter greater than 2" and thoroughly compacted with a tamper as fast as placed, up to a level of one foot above the top of the pipe.
- I. The filling shall be carried up evenly on both sides with at least one man tamping for each man shoveling material into the trench.
- J. The remainder of the trench above the compacted backfill, as just described above, shall be filled and thoroughly compacted by rolling, ramming, or puddling, as the Engineer may direct, sufficiently to prevent subsequent settling.

**END OF SECTION**

**SECTION 02223 EXCAVATION BELOW GRADE AND CRUSHED STONE OR  
SHELL REFILL**

**PART 1 GENERAL**

**1.01 SCOPE OF WORK**

- A. If in the opinion of the Engineer, the material at or below the normal grade of the bottom of the trench is unsuitable for pipe or structure foundation, it shall be removed to the depth directed by the Engineer and replaced by crushed stone or washed shell.

**PART 2 PRODUCTS (NOT USED)**

**PART 3 MATERIALS**

**3.01 EXCAVATION AND DRAINAGE**

- A. Whatever the nature of unstable material encountered or the groundwater conditions, trench stabilization shall be complete and effective.
- B. Should the Contractor excavate below the grade shown on the Contract drawings because of negligence or for his own convenience; due to failure in properly dewatering the trench; disturbs the subgrade before dewatering is sufficiently complete; he shall be directed by the Engineer to excavate below grade. The work of excavating below grade and furnishing and placing the approved refill material shall be performed at the Contractor's expense.

**3.02 REFILL**

- A. Should the material at the level of trench bottom consist of fine sand, sand and silt or soft earth, the subgrade material shall be removed as directed by the Engineer and the excavation shall be refilled with crushed stone or washed shell.

**END OF SECTION**

## SECTION 02260 FINISH GRADING

### PART 1 GENERAL

#### 1.01 WORK INCLUDED

- A. The Contractor shall finish grade sub-soil.
- B. The Contractor shall cut out areas to receive stabilizing base course materials for paving and sidewalks.
- C. The Contractor shall place, finish grade and compact top soil.

#### 1.02 PROTECTION

The Contractor shall prevent damage to existing fencing, trees, landscaping, natural features, bench marks, pavement and utility lines. Damage shall be corrected at no cost to the Owner.

### PART 2 PRODUCTS

- A. Topsoil: Shall be friable loam free from subsoil, roots, grass, excessive amount of weeds or other organics, stones, and foreign matter; acidity range (pH) of 5.5 to 7.5; containing a minimum of 4 percent and a maximum of 25 percent organic matter. The Contractor may use topsoil stockpiles on site if they conform to these requirements.

### PART 3 EXECUTION

#### 3.01 SUB-SOIL PREPARATION

- A. The Contractor shall rough grade sub-soil systematically to allow for a maximum amount of natural settlement and compaction. Uneven areas and low spots shall be eliminated. Debris, roots, branches or other organics, stones, and sub-soil shall be removed by the Contractor and disposed of in a manner consistent with the latest Manatee County Standards as well as any affected regulatory agency. Should contaminated soil be found, the Contractor shall notify the Engineer.
- B. The Contractor shall cut out areas to sub-grade elevation to stabilize base material for paving and sidewalks.
- C. The Contractor shall bring sub-soil to required profiles and contour grades gradually; and blend slopes into level areas.
- D. The Contractor shall slope the structure grade a minimum of two (2) inches in ten (10) feet unless indicated otherwise on the Drawings.
- E. The Contractor shall cultivate sub-grade to a depth of 3 inches where the topsoil is to be placed. He shall repeat cultivation in areas where equipment use has compacted sub-soil.
- F. The Contractor shall not make grade changes which causes water to flow onto adjacent lands.

#### 3.02 PLACING TOPSOIL

- A. The Contractor shall place topsoil in areas where seeding, sodding and planting is to be performed. He shall place from the following minimum depths, up to finished grade elevations:
  - 1. 6 inches for seeded areas
  - 2. 4-1/2 inches for sodded areas
  - 3. 24 inches for shrub beds
  - 4. 18 inches for flower beds
- B. The Contractor shall use topsoil in a dry state as determined by the Engineer. He shall place the material during dry weather.
- C. The Contractor shall use fine grade topsoil eliminating rough and low areas to ensure positive drainage. He shall maintain levels, profiles and contours of the sub-grades.
- D. The Contractor shall remove stone, roots, grass, weeds, debris, and other organics or foreign material while spreading the material.
- E. The Contractor shall manually spread topsoil around trees, plants and structures to prevent damage which may be caused by grading equipment.
- F. The Contractor shall lightly compact and place the topsoil.

### **3.03 SURPLUS MATERIAL**

- A. The Contractor shall remove surplus sub-soil and topsoil from site at his expense.
- B. The Contractor shall leave stockpile areas and entire job site clean and raked, ready for landscaping operations.

**END OF SECTION**

## **SECTION 02276 TEMPORARY EROSION AND SEDIMENTATION CONTROL**

### **PART 1 GENERAL**

#### **1.01 DESCRIPTION**

- A. The work specified in this Section consists of the design, provision, maintenance and removal of temporary erosion and sedimentation controls as necessary.
- B. Temporary erosion controls include, but are not limited to: grassing, mulching, netting, watering, and the reseeding of on-site surfaces and spoil and borrow area surfaces, interceptor ditches at ends of berms and other such work at those locations which will ensure that erosion during construction will be either eliminated or maintained within acceptable limits as established by the Owner/Engineer.
- C. Temporary sedimentation controls include, but are not limited to: silt dams, traps, barriers, and appurtenances at the foot of sloped surfaces which shall ensure that sedimentation pollution will be either eliminated or maintained within acceptable limits as established by the Owner/Engineer.
- D. The Contractor is responsible for providing effective temporary erosion and sediment control measures during construction or until final controls become effective.

#### **1.02 REFERENCE DOCUMENTS**

- A. Florida Building Code.
- B. FDEP/COE Dredge and Fill Regulations and/or Permit as applicable.
- C. SWFWMD Permit Regulations and/or Permit as applicable.
- D. Florida Stormwater, Erosion and Sedimentation Control Inspector's Manual.

### **PART 2 PRODUCTS**

#### **2.01 EROSION CONTROL**

- A. Netting - fabricated of material acceptable to the Owner.
- B. Seed and sod.

#### **2.02 SEDIMENTATION CONTROL**

- A. Bales - clean, seed free cereal hay type.
- B. Netting - fabricated of material acceptable to the Owner.
- C. Filter stone - crushed stone conforming to Florida Dept of Transportation specifications.
- D. Concrete block - hollow, non-load-bearing type.
- E. Concrete - exterior grade not less than one inch thick.



## **PART 3        EXECUTION**

### **3.01                EROSION CONTROL**

- A.     Minimum procedures for grassing shall be:
1.     Scarify slopes to a depth of not less than six inches and remove large clods, rock, stumps, roots larger than 1/2 inch in diameter and debris.
  2.     Sow seed within twenty-four (24) hours after the ground is scarified with either mechanical seed drills or rotary hand seeders.
  3.     Apply mulch loosely and to a thickness of between 3/4-inch and 1-1/2 inches.
  4.     Apply netting over mulched areas on sloped surfaces.
  5.     Roll and water seeded areas in a manner which will encourage sprouting of seeds and growing of grass. Reseed areas which exhibit unsatisfactory growth. Backfill and seed eroded areas.

### **3.02                SEDIMENTATION CONTROL**

- A.     The Contractor shall install and maintain silt dams, traps, barriers, and appurtenances as shown on the approved descriptions and working drawings. Deteriorated hay bales and dislodged filter stone shall be replaced by the Contractor at his expense.

### **3.03                PERFORMANCE**

- A.     The Contractor, at his own expense, shall immediately take whatever steps are necessary to correct any deficiencies of the temporary erosion and sediment control measures employed if they fail to produce results or do not comply with the requirements of the State of Florida or any other federal, governmental or regulatory agency.

**END OF SECTION**

## **SECTION 02485 SEEDING AND SODDING**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. The Contractor shall furnish all labor, materials and equipment necessary to satisfactorily return all construction areas to their original conditions or better.
- B. Work shall include furnishing and placing seed or sod, fertilizing, planting, watering and maintenance until acceptance by Engineer/Owner.

#### **1.02 RELATED WORK NOT INCLUDED**

Excavation, filling and grading required to establish elevation shown on the Drawings are included under other sections of these Specifications.

#### **1.03 QUALITY ASSURANCE**

- A. It is the intent of this Specification that the Contractor is obliged to deliver a satisfactory stand of grass as specified. If necessary, the Contractor shall repeat any or all of the work, including grading, fertilizing, watering and seeding or sodding at no additional cost to the Owner until a satisfactory stand is obtained. For purposes of grassing, a satisfactory stand of grass is herein defined as a full lawn cover over areas to be sodded or seeded, with grass free of weeds, alive and growing, leaving no bare spots larger than 3/4 square yard within a radius of 8 feet.
- B. All previously grassed areas where pipelines are laid shall be sodded. All sodding and grassing shall be installed in accordance with these Specifications or as directed by the Engineer.

### **PART 2 PRODUCTS**

#### **2.01 MATERIALS**

- A. Fertilizer: The fertilizer shall be of the slow-release type meeting the following minimum requirements: 12 percent nitrogen, 8 percent phosphorus, 8 percent potassium; 40 percent other available materials derived from organic sources. At least 50 percent of the phosphoric acid shall be from normal super phosphate or an equivalent source which will provide a minimum of two units of sulfur. The amount of sulfur shall be indicated on the quantitative analysis card attached to each bag or other container. Fertilizer shall be uniform in composition, dry and free flowing delivered to sites in original unopened containers bearing manufacturer's statement or guarantee.
- B. Seeding/Grassing: The Contractor shall grass all unpaved areas disturbed during construction which do not require sod. All grassing shall be completed in conformance with FDOT Specifications, Sections 570 and 981. The grassed areas shall be mulched and fertilized in accordance with FDOT Specifications, except that no additional payment will be made for mulching, fertilizing and/or watering.
- C. Sodding: Sod shall be provided as required on the construction drawings or at locations as directed by the Engineer in accordance with Florida Department of Transportation,

Specifications Section 575 and 981. The Contractor shall furnish bahia grass sod or match existing sod. Placement and watering requirements shall be in accordance with FDOT Specifications Section 575, except that no additional payment will be made for placement and/or watering. This cost shall be included in the Contract price bid for sodding.

- D. Topsoil: Topsoil stockpiled during excavation may be used as necessary. If additional topsoil is required to replace topsoil removed during construction, it shall be obtained off site at no additional cost to the Owner. Topsoil shall be fertile, natural surface soil, capable of producing all trees, plants and grassing specified herein.
- E. Water: It is the Contractor's responsibility to supply all water to the site, as required during seeding and sodding operations and through the maintenance period and until the work is accepted. The Contractor shall make whatever arrangements that may be necessary to ensure an adequate supply of water to meet the needs for his work. He shall also furnish all necessary hose, equipment, attachments and accessories for the adequate irrigation of lawns and planted areas as may be required. Water shall be suitable for irrigation and free from ingredients harmful to plant life.

### **PART 3 EXECUTION**

#### **3.01 INSTALLATION**

- A. When the trench backfill has stabilized sufficiently, the Contractor shall commence work on lawns and grassed areas, including fine grading as necessary and as directed by the Engineer.
- B. Finish Grading: Areas to be seeded or sodded shall be finish graded, raked, and debris removed. Soft spots and uneven grades shall be eliminated. The Engineer shall approve the finish grade of all areas to be seeded or sodded prior to seed or sod application.
- C. Protection: Seeded and sodded areas shall be protected against traffic or other use by placing warning signs or erecting barricades as necessary. Any areas damaged prior to acceptance by the Owner shall be repaired by the Contractor as directed by the Engineer.

#### **3.02 CLEANUP**

Soil or similar materials spilled onto paved areas shall be removed promptly, keeping those areas as clean as possible at all times. Upon completion of seeding and sodding operations, all excess soil, stones and debris remaining shall be removed from the construction areas.

#### **3.03 LANDSCAPE MAINTENANCE**

- A. Any existing landscape items damaged or altered during construction by the Contractor shall be restored or replaced as directed by the Engineer.
- B. Maintain landscape work for a period of 90 days immediately following complete installation of work or until Owner accepts project. Watering, weeding, cultivating, restoration of grade, mowing and trimming, protection from insects and diseases, fertilizing and similar operations as needed to ensure normal growth and good health for live plant material shall be included at no additional cost to the Owner.

**3.04****REPAIRS TO LAWN AREAS DISTURBED BY CONTRACTOR'S OPERATORS**

Lawn areas planted under this Contract and all lawn areas damaged by the Contractor's operation shall be repaired at once by proper soil preparation, fertilizing and sodding, in accordance with these Specifications.

**END OF SECTION**

## SECTION 02513 ASPHALT CONCRETE PAVING

### PART 1 GENERAL

#### 1.01 SCOPE OF WORK

The Contractor shall furnish all labor, materials and equipment necessary to complete all milling asphalt pavement and asphalt concrete paving (including restoration of driveways) as called out on the Contract Documents or as shown on the Drawings.

#### 1.02 QUALITY ASSURANCE

- A. Qualifications of Asphalt Concrete Producer: The only materials permitted shall be furnished by a bulk asphalt concrete producer exclusively engaged in the production of hot-mix, hot-laid asphalt concrete.
- B. Qualification of Testing Agency: The Owner may employ a commercial testing laboratory to conduct tests and evaluations of asphalt concrete materials and design. The Contractor shall:
  - 1. Provide asphalt concrete testing and inspection service acceptable to Engineer.
  - 2. Include sampling and testing asphalt concrete materials proposed, and tests and calculations for asphalt concrete mixtures.
  - 3. Provide field testing facilities for quality control testing during paving operations.
- C. Requirements of Regulatory Agencies: The Contractor shall comply with the applicable requirements of:
  - 1. Manatee County Utility Operations Department
  - 2. Manatee County Transportation Department
  - 3. State of Florida Dept. of Transportation

#### 1.03 PAVING QUALITY REQUIREMENTS

- A. General: In addition to other specified conditions, the Contractor shall comply with the following minimum requirements:
  - 1. In-place asphalt concrete course shall be tested for compliance with requirements for density, thickness and surface smoothness.
  - 2. Final surface shall be provided of uniform texture, conforming to required grades and cross sections.
  - 3. A minimum of four inch diameter pavement specimens for each completed course shall be taken from locations as directed by the Engineer.
  - 4. Holes from test specimens shall be repaved as specified for patching defective work.
- B. Density:
  - 1. When subjected to 50 blows of standard Marshall hammer on each side of an in place material specimen, densities shall be comparable to a laboratory specimen of same asphalt concrete mixture.
  - 2. The minimum acceptable density of in-place course material shall be 98% of the recorded laboratory specimen density.

- C. Thickness: In-place compacted thicknesses shall not be acceptable if less than the minimum thicknesses shown on the Drawings.
- D. Surface Smoothness:
  - 1. Finished surface of each asphalt concrete course shall be tested for smoothness, using a 10 ft. straightedge applied parallel to and at right angles to centerline of paved areas.
  - 2. Surface areas shall be checked at intervals directed by Engineer.
  - 3. Surfaces shall not be acceptable if they exceed the following:
    - a. Base Course: 1/4 in. in 10 ft.
    - b. Surface Course: 3/16 in. in 10 ft.
    - c. Crowned Surfaces:
      - (1) Test crowned surfaces with a crown template, centered and at right angles to the crown.
      - (2) Surfaces will not be acceptable if varying more than 1/4 in. from the template.

#### 1.04 SUBMITTALS

- A. Samples: The Contractor may be required to provide samples of materials for laboratory testing and job-mix design.
- B. Test Reports: The Contractor shall submit laboratory reports for following materials tests:
  - 1. Coarse and fine aggregates from each material source and each required grading:
    - a. Sieve Analysis: ASTM C 136 (AASHTO T 27).
    - b. Unit Weight of Slag: ASTM C29 (AASHTO T 19).
    - c. Soundness: ASTM C 88 (AASHTO T 104) for surface course aggregates only.
    - d. Sand Equivalent: ASTM D 2419 (AASHTO T 176).
    - e. Abrasion of Coarse Aggregate: ASTM C131 (AASHTO T 96), for surface course aggregates only.
  - 2. Asphalt cement for each penetration grade:
    - a. Penetration: ASTM D5 (AASHTO T49).
    - b. Viscosity (Kinematic): ASTM D2170 (AASHTO T 201).
    - c. Flash Point: ASTM D92 (AASHTO T 48).
    - d. Ductility: ASTM D 113 (AASHTO T 51).
    - e. Solubility: ASTM D 4 (AASHTO T 44).
    - f. Specific Gravity: ASTM D 70 (AASHTO T 43).
  - 3. Job-mix design mixtures for each material or grade:
    - a. Bulk Specific Gravity for Coarse Aggregate: ASTM C 117(AASHTO T 85).
    - b. Bulk Specific Gravity for Fine Aggregate: ASTM C 128(AASHTO T 84).
  - 4. Uncompacted asphalt concrete mix: Maximum Specific Gravity: ASTM D 2041 (AASHTO T 209).
  - 5. Compacted asphalt concrete mix:
    - a. Bulk Density: ASTM D 1188 (AASHTO T 166).
    - b. Marshall Stability and Flow: ASTM D 1559.
  - 6. Density and voids analysis:
    - a. Provide each series of asphalt concrete mixture test specimens, in accordance with A.I. MS-2 "Mix Design Methods for Asphalt Concrete".
    - b. Use Marshall method of mix design unless otherwise directed or

- acceptable to the Engineer.
  - c. Report the quantity of absorbed asphalt cement in pounds of dry aggregate, percent air voids, and percent voids in mineral aggregate.
- 7. Sampling and testing of asphalt concrete mixtures for quality control during paving operations:
  - a. Uncompacted asphalt concrete mix.
    - (1) Asphalt Cement Content: ASTM D 2172 (AASHTO T 164).
    - (2) Penetration of Recovered Asphalt Cement: ASTM D 5(AASHTO T 49).
    - (3) Ductility of Recovered Asphalt Cement: ASTM D 113(AASHTO T 51).
  - b. Compacted asphalt concrete mix:
    - (1) Bulk Density: ASTM D 1188 (AASHTO T 166).
    - Marshall Stability and Flow: ASTM D1559).
  - c. Perform at least one test for each day's paving.
- 8. Asphalt plant inspection: ASTM D 290.
- 9. Additional testing:
  - a. Retesting shall be required if previous tests indicate insufficient values, or if directed by the Engineer.
  - b. Testing shall continue until specified values have been attained.
- 10. Asphalt concrete materials which do not comply with specified requirements shall not be permitted in the work.

