


MANATEE COUNTY GOVERNMENT INTENT TO AWARD

ITQ NO./TITLE	Agreement 18-R069916BLS	DATE POSTED	BCC <u>12/05</u> AF DS <u>N/A</u>	MCC <u>N/A</u> MBC <u>N/A</u>
PROCUREMENT REPRESENTATIVE	Bonnie Sietman	PROJECTED AWARD DATE		
DEPARTMENT/DIVISION	Fuel/Inventory Operations	AUTHORIZED BY DATE	 <u>12/5/18</u>	Jacob Erickson, Procurement Team Le

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Windemuller Technical Services, Inc. for the provision of fuel management system services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

Windemuller Technical Services to furnish all equipment, labor, materials, supplies, licensing, transportation and other components necessary to provide full services to maintain the Syntech Fuelmaster fuel system that dispenses gasoline and diesel exhaust fluid (DEF) for all County Vehicles. The system consists of ten fuel sites located throughout the County. The fuel storage tanks are monitored by Veeder-Roots, Krueger Sentry gauges, Pneumercator and Morrison clocks. Services include, but not limited to, repair, maintenance, upgrades, monitoring, test and parts required by the County and are in accordance with the Florida Department of Environmental Protection (FDEP).

The solicitation was advertised on October 30, 2018 on the Manatee County website. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

1. Windemuller Technical Services, Inc., Sarasota, FL

EVALUATION RESULTS SUMMARY:

Windemuller Technical Services, Inc. was the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the Fuel / Inventory Operations, a division of Public Works, recommend award to Windemuller Technical Services, Inc.

ATTACHMENTS (List in order of attached)	tabulation	NAME OF FUNDING SOURCE	5010003698596000
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COST \$45,000 annually	FUNDS VERIFIED Yes
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EXHIBIT B

AGREEMENT NO. 18-R069916BLS

FEE RATE SCHEDULE - Fuel Management System Services

Item	Description	Hours (Annual Estimate)	Windemuller Technical Services, Inc. Hourly Rate	Windemuller Technical Services, Inc. Extended Cost
<u>Scheduled Services:</u> pre-schedule during normal business hours Monday through Friday, 7AM - 5PM				
1	Authorized / Certified Technician	325	\$ 65.00	\$ 21,125.00
2	Technician Helper	150	\$ 38.00	\$ 5,700.00
<u>Same Day Services:</u> performed during normal business hours Monday through Friday, 7AM - 5PM				
3	Authorized / Certified Technician	100	\$ 69.00	\$ 6,900.00
4	Technician Helper	50	\$ 42.00	\$ 2,100.00
<u>Emergency Services:</u> performed during overtime hours Monday through Friday, 5PM - 7AM, Weekends and Holidays				
5	Authorized / Certified Technician	50	\$ 75.00	\$ 3,750.00
6	Technician Helper	25	\$ 48.00	\$ 1,200.00
Material Costs for Parts and Equipment (all itemized parts in excess of \$25.00 must have OEM, supply house or published price list documentation provided with invoices)				
7	Vendors Cost plus a % markup	19% x	\$3,000.00 =	\$ 3,570.00
TOTAL COST (Items 1 through 7)				\$ 44,345.00