

**MANATEE COUNTY GOVERNMENT**  
**NOTICE OF INTENT TO AWARD**  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Professional Consultation Services	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Stacia Branco, Senior Procurement Agent	<b>DATE CONTRACT SHALL BE AWARDED</b>	January 24, 2023
<b>DEPARTMENT</b>	Community and Veterans Services	<b>REQUISITION NO.</b>	R081017
<b>AUTHORIZED BY</b>	Jacob Erickson Purchasing Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$45,000.00 with Florida Housing Coalition for the provision of providing professional consultation services by preparing, organizing, implementation, training and technical assistance on housing and related issues.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure professional consultation services from Florida Housing Coalition without conducting a competitive solicitation process for the following reason(s):

The Florida Housing Coalition (FHC) recognizing that affordable housing is an integral part of community revitalization and economic development. The FHC previously provided a study with the County that included the following:

- affordability assessment and needs analysis.
- information on community land trusts in Florida, including their history, legal requirements, principles of governance and key responsibilities.
- factors for applying the Community Land Trust (CLT) strategy in the Manatee County context, including a review of housing-related planning documents and housing programs, potential options for implementation.
- start-up costs should the county decide to start a new 501c3 as well as preliminary proposals from nearby CLTs to contract with the County to operate a CLT in Manatee County.
- alternatives to establishing a CLT including the efficacy of deed restrictions.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than January 23, 2023 for evaluation and consideration.