## 1.05 JOB CONDITIONS

- A. Weather Limitations:
  - 1. Apply bituminous prime and tack coats only when the ambient temperature in the shade is 50 degrees F. and when the temperature has not been below 35 degrees F. for 12 hours immediately prior to application.
  - 2. Do not apply when the base surface is wet or contains an excess of moisture which would prevent uniform distribution and the required penetration.
  - 3. Construct asphalt concrete surface course only when atmospheric temperature is above 40 degrees F., when the underlying base is dry, and when weather is not rainy.
  - 4. Base course may be placed when air temperature is not below 30 degrees F. and rising, when acceptable to the Engineer.
- B. Grade Control: Establish and maintain the required lines and grades, including crown and cross-slope, for each course during construction operations.
- C. Traffic Control: Maintain vehicular and pedestrian traffic during paving operations, as required for other construction activities.

## PART 2 PRODUCTS

### 2.01 MATERIALS

- A. Soil Cement or Shell Base Course: as specified in FDOT Section 270, "Material for Base and Stabilized Base", and as called for in the Contract Documents.
- B. Aggregate for Asphalt Concrete, General:

1. Sound, angular crushed stone, crushed gravel, or crushed slag: ASTM D 692.
  2. Sand, stone, or slag screening: ASTM D 1073.
  3. Provide aggregate in gradations for various courses to comply with local highway standards.
- C. Surface Course Aggregates:
1. Provide natural sand, unless sand prepared from stone, slag, or gravel or combinations are required to suit local conditions.
- D. Asphalt Cement: Comply with ASTM D 946 for 85-100 penetration grade.
- E. Prime Coat:
1. Cut-back liquid asphalt.
  2. Medium-Curing type: ASTM D 2027, Grade MC-70.

## **2.02 ASPHALT-AGGREGATE MIXTURES**

- A. Job-mix criteria:
1. Provide job-mix formulas for each required asphalt-aggregate mixture.
  2. Establish a single percentage of aggregate passing each required sieve size, a single percentage of asphalt cement to be added to aggregate, and a single temperature at which asphalt concrete is to be produced.
  3. Comply with the mix requirements of local governing highway standards.
  4. Maintain material quantities within allowable tolerances of the governing standards.

## **2.03 TRAFFIC AND PARKING MARKING MATERIALS**

- A. Traffic lane marking paint with chlorinated rubber base.
- B. Factory mixed, quick drying and non bleeding, FS TT-P-115C, Type III.
- C. Color: Driving Lane Dividers - White  
No Parking Zone - Yellow  
Parking Dividers - White

## **PART 3 EXECUTION**

### **3.01 SURFACE PREPARATION**

- A. Subbase Preparation:
1. The Contractor shall remove from the area all organic substance encountered to a depth of six or eight inches (6" or 8"), or to such depth and width as directed by the Engineer. The entire area shall be plowed and dragged prior to placing a stabilizing additive, if required to meet minimum bearing value.
  2. Subbase shall be compacted to a minimum density of 98 percent of the maximum as determined by the Modified Proctor Density AASHTO T180, and shall have a minimum bearing value of 40 pounds per square inch as determined by the Florida Bearing Test.



B. Base Course:

1. Check subgrade for conformity with elevations and section immediately before placing base material.
2. Place base material in compacted layers not more than 6 inches thick, unless continuing tests indicate the required results are being obtained with thicker layers.
3. In no case will more than 8-inches of compacted base be placed in one lift.
4. Spread, shape, and compact all base material deposited on the subgrade during the same day.
5. Compact base course material to be not less than 95% of maximum density: ASTM D 1557, Method D (98 percent maximum density: AASHTO T-180).
6. Test density of compacted base course: ASTM D 2167.
7. Conduct one test for each 250 sq. yds. of in-place material, but in no case not less than one daily for each layer.

C. Loose and Foreign Material:

1. Remove loose and foreign material from compacted subbase surface immediately before application of paving.
2. Use power brooms or blowers, and brooming as required.
3. Do not displace subbase material.

D. Prime Coat:

1. Uniformly apply at rate of 0.20 to 0.5 gal. per sq. yd. over compacted and cleaned subbase surface.
2. Apply enough material to penetrate and seal, but not flood the surface.
3. Allow to cure and dry as long as required to attain penetration and evaporation of volatile, and in no case less than 24 hours unless otherwise acceptable to the Engineer.
4. Blot excess asphalt with just enough sand to prevent pick-up under traffic.
5. Remove loose sand before paving.

E. Tack Coat:

1. Dilute material with equal parts of water and apply to contact surfaces of previously constructed asphalt concrete or portland cement concrete and similar surfaces.
2. Apply at rate of 0.05 to 0.15 gal. per sq. yd. of surface.
3. Apply tack coat by brush to contact surfaces of structures projecting into or abutting asphalt concrete pavement.
4. Allow surfaces to dry until material is at condition of tackiness to receive pavement.

**3.02 MANHOLE FRAME / VALVE BOX ADJUSTMENTS (IF APPLICABLE)**

A. Placing Manhole frames:

1. Surround manhole frames set to elevation with a ring of compacted asphalt concrete base prior to paving.
2. Place asphalt concrete mixture up to 1 in. below top of frame, slope to grade, and compact by hand tamping.

B. Adjust manhole frames to proper position to meet paving.

- C. If permanent covers are not in place, provide temporary covers over openings until completion of rolling operations.
- D. Set cover manhole frames to grade, flush with surface of adjacent pavement.

### **3.03 PREPARING THE MIXTURE**

- A. Comply with ASTM D 995 for material storage, control, and mixing, and for plant equipment and operation.
- B. Stockpiles:
  - 1. Keep each component of the various-sized combined aggregates in separate stockpiles.
  - 2. Maintain stockpiles so that separate aggregate sizes shall not be intermixed.
- C. Heating:
  - 1. Heat the asphalt cement at the mixing plant to viscosity at which it can be uniformly distributed throughout mixture
  - 2. Use lowest possible temperature to suit temperature-viscosity characteristics of asphalt.
  - 3. Do not exceed 350 degrees F. (176.6 degrees C.).
- D. Aggregate:
  - 1. Heat-dry aggregates to reduce moisture content to not more than 2.0%.
  - 2. Deliver dry aggregate to mixer at recommended temperature to suit penetration grade and viscosity characteristics of asphalt cement, ambient temperature, and workability of mixture.
  - 3. Accurately weigh or measure dry aggregates and weigh or meter asphalt cement to comply with job-mix formula requirements.
- E. Mix aggregate and asphalt cement to achieve 90-95% of coated particles for base mixtures and 85-90% of coated particles for surface mixture, when tested in accordance with ASTM D 2489.
- F. Transporting:
  - 1. Transport asphalt concrete mixtures from mixing site in trucks having tight, clean compartments.
  - 2. Coat hauling compartments with a lime-water mixture to prevent asphalt concrete mixture from sticking.
  - 3. Elevate and drain compartment of excess solution before loading mix.
  - 4. Provide covers over asphalt concrete mixture when transporting to protect from weather and to prevent loss of heat.
  - 5. During periods of cold weather or for long-distance deliveries, provide insulation around entire truck bed surfaces.

### **3.04 EQUIPMENT**

- A. Provide size and quantity of equipment to complete the work specified within project time

schedule.

- B. Bituminous Pavers: Self-propelled that spread hot asphalt concrete mixtures without tearing, shoving or gouging surfaces, and control pavement edges to true lines without use of stationary forms.
- C. Rolling Equipment:
  - 1. Self-propelled, steel-wheeled and pneumatic-tired rollers that can reverse direction without backlash.
  - 2. Other type rollers may be used if acceptable to the Engineer.
- D. Hand Tools: Provide rakes, lutes, shovels, tampers, smoothing irons, pavement cutters, portable heaters, and other miscellaneous small tools to complete the work specified.

### **3.05 PLACING THE MIX**

- A. Place asphalt concrete mixture on prepared surface, spread and strike-off using paving machine.
- B. Spread mixture at a minimum temperature of 225 degrees F. (107.2 degrees C.).
- C. Inaccessible and small areas may be placed by hand.
- D. Place each course at thickness so that when compacted, it will conform to the indicated grade, cross-section, finish thickness, and density indicated.
- E. Paver Placing:
  - 1. Unless otherwise directed, begin placing along centerline of areas to be paved on crowned section, and at high side of sections on one-way slope, and in direction of traffic flow.
  - 2. After first strip has been placed and rolled, place succeeding strips and extend rolling to overlap previous strips.
  - 3. Complete base courses for a section before placing surface courses.
  - 4. Place mixture in continuous operation as practicable.
- F. Hand Placing:
  - 1. Spread, tamp, and finish mixture using hand tools in areas where machine spreading is not possible, as acceptable to Engineer.
  - 2. Place mixture at a rate that will insure handling and compaction before mixture becomes cooler than acceptable working temperature.
- G. Joints:
  - 1. Carefully make joints between old and new pavements, or between successive days' work, to ensure a continuous bond between adjoining work.
  - 2. Construct joints to have same texture, density and smoothness as adjacent sections of asphalt concrete course.
  - 3. Clean contact surfaces free of sand, dirt, or other objectionable material and apply tack coat.
  - 4. Offset transverse joints in succeeding courses not less than 24 inches.

5. Cut back edge of previously placed course to expose an even, vertical surface for full course thickness.
6. Offset longitudinal joints in succeeding courses not less than 6 inches.
7. When the edges of longitudinal joints are irregular, honeycombed, or inadequately compacted, cut back unsatisfactory sections to expose an even, vertical surface for full course thickness.

### 3.06 COMPACTING THE MIX

- A. Provide sufficient rollers to obtain the required pavement density.
- B. Begin rolling operations as soon after placing when the mixture will bear weight of roller without excessive displacement.
- C. Do not permit heavy equipment, including rollers to stand on finished surface before it has thoroughly cooled or set.
- D. Compact mixture with hot hand tampers or vibrating plate compactors in areas inaccessible to rollers.
- E. Start rolling longitudinally at extreme lower side of sections and proceed toward center of pavement. Roll to slightly different lengths on alternate roller runs.
- F. Do not roll centers of sections first under any circumstances.
- G. Breakdown Rolling:
  1. Accomplish breakdown or initial rolling immediately following rolling of transverse and longitudinal joints and outside edge.
  2. Operate rollers as close as possible to paver without causing pavement displacement.
  3. Check crown, grade, and smoothness after breakdown rolling.
  4. Repair displaced areas by loosening at once with lutes or rakes and filling, if required, with hot loose material before continuing rolling.
- H. Second Rolling:
  1. Follow breakdown rolling as soon as possible, while mixture is hot and in condition for compaction.
  2. Continue second rolling until mixture has been thoroughly compacted.
- I. Finish Rolling:
  1. Perform finish rolling while mixture is still warm enough for removal of roller marks.
  2. Continue rolling until roller marks are eliminated and course has attained specified density.
- J. Patching:
  1. Remove and replace defective areas.
  2. Cut-out and fill with fresh, hot asphalt concrete.
  3. Compact by rolling to specified surface density and smoothness.
  4. Remove deficient areas for full depth of course.

5. Cut sides perpendicular and parallel to direction of traffic with edges vertical.
6. Apply tack coat to exposed surfaces before placing new asphalt concrete mixture.

### **3.07 MARKING ASPHALT CONCRETE PAVEMENT**

- A. Cleaning:
  1. Sweep surface with power broom supplemented by hand brooms to remove loose material and dirt.
  2. Do not begin marking asphalt concrete pavement until acceptable to the Engineer.
- B. Apply paint with mechanical equipment.
  1. Provide uniform straight edges.
  2. Not less than two separate coats in accordance with manufacturer's recommended rates.

### **3.08 CLEANING AND PROTECTION**

- A. Cleaning: After completion of paving operations, clean surfaces of excess or spilled asphalt materials to the satisfaction of the Engineer.
- B. Protection:
  1. After final rolling, do not permit vehicular traffic on asphalt concrete pavement until it has cooled and hardened, and in no case sooner than 6 hours.
  2. Provide barricades and warning devices as required to protect pavement.
  3. Cover openings of structures in the area of paving until permanent coverings are placed (if applicable).

**END OF SECTION**

## **SECTION 02575 PAVEMENT REPAIR AND RESTORATION**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

The Contractor shall furnish all labor, materials, equipment, obtain County or State right-of-way permits and incidentals required and remove and replace pavements over trenches excavated for installation of water or sewer lines and appurtenances as shown on the Contract Drawings.

#### **1.02 GENERAL**

- A. The Contractor shall take before and after photographs.
- B. The Contractor shall repair in a manner satisfactory to the County or State, all damage done to existing structures, pavement, driveways, paved areas, curbs and gutters, sidewalks, shrubbery, grass, trees, utility poles, utility pipe lines, conduits, drains, catch basin, flagstones, or stabilized areas or driveways and including all obstructions not specifically named herein, which results from this Project.
- C. The Contractor shall keep the surface of the backfilled area of excavation in a safe traffic bearing condition and firm and level with the remaining pavement until the pavement is restored in the manner specified herein. All surface irregularities that are dangerous or obstructive to traffic are to be removed. The repair shall conform to applicable requirements of Manatee County Transportation Department requirements for pavement repair and as described herein, including all base, subbase and asphalt replacement.
- D. All materials and workmanship shall meet or exceed the County requirements and as called for in the Contract Documents and nothing herein shall be construed as to relieve the Contractor from this responsibility.
- E. All street, road and highway repair shall be made in accordance with the FDOT and County details indicated on the Drawings and in accordance with the applicable requirements and approval of affected County and State agencies.

### **PART 2 PRODUCTS**

#### **2.01 PAVEMENT SECTION**

- A. Asphaltic concrete shall consist of asphalt cement, coarse aggregate, fine aggregate and mineral filler conforming to FDOT Type S-III Asphalt. Pavement replacement thickness shall match that removed but in no case shall be less than 1-1/2" compacted thickness. All asphalt concrete pavement shall be furnished, installed and tested in accordance with FDOT Specifications for Road and Bridge Construction.
- B. Asphalt or crushed concrete or approved equal base material shall be furnished and installed under all pavement sections restored under this Contract. Asphalt base shall have a minimum 6" compacted thickness, meet requirements for FDOT ABC III (Minimum Marshall Stability of 1000) and be furnished, installed and tested in accordance with the requirements of the FDOT Standards. Crushed concrete base shall be 10" minimum compacted thickness. Crushed concrete aggregate material shall have a minimum LBR of

140 compacted to 99% T-180 AASHTO density. Asphalt base and crushed concrete base are acceptable. Other bases shall be submitted for approval.

- C. Prime and tack will be required and applied in accordance with Section 300 - FDOT Specifications: Prime and Tack Coat for Base Courses.

## **PART 3 EXECUTION**

### **3.01 CUTTING PAVEMENT**

- A. The Contractor shall saw cut in straight lines and remove pavement as necessary to install the new pipelines and appurtenances and for making connections to existing pipelines.
- B. Prior to pavement removal, the Contractor shall mark the pavement for cuts nearly paralleling pipe lines and existing street lines. Asphalt pavement shall be cut along the markings with a rotary saw or other suitable tool. Concrete pavement shall be scored to a depth of approximately two (2) inches below the surface of the concrete along the marked cuts. Scoring shall be done by use of a rotary saw, after which the pavement may be broken below the scoring with a jackhammer or other suitable equipment.
- C. The Contractor shall not machine pull the pavement until it is completely broken and separated along the marked cuts.
- D. The pavement adjacent to pipe line trenches shall neither be disturbed or damaged. If the adjacent pavement is disturbed or damaged, irrespective of cause, the Contractor shall remove and replace the pavement. In addition, the base and sub-base shall be restored in accordance with these Specifications, Florida Dept. of Transportation Standard Specifications and as directed by the Engineer.

### **3.02 PAVEMENT REPAIR AND REPLACEMENT**

- A. The Contractor shall repair, to meet or exceed original surface material, all existing concrete or asphaltic pavement, driveways, or sidewalks cut or damaged by construction under this Contract. He shall match the original grade unless otherwise specified or shown on the Drawings. Materials and construction procedures for base course and pavement repair shall conform to those of the Florida Dept. of Transportation.
- B. The Contractor's repair shall include the preparation of the subbase and base, place and maintain the roadway surface, any special requirements whether specifically called for or implied and all work necessary for a satisfactory completion of this work. Stabilized roads and drives shall be finished to match the existing grade. Dirt roads and drives shall have the required depth of backfill material as shown on the Contract Drawings.
- C. The width of all asphaltic concrete repairs shall extend the full width and length of the excavation or to the limits of any damaged section. The edge of the pavement to be left in place shall be cut to a true edge with a saw or other approved method so as to provide a clean edge to abut the repair. The line of the repair shall be reasonably uniform with no unnecessary irregularities.

### **3.03 MISCELLANEOUS RESTORATION**

Sidewalks or driveways cut or damaged by construction shall be restored in full sections or blocks to a minimum thickness of four inches. Concrete curb or curb and gutter shall be

restored to the existing height and cross section in full sections or lengths between joints. RCP pipe shall be repaired or installed in accordance with manufacturer's specifications. Grassed yards, shoulders and parkways shall be restored to match the existing sections with grass sod of a type matching the existing grass.

### **3.04 SPECIAL REQUIREMENTS**

The restoration of all surfaces, as described herein, disturbed by the installation of pipelines shall be completed as soon as is reasonable and practical. The complete and final restoration of both paved and shell stabilized roads within a reasonable time frame is of paramount importance. To this end, the Contractor shall, as part of his work schedule, complete the restoration of any area of road within five weeks after removing the original surface. Successful leak testing shall be performed prior to restoring any area of road. All restoration and replacement or repairs are the responsibility of the Contractor.

### **3.05 CLEANUP**

After all repair and restoration or paving has been completed, all excess asphalt, dirt and other debris shall be removed from the roadways. All existing storm sewers and inlets shall be checked and cleaned of any construction debris.

### **3.06 MAINTENANCE OR REPAIR**

All wearing surfaces shall be maintained by the Contractor in good order suitable for traffic prior to completion and acceptance of the work.

**END OF SECTION**



## **SECTION 02590 WATER SERVICES ON PRIVATE PROPERTY**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

Furnish all labor, materials, equipment and incidentals necessary for complete installation of potable water services for and on the lots identified on the Drawings when authorized by the County and Property Owner. The Contractor shall construct water service lines on private property from the proposed County meter to a connection point within the customer's water system. In addition, the Contractor shall remove the existing water meter and box assembly and cap and abandon the existing water service at the service line, or as directed by the County. Backflow Preventers and associated Thermal Expansion Tanks and vacuum breakers on all outside hose bibbs shall be installed by the Contractor where cross connection risks are present, as required by the applicable County Ordinances and Plumbing Codes. Installation of Expansion Tanks will often require the Contractor to access inside existing buildings and coordinate work and timing with individual property owners.

#### **1.02 GENERAL**

- A. The work shall include furnishing and installing a pipe, fittings, valves, and appurtenances necessary to convey water from the customer's water meter at the property line to the house service connection, including restoration of all lawns, drives, walkways, plants, customer private property, and other activities necessary to restore the site to a condition equal to or better than that which existed prior to construction. The Contractor shall carefully examine the Drawings and shall be responsible for the proper fittings of materials and equipment in each building and on each lot or site. All work shall comply with local code requirements.
- B. Plumbing fixtures, devices and pipe shall be installed in such a manner to prohibit a cross connection or interconnection between a potable water supply and a polluted supply. The plumbing installation shall further prohibit the backflow of sewage, polluted water, or waste into the water supply system. The Contractor shall install vacuum breakers on all outside hose bibs where backflow preventers are required.
- C. Required materials not covered by the Specifications shall meet the requirements of the local Plumbing Code, other applicable State and Local Ordinances and Codes, the AWWA, NSF, and shall conform to accepted plumbing practice.
- D. The Contractor shall coordinate all work called for in the Contract Documents with the County Meter Superintendent and other involved parties, and shall establish a work plan to install the new water service lines which results in minimal impact to customer private property.
- E. All work on customer service lines conducted on private property shall be performed by a plumber licensed in Manatee County and experienced in furnishing and installing potable water plumbing systems.
- F. Upon completion of water service construction on private property, the Contractor shall obtain a Building Department inspection and approval to place the system into operation.

- G. Pipe openings shall be closed with caps or plugs during installation. Fixtures and equipment shall be tightly covered and protected against dirt, water and chemical or mechanical injury. Upon completion of all work, the fixtures, materials and equipment shall be thoroughly cleaned, adjusted and operated.

### **1.03 SUBMITTALS**

- A. The Contractor shall submit to the Engineer for review and approval in accordance with the Contract Documents: complete shop drawings, working drawings, and product data for all materials and equipment furnished under this Section. The Contractor shall meet with each property owner to coordinate the routing of the water service line on private property prior to the commencement of any work and shall document the agreed upon route on a sketch signed and dated by all parties and submit them to the Engineer.

### **1.04 CODES, ORDINANCES AND PERMITS**

- A. The Contractor shall comply with all of the laws, ordinances, and codes, rules and regulations of the local and state authorities having jurisdiction over any of the work specified herein. He shall apply and pay for all necessary permits, including Manatee County Building Permits for all lots. Up to 11 permits at \$75 each may be required, with up to 10 adjacent lots on each permit.
- B. If any part of the Plans and Specifications conflict with existing laws and codes, the Contractor shall call it to the Engineer's attention prior to the commencement of work.

### **1.05 GUARANTEE**

- A. The Contractor shall warrant all labor and materials free from defects for a period of one (1) year from the date of acceptance and shall, upon notification during this period, promptly repair or replace any defective items of material or equipment at no additional cost.

### **1.06 ACCESSIBILITY**

- A. The Contractor shall inform himself fully regarding the peculiarities and limitations of the space available for the installation of all material in this Contract.
- B. The Contractor is responsible for obtaining access to the private properties identified on the Drawings. The County will issue notices to the Owners of the Properties requesting their cooperation with the Contractor.

## **PART 2 PRODUCTS**

### **2.01 MATERIALS**

- A. Refer to Manatee County Utility Standards (Manual) for details. All pipe, fittings, materials, and appurtenances shall be furnished and installed to meet the requirements of this project and the requirements of the Florida Building Code - Plumbing, and Residential Chapter 29 (Water Supply & Distribution).

- B. If required by site specific conditions, the Backflow Preventer, Thermal Expansion Tank, and vacuum breakers shall be in accordance with Manatee County Utility Standards, latest edition and are subject to the approval of the Engineer.
- C. Water service pipe shall be Schedule 40 PVC.
- D. A dielectric coupling shall be provided between ferrous and nonferrous materials.
- E. The Contractor shall furnish certified statements from the manufacturer that the material conforms to the requirements specified above.

## **PART 3 EXECUTION**

### **3.01 PLANNING AND COORDINATION**

- A. The Contractor shall coordinate with each water customer, property owner and the County Meter Superintendent to establish a reasonable plan and location for installation of each new customer water service line. The Contractor shall perform exploratory work and have all materials in hand at the commencement of construction to reduce the risk of delays in completion of the work associated with lack of materials.
- B. The Contractor shall schedule the installation of the new water service lines to coordinate with the installation of the new County water line, water services and water meters as a part of this project. The Contractor shall carefully schedule the work of subcontractor licensed plumbers to ensure that customer water service disruption is minimized and is not interrupted for longer than the period specified in the Specifications. The Contractor shall schedule the inspection of the work by Manatee County Building officials as necessary to allow for timely use of the new customer service.
- C. The County will provide new and/or existing water meters to the Contractor to install in proposed meter boxes. The Contractor shall remove existing meters from meter boxes as part of this Contract, return the meters to the County Meter Division, and shall verify with the County Meter Division which meters shall be reinstalled new and which will be reused. Just prior to removing an existing meter from service, the Contractor shall notify the customer, record the existing meter reading, and record the serial number prior to returning meters to the County meter division.

### **3.02 PRIVATE WATER SERVICE CONSTRUCTION**

- A. The Contractor shall install new 1 inch diameter water service lines at a location on the customer's property that is agreed to by the property owner, minimizes impact to existing site features and private property improvements and which most directly connects the new water meter location with the connection point for the customers water service.
- B. The new water service connection on private property shall include new customer service line from the new meter location to the agreed upon point of connection with the customer house water service line; piping, fittings, valves, and appurtenances, excavation and backfill as required; restoration of grass, shrubs, drives, walkways, and other customer property damaged by construction and related work required to result in a new customer service line system that meets code requirements.

### **3.03            STERILIZATION**

The entire potable water collection and distribution system shall be thoroughly sterilized with a solution of not less than 50 parts per million of available chlorine. The sterilizing solution shall be allowed to remain in the system for a period of three hours after which time all valves and faucets shall be opened and the system shall be flushed with clean water until the residual chlorine content is not greater than 0.92 parts per million, unless otherwise directed.

**END OF SECTION**

## **SECTION 02615 DUCTILE IRON PIPE AND FITTINGS**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. The Contractor shall furnish all labor, materials, equipment and incidentals required to install ductile iron pipe and restrained joint ductile iron pipe and cast iron or ductile iron restrained joint fittings, complete, as shown on the Drawings and specified in these Standards.
- B. Fittings are noted on the drawings for the Contractor's convenience and do not relieve him from laying and jointing different or additional items where required.
- C. The Contractor shall furnish all labor, materials, equipment and incidentals required to install push-on joint or restrained joint ductile iron pipe, complete as shown on the Drawings and Specifications.
- D. Newly installed pipe shall be kept clean and free of all foreign matter. All DI pipe installed underground shall be poly wrapped unless noted otherwise on the plans.

#### **1.02 SUBMITTALS**

- A. The Contractor shall submit to the Engineer, within ten days after receipt of Notice to Proceed, a list of materials to be furnished, the names of the suppliers and the appropriate shop drawings for all ductile iron pipe and fittings.
- B. The Contractor shall submit the pipe manufacturer's certification of compliance with the applicable sections of the Specifications.

### **PART 2 PRODUCTS**

#### **2.01 MATERIALS**

- A. Ductile iron pipe shall conform to ANSI/AWWA C150/A21.50 and ANSI/AWWA C151/A21.51. Thickness of pipe shall be Class 50 or pressure Class 350. All pipe not buried shall be Class 53. All ductile iron pipe shall be clearly marked on the outside of the barrel to readily identify it from cast iron.
- B. Unrestrained joint pipe shall be supplied in lengths not to exceed 21 feet. Unless otherwise called for in the Contract Documents, unrestrained joint pipe shall be either the rubber-ring type push-on joint or standard mechanical joint pipe as manufactured by the American Cast Iron Pipe Company, U.S. Pipe and Foundry Company, or approved equal.
- C. All fittings shall be pressure rated for 350 psi and meet the requirement of AWWA C110 or AWWA C153. Rubber gaskets shall conform to ANSI A21.11 for mechanical and push-on type joints for diameters up to 14" diameter. Gaskets for 16" diameter and larger pipe shall be EPDM (Ethylene-Propylene Dine Monomer) such as the "Fastite Gasket" of American Ductile Iron Pipe Co., or approved equal.
- D. Water Mains: All ductile iron pipe and fittings shall have a standard thickness cement lining on the inside in accordance with AWWA/ANSI C104/A21.4 and a coal tar enamel coating on the outside. The coal tar enamel shall be in accordance with ANSI A21.4. All

interior linings shall be EPA/NSF approved.

- E. Force Main Fittings: All ductile iron fittings shall have a factory applied fusion bonded epoxy or epoxy and polyethylene lining on the inside in accordance with manufacturer's specifications and a coal tar enamel coating on the outside. The coal tar enamel shall be in accordance with ANSI A21.4. The interior lining is to be based on manufacturer's recommendation for long-term exposure to raw sewage. It shall have a minimum ten year warranty covering failure of the lining and bond failure between liner and pipe.
- F. Restrained joints shall be provided at all horizontal and vertical bends and fittings, at casings under roads and railroads and at other locations shown on the Contract Drawings. Restrained joint pipe fittings shall be designed and rated for the following pressures: 350 psi for pipe sizes up to and including 24" diameter; 250 psi for pipe sizes 30" diameter and above.

## **2.02 IDENTIFICATION**

- A. Each length of pipe and each fitting shall be marked with the name of the manufacturer, size and class and shall be clearly identified as ductile iron pipe. All gaskets shall be marked with the name of the manufacturer, size and proper insertion direction.
- B. Pipe shall be poly wrapped blue for potable water mains, purple for reclaimed water mains and green for sewage force mains. All potable water pipe shall be NSF certified and copies of lab certification shall be submitted to the Engineer.

**END OF SECTION**

## **SECTION 02616    DISINFECTING POTABLE WATER PIPE LINES**

### **PART 1        GENERAL**

#### **1.01        SCOPE OF WORK**

The Contractor shall furnish all labor, materials, equipment and incidentals required to clean and disinfect potable water pipe lines. This work is required to place all types of pipe into service as potable water lines.

#### **1.02        CLEANING WATER MAINS**

At the conclusion of the work, the Contractor shall thoroughly clean all of the new pipes to remove all dirt, stones, pieces of wood or other material which may have entered during the construction period per Section 02618.

#### **1.03        DISINFECTING POTABLE WATER PIPE LINES**

- A. All record drawing requirements must be submitted to the Owner/Engineer prior to starting the bacteriological testing of the water lines.
- B. Prior to being placed in service, all potable water pipe lines shall be chlorinated in accordance with AWWA 651, "Standard Procedure for Disinfecting Water Main". The procedure shall meet Health Department requirements. The location of the chlorination and sampling points shall be determined by the Engineer. Taps for chlorination and sampling shall be uncovered and backfilled by the Contractor as required.
- C. The general procedure for chlorination shall be to flush all dirty or discolored water from the lines, then introduce chlorine in approved dosages through a tap at one end while water is being withdrawn at the other end of the line. The chlorine solution shall remain in the pipe line for 24 hours.

Water for flushing, filling and disinfecting the new lines must be obtained without contaminating existing pipe lines. Water obtained from existing pipe lines for this purpose shall pass through an approved air gap or backflow prevention device.

- D. Following the chlorination period, all treated water shall be flushed from the lines at their extremities and replaced with water from the distribution system. Bacteriological sampling and analysis of the replacement water shall then be made by an approved laboratory or the Health Department in full accordance with the AWWA Manual C651. The line shall not be placed in service until the requirements of the State and County Public Health Department are met. Results of the bacteriological tests together with certified record drawings must be submitted to the Health Department (FDEP) within 30 days of the tests.
- E. Special disinfecting procedures when approved by the County, may be used where the method outlined above is not practical.

**END OF SECTION**

## **SECTION 02617    INSTALLATION AND TESTING OF PRESSURE PIPE**

### **PART 1        GENERAL**

#### **1.01                INSTALLING PIPE AND FITTINGS**

- A.    The Contractor shall install all pipe in accordance with the recommendations of the pipe manufacturer and as specified herein.
- B.    The Contractor shall take care in handling, storage and installation of pipe and fittings to prevent injury to the pipe or coatings. All pipe and fittings shall be examined before installation and pipe which is deemed to be defective by the Owner/Engineer shall not be installed.
- C.    The Contractor shall thoroughly clean and keep thoroughly clean, all pipe and fittings prior to during and after installation.
- D.    The Contractor shall lay the pipe to the lines and grades shown on the Contract Drawings with bedding and backfill as shown on the Drawings or called out in the Contract Documents. Blocking under the pipe shall not be permitted except through casing sleeves.
- E.    The Contractor shall keep the open ends of all pipe closed with a tightly fitting plug when installation is not in progress or the potential exists for dirt or debris to enter the pipe.
- F.    The pipe or accessories shall not be dropped into the trench under any circumstances.
- G.    The Contractor shall construct all water mains pursuant to the provisions of "Recommended Standards for Water Works", Part 8, incorporated by reference in Rule 17-555.330(3), F.A.C.

#### **1.02                PROCEDURE FOR TESTING WATER LINES, FORCE MAINS AND RECLAIMED WATER LINES**

- A.    A 48-hour notice is needed prior to testing. A letter stating the reasons testing should be scheduled ahead of other jobs must accompany all emergency testing requests.
- B.    Engineer and Contractor must be present for all testing, except for testing tapping valves and sleeves.
- C.    All pressure pipe lines shall remain undisturbed for 24 hours to develop complete strength at all joints. All pipe lines shall be subjected to a hydrostatic pressure test for two (2) hours at full working pressure, but not less than 180 psi for water/reclaimed (150 psi for force main). Maximum length of pipe to be tested at one time is 2,600 feet. If line is longer than 2,600 feet and cannot be sectioned in 2,600 feet (max.) lengths, the allowable leakage will be figured at 2,600 feet.
- D.    Allowable leakage shall be determined by AWWA C600 table for hydrostatic tests. Leakage shall be defined as the quantity of water that must be supplied into the newly laid pipe, or any valved section thereof; to maintain the test pressure after the air in the pipe line has been expelled and the pipe has been filled with water.
- E.    All digging on the job site in the right-of-way must be completed before any testing of



water or sewer. Any digging or boring across water or sewer lines after they have been tested may result in a retest of the lines at the County's request.

- F. If any revisions or changes are made after initial testing, lines will be re-tested at the County's request.
- G. Disconnect water supply during test.
- H. All force mains will be tested from the valves in the valve vault at the lift station to the point of connection whether it be against a valve on another force main or into a manhole.
- I. All services to be aboveground during test. The services should be the correct length so they will be one (1) foot inside right-of-way line.
- J. All fire hydrant gate valves to be open during test.
- K. All visible leaks are to be repaired, regardless of the amount of leakage.
- L. Check gauge pressure periodically during test. If test pressure drops to 175 psi for water/reclaimed lines or to 145 psi for force mains during test, the line must be repumped back to 180 psi for water/reclaimed (150 psi force mains) and the amount of leakage measured. The test will continue on with the remaining time left. At the end of the test, the line must be repumped again back to 180 psi (150 psi for force main) and the amount of leakage measured and added to any previous leakage determined earlier in the test.
- M. After the line passes the test, the pressure will be blown off from the opposite end of line from the gauge location. Fire hydrants, services and end-of-line blow offs will be opened to demonstrate they were on line during the test.
- N. At end of test, the test gauge must return to zero. The pressure gauge must read 0 psi to a maximum of 300 psi in 5 psi increments.
- O. The section of line being tested must be identified on the charge sheet. The length and size of pipe, the exact area being tested and the valves being tested against, must be identified. Use Station numbers if available.
- P. A punch list must be made at the end of all tests.
- Q. A copy of the charge sheet will be given to the Engineer and the Contractor at the end of the test.

**1.03 INSPECTION/TESTING PROCEDURE COVERING BORED PIPE LINES OR CASING AND CONDUITS INSTALLED ACROSS PREVIOUSLY TESTED AND/OR COUNTY ACCEPTED WATER AND SEWER PIPE WITHIN DEVELOPMENT PROJECTS UNDER ACTIVE CONSTRUCTION**

- A. Prior to testing water and sewer lines, every effort will be made to install sleeves for underground utilities that will cross these water and sewer lines or services.
- B. Where it has not been possible to pre-install sleeves prior to testing and bores or conduits are required, it is the responsibility of the utility company and/or their Contractor performing the work to provide Manatee County Utility Operations Department or the Engineer of Record with accurate horizontal and vertical as-built information of the

sleeves, bores and conduits installed by said utility company. This applies to all bores and conduits crossing water and sewer lines.

- C. Procedures to be followed for installation of conduits, pipe lines and bores that will cross, or be closer than 5'-0" horizontally and 18 inches vertically to, previously tested water and sewer lines that are still under the ownership of the developer/contractor.
1. Notify the owner and obtain the best as-built information available. Allow sufficient time for the owner to field locate the existing pipe lines.
  2. Submit drawings of proposed location to the Owner and Manatee County Utility Operations Dept. Utility Locations Section for review.
  3. Obtain a County Right-of-Way Use Permit if the work area is within a dedicated area of right-of-way.
  4. Perform installation in the presence of a County representative. Call (941) 792-8811, ext. 5061 or ext. 5069 with at least two (2) working days notice.
  5. Submit two (2) copies of as-built information to the Owner to incorporate into the record drawings to be submitted to the County.
  6. Failure to follow steps 2) thru 5) will result in additional charges for retesting the previously tested water and sewer lines.
- D. Procedures to be followed for installation of conduits, pipe lines and bores crossing or closer than 5'-0" horizontally and 18 inches vertically to previously tested water and sewer lines that have been previously accepted by Manatee County:
1. Obtain record drawing information from the County.
  2. If roadway has been dedicated to Manatee County, obtain Right-of-Way Use Permit and copy the Project Management Department Locations Section with proposed location drawing.
  3. Follow procedures in "Sunshine State One-Call", paying special attention to the requirements of Section VII.
- E. Should water or sewer lines be damaged during the bore pipe line or casing installation, the cost of any repairs and retesting will be paid for by the utility company that installed the bore. The actual clearance between a bored casing crossing a water or sewer pipe should not be less than 18 inches.

**END OF SECTION**

## **SECTION 02618 PIPELINE CLEANING**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. The Contractor shall furnish all labor, materials, equipment and incidentals required to clean all new lines 4" and larger, and existing pipelines as specified in this specification and as indicated on the Drawings.
- B. This work shall include the furnishing and installation of all pig launching and retrieval devices and the appropriate pigs for the cleaning procedure, and all necessary excavations, shutdowns, fittings and valves required.

#### **1.02 RELATED WORK**

- A. The contractor is responsible for all necessary supply water.
- B. The contractor is responsible for all necessary bypass pumping.
- C. The contractor is responsible for the proper disposal of any materials removed from the pipe lines as a result of the cleaning procedure.

#### **1.03 SUBMITTALS**

- A. The Contractor shall submit prior to construction, a cleaning plan, Shop Drawings, and layout diagram for approval to the Engineer.
- B. The Contractor shall submit to the Engineer a list of materials to be furnished, and the names of suppliers.

#### **1.04 QUALIFICATIONS**

- A. The Contractor performing this work shall be fully qualified, experienced and equipped to complete this work expeditiously and in a satisfactory manner.
- B. The Contractor shall also be capable of providing crews as needed to complete this work without undue delay.
- C. The Owner reserves the right to approve or disapprove the Contractor, based on the submitted qualifications.

### **PART 2 PRODUCTS**

#### **2.01 GENERAL**

- A. The contractor shall be responsible for furnishing pigs in sufficient numbers and sizes, of appropriate densities, coatings and configurations to properly clean the piping systems.
- B. All pigs used for the cleaning of sewer or reclaimed water lines shall not be used in the cleaning of potable water lines.

## **2.02 MATERIALS**

- A. The pig launching and retrieval equipment shall be of the latest design and construction and shall include the means to maintain constant monitoring of the in-line flows and pressures of the system being cleaned and the constant location of the cleaning pigs in the system. Launching and retrieval systems shall be fabricated, designed and manufactured according to ANSI standards and capable of withstanding working pressures of 150 psi. Launching and receiving devices shall be sized one diameter larger than the system to which it will be attached with a minimum length of 2.5 times the diameter.
- B. The contractor shall have available for immediate use an electronic pig detector for use in the system being cleaned to provide a means of tracking the passage of the pig in the system to locate areas of potential or suspected blockage and other disparities in the system.
- C. The pig shall be constructed of elastomer polyurethane with an open cell construction and a density equal to or suitable for use in the piping system being cleaned. Pig configuration shall consist of a parabolic nose with a concave base and coated with a resilient surface material that will maintain a peripheral seal and will effectively clean the piping system without over abrading the interior pipe wall. Pig characteristics shall include the ability to navigate through 90 degree bends, 180 degree turns, bi-directional fittings, full port valves, reduce its cross sectional area and return to its original design configuration and be propelled by hydraulic pressure.

## **PART 3 EXECUTION**

### **3.01 PIPELINE CLEANING**

- A. The cleaning of the pipe line shall be done by the controlled and pressurized passage of a polyurethane pig of varying dimensions, coatings and densities as determined by the Engineer through the piping system.
- B. A series of pigs shall be entered into the system at a point as near to the beginning as is logistically and mechanically feasible.
- C. A launching assembly shall be used as the entrance point for the pig. This assembly shall allow for the following:
  - 1. The entering of pigs into the system by providing the means to induce flow from an external source, independent of the flows and pressures immediately available from the system, on the back of the pig to develop sufficient pressure to force the pig through the system.
  - 2. A means to control and regulate the flow.
  - 3. A means to monitor the flows and pressures.
  - 4. A means to connect and disconnect from the system without any disruption to the operation of the system.
- D. The pig shall be removed or discharged from the system at a point as near to the end as is logistically and mechanically feasible.
- E. The contractor shall be responsible for the retrieval of the pig at the discharge point. This may include setting a trap that will not disrupt normal flow and operations but will capture

the pig and any debris. A retrieval assembly may also be used but said assembly shall be able to connect and disconnect from the system without any disruption to the operation of the system.

- F. Alternative launching and retrieval methods shall be done with the prior approval of the Engineer.
- G. Any pig that cannot progress through the piping system shall be located by the contractor and removed by excavation of the pipe in order to remove the blockage. All pipe repairs shall be the responsibility of the contractor and shall be performed with as little disruption to the system as possible.
- H. Any increase in pressure that cannot be accounted for, i.e. fittings or valves or additional cleaning runs, shall be investigated, per the Engineers' approval, by locating the pig at the beginning of the increased pressure and excavating to determine the cause of the pressure increase. All pipe repairs shall be the responsibility of the contractor and shall be performed with as little disruption to the system as possible.
- I. Final flushing of the cleansed lines shall be performed after the last successful run of the pig as determined by the Engineer. The contractor shall be responsible for all applicable flushing and disinfection requirements for potable water lines.

### **3.02 ACCEPTANCE**

- A. The contractor shall maintain and provide a report at the end of the cleaning procedure containing the following:
  - 1. The pressures in the pipe during the pigging procedure.
  - 2. Any inline problems encountered during the procedure including all excavations with detailed locations, reason for the excavation and any corrective measures taken to the pipeline.
  - 3. A record of the pigs used, their sizes, styles and other pertinent information regarding what materials were used during the cleaning.
  - 4. An analysis of the condition of the pipeline before and after the cleaning procedure.

**END OF SECTION**

## SECTION 02619 HORIZONTAL DIRECTIONAL DRILLING

### PART 1 GENERAL

#### 1.01 SCOPE

The Contractor shall furnish all labor, materials, equipment and incidentals required to install all pipe, fittings and appurtenances as shown on the Drawings and specified in the Contract Documents by Horizontal Directional Drilling (HDD).

#### 1.02 GENERAL

- A. All existing structures, water and sewer lines, storm drains, utilities, driveways, sidewalks, signs, mail boxes, fences, trees, landscaping, and any other improvement or facility in the construction area that the Contractor disturbs for his own construction purposes shall be replaced to original condition at no additional cost to the County.
- B. For "Navigable Waters of the U.S." reference 33 of the Code of Federal Regulations, Part 329.
- C. For "Waters of the U.S." reference 33 of the Code of Federal Regulations, Part 323.
- D. For "Waters of the State" reference Section 62-301 of the Florida Administrative Code.

#### 1.03 TESTING

- A. In place soil compaction tests shall be performed by a qualified testing laboratory.
- B. Compaction tests shall be taken at every excavation, except in the road crossings or road shoulders; tests are to be taken according to current FDOT Standards.
- C. All pipe shall be tested in accordance with the appropriate material specifications.
- D. Reference Standards: American Society for Testing and Materials (ASTM), D1557, Moisture-Density Relations of Soils Using 10-lb. Rammer and 18-in. Drop.
- E. The density of soil in place shall be a minimum of 95 percent in accordance with ASTM test 1557-70T, Method A or C.

#### 1.04 QUALIFICATIONS

- A. Pipe Manufacture: All pipe and fittings shall be furnished by a single manufacturer who is fully experienced, reputable and qualified in the manufacture of the items to be furnished.
- B. Drilling Supervisor: The Contractor shall provide a competent boring specialist who shall remain on the project site during the entirety of the directional boring operation. This includes, but is not limited to, drilling fluid preparation, seaming, boring and pulling. The boring specialist shall have a minimum of five years experience in supervising directional bores of similar nature, diameter, materials and lengths.
- C. Pipe Fusion: All boring and fusing equipment shall be certified for operation. The Contractor responsible for thermal butt fusing pipe and fittings shall have manufacturer

certification for performing such work or a minimum of five years experience performing this type of work. If no certification is available, written documentation of the required work experience shall be submitted for approval.

- D. Drilling Fluid Specialist: The personnel responsible for supervising the supply, mixing, monitoring fluid quality, pumping and re-circulation system proposed for the drilling fluid shall have a written certification issued by the Drilling Fluid manufacturer for performing such work or a minimum of five years experience performing this type of work. If no certification is available, written documentation of the required work experience for the proposed personnel shall be submitted for review and approval.

## 1.05 SUBMITTALS

- A. Detailed description including specifications and catalog cuts for:
1. Shop drawings and catalog data for all HDD equipment.
  2. The pipe manufacturer's maximum degree of radial bending allowed for the pipe when full and when empty and pullback force recommended setting.
  3. Steering and tracking devices including specific tracer wire.
  4. Drilling fluids; the drilling fluid submittal shall include the ratio of mixture to water, including any additives, based on the Contractor's field observations prior to construction, knowledge and experience with drilling in similar conditions, and any soil data provided in the Contract Documents, which shall be verified by the fluid specialist.
  5. Shop drawings for the breakaway swivel, including the method of setting the swivels' break point and set point to be used.
  6. Pipe assembly procedure, details of support devices, and staging area layout including methods to avoid interference with local streets, driveways, and sidewalks.
  7. Details of pipe fusion procedures and copies of the fusion technician qualification certification or documentation.
  8. Drilling fluid technician qualification certification or documentation
- B. If the Contractor proposes any changes to the pull-back distance or profile shown on the drawings, he may be required to submit a complete design for the proposed pipe including an analysis for pull-back forces, external loads including full hydrostatic pressure if empty, external forces due to borehole collapse, ovalization during pull-back, thermal stress while exposed to Sun-light, shortening after release of pull-back force, and tensile stress during pull-back.
- C. Bore Plan: For all contiguous piping installations over 300 feet in length or any installations for piping larger than 4" in diameter, the Contractor shall submit a Bore Plan that includes the following:
1. Contact information and experience for the drilling fluid specialist.
  2. The number of passes the bore will include to get the product pipe installed.
  3. The pilot bore and all reaming bore sizes including the final pullback with the product pipe.
  4. Drilling rod length in feet.
  5. The pilot bore, pre-ream bores (if any) and pullback production rate in minutes per (drilling) rod to maintain adequate mud flow.
  6. Details of the entry and exit pit locations along with entry and exit angles for the bore, drawn to scale, depicting the position of all required equipment, access

- points, existing facilities to remain in place, existing traffic lanes to be maintained in operation, office trailers and storage sites.
7. The method of fusing or joining pipe of adjacent bores to ensure that the joint is on grade with the installed pipe.
- D. Furnish a Bore Path Report to the Engineer within seven days of the completion of each bore path. Data collected by the County Representative does not relieve the Contractor from the responsibility of recording his own data. Include the following in the report:
1. Location of project, project name and number
  2. Name of person collecting data, including title, position and company name
  3. Investigation site location (Contract plans station number or reference to a permanent structure within the project right-of-way)
  4. Driller's Log & identification of the detection method used
  5. Elevations and offset dimensions of installed pipe as referenced to the drawings
  6. Data log of pullback force during product pipe installation
  7. All failed bores. Include length of pipe left in place and explanation of failed installation.

## **PART 2 PRODUCTS**

### **2.01 MATERIALS**

- A. Incidental materials that may or may not be used to install the product depending on field requirements are not paid for separately and will be included in the cost of the installed product.
- B. Drilling Fluids shall use a mixture of bentonite clay or other approved stabilizing agent mixed with potable water with a pH of 8.5 to 10.0 to create the drilling fluid for lubrication and soil stabilization. Vary the fluid viscosity to best fit the soil conditions encountered. Contractor shall have appropriate additives for drilling fluid available for different soil conditions that may be encountered. Do not use any other chemicals or polymer surfactants in the drilling fluid without written consent from the Engineer. Certify to the Engineer in writing that any chemicals to be added are environmentally safe and not harmful or corrosive to the product pipe.
- C. For drilling operations that will be below waters of the State of Florida, only bentonite free drilling fluids shall be used. Acceptable products are BioMax, manufactured by M-I Swaco, Inc., P.O. Box 2216, Laurel, Mississippi 39440, Phone: (800) 731-7331 or Bio-Bore, manufactured by Baroid Drilling Fluids, Inc., P.O. Box 1675, Houston, Texas 77251, Phone: (731) 987-5900 or approved equal.
- D. Identify the source of water for mixing the drilling fluid. Approvals and permits are required for obtaining water from such sources as streams, rivers, ponds or fire hydrants. Any water source used other than potable water may require a pH test.
- E. The tracer wire to be used for all directional drills shall be a solid, 10 gauge, high strength, copper clad steel wire with a polyethylene jacket of appropriate color manufactured by Copperhead Industries or Manatee County approved equal.
- F. Breakaway connectors shall be supplied by DCD Design & Manufacturing, Condux International, Inc. or approved equal.



## **PART 3 EXECUTION**

### **3.01 SITE CONDITIONS**

- A. Carry out excavation for entry, exit, recovery pits, slurry sump pits, or any other excavation as specified in the Contract documents. Sump pits are required to contain drilling fluids if vacuum devices are not operated throughout the drilling operation, unless approved by the Engineer.
- B. Within 48 hours of completing installation of the boring product, clean the work site of all excess slurry or spoils. Take responsibility for the removal and final disposition of excess slurry or spoils. Ensure that the work site is restored to pre-construction conditions or as identified on the plans.
- C. Exposure of product pipe to sunlight shall be limited to 14 consecutive days unless approved by the Engineer.
- C. The pipe shall be supported at intervals along its length with rollers or Teflon pads to minimize frictional forces when being pulled, and to hold the pipe above the ground. Surface cuts or scratches greater than or equal to the maximum defect depth in 3.08 E are not acceptable.

### **3.02 DAMAGE RESTORATION & REMEDIATION**

- A. The Contractor shall take responsibility for restoration for any damage caused by heaving, settlement, separation of pavement, escaping drilling fluid (frac-out), or the directional drilling operation, at no cost to the County.
- B. When required by the Engineer, provide detailed plans which show how damage to any roadway facility will be remedied. These details will become part of the Record Drawings Package. Remediation Plans must follow the same guidelines for development and presentation of the Record Drawings. When remediation plans are required, they must be approved by the Engineer before any work proceeds.
- C. For HDD operations that will be below waters of the State of Florida, the contractor shall be responsible for any damage caused by the drilling operation, including, but not limited to, fracturing of the channel bottom. Any State or Federal required environmental cleanup due to the release of drilling fluids into State waters shall be at the Contractor's expense. The Contractor may at his own expense increase the depth of his drilling operations upon the approval from the Engineer.

### **3.03 QUALIFICATIONS FOR REJECTION OF DIRECTIONAL BORE**

- A. The Engineer may reject any portion of the work that is deemed to be non-responsive to the Contract requirements or not in conformance with approved plans and submittals, and for other factors including the following:
  - 1. Failed Bore: When there is any indication that the installed product has sustained damage, stop all work, notify the County and investigate damage. The County may require a pressure and / or mandrel test at no additional cost to the County and shall have a County representative present during the test. Perform all testing within 24 hours unless otherwise approved by the Engineer. Furnish a copy of the test results and all bore logs to the Engineer for review and approval. The Engineer

is allowed up to 5 working days to approve or determine if the product installation is not in compliance with the specifications.

2. Obstructions: If an obstruction is encountered during boring which prevents completion of the installation in accordance with the design location and specification, the pipe may be taken out of service and left in place at the discretion of the Engineer.
  3. Pull-back Failure: If the installed breakaway device should fail during pull back.
  4. Loss of Drilling Fluids: If the drilling fluid is "lost" during the pull back of the product and can not be regained within the required timeframe of the manufacturer or if more than a reasonable amount of fluid is used to fill an unknown void and flow can not be regained. No pipe shall be pulled without visible flow of drilling fluid.
  5. Test Failure: If the pipe shall fail a hydraulic pressure test as specified by the County.
  6. Damaged Pipe: If at any time when the product is pulled back and any exposed areas have a greater than allowable "gouging" or visible marring of the pipe per the table in 3.08 E.
  7. Alignment Tolerance Exceeded: If the vertical and horizontal limits are not within tolerances.
  8. Defective Material: Any other defect in material or workmanship which would affect the quality, performance, or installation life of the installed pipeline.
- B. Remediation: All rejected bores shall be at the Contractors expense to correct and provide a satisfactory installed product. The Contractor shall submit to the Engineer a revised installation plan and procedure for approval before resuming work. The Engineer may require non-compliant installations to be filled with excavatable flowable fill or to be completely removed at no additional cost to the County.

### **3.04 PRODUCT LOCATING AND TRACKING**

- A. The County recognizes walkover, wire line, and wire line with surface grid verification, or any other system as approved by the Engineer, as the accepted methods of tracking directional bores. Use a locating and tracking system capable of ensuring that the proposed installation is installed as intended. The locating and tracking system must provide information on:
1. Clock and pitch information
  2. Depth
  3. Transmitter temperature
  4. Battery status
  5. Position (x,y)
  6. Azimuth, where direct overhead readings (walkover) are not possible (i.e. sub aqueous)
- B. Ensure proper calibration of all equipment before commencing directional drilling operation.
- C. Prepare the Driller's Log. Take and record alignment readings or plot points such that elevations on top of and offset dimensions from the center of the product to a permanent fixed feature are provided. Such permanent fixed feature must have prior approval of the Engineer. Provide elevations and dimensions at all bore alignment corrections (vertical and horizontal) with a minimum distance between points of 10 feet. Provide a sufficient number of elevations and offset distances to accurately plot the vertical and horizontal alignment of the installed product.

- D. Installation Location Tolerances: The location of the initial bored hole shall be deemed acceptable by the Engineer if the deviations of the bore from the design alignment or approved adjustments do not exceed the following tolerances:

1. Profile:
  - a. 2.0 feet within a length of 100 feet
  - b. No reverse curvature within 200 feet
  - c. Total deviation not to exceed 5 feet
2. Alignment:
  - a. 3.0 feet within a length of 200 feet
  - b. No reverse curvature
  - c. Total deviation not to exceed 7.0 feet

### 3.05 PRODUCT BORE HOLE DIAMETER

Minimize potential damage from soil displacement/settlement by limiting the ratio of the bore hole to the product size. The size of the back reamer bit or pilot bit, if no back reaming is required, will be limited relative to the product diameter to be installed as follows:

Maximum Pilot or Back-Reamer Bit Diameter When Rotated 360 Degrees	
Nominal Inside Pipe Diameter Inches	Bit Diameter Inches
2	4
3	6
4	8
6	10
8	12
10	16
12 and greater	Maximum Product OD plus 6

### 3.06 EQUIPMENT REQUIREMENTS

- A. The HDD equipment selected by the Contractor shall be capable of drilling, steering, tracking, reaming and installing the pipeline through all the subsurface conditions that may be present at the site.
- B. Match equipment to the size of pipe being installed. Obtain the Engineer's approval for installations differing from the above chart. Ensure that the drill rod can meet the bend radius required for the proposed installation.
- C. All HDD equipment shall have a data logger to record pull back force during all pipe installations.
- D. All HDD equipment that has the capability to exceed the maximum recommended pulling force shall have a breakaway swivel properly attached to the product pipe that will release if the pullback force exceeds the pipe manufacturers recommended pulling force.

### 3.07 THRUST / PULLBACK REQUIREMENTS

The Contractor shall provide as part of the required working drawings submittal complete

data regarding the operational and maximum thrust or pulling forces to be used for the initial drill head and back-reamer installations, and the final pull-back of the pipe. Gages or other measurement tools shall be used to monitor the forces being used.

### 3.08 INSTALLATION PROCESS

- A. Ensure adequate removal of soil cuttings and stability of the bore hole by monitoring the drilling fluids such as the pumping rate, pressures, viscosity and density during the pilot bore, back reaming and pipe installation. Relief holes can be used as necessary to relieve excess pressure down hole. Obtain the Engineer's approval of the location and all conditions necessary to construct relief holes to ensure the proper disposition of drilling fluids is maintained and unnecessary inconvenience is minimized to other facility users.
- B. The Contractor shall determine the pull-back rate in order to allow the removal of soil cuttings without building excess down-hole pressure and to avoid local heaving, or spills. Contain excess drilling fluids at entry and exit points until they are recycled and separated from excavated materials, or removed from the site or vacuumed during drilling operations. Ensure that entry and exit pits and storage tanks are of sufficient size to contain the expected return of drilling fluids and soil cuttings. The bored hole shall always be maintained full of drilling fluids for support of surfaces, and the fluid re-circulation equipment shall operate continuously until the pipe installation is completed and accepted by the Engineer.
- C. Ensure that all drilling fluids are disposed of or recycled in a manner acceptable to the appropriate local, state, or federal regulatory agencies. When drilling in suspected contaminated ground, test the drilling fluid for contamination and appropriately dispose of it. Remove any excess material upon completion of the bore. If in the drilling process it becomes evident that the soil is contaminated, contact the Engineer immediately. Do not continue drilling without the Engineer's approval.
- D. The timing of all boring processes is critical. Install a product into a bore hole within the same day that the pre-bore is completed to ensure necessary support exists. Once pullback operations have commenced, the operation shall continue without interruption until the pipe is completely pulled into the borehole.
- D. E. All prepared pipe that is being used for installation shall be adequately supported off the ground along the entire length to avoid damaging of the material during pullback due to ground surface conditions. Surface cuts or scratches greater than or equal to the maximum defect depth are not acceptable.

Pipe Size	Max. Defect Depth
In.	In.
4	1/16
6	1/11
8	5/32
10	3/16
12	1/4
> 12	Per Pipe Manufacturer's Recommendations

- F. The drilling fluid specialist shall remain on the project site during the entirety of the directional boring operation to ensure proper mixture and production of drilling fluids needed for the bore.

- G. Upon successful completion of the pilot hole, the borehole shall be reamed to a minimum of 25 percent greater than the outside diameter of the pipe being installed.
- H. For bores with more than two radii of curvature (entrance and exit), the borehole should be reamed up to 50 percent larger than the outside diameter of the carrier pipe. Prereaming may be necessary dependent on size of material to be pulled.
- I. Additional passes for prereaming may be required for larger pipe. Incremental increases shall be used as needed until appropriate bore hole size has been achieved.
- J. Prereaming must be accomplished with no product attached to the reamer head on all bore pipe 6" and larger. The bore product maybe pulled back on final pass of prereaming upon prior approval from the Engineer.
- K. After reaming the borehole to the required diameter, the pipe shall be pulled through the hole. In front of the pipe shall be a breakaway swivel and barrel reamer to compact the borehole walls.
- L. The Contractor shall not attempt to ream at a rate greater than the drilling equipment and drilling fluid system are designed to safely handle.
- M. Install all piping such that their location can be readily determined by electronic designation after installation. For non-conductive installations, externally attach two (2) tracer wires; see Section 2.01 - Materials, Part I. above, to the product pipe. Connect any break in the conductor line before construction with an electrical clamp, or solder, and coat the connection with a rubber or plastic insulator to maintain the integrity of the connection from corrosion. Clamp connections must be made of brass or copper and of the butt end type with wires secured by compression. Soldered connections must be made by tight spiral winding of each wire around the other with a finished length minimum of 3 inches overlap. Tracking conductors must extend 2 feet beyond bore termini. Test conductors for continuity. Each conductor that passes must be identified as such by removing the last 6 inches of the sheath. No deductions are allowed for failed tracking conductors. Upon completion of the directional bore, the Contractor shall demonstrate to the County that the wire is continuous and unbroken through the entire run of the pipe by providing full signal conductivity (including splices) when energizing for the entire run in the presence of the County Representative. If the wire is broken, the Contractor shall repair or replace it at no additional cost to the County.

**END OF SECTION**

## SECTION 02620 POLYETHYLENE (PE) PRESSURE PIPE

### PART 1 GENERAL

#### 1.01 SCOPE OF WORK

- A. The Contractor shall furnish all labor, materials, equipment and incidentals required to install polyethylene pressure pipe, fittings and appurtenances as shown on the Drawings and specified in the Contract Documents and these Standards.
- B. Newly installed pipe shall be kept clean and free of all foreign matter & gouges.
- C. All pipe shall be correctly color coded / identified.

#### 1.02 QUALIFICATIONS

All polyethylene pipe, fittings and appurtenances shall be furnished by a single manufacturer who is fully experienced, reputable and qualified in the manufacture of the items to be furnished.

#### 1.03 SUBMITTALS

- A. The Contractor shall submit to the Engineer, within ten days after receipt of Notice to Proceed, a list of materials to be furnished, the names of the suppliers and the appropriate shop drawings for all polyethylene pipe and fittings.
- B. The Contractor shall submit the pipe manufacturer's certification of compliance with the applicable sections of the Specifications.
- C. The Contractor shall submit shop drawings showing installation method and the proposed method and specialized equipment to be used.

### PART 2 PRODUCTS

#### 2.01 POLYETHYLENE PRESSURE PIPE

- A. Polyethylene pipe 4" diameter and larger shall be high-density PE 3408 polyethylene resin per ASTM D 3350, Cell Classification 345464C, Class 160, DR 11, CPChem DriscoPlex 4000, 4300 or 4500 or an approved equal, meeting the requirements of AWWA C906. All pipe materials used in potable water systems shall comply with NSF Standard 61. Outside diameters of water, reclaimed water and pressure sewer HDPE pipes shall be ductile iron size (DIPS).
- B. Polyethylene pipe and tubing 3" diameter and smaller shall be pressure Class 200, DR 9 "Driscopipe 5100", Endo Pure by Endot, or equal, meeting the requirements of AWWA C901 (latest revision) and the following ASTM requirements:

Material Designation PPI/ASTM PE 3408  
Material Classification ASTM D-1248 III C5 P34  
Cell Classification ASTM D-3350

#### 2.02 JOINTS

- A. Where PE pipe is joined to PE pipe, it shall be by thermal butt fusion. Thermal fusion shall be accomplished in accordance with the written instructions of the pipe manufacturer and fusion equipment supplier. The installer of the thermal butt fused PE pipe shall have received training in heat fusion pipe joining methods and shall have had experience in performing this type of work.
- B. Where thermal butt fusion cannot be used, or when specifically called for on the plans, electro-fused couplings may be used. Fusion shall be in accordance with the written instructions of the fitting manufacturer.
- C. Flanged joints, mechanical joints, tapping saddles, and molded fittings shall be in accordance with AWWA C901, C906 or C909, ASTM D3350 and D3140, as applicable. Fusion and mechanical connections are allowed, chemical (solvents, epoxies, etc.) are not allowed.

## **2.03 DETECTION**

- A. Direct buried HDPE pipe shall have 3" detectable metallic tape of the proper color placed directly above the pipe and 12" below finished grade or 6" detectable tape between 12" and 24" below finished grade.
- B. Direct buried or horizontal directional drilled HDPE pipe shall also have a tracer wire installed along the pipe alignment. The tracer wire to be used shall be a solid, 10 gauge, high strength, copper clad steel wire with a polyethylene jacket of appropriate color manufactured by Copperhead Industries or Manatee County approved equal.

## **2.04 IDENTIFICATION**

- A. Pipe shall bear identification markings in accordance with AWWA C906.
- B. Pipe shall be color coded blue for water, purple (Pantone 522 C) for reclaimed water or green for pressure sewer using a solid pipe color or embedded colored stripes. Where stripes are used, there shall be a minimum of three stripes equally spaced.

## **PART 3 EXECUTION**

### **3.01 INSTALLING POLYETHYLENE PRESSURE PIPE AND FITTINGS**

All polyethylene pressure pipe shall be installed by direct bury, directional bore, or a method approved by the Owner/Engineer prior to construction. If directional bore is used, or if directed by the Owner/Engineer, the entire area of construction shall be surrounded by silt barriers during construction.

### **3.02 INSPECTION AND TESTING**

All pipelines shall remain undisturbed for 24 hours to develop complete strength at all joints. All pipelines shall be subjected to a hydrostatic pressure and leak test per section 02617.

**END OF SECTION**

**SECTION 02622    POLYVINYL CHLORIDE (PVC) PIPE AND FITTINGS (AWWA  
SPECIFICATIONS C-900 & C-905)**

**PART 1            GENERAL**

**1.01                    SCOPE OF WORK**

The Contractor shall furnish all labor, materials, equipment and incidentals required to install the plastic piping, fittings and appurtenances complete and ready for use as specified in the Contract Documents and these Standards.

**1.02                    DESCRIPTION OF SYSTEM**

The Contractor shall install the piping in the locations as shown on the Drawings.

**1.03                    QUALIFICATIONS**

All plastic pipe, fittings and appurtenances shall be furnished by a single manufacturer who is fully experienced, reputable, qualified and specializes in the manufacture of the items to be furnished. The pipe and fittings shall be designed, constructed and installed in accordance with the best practices and methods and shall comply with these Specifications.

**1.04                    SUBMITTALS**

- A. The Contractor shall submit shop drawings to the Engineer including, but not limited to, dimensions and technical specifications for all piping.
- B. The Contractor shall submit to the Engineer, samples of all materials specified herein.
- C. The Contractor shall submit and shall comply with pipe manufacturer's recommendation for handling, storing and installing pipe and fittings.
- D. The Contractor shall submit pipe manufacturer's certification of compliance with these Specifications.

**1.05                    TOOLS**

The Contractor shall supply special tools, solvents, lubricants, and caulking compounds required for proper installation.

**PART 2            PRODUCTS**

**2.01                    MATERIALS**

- A. Pressure Class-Rated Polyvinyl Chloride (PVC) Pipe
  - 1. Pressure class-rated PVC pipe and accessories four to twelve inches (4"-12") in diameter, shall meet the requirements of AWWA Specification C-900 "Polyvinyl Chloride (PVC) Pressure Pipe". Pipe shall be Class 150, meeting requirements of Dimension Ratio (DR) 18 and shall have the dimension of ductile iron outside diameters. Each length of pipe shall be hydrotested to four (4) times its class



- pressure by the manufacturer in accordance with AWWA C-900.
2. PVC pipe 14" through 36" shall meet the requirements of AWWA Standard C-905, Polyvinyl Chloride (PVC) Water Transmission Pipe. Pipe 14" thru 24" for potable and reclaim water shall meet the requirements for dimension ratio (DR) 18. Each length of pipe shall be tested at twice the pressure rating (PR 235 psi) for a minimum dwell of 5 seconds in accordance with AWWA C-905. Fourteen inch (14") thru 36" PVC pipe for sewer force mains shall meet AWWA C-905 requirements for dimension ratio (DR) 21. Each length of pipe shall be tested at twice the pressure rating (PR 200 psi) for a minimum dwell of five seconds in accordance with AWWA C-905. Pipe shall be listed by Underwriters Laboratories. Provisions shall be made for expansion and contraction at each joint with an elastomeric ring, and shall have an integral thickened bell as part of each joint. PVC Class pipe shall be installed as recommended by the manufacturer. Pipe shall be furnished in nominal lengths of approximately 20 feet, unless otherwise directed by the Engineer. Pipe and accessories shall bear the NSF mark indicating pipe size, manufacturer's names, AWWA and/or ASTM Specification number, working pressure, and production code.
  3. Gaskets for 16" diameter and larger pipe used for potable water pipe shall be EPDM (Ethylene-Propylene Dine Monomer).
  4. PVC pipe 3" and less in diameter may be constructed using pipe conforming to ASTM D2241 with push-on joints. Pipe shall be 200 psi pipe-SDR 21 unless otherwise specified by the Engineer. This PVC pipe shall not be used for working pressures greater than 125 psi.
  5. Pipe shall be blue for potable water mains, green for sewage force mains and purple for reclaimed water mains. All potable water pipe shall be NSF certified and copies of lab certification shall be submitted to the Engineer.
  6. Where colored pipe is unavailable, white PVC color coded spiral wrapped pipe shall be installed.

#### B. Joints

1. The PVC joints for pipe shall be of the push-on type unless otherwise directed by the Engineer so that the pipe and fittings may be connected on the job without the use of solvent cement or any special equipment. The push-on joint shall be a single resilient gasket joint designed to be assembled by the positioning of a continuous, molded resilient ring gasket in an annular recess in the pipe or fitting socket and the forcing of the plain end of the entering pipe into the socket, thereby compressing the gasket radially to the pipe to form a positive seal. The gasket and annular recess shall be designed and shaped so that the gasket is locked in place against displacement as the joint is assembled. The resilient ring joint shall be designed for thermal expansion or contraction with a total temperature change of at least 75 degrees F in each joint per length of pipe. The bell shall consist of an integral wall section with a solid cross section elastomeric ring which shall meet requirements of ASTM F-477. The thickened bell section shall be designed to be at least as strong as the pipe wall. Lubricant furnished for lubricating joints shall be nontoxic, shall not support the growth of bacteria, shall have no deteriorating effects on the gasket or pipe material, and shall not impart color, taste, or odor to the water. Gaskets shall be suitable for use with potable water, reclaimed water or sanitary sewer as applicable.
2. Restrained joints shall be provided at all horizontal and vertical bends and fittings, at casings under roads and railroads and at other locations shown on the Contract Drawings. PVC joints for pipe shall be restrained by the following methods: thrust blocks, restraining glands such as Certa-Lok Restraining Joint Municipal Water

Pipe by the Certain Teed Corporation of Valley Forge, PA, or approved equal. All Grip, Star Grip by Star Products, MJR by Tyler Pipe, Tyler, Texas. Restrained joint PVC pipe shall be installed in strict accordance with the manufacturer's recommendation.

**C. Fittings**

1. All fittings for class-rated PVC pipe shall be ductile iron with mechanical joints and shall conform to the specifications for ductile iron fittings, unless otherwise directed. Class 200, C-900 PVC fittings are allowable for sewage force main applications up to and including 12" diameter only. DR ratio shall be the same as the pipe.
2. The manufacturer of the pipe shall supply all polyvinyl chloride accessories as well as any adapters and/or specials required to perform the work as shown on the Drawings and specified herein. Standard double bell couplings will not be accepted where the pipe will slip completely through the coupling.

**PART 3 EXECUTION**

**3.01 INSTALLATION**

The Contractor shall install the plastic pipe in strict accordance with the manufacturer's technical data and printed instructions. Direct bury pipe shall have 3" detectable metallic tape of the proper color placed directly above the pipe 12" below finished grade or 6" detectable tape between 12" and 24" below grade.

**3.02 INSPECTION AND TESTING**

All pipe lines shall remain undisturbed for 24 hours to develop complete strength at all joints. All pipe lines shall be subjected to a hydrostatic pressure test for two (2) hours at full working pressure, but not less than 180 psi for water/reclaimed (150 psi for force main). All visible leaks shall be repaired and retested for approval by the County. Prior to testing, the pipe lines shall be supported in a manner approved by the Engineer to prevent movement during tests.

**END OF SECTION**

## **SECTION 02640 VALVES AND APPURTENANCES**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. The Contractor shall furnish all labor, materials, equipment and incidentals required and install complete and ready for operation all valves and appurtenances as shown on the Drawings and as specified herein.
- B. All valves and appurtenances shall be of the size shown on the Drawings and, to the extent possible, all equipment of the same type on the Project shall be from one manufacturer.
- C. All valves and appurtenances shall have the name of the manufacturer and the working pressure for which they are designed cast in raised letters upon some appropriate part of the body.
- D. All valves shall have a factory applied, fusion bonded epoxy coating on interior and exterior unless noted otherwise in the plans or this specification.
- E. The equipment shall include, but not be limited to, the following:
  - 1. Gate valves (Sec. 2.01)
  - 2. Pressure Sustaining and Check Valves (Sec. 2.02)
  - 3. Ball Valves for PVC Pipe (Sec. 2.03)
  - 4. Butterfly Valves (Sec. 2.04)
  - 5. Plug Valves (Sec. 2.05)
  - 6. Valve Actuators (Sec. 2.06)
  - 7. Air Release Valves (Sec. 2.07)
  - 8. Valves Boxes (Sec. 2.08)
  - 9. Corporation Cocks (Sec. 2.09)
  - 10. Flange Adapter Couplings (Sec. 2.10)
  - 11. Flexible Couplings (Sec. 2.11)
  - 12. Hose Bibs (Sec. 2.12)
  - 13. Slow Closing Air and Vacuum Valves (Sec. 2.13)
  - 14. Surge Anticipator Valve (Sec. 2.14)
  - 15. Check Valves (Sec. 2.15)
  - 16. Hydrants (Sec. 2.16)
  - 17. Restraining Clamps (Sec. 2.17)
  - 18. Tapping Sleeves and Tapping Valves (Sec. 2.18)
  - 19. Single Acting Altitude Valves (Sec. 2.19)

#### **1.02 DESCRIPTION OF SYSTEMS**

All of the equipment and materials specified herein are intended to be standard for use in controlling the flow of potable water, reclaim water, wastewater, etc., depending on the applications.

#### **1.03 QUALIFICATIONS**

All of the types of valves and appurtenances shall be products of well established

reputable firms who are fully experienced and qualified in the manufacture of the particular equipment to be furnished. The equipment shall be designed, constructed and installed in accordance with the best practices and methods and shall comply with these Specifications as applicable. Valves shall be as covered under mechanical devices in Section 8 of ANSI/NSF Standard 61.

#### **1.04 SUBMITTALS**

- A. Submit to the Engineer within 30 days after execution of the contract a list of materials to be furnished, the names of the suppliers and the date of delivery of materials to the site.
- B. Complete shop drawings of all valves and appurtenances shall be submitted to the Engineer for approval in accordance with the Specifications.

#### **1.05 TOOLS**

Special tools, if required for normal operation and maintenance shall be supplied with the equipment.

### **PART 2 PRODUCTS**

#### **2.01 GATE VALVES**

- A. All buried valves shall have cast or ductile iron three (3) piece valve bodies.
- B. Where indicated on the drawings or necessary due to locations, size, or inaccessibility, chain wheel operators shall be furnished with the valves. Such operators shall be designed with adequate strength for the valves with which they are supplied and provide for easy operation of the valve. Chains for valve operators shall be galvanized.
- C. Where required, gate valves shall be provided with a box cast in a concrete slab and a box cover. Length of box shall include slab thickness. Box cover opening shall be for valve stem and nut. Valve wrenches and extension stems shall be provided by the manufacturer to actuate the valves. The floor box and cover shall be equal to those manufactured by Rodney Hunt Machine Company, Orange, Massachusetts, Clow, DeZurik or approved equal.
- D. Gate valves with 3"-20" diameters shall be resilient seated, manufactured to meet or exceed the requirements of AWWA C509 or C515 and UL/FM of latest revision and in accordance with the following specifications. Valves shall have an unobstructed waterway equal to or greater than the full nominal diameter of the valve.
- E. Wrench nut shall be provided for operating the valve.
- F. Valves shall be suitable for an operating pressure of 200 psi and shall be tested in accordance with AWWA C509 or C515. Mueller, Kennedy, M&H, and Clow are acceptable valves.
- G. All bonnet bolts, nuts and studs shall be stainless steel.

#### **2.02 PRESSURE SUSTAINING AND CHECK VALVE**

- A. Pressure sustaining and check valve shall be pilot operated diaphragm actuated valve

with cast iron body, bronze trim, and 125-pound flanged ends. The valve shall be hydraulically operated, diaphragm type globe valve. The main valve shall have a single removable seat and a resilient disc, of rectangular cross section, surrounded on three and a half sides. The stainless steel stem shall be fully guided at both ends by a bearing in the valve cover, and an integral bearing in the valve seat. It shall be sleeved at both ends with delrin. No external packing glands are permitted and there shall be no pistons operating the main valve or any controls. The valve shall be equipped with isolation cocks to service the pilot system while permitting flow if necessary. Main valve and all pilot controls shall be manufactured in the United States of America. Valve shall be single chamber type, with seat cut to 5 degrees taper.

- B. Valve shall maintain a minimum (adjustable) upstream pressure to a preset (adjustable) maximum. The pilot system shall consist of two direct acting, adjustable, spring loaded diaphragm valves.
- C. Valve shall be cast iron (ASTM A48) with main valve trim of brass (QQB-B-626) and bronze (ASTM B61). The pilot control valves shall be cast brass (ASTM B62) with 303 stainless steel trim. All ferrous surfaces inside and outside shall have a 2-part epoxy coating. Valve shall be similar in all respects to CLA-VAL Company, Model 692G-01ABKG, as manufactured by CLA-VAL Company, Winter Park, Florida, or similar pressure sustaining and check valve as manufactured by Golden Alderson; or approved equal.

## **2.03 BALL VALVES FOR PVC PIPE**

- A. Ball valves for PVC pipe shall be of PVC Type 1 with union, socket, threaded or flanged ends as required. Ball valves shall be full port, full flow, all plastic construction, 150 psi rated with teflon seat seals and T-handles. PVC ball valves shall be as manufactured by Celanese Piping Systems, Inc., Wallace and Tiernan, Inc., Plastiline, Inc., or approved equal.
- B. All valves shall be mounted in such a position that valve position indicators are plainly visible when standing on the floor.

## **2.04 BUTTERFLY VALVES**

- A. Butterfly valves shall conform to the AWWA Standard Specifications for Rubber Seated Butterfly Valves, Designated C504, except as hereinafter specified. Valves, except as specified hereinafter, shall be Class 150A or B, except that valves furnished downstream of the high service pumps shall be Class 250 and equal to those manufactured by Henry Pratt Company, DeZurik, Mueller, or approved equal. M&H/Kennedy/Clow are not generally approved equals. Ductile iron conforming to ASTM A536, Grade 65-45-12 shall be provided for all Class 250 valves. All valves shall be leak tested at 200 psi.
- B. The face-to-face dimensions of flanged end valves shall be in accordance with Table 1 of above mentioned AWWA Specification for short-body valve. Adequate two-way thrust bearings shall be provided. Flange drilling shall be in accordance with ANSI B16.1.
- C. Valve seats shall be an EPDM elastomer. Valve seats 24 inches and larger shall be field adjustable and replaceable without dismounting operator disc or shaft and without removing the valve from the line. All retaining segments and adjusting devices shall be of corrosion resistant material with stainless Nylock screws and be capable of the 1/8-inch adjustment. Valves 20 inches and smaller shall have bonded or mechanically restrained

seats as outlined in AWWA C 504. Where the EPDM seat is mounted on the valve body, the mating edge of the valve disc shall be 18-8 stainless steel or Nickel-Chrome, 80-20%. Where the EPDM seat is mounted on the valve disc, the valve body shall be fitted with an 18-8 stainless steel seat offset from the shaft, mechanically restrained and covering 360 degrees of the peripheral opening or seating surface.

- D. The valve body shall be constructed of ductile iron or close grain cast iron per ASTM A126, Class B with integrally cast hubs for shaft bearing housings of the through boss-type. Butterfly valves of the "wafer" or "spool" type will not be accepted.
- E. The valve shaft shall be turned, ground, and polished constructed of 18-8, ASTM A-276, Type 304 stainless steel and designed for both torsional and shearing stresses when the valve is operated under its greatest dynamic or seating torque. Shaft shall be of either a one piece unit extending full size through the valve disc and valve bearing or it may be of a stub shaft design. Shaft bearings shall be teflon or nylon, self-lubricated type.
- F. All valves shall be subject to hydrostatic and leakage tests at the point of manufacture. The hydrostatic test for Class 250 valves shall be performed with an internal hydrostatic pressure equal to 500 psi applied to the inside of the valve body of each valve for a period of five minutes. During the hydrostatic test, there shall be no leakage through the metal, the end joints or the valve shaft seal. The leakage test for the Class 250 valves shall be performed at a differential pressure of 230 psi and against both sides of the valve. No adjustment of the valve disc shall be necessary after pressure test for normal operation of valve. The Class 150 valves shall be tested in conformance with AWWA C-504.
- G. In general, the butterfly valve operators shall conform to the requirements of Section 3.8 of the AWWA Standard Specifications for Rubber Seated Butterfly Valves, Designation C504, insofar as applicable, and as herein specified.
- H. Gearing for the operators shall be totally enclosed in a gear case in accordance with paragraph 3.8.3 of the above mentioned AWWA Standard Specification.
- I. Operators shall be capable of seating and unseating the disc against the full design pressure of velocity, as specified for each class, into a dry system downstream and shall transmit a minimum torque to the valve. Operators shall be rigidly attached to the valve body.
- J. The manufacturer shall certify that the required tests on the various materials and on the completed valves have been satisfactory and that the valves conform with all requirements of this Specification and the AWWA standard.
- K. Where indicated on the Drawings, extension stems, floor stands, couplings, stem guides, and floor boxes as required shall be furnished and installed.

## **2.05 PLUG VALVES**

- A. All plug valves shall be eccentric plug valves capable of sustaining 150 psi in either direction without leaking.

Exception: Single direction plug valves may be used if it is clearly demonstrated they will never be required to resist pressure in both directions either in service or during pipe line testing.

- B. Plug valves shall be tested in accordance with current AWWA Standard C-504-80 Section 5. Each valve shall be performance tested in accordance with paragraph 5.2 and shall be given a leakage test and hydrostatic test as described in paragraphs 5.3 and 5.4. Plug valves shall be Kennedy or Dezurik.
- C. Plug valves shall be of the non-lubricated eccentric type with resilient faced plugs and shall be furnished with end connections as shown on the Plans. Flanged valves shall be faced and drilled to the ANSI 150 lb. standard. Mechanical joint ends shall be to the AWWA Standard C111-72. Bell ends shall be to the AWWA Standard C100-55 Class B. Screwed ends shall be to the NPT standard.
- D. Plug valve bodies shall be of ASTM A126 Class B Semi-steel, 31,000 psi tensile strength minimum in compliance with AWWA Standard C507-73, Section 5.1 and AWWA Standard C504-70 Section 6.4. Port areas for valves 20-inches and smaller shall be 80 percent of full pipe area. Valves 24 inch and larger shall have a minimum port area between 80 and 100 percent of full nominal pipe area. All exposed nuts, bolts, springs, washers, etc. shall be zinc or cadmium plated. Resilient plug facings shall be of Hycar or Neoprene.
- E. Plug valves shall be furnished with permanently lubricated stainless steel or oil-impregnated bronze upper and lower plug stem bushings. These bearings shall comply with current AWWA Standards.

## 2.06 VALVE ACTUATORS

- A. General
  - 1. All valve actuators shall conform to Section 3.8 of the AWWA Standard Specification and shall be either manual or motor operated.
  - 2. Actuators shall be capable of seating and unseating the disc against the full design pressure and velocity, as specified for each class, into a dry system downstream, and shall transmit a minimum torque to the valve. Actuators shall be rigidly attached to the valve body.
  - 3. Butterfly valve actuators shall conform to the requirements of Section 3.8 of the AWWA Standard specifications for Rubber Seated Butterfly Valves, Designated C504, insofar as applicable and as herein specified.
- B. Manual Actuators
  - 1. Manual actuators shall have permanently lubricated, totally enclosed gearing with handwheel and gear ratio sized on the basis of actual line pressure and velocities. Actuators shall be equipped with handwheel, position indicator, and mechanical stop-limiting locking devices to prevent over travel of the disc in the open and closed positions. They shall turn counter-clockwise to open valves. Manual actuators shall be of the traveling nut, self-locking type and shall be designed to hold the valve in any intermediate position between fully open and fully closed without creeping or fluttering. Actuators shall be fully enclosed and designed to produce the specified torque with a maximum pull of 80 pounds on the handwheel or chainwheel. Actuator components shall withstand an input of 450 foot pounds for 30" and smaller and 300 foot pounds for larger than 30" size valves at extreme actuator positions without damage. Valves located above grade shall have handwheel and position indicator, and valves located below grade shall be equipped with a two inch (2") square AWWA operating nut located at ground level and cast iron extension type valve box. Valve actuators shall conform to AWWA

C. Motor Actuators (Modulating)

1. The motor actuated valve controller shall include the motor, actuator unit gearing, limit switch gearing, limit switches, position transmitter which shall transmit a 4-20 mA DC signal, control power transformer, electronic controller which will position the valve based on a remote 4-20 milliamp signal, torque switches, bored and keywayed drive sleeve for non-rising stem valves, declutch lever and auxiliary handwheel as a self-contained unit.
2. The motor shall be specifically designed for valve actuator service using 480 volt, 60 Hertz, three phase power as shown, on the electrical drawings. The motor shall be sized to provide an output torque and shall be the totally enclosed, non-ventilated type. The power gearing shall consist of helical gears fabricated from heat treated alloy steel forming the first stage of reduction. The second reduction stage shall be a single stage worm gear. The worm shall be of alloy steel with carburized threads hardened and ground for high efficiency. The worm gear shall be of high tensile strength bronze with hobbled teeth. All power gearing shall be grease lubricated. Ball or roller bearings shall be used throughout. Preference will be given to units having a minimum number of gears and moving parts. Spur gear reduction shall be provided as required.
3. Limit switches and gearing shall be an integral part of the valve control. The limit switch gearing shall be made of bronze and shall be grease lubricated, intermittent type and totally enclosed to prevent dirt and foreign matter from entering the gear train. Limit switches shall be of the adjustable type capable of being adjusted to trip at any point between fully opened valve and fully closed valve.
4. The speed of the actuator shall be the responsibility of the system supplier with regard to hydraulic requirements and response compatibility with other components within the control loop. Each valve controller shall be provided with a minimum of two rotor type gear limit switches, one for opening and one for closing. The rotor type gear limit switch shall have two normally open and two normally closed contacts per rotor. Gear limit switches must be geared to the driving mechanism and in step at all times whether in motor or manual operation. Provision shall be made for two additional rotors as described above, each to have two normally open and two normally closed contacts. Each valve controller shall be equipped with a double torque switch. The torque switch shall be adjustable and will be responsive to load encountered in either direction of travel. It shall operate during the complete cycle without auxiliary relays or devices to protect the valve, should excessive load be met by obstructions in either direction of travel. The torque switch shall be provided with double-pole contacts.
5. A permanently mounted handwheel shall be provided for manual operation. The handwheel shall not rotate during electric operations, but must be responsive to manual operation at all times except when being electrically operated. The motor shall not rotate during hand operation nor shall a fused motor prevent manual operation. When in manual operating position, the unit will remain in this position until motor is energized at which time the valve operator will automatically return to electric operation and shall remain in motor position until handwheel operation is desired. This movement from motor operation to handwheel operation shall be accomplished by a positive declutching lever which will disengage the motor and motor gearing mechanically, but not electrically. Hand operation must be reasonably fast. It shall be impossible to place the unit in manual operation when the motor is running. The gear limit switches and torque switches shall be housed in a single easily accessible compartment integral with the power compartment of



the valve control. All wiring shall be accessible through this compartment. Stepping motor drives will not be acceptable.

6. The motor with its control module must be capable of continuously modulating over its entire range without interruption by heat protection devices. The system, including the operator and control module must be able to function, without override protection of any kind, down to zero dead zone.
7. All units shall have strip heaters in both the motor and limit switch compartments.
8. The actuator shall be equipped with open-stop-close push buttons, an auto-manual selector switch, and indicating lights, all mounted on the actuator or on a separate locally mounted power control station.
9. The electronics for the electric operator shall be protected against temporary submergence.
10. Actuators shall be Limitorque L120 with Modutronic Control System containing a position transmitter with a 4-20MA output signal or equal.

#### D. Motor Actuators (Open-Close)

1. The electronic motor-driven valve actuator shall include the motor, actuator gearing, limit switch gearing, limit switches, torque switches, fully machined drive sleeve, declutch lever, and auxiliary handwheel as a self-contained unit.
2. The motor shall be specifically designed for valve actuator service and shall be of high torque totally enclosed, nonventilated construction, with motor leads brought into the limit switch compartment without having external piping or conduit box.
  - (a) The motor shall be of sufficient size to open or close the valve against maximum differential pressure when voltage to motor terminals is 10% above or below nominal voltage.
  - (b) The motor shall be prelubricated and all bearings shall be of the anti-friction type.
3. The power gearing shall consist of helical gears fabricated from heat treated steel and worm gearing. The worm shall be carburized and hardened alloy steel with the threads ground after heat treating. The worm gear shall be of alloy bronze accurately cut with a hobbing machine. All power gearing shall be grease lubricated. Ball or roller bearings shall be used throughout.
4. Limit switches and gearing shall be an integral part of the valve actuator. The switches shall be of the adjustable rotor type capable of being adjusted to trip at any point between fully opened valve and fully closed valve. Each valve controller shall be provided with a minimum of two rotor type gear limit switches, one for opening and one for closing (influent valves require additional contacts to allow stopping at an intermediate position). The rotor type gear limit switch shall have two normally open and two normally closed contacts per rotor. Additional switches shall be provided if shown on the control and/or instrumentation diagrams. Limit switches shall be geared to the driving mechanism and in step at all times whether in motor or manual operation. Each valve actuator shall be equipped with a double torque switch. The torque switch shall be adjustable and will be responsive to load encountered in either direction of travel. It shall operate during the complete cycle without auxiliary relays or devices to protect the valve should excessive load be met by obstructions in either direction of travel. Travel and thrusts shall be independent of wear in valve disc or seat rings.
5. A permanently mounted handwheel shall be provided for manual operation. The handwheel shall not rotate during electric operation except when being electrically operated. The motor shall not rotate during hand operation, nor shall a fused motor prevent manual operation. When in manual operating position, the unit will remain in this position until motor is energized at which time the valve actuator will

automatically return to electric operation and shall remain in motor position until handwheel operation is desired. Movement from motor operation to handwheel operation shall be accomplished by a positive declutching lever which will disengage the motor and motor gearing mechanically, but not electrically. Hand operation must be reasonably fast. It shall be impossible to place the unit in manual operation when the motor is running.

6. Valve actuators shall be equipped with an integral reversing controller and three phase overload relays, Open-Stop-Close push buttons, local-remote-manual selector switch, control circuit transformer, three-phase thermal overload relays and two pilot lights in a NEMA 4X enclosure. In addition to the above, a close coupled air circuit breaker or disconnect switch shall be mounted and wired to the valve input power terminals for the purpose of disconnecting all underground phase conductors.
7. The valve actuator shall be capable of being controlled locally or remotely via a selector switch integral with the actuator. In addition, an auxiliary dry contact shall be provided for remote position feedback.
8. Valve A.C. motors shall be designed for operation on a 480 volt, 3-phase service. Valve control circuit shall operate from a fuse protected 120 volt power supply.
9. Motor operators shall be as manufactured by Limitorque Corporation, Type L120 or approved equal.

## **2.07**

### **AIR RELEASE VALVES**

The air release valves for use in water or force mains shall be installed as shown on the Drawings. The valves shall have a cast iron body cover and baffle, stainless steel float, bronze water diffuser, Buna-N or Viton seat, and stainless steel trim. The fittings shall be threaded. The air release valves shall be Model 200A or 400A as manufactured by APCO Valve and Primer Corporation, Schaumburg, Illinois; or approved equal.

## **2.08**

### **VALVE BOXES**

- A. Buried valves shall have cast-iron three piece valve boxes or HDPE adjustable valve boxes. Cast iron valve boxes shall be provided with suitable heavy bonnets and shall extend to such elevation at or slightly above the finished grade surface as directed by the Engineer. The barrel shall be two-piece, screw type, having a 5-1/4 inch shaft. The upper section shall have a flange at the bottom with sufficient bearing area to prevent settling and shall be complete with cast iron covers. Covers shall have WATER, SEWER, or RECLAIM, as applicable, cast into the top.
- B. All valves shall have actuating nuts extended to within four (4) feet of the top of the valve box. All valve extensions will have a centering guide plate two (2) inches maximum below the actuating nut. The valve extension shall be fastened to the existing nut with a set screw. Valve boxes shall be provided with a concrete base and a valve nameplate engraved with lettering 1/8-inch deep as shown on the Drawings.
- C. HDPE adjustable valve boxes shall be one complete assembled unit composed of the valve box and extension stem. All moving parts of the extension stem shall be enclosed in a housing to prevent contact with the soil. Valve box assembly shall be adjustable to accommodate variable trench depths.
- D. The entire assembly shall be made of heavy wall high density polyethylene. All exterior components shall be joined with stainless steel screws. The valve box top section shall be adaptable to fit inside a valve box upper section.

- E. The stem assembly shall be of a telescoping design that allows for variable adjustment length. The stem material shall be of plated steel square tubing. The stem assembly shall have a built-in device that keeps the stem assembly from disengaging at its fully extended length. The extension stem must be torque tested to 1000 foot pounds. Covers shall have WATER, SEWER or RECLAIMED clearly and permanently impressed into the top surface.

## **2.09 CORPORATION COCKS**

Corporation cocks for connections to cast-iron, ductile iron or steel piping shall be all brass or bronze suitable for 180 psi operating pressure and similar to Mueller Co. H-10046 or approved equal by Clow Corp., and shall be of sizes required and/or noted on the Drawings.

## **2.10 FLANGE ADAPTER COUPLINGS**

Flange adapter couplings shall be of the size and pressure rating required for each installation and shall be suitable for use on either cast iron or ductile iron pipe. They shall be similar or approved equal to Dresser Company, Style 128. All couplings shall have a sufficient number of factory installed anchor studs to meet or exceed a minimum test pressure rating of 230 psi minimum.

## **2.11 FLEXIBLE COUPLINGS**

Flexible couplings shall be either the split type or the sleeve type as shown on the Drawings.

1. Split type coupling shall be used with all interior piping and with exterior pipings noted on the Drawings. The couplings shall be mechanical type for radius groove piping. The couplings shall mechanically engage and lock grooved pipe ends in a positive couple and allow for angular deflection and contracting and expansion.
2. Couplings shall consist of malleable iron, ASTM Specification A47, Grade 32510 housing clamps in two or more parts, a single chlorinated butyl composition sealing gasket with a "C" shaped cross-section and internal sealing lips projecting diagonally inward, and two or more oval track head type bolts with hexagonal heavy nuts conforming to ASTM Specification A 183 and A194 to assemble the housing clamps. Bolts and nuts shall be hot dipped galvanized after fabrication.
3. Victaulic type couplings and fittings may be used in lieu of flanged joints. Pipes shall be radius grooved as specified for use with the Victaulic couplings. Flanged adapter connections at fittings, valves, and equipment shall be Victaulic Vic Flange Style 741, equal by Gustin-Bacon Group, Division of Certain-Teed Products, Kansas City, Kansas, or approved equal.
4. Sleeve type couplings shall be used with all buried piping. The couplings shall be of steel and shall be Dresser Style 38 or 40, as shown on the Drawings, or equal. The coupling shall be provided with hot dipped galvanized steel bolts and nuts unless indicated otherwise.
5. All couplings shall be furnished with the pipe stop removed.
6. Couplings shall be provided with gaskets of a composition suitable for exposure to the liquid within the pipe.
7. If the Contractor decides to use victaulic couplings in lieu of flanged joints, he shall be responsible for supplying supports for the joints.

## **2.12 HOSE BIBS**

Hose bibs shall be 3/4" or 1" brass, polished chromium plated brass, with vacuum breaker as noted on the drawings.

## 2.13 SLOW CLOSING AIR AND VACUUM VALVES

- A. The Contractor shall furnish and install slow closing air and vacuum valves as shown on the Drawings which shall have two (2) independent valves bolted together. The air and vacuum valve shall have all stainless steel float, guided on both ends with stainless shafts. The air and vacuum valve seat shall be Buna-N to insure drop tight closure. The Buna-N seat shall be fastened to the cover stainless shoulder screws in a manner to prevent distortion of the seat. The float shall be guided at both ends with stainless steel bushings.
- B. The valve cover shall have a male lip designed to fit into the body register for accurate alignment of the float into the Buna-N seat. The valve cover shall have 250-pound class flanged outlet connection.
- C. The surge check valve shall be bolted to the inlet of the air and vacuum valve and consist of a body, seat, disc, and compression spring. A surge check unit shall operate on the interphase between the kinetic energy and relative velocity flows of air and water, so that after air passes through, and water rushes into the surge check, the disc starts to close, reducing the rate of flow of water into the air valve by means of throttling orifices in the disc to prevent water hammer in the air valves. The surge check orifices must be adjustable type for regulation in the field to suit operating conditions. Valve shall be rated for 250-pound class working pressure.
- D. The complete slow closing air and vacuum valve with air release valve shall have been flow tested in the field, substantiated with test data to show reduction of surge pressure in the valve. Flow test data shall be submitted with initial shop drawings for approval.
- E. Valve exterior to be painted Red Oxide, Phenolic TT-P86, Primer or approved equal for high resistance to corrosion.
- F. All materials of construction shall be certified in writing to conform to ASTM specifications as follows:

Air Valve Cover, Body, and Surge Check Body	Cast Iron	ASTM A48, Class 30
Float	Stainless Steel	ASTM A240
Surge Check Seat and Disc	Stainless Steel	ASTM A582
Air Valve Seat	Buna-N	
Spring	Stainless Steel	T302

## 2.14 SURGE ANTICIPATOR VALVES

- A. Surge anticipator valves shall be furnished for the pumping systems as shown on the

Drawings. The valve shall be hydraulically operated, pilot controlled, and diaphragm or piston actuated. The main valve shall be cast iron conforming to ASTM A48 with bronze trim conforming to ASTM B61 and flanged ends conforming to ANSI B161.1. The main valve shall be globe type with a single removable seat and a resilient disc.

- B. The diaphragm actuated valve shall have a stainless steel stem guided at both ends by a bearing in the valve cover and an integral bearing surface in the seat. No external packing glands shall be permitted. The valve shall be fully serviceable without removing it from the line. The pilot system shall be of noncorrosive construction and provided with isolation cocks.
- C. The piston actuated valve shall operate on the differential piston principle. The valve piston shall be guided on its outside diameter. The valve shall be able to operate in any position and shall be fully serviceable without removing it from the line. The pilot system shall be provided with isolation cocks, and be of noncorrosive materials of construction.
- D. The valve shall be designed specifically to minimize the effects of water hammer, resulting from power failure at the pumping station, or from normal stopping and starting of pumping operators. The valve shall open hydraulically on a down surge, or low pressure wave created when the pump stops, remain open during the low pressure cycle in order to be open when the high pressure wave returns. The high pressure pilot shall be adjustable over a 20 to 200 psi range and the low pressure pilot shall be adjustable over a 15 to 75 psi range. The valve shall be the 250 Class.

## **2.15 CHECK VALVES**

- A. Check valves for cast iron and ductile iron pipe lines shall be swing type and shall meet the material requirements of AWWA Specification C508. The valves shall be iron body, bronze mounted, single disc, 175 psi working water pressure and nonshock. Valves shall be as manufactured by Mueller, Clow, Kennedy, or M&H. Valves 8" and larger shall be air cushioned to reduce valve slam.
- B. When there is no flow through the line, the disc shall hang lightly against its seat in practically a vertical position. When open, the disc shall swing clear of the waterway.
- C. Check valves shall have bronze seat and body rings, extended bronze hinge pins and bronze nuts on the bolts of bolted covers. The interior and exterior of the valve body shall have a factory applied fusion bonded or 10 mil 2 part epoxy coating (Protecto 401 or approved equal).
- D. Valves shall be so constructed that disc and body seat may easily be removed and replaced without removing the valve from the line. Valves shall be fitted with an extended hinge arm with outside lever and weight. Weights provided and approved by the Engineer shall be installed.

## **2.16 HYDRANTS**

Hydrants shall be AVK Series 2780 (nostalgic style with stainless steel bolts), American Darling B-84-B or Mueller Super Centurion 250, or approved equal and shall conform to the "Standard Specification for Fire Hydrants for Ordinary Water Works Service", AWWA C502, and UL/FM certified, and shall in addition meet the specific requirements and exceptions which follow:

1. Hydrants shall be according to manufacturer's standard pattern and of standard size, and shall have one 4-1/2" steamer nozzle and two 2-1/2" hose nozzles.
2. Hydrant inlet connections shall have mechanical joints for 6" ductile-iron pipe.
3. Hydrant valve opening shall have an area at least equal to that area of a 5-1/4" minimum diameter circle and be obstructed only by the valve rod. Each hydrant shall be able to deliver 500 gallons minimum through its two 2-1/2" hose nozzles when opened together with a loss of not more than 2 psi in the hydrants.
4. Each hydrant shall be designed for installation in a trench that will provide 5-ft. cover.
5. Hydrants shall be hydrostatically tested as specified in AWWA C502.
6. Hydrants shall be rated at 200 psi.
7. All nozzle threads shall be American National Standard.
8. Each nozzle cap shall be provided with a Buna N rubber washer.
9. Hydrants shall be so arranged that the direction of outlets may be turned 90 degrees without interference with the drip mechanism and without the mechanism obstructing the discharge from any outlet.
10. Hydrants must be capable of being extended without removing any operating parts.
11. Hydrants shall have bronze-to-bronze seatings as per AWWA C502-85.
12. Hydrant main valve closure shall be of the compression type opening against the pressure and closing with the pressure. The resilient seat material shall meet the requirements of AWWA C-509 and shall preferably be EPDM Elastomer.
13. Internal and below ground iron parts (bonnet, nozzle section and base) shall have a fusion bonded epoxy coating per AWWA C550. Aboveground external hydrant parts (cap, bonnet and nozzle section) shall be either epoxy coated together with a UV resistant polyester coating or have two shop coats of paint per AWWA C502. The lower stand pipe or barrel shall be protected with asphaltic coatings per AWWA C502.
14. Exterior nuts, bolts and washer shall be stainless steel. Bronze nuts may be used below grade.
15. All internal operating parts shall be removable without requiring excavation.

## 2.17 RESTRAINING CLAMPS

Restraining clamp assemblies as detailed in the drawings for use at hydrant connections to water mains, or at fittings where shown on the Drawings, shall be as manufactured by American Cast Iron Pipe, Star Pipe Products, U.S. Pipe; or approved equal.

## 2.18 TAPPING SLEEVES AND GATE VALVES

- A. Tapping valves shall meet the requirement of AWWA C500. The valves shall be flanged, shall be mechanical joint outlet with nonrising stem, designed for vertical burial and shall open left or counterclockwise. Stuffing boxes shall be the "O-ring" type. Operating nut shall be AWWA Standard 2" square for valves 2" and up. The valves shall be provided with an overload seat to permit the use of full size cutters. Gaskets shall cover the entire area of flange surfaces and shall be supplied with EPDM wedges up to 30" diameter.
- B. Tapping sleeves and saddles shall seal to the pipe by the use of a confined "O" ring gasket, and shall be able to withstand a pressure test of 180 psi for one hour with no leakage in accordance with AWWA C110, latest edition. A stainless steel 3/4" NPT test plug shall be provided for pressure testing. All bolts joining the two halves shall be stainless steel and shall be included with the sleeve or saddle. Sleeves and saddles shall be protected from corrosion by being fusion applied epoxy coated, or be made of 18-8

Type 304 stainless steel. Saddle straps shall be 18-8 Type 304 stainless steel.

## **2.19 SINGLE ACTING ALTITUDE VALVES**

### **A. Function**

1. The altitude control valve shall be of the single acting type, closing off tightly when the water reaches the maximum predetermined level in the tank to prevent overflow; and opening to permit replenishing of the tank supply when the water level drops approximately 6" to 12" below the maximum level.
2. A hand operated valve in the power water line to the top of the piston shall permit adjustment of the speed of valve closing. The tank water level control shall be by means of a diaphragm operated, spring loaded, three way pilot which directs power water to or from the top of the main valve piston. The three way pilot shall be of bronze construction. The diaphragm surface exposed to the tank head shall be not less than 57 sq. inches. It shall be possible to adjust the spring above the diaphragm for water level control approximately 20% above or below the factory setting.

### **B. Description**

1. The main valve shall operate on the differential piston principle such that the area on the underside of the piston is no less than the pipe area on the upper surface of the piston is of a greater area than the underside of the piston.
2. The valve piston shall be guided on its outside diameter by long stroke stationary Vee ports which shall be downstream of the seating surface to minimize the consequences of throttling. Throttling shall be done by the valve Vee ports and not the valve seating surfaces.
3. The valve shall be capable of operating in any position and shall incorporate only one flanged cover at the valve top from which all internal parts shall be accessible. There shall be no stems, stem guides, or spokes within the waterway. There shall be no springs to assist the valve operation.

### **C. Construction**

1. The valve body shall be of cast iron ASTM A-126 with flanges conforming to the latest ANSI Standards. The valve shall be extra heavy construction throughout. The valve interior trim shall be bronze B-62 as well as the main valve operation.
2. The valve seals shall be easily renewable while no diaphragm shall be permitted within the main valve body.
3. All controls and piping shall be of non-corrosive construction.
4. A visual valve position indicator shall be provided for observing the valve piston position at any time.

### **D. Figure Number**

The valves shall be the 20" Globe type (Fig. 3200-D) as manufactured by GA Industries of Mars, Pennsylvania, or approved equal.

## **PART 3 EXECUTION**

### **3.01 INSTALLATION**

- A. All valves and appurtenances shall be installed in the location shown, true to alignment and rigidly supported. Any damage occurring to the above items before they are installed shall be repaired to the satisfaction of the Engineer.
- B. After installation, all valves and appurtenances shall be tested at least two hours at the working pressure corresponding to the class of pipe, unless a different test pressure is specified. If any joint proves to be defective, it shall be repaired to the satisfaction of the Engineer.
- C. Install all floor boxes, brackets, extension rods, guides, the various types of operators and appurtenances as shown on the Drawings that are in masonry floors or walls, and install concrete inserts for hangers and supports as soon as forms are erected and before concrete is poured. Before setting these items, the Contractor shall check all plans and figures which have a direct bearing on their location and he shall be responsible for the proper location of these valves and appurtenances during the construction of the structures.
- D. Pipe for use with flexible couplings shall have plain ends as specified in the respective pipe sections.
- E. Flanged joints shall be made with high strength, low alloy Corten bolts, nuts and washers. Mechanical joints shall be made with mild corrosion resistant alloy steel bolts and nuts. All exposed bolts shall be painted the same color as the pipe. All buried bolts and nuts shall be heavily coated with two (2) coats of bituminous paint comparable to Inertol No. 66 Special Heavy.
- F. Prior to assembly of split couplings, the grooves as well as other parts shall be thoroughly cleaned. The ends of the pipes and outside of the gaskets shall be moderately coated with petroleum jelly, cup grease, soft soap or graphite paste, and the gasket shall be slipped over one pipe end. After the other pipe has been brought to the correct position, the gasket shall be centered properly over the pipe ends with the lips against the pipes. The housing sections then shall be placed. After the bolts have been inserted, the nuts shall be tightened until the housing sections are firmly in contact, metal-to-metal, without excessive bolt tension.
- G. Prior to the installation of sleeve-type couplings, the pipe ends shall be cleaned thoroughly for a distance of 8". Soapy water may be used as a gasket lubricant. A follower and gasket, in that order, shall be slipped over each pipe to a distance of about 6" from the end.
- H. Valve boxes with concrete bases shall be installed as shown on the Drawings. Mechanical joints shall be made in the standard manner. Valve stems shall be vertical in all cases. Place cast iron box over each stem with base bearing on compacted fill and the top flush with final grade. Boxes shall have sufficient bracing to maintain alignment during backfilling. Knobs on cover shall be parallel to pipe. Remove any sand or undesirable fill from valve box.

### **3.02 HYDRANTS**

- A. Hydrants shall be set at the locations designated by the Engineer and/or as shown on the Drawings and shall be bedded on a firm foundation. A drainage pit on crushed stone as shown on the Drawings shall be filled with gravel or crushed stone and satisfactorily compacted. During backfilling, additional gravel or crushed stone shall be brought up



around and 6" over the drain port. Each hydrant shall be set in true vertical alignment and shall be properly braced. Concrete thrust blocks shall be placed between the back of the hydrant inlet and undisturbed soil at the end of the trench. Minimum bearing area shall be as shown on the plans. Felt paper shall be placed around the hydrant elbow prior to placing concrete. CARE MUST BE TAKEN TO INSURE THAT CONCRETE DOES NOT PLUG THE DRAIN PORTS. Concrete used for backing shall be as specified herein.

- B. When installations are made under pressure, the flow of water through the existing main shall be maintained at all times. The diameter of the tap shall be a minimum of 2" less than the inside diameter of the branch line.
- C. The entire operation shall be conducted by workmen thoroughly experienced in the installation of tapping sleeves and valves, and under the supervision of qualified personnel furnished by the manufacturer. The tapping machine shall be furnished by the Contractor if tap is larger than 12" in diameter.
- D. The Contractor shall determine the locations of the existing main to be tapped to confirm the fact that the proposed position for the tapping sleeve will be satisfactory and no interference will be encountered such as the occurrence of existing utilities or of a joint or fitting at the location proposed for the connection. No tap will be made closer than 30" from a pipe joint.
- E. Tapping valves shall be set in vertical position and be supplied with a 2" square operating nut for valves 2" and larger. The valve shall be provided with an oversized seat to permit the use of full sized cutters.
- F. Tapping sleeves and valves with boxes shall be set vertically or horizontally as indicated on the Drawings and shall be squarely centered on the main to be tapped. Adequate support shall be provided under the sleeve and valve during the tapping operation. Sleeves shall be no closer than 30" from water main joints. Thrust blocks shall be provided behind all tapping sleeves. Proper tamping of supporting earth around and under the valve and sleeve is mandatory. After completing the tap, the valve shall be flushed to ensure that the valve seat is clean.

### **3.03 SHOP PAINTING**

Ferrous surfaces of valves and appurtenances shall receive a coating of rust-inhibitive primer. All pipe connection openings shall be capped to prevent the entry of foreign matter prior to installation.

### **3.04 FIELD PAINTING**

All metal valves and appurtenances specified herein and exposed to view shall be painted.

### **3.05 INSPECTION AND TESTING**

Completed pipe shall be subjected to hydrostatic pressure test for two hours at 180 psi. All leaks shall be repaired and lines retested as approved by the Engineer. Prior to testing, the pipelines shall be supported in an approved manner to prevent movement during tests.

**END OF SECTION**

## **SECTION 02999 MISCELLANEOUS WORK AND CLEANUP**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

- A. This Section includes items and operations which are not specified in detail as separate items, but may be sufficiently described as to the kind and extent of work involved. The Contractor shall furnish all labor, materials, equipment and incidentals necessary to complete all work under this Section.
- B. The work of this Section may include, but is not limited to the following:
  - 1. Restoration of roads, sidewalks, driveways, curbing and gutters, fences, guardrails, lawns, shrubbery and any other existing items damaged or destroyed.
  - 2. Crossing utilities.
  - 3. Relocation of existing water, reclaim water, or sewer lines less than four inches diameter, water and sanitary sewer services, low pressure gas lines, telephone lines, electric lines, cable TV lines as shown on the Contract Drawings.
  - 4. Restoring easements (servitudes) and rights-of-way.
  - 5. Clean up.
  - 6. Incidental work (project photographs, testing, shop drawings, traffic control, record drawings, etc.).
  - 7. Excavation and Embankment - As defined in the Florida Department of Transportation Standard Specifications for Road and Bridge Construction (1991 Edition or latest revision).
  - 8. Stormwater and erosion control devices.

#### **1.02 SUBMITTAL OF LUMP SUM BREAKDOWN**

Contractor shall submit to the Owner/Engineer, a breakdown of the lump sum bid for Miscellaneous Work and Cleanup Item in the Proposal within 10 days after date of Notice to Proceed.

#### **1.03 WORK SPECIFIED UNDER OTHER SECTIONS**

All work shall be completed in a workmanlike manner by competent workmen in full compliance with all applicable sections of the Contract Documents.

### **PART 2 PRODUCTS**

#### **2.01 MATERIALS**

Materials required for this Section shall equal or exceed materials that are to be restored. The Contractor may remove and replace or reuse existing materials with the exception of paving.

### **PART 3 EXECUTION**

#### **3.01 RESTORING OF SIDEWALKS, ROADS, CURBING, FENCES AND GUARDRAILS**

- A. The Contractor shall protect existing sidewalks & curbing. If necessary, sidewalks & curbing shall be removed from joint to joint and replaced after backfilling. Curbing damaged during construction because of the Contractor's negligence or convenience, shall be replaced with sidewalks & curbing of equal quality and dimension at no cost to the Owner.
- B. At the locations necessary for the Contractor to remove, store and replace existing fences and guardrails during construction, the sections removed shall be only at the direction of the Engineer. If any section of fence is damaged due to the Contractor's negligence, it shall be replaced at no cost to the Owner with fencing equal to or better than that damaged and the work shall be satisfactory to the Engineer.
- C. Guardrails in the vicinity of the work shall be protected from damage by the Contractor. Damaged guardrails shall be replaced in a condition equal to those existing
- D. Road crossings shall be restored in accordance with the Contract Documents and current FDOT Standards. Compensation for road restoration shall be included under the Road Restoration Bid Item if specified or under Miscellaneous Cleanup if it is not specified.

### **3.02 CROSSING UTILITIES**

This item shall include any extra work required in crossing culverts, water courses, drains, water mains and other utilities, including all sheeting and bracing, extra excavation and backfill, or any other work required or implied for the proposed crossing, whether or not shown on the Drawings.

### **3.03 RELOCATIONS OF EXISTING GAS LINES, TELEPHONE LINES, ELECTRIC LINES AND CABLE TV LINES**

The Contractor shall notify the proper utility involved when relocation of these utility lines is required. The Contractor shall coordinate all relocation work by the utility so that construction shall not be hindered.

### **3.04 RESTORING THE EASEMENTS AND RIGHTS-OF-WAY**

The Contractor shall be responsible for all damage to private property due to his operations. He shall protect from injury all walls, fences, cultivated shrubbery, pavement, underground facilities, including water, sewer and reclaimed water lines and services, or other utilities which may be encountered along the easement. If removal and replacement is required, it shall be done in a workmanlike manner, at his expense, so that the replacement are equivalent to that which existed prior to construction.

### **3.05 STORMWATER AND EROSION CONTROL DEVICES**

The Contractor shall be responsible for, provide, and install all stormwater and erosion control devices necessary to insure satisfactory compliance with the Florida Department of Environmental Protection Stormwater, Erosion, and Sedimentation Control Inspector's Manual.

**END OF SECTION**

## **DIVISION 3 CONCRETE**

### **SECTION 03200 CONCRETE REINFORCEMENT**

#### **PART 1 GENERAL**

##### **1.01 WORK INCLUDED**

- A. Reinforcing steel bars and welded steel wire fabric for cast-in-place concrete, complete with tie wire.
- B. Support chairs, bolsters, bar supports and spacers, for reinforcing.

##### **1.02 QUALITY ASSURANCE**

Perform concrete reinforcing work in accordance with ACI 318 unless specified otherwise in this Section.

##### **1.03 REFERENCES**

- A. ACI 318 - Building Code Requirements for Reinforced Concrete.
- B. ASTM A185 - Welded Steel Wire Fabric for Concrete Reinforcement.
- C. ASTM A615 - Deformed and Plain Billet Steel Bars for Concrete Reinforcement.
- D. CRSI 63 - Recommended practice for placing reinforcing bars.
- E. CRSI 65 - Recommended practice for placing bar supports, specifications and nomenclature.
- F. ACI 315 - American Concrete Institute - Manual of Standard Practice.

##### **1.04 SHOP DRAWINGS**

- A. Submit shop drawings in accordance with Contract Documents.
- B. Indicate bar sizes, spacings, locations and quantities of reinforcing steel and wire fabric, bending and cutting schedules and supporting and spacing devices.
- C. Manufacturer's Literature: Manufacturer's specifications and installation instructions for splice devices.

#### **PART 2 PRODUCTS**

##### **2.01 REINFORCING**

- A. Reinforcing steel: Grade 60, Minimum Yield Strength 60,000 psi, deformed billet steel bars, ASTM A615; plain finish.
- B. Welded steel wire fabric: Deformed wire, ASTM A497; smooth wire ASTM A185 in flat

sheets; plain finish.

## **2.02 ACCESSORY MATERIALS**

- A. Tie wire: Minimum 16 gauge annealed type, or patented system accepted by Engineer.
- B. Chairs, bolsters, bar supports, spacers: Sized and shaped for strength and support of reinforcing during construction conditions.
- C. Special chairs, bolsters, bar supports, spacers (where adjacent to architectural concrete surfaces): Stainless steel type sized and shaped as required.

## **2.03 FABRICATION**

- A. Fabricate concrete reinforcing in accordance with ACI 315.
- B. Locate reinforcing splices, not indicated on Drawings, at points of minimum stress. Location of splices shall be reviewed by Engineer.
- C. Where indicated, weld reinforcing bars in accordance with AWS D12.1.

## **PART 3 EXECUTION**

### **3.01 PLACEMENT**

- A. Reinforcing shall be supported and secured against displacement. Do not deviate from true alignment.
- B. Before placing concrete, ensure reinforcing is clean, free of loose scale, dirt, or other foreign coatings which would reduce bond to concrete.

### **3.02 QUALITY ASSURANCE**

- A. Acceptable Manufacturers: Regularly engaged in manufacture of steel bar and welded wire fabric reinforcing.
- B. Installer Qualifications: Three years experience in installation of steel bar and welded wire fabric reinforcing.
- C. Allowable Tolerances:
  - 1. Fabrication:
    - a. Sheared length:  $\pm 1$  in.
    - b. Depth of truss bars:  $+0, -1/2$  in.
    - c. Stirrups, ties and spirals:  $\pm 1/4$  in.
    - d. All other bends:  $\pm 1$  in.
  - 2. Placement:
    - a. Concrete cover to form surfaces:  $\pm 1/4$  in.
    - b. Minimum spacing between bars: 1 in.
    - c. Top bars in slabs and beams:
      - (1) Members 8 in. deep or less:  $\pm 1/4$  in.
      - (2) Members more than 8 in.:  $\pm 1/2$  in.
    - d. Crosswise of members: Spaced evenly within 2 in. of stated separation.

- e. Lengthwise of members: Plus or minus 2 in.
- 3. Maximum bar movement to avoid interference with other reinforcing steel, conduits, or embedded items: 1 bar diameter.

### **3.04 PRODUCT DELIVERY, STORAGE AND HANDLING**

- A. Deliver reinforcement to project site in bundles marked with metal tags indicating bar size and length.
- B. Handle and store materials to prevent contamination.

### **3.05 INSTALLATION**

- A. Placement:
  - 1. Bar Supports: CRSI 65.
  - 2. Reinforcing Bars: CRSI 63.
- B. Steel Adjustment:
  - 1. Move within allowable tolerances to avoid interference with other reinforcing steel, conduits, or embedded items.
  - 2. Do not move bars beyond allowable tolerances without concurrence of Engineer.
  - 3. Do not heat, bend, or cut bars without concurrence of Engineer.
- C. Splices:
  - 1. Lap splices: Tie securely with wire to prevent displacement of splices during placement of concrete.
  - 2. Splice devices: Install in accordance with manufacturer's written instructions.
  - 3. Do not splice bars without concurrency of Engineer, except at locations shown on Drawings.
- D. Wire Fabric:
  - 1. Install in longest practicable length.
  - 2. Lap adjoining pieces one full mesh minimum, and lay splices with 16 gauge wire.
  - 3. Do not make end laps midway between supporting beams, or directly over beams of continuous structures.
  - 4. Offset end laps in adjacent widths to prevent continuous laps.
- E. Cleaning: Remove dirt, grease, oil, loose mill scale, excessive rust, and foreign matter that will reduce bond with concrete.
- F. Protection During Concreting: Keep reinforcing steel in proper position during concrete placement.

**END OF SECTION**

## **SECTION 03300 CAST-IN-PLACE CONCRETE**

### **PART 1 GENERAL**

#### **1.01 WORK INCLUDED**

Poured-in-place concrete slabs, thrust blocks, pile caps and pipe support cradles.

#### **1.02 QUALITY ASSURANCE**

Perform cast-in-place concrete work in accordance with ACI 318, unless specified otherwise in this Section.

#### **1.03 TESTING LABORATORY SERVICES**

- A. Inspection and testing will be performed by the testing laboratory currently under contract to Manatee County in accordance with the Contract Documents.
- B. Provide free access to work and cooperate with appointed firm.
- C. Submit proposed mix design of each class of concrete to inspection and testing firm for review prior to commencement of work.
- D. Tests of cement and aggregates may be performed to ensure conformance with requirements stated herein.
- E. Three concrete test cylinders will be taken for every 100 cu. yds. or part thereof of each class of concrete placed each day. Smaller pours shall have cylinders taken as directed by the Engineer.
- F. One slump test will be taken for each set of test cylinders taken.

#### **1.04 REFERENCES**

- A. ASTM C33 - Concrete Aggregates
- B. ASTM C150 - Portland Cement
- C. ACI 318 - Building Code Requirements for Reinforced Concrete
- D. ASTM C260 - Air Entraining Admixtures for Concrete
- E. ASTM C94 - Ready-Mixed Concrete
- F. ACI 304 - Recommended Practice for Measuring, Mixing, Transporting and Placing Concrete
- G. ACI 305 - Recommended Practice for Hot Weather Concreting

### **PART 2 PRODUCTS**

#### **2.01 CONCRETE MATERIALS**

- A. Cement: Moderate-Type II, High early strength-Type III, Portland type, ASTM C150.
- B. Fine and Coarse Aggregates: ASTM C33.
- C. Water: Clean and free from injurious amounts of oil, alkali, organic matter, or other deleterious material.

## **2.02 ADMIXTURES**

- A. Air Entrainment: ASTM C260.
- B. Chemical: ASTM C494 Type A - water reducing admixture.

## **2.03 ACCEPTABLE MANUFACTURERS**

Acceptable Products:

- 1. Pozzolith
- 2. WRDA

## **2.04 ACCESSORIES**

Non-shrink grout: Premixed compound consisting of non-metallic aggregate, cement, water reducing and plasticizing agents; capable of developing minimum compressive strength of 2400 psi in 2 days and 7000 psi in 28 days.

## **2.05 CONCRETE MIXES**

- A. Mix concrete in accordance with ASTM C94.
- B. Provide concrete of following strength:
  - 1. Required concrete strengths as determined by 28 day cylinders shall be as shown on the Drawings, but shall not be less than 3000 psi.
  - 2. Select proportions for normal weight concrete in accordance with ACI 301 3.8 Method 1, Method 2, or Method 3. Add air entraining agent to concrete to entrain air as indicated in ACI 301 Table 3.4.1.
  - 3. All mixes shall be in accordance with FDOT Specifications.
- C. Use set-retarding admixtures during hot weather only when accepted by Engineer.
- D. Add air entraining agent to concrete mix for concrete work exposed to exterior.

## **2.06 FORMS**

- A. Forms shall be used for all concrete masonry, including footings. Form shall be so constructed and placed that the resulting concrete will be of the shape, lines, dimensions, appearance and to the elevations indicated on the Drawings.
- B. Forms shall be made of wood, metal, or other approved material. Wood forms shall be constructed of sound lumber or plywood of suitable dimensions, free from knotholes and loose knots; where used for expose surfaces, boards shall be dressed and matched.



Plywood shall be sanded smooth and fitted with tight joints between panels. Metal forms shall be of an approved type for the class of work involved and of the thickness and design required for rigid construction.

- C. Edges of all form panels in contact with concrete shall be flush within 1/32-inch and forms for plane surfaces shall be such that the concrete will be plane within 1/16-inch in four feet. Forms shall be tight to prevent the passage of mortar and water and grout.
- D. Forms for walls shall have removable panels at the bottom for cleaning, inspection and scrubbing-in of bonding paste. Forms for walls of considerable height shall be arranged with tremies and hoppers for placing concrete in a manner that will prevent segregation and accumulation of hardened concrete on the forms or reinforcement above the fresh concrete.
- E. Molding or bevels shall be placed to produce a 3/4-inch chamfer on all exposed projecting corners, unless otherwise shown on the Drawings. Similar chamfer strips shall be provided at horizontal and vertical extremities of all wall placements to produce "clean" separation between successive placements as called for on the Plans.
- F. Forms shall be sufficiently rigid to withstand vibration, to prevent displacement or sagging between supports and constructed so the concrete will not be damaged by their removal. The Contractor shall be entirely responsible for their adequacy.
- G. Forms, including new pre-oiled forms, shall be oiled before reinforcement is placed, with an approved nonstaining oil or liquid form coating having a non-paraffin base.
- H. Before form material is re-used, all surfaces in contact with concrete shall be thoroughly cleaned, all damaged places repaired, all projecting nails withdrawn, all protrusions smoothed and in the case of wood forms pre-oiled.
- I. Form ties encased in concrete shall be designed so that after removal of the projecting part, no metal shall be within 1-inch of the face of the concrete. That part of the tie to be removed shall be at least 1/2-inch diameter or be provided with a wood or metal cone at least 1/2-inch in diameter and 1-inch long. Form ties in concrete exposed to view shall be the cone-washer type equal to the Richmond "Tyscru". Throughbolts or common wire shall not be used for form ties.

## **PART 3 EXECUTION**

### **3.01 PLACING CONCRETE**

- A. Place concrete in accordance with ACI 304.
- B. Notify Engineer minimum 24 hours prior to commencement of concreting operations.
- C. Verify anchors, seats, plates and other items to be cast into concrete are placed, held securely and will not cause hardship in placing concrete. Rectify same and proceed with work.
- D. Maintain records of poured concrete items. Record date, location of pour, quantity, air temperature and test samples taken.
- E. Ensure reinforcement, inserts, embedded parts, formed expansion and contraction joints

are not disturbed during concrete placement.

- F. Prepare previously placed concrete by cleaning with steel brush and applying bonding agent. Apply bonding agent in accordance with manufacturer's recommendations.
- G. Pour concrete continuously between predetermined construction and control joints. Do not break or interrupt successive pours such that cold joints occur.
- H. In locations where new concrete is dowelled to existing work, drill holes in existing concrete, insert steel dowels and pack solidly with non-shrink grout.
- I. Excessive honeycomb or embedded debris in concrete is not acceptable. Notify Engineer upon discovery.
- J. Conform to ACI 305 when concreting during hot weather.

### **3.02                    SCREEDING**

Screed surfaces level, maintaining flatness within a maximum deviation of 1/8" in 10 feet.

### **3.03                    PATCHING**

Allow Engineer to inspect concrete surfaces immediately upon removal of forms. Patch imperfections as directed. All patching procedures shall be submitted to and approved by the Engineer prior to use.

### **3.04                    DEFECTIVE CONCRETE**

- A. Modify or replace concrete not conforming to required lines, details and elevations.
- B. Repair or replace concrete not properly placed resulting in excessive honeycomb and other defects. Do not patch, fill, touch-up, repair, or replace exposed architectural concrete except upon express direction of Engineer for each individual area.

### **3.05                    CONCRETE FINISHING**

Provide concrete surfaces to be left exposed, columns, beams and joists with smooth rubbed finish.

### **3.06                    CURING AND PROTECTION**

Beginning immediately after placement, protect concrete from premature drying, excessively hot or cold temperatures and mechanical injury. Maintain concrete with minimal moisture loss at relatively constant temperature for a period of 7 days or until concrete strengths reaches 75% of the 28 day design strength.

Protection against moisture loss may be obtained with spray on curing compounds or plastic sheets. Protection against heat or cold may be obtained with insulated curing blankets or forms.

### **3.07                    CONCRETE DRIVEWAY RESTORATION**

Concrete driveways shall be restored with 6 inches of 3,000 psi concrete with W2.5 X

W2.5, 6X6 wire mesh. Place ½ inch expansion joint between back of curb and new concrete. Area beneath restoration shall be mechanically tamped prior to placing concrete.

### **3.08 CONCRETE SIDEWALK RESTORATION**

Concrete sidewalks across driveways shall be restored with 6 inches of 3,000 psi concrete with W2.5 X W2.5, 6X6 wire mesh. Place ½ inch expansion joint between back of curb and new concrete. Area beneath restoration shall be mechanically tamped prior to placing concrete.

Concrete sidewalks outside of driveways shall be restored with 4 inches of 3,000 psi concrete per FDOT Design Standards, Sections 522 & 310

**END OF SECTION**

## **SECTION 05550 AIR RELEASE ENCLOSURE**

### **PART 1 GENERAL**

#### **1.01 SCOPE OF WORK**

The Contractor shall furnish all labor, materials, equipment and incidentals required to install the above ground air release enclosure as listed in the specifications and as shown on the Drawings.

#### **1.02 RELATED WORK**

The contractor shall be responsible for any related work necessary for the proper installation of enclosure. This shall include, but is not limited to, any required bypass pumping, any required earthwork and any required concrete work.

#### **1.03 SUBMITTALS**

- A. Submit to the Engineer shop drawings and schedules of all enclosure systems and appurtenances required. Submit design data and specification data sheets listing all parameters used in the enclosure system design.
- B. Submit to the Engineer the name of the enclosure supplier and a list of materials to be furnished.

#### **1.04 REFERENCE STANDARDS**

- A. American Water Works Association (AWWA).
- B. American Society for Testing and Materials (ASTM).
- C. Where reference is made to the above standard, the revision in effect at the time of bid opening shall apply.

#### **1.05 QUALITY ASSURANCE**

The enclosure manufacturer shall be a company specializing in the manufacture of such enclosures with at least five (5) years of successful field experience and being lab certified as meeting A.S.S.E 1060 requirements.

#### **1.06 DELIVERY, STORAGE AND HANDLING**

- A. Care shall be taken in shipping, handling and placing to avoid damaging. Any material damaged in shipment shall be replaced as directed by the Engineer.
- B. Any material showing deterioration, or which has been exposed to any other adverse storage condition that may have caused damage, even though no such damage can be seen, shall be marked as rejected and removed at once from the work.

## **PART 2 PRODUCTS**

### **2.01 GENERAL**

All enclosures shall comply with the standard detail for shape and size and shall include a 24"W x 30"H access door with a hasp for a padlock. The enclosure shall be securely attached to a concrete base with anchor brackets installed on the interior of the enclosure, through the flange base of the enclosure itself or through a stainless steel anchor hinge.

### **2.02 ALUMINUM ENCLOSURE**

- A. The roof, walls and access panels shall be constructed of mill finish aluminum, ASTM B209, solid sheet construction, with a wall thickness of one eighth inch.
- B. All structural members shall be aluminum. No wood or "particle board" shall be allowed in assembly.
- C. Multi-sectional enclosures shall fit together with overlapping "tongue and groove" joints and be secured internally with mechanical fasteners.
- D. All assembly fasteners shall be stainless steel or aluminum.

### **2.03 STAINLESS STEEL ENCLOSURE**

- A. The roof, walls and access panels shall be constructed stainless steel, type 316, solid sheet construction, with a wall thickness of one eighth inch.
- B. All structural members shall be stainless steel. No wood or "particle board" shall be allowed in assembly.
- C. Multi-sectional enclosures shall fit together with overlapping "tongue and groove" joints and be secured internally with mechanical fasteners.
- C. All assembly fasteners shall be stainless steel.

### **FIBERGLASS ENCLOSURE**

- A. Enclosure shall be a 1 piece molded fiberglass enclosure with a base flange for mounting to the concrete slab and a full recessed door opening with a lip. Enclosure shall be by Allied Molded Products, or approved equal. Color shall be as directed by the Engineer.
- B. Full length piano style hinge, door latch, padlock hasp and all bolts and other hardware shall be of stainless steel.

## **PART 3 EXECUTION**

### **3.01 INSTALLATION**

Enclosure shall be assembled and mounted plumb, level and square on the concrete pad according to the manufacturer's instructions and the contract drawings.

**END OF SECTION**