



1112 Manatee Ave. West  
Bradenton, FL 34205  
purchasing@mymanatee.org

## Solicitation Addendum

---

**Addendum No.:** 1  
**Solicitation No.:** 19-R072077SR  
**Solicitation Title:** Plumbing Services  
**Addendum Date:** August 15, 2019  
**Procurement Contact:** Stacia Raposa

---

**IFB NO. 19-R072077SR IS AMENDED AS SET FORTH HEREIN. RESPONSES TO QUESTIONS POSED BY PROSPECTIVE BIDDERS ARE PROVIDED BELOW. THIS ADDENDUM IS HEREBY INCORPORATED IN AND MADE A PART OF IFB NO. 19-R072077SR**

**Change to:**

**EXHIBIT 1, SCOPE OF WORK, 1.03 GENERAL REQUIREMENTS**

L. Have on staff a minimum of ~~two individuals~~ **one individual** who possess a current, valid Certified Plumbing Contractor license issued by the Florida Department of Business and Professional Regulation at all times to respond to Work requests by the County.

**Change to:**

**EXHIBIT 2, MINIMUM QUALIFICATIONS**

3. The Bidder has been in business of providing plumbing services for a minimum of one year prior to the Due Date and Time of this IFB.

~~Provide supporting documentation that confirms Bidder has been in business providing plumbing services for a minimum of one year.~~ **No documentation is required. The County will verify.**

**QUESTIONS AND RESPONSES:**

**Q1. We are an LLC, are both managing members required to sign individually an affidavit, Attachment C?**

**R1. No.**

**Q2. Does the "Affidavit as to Local Business Form" need to be downloaded and sent to the Manatee County Procurement Division prior to the submission of 8/22/2019 or does this form have to be included within our Bid package?**

R2. The form must be submitted with the bid package.

**Q3. There are an enormous amount of plumbing fittings, piping, fixtures, etc., that we may use when working for the County. Can you give me a more specific requirement of the price list book that we would submit if awarded the contract?**

R3. Supply the County a vendor(s) catalog or cost list of the prices you pay for materials, then apply the quoted mark-up.

**Q4. Is it acceptable to remove stock from our stock as long as the item is priced, based on the price list in the price book and the percentage of markup listed on Attachment G?**

R4. Yes, if the product is not on the list, the Contractor would have to show a receipt of their costs for the part(s) used, then apply the mark-up as supporting documentation with the invoice.

**Q5. If we are awarded the contract, when will the price book need to be submitted to the County?**

R5. After the County awards a contract/purchase order to the vendor and with or before the first service invoice is submitted to the County for payment.

**Q6. I understand any additional Addendums will be issued by August 15, 2019 for us to review and acknowledge on Attachment A. Would these Addendums come directly from you?**

R6. Addendums are posted on the Manatee County website under Bids and Proposals.

**Q7. Attachment D - Insurance and Bond Requirements: The other insurance section of the Attachment, are we supposed to indicate, if we have the additional insurance coverage and the limits or are these additional insurance coverages required by the County?**

R7. Only the boxes marked with an X are required by the County.

**Q8. Do we check each box understanding that the County could request these additional coverages during the contract period?**

R8. No.

**Q9. In the Bond Requirements section, are we to disclose our highest bond limit or just check the boxes acknowledging that we understand a Bid Bond and Payment and Performance Bond may be required on specific projects with the County?**

R9. Refer to R7.

**Q10. Does our bid package have to include the entire first package along with the additional documents requested?**

R10. Refer to Section A, Instructions to Bidders, A.03 Submission of Bids.

**Q11. Auto – Increase Liability from \$500,000 to \$1,000,000 and increased medical payments from \$5,000 to \$10,000. Will the County accept the umbrella increasing limits?**

R11. Yes.

**Q12. General Liability - Will the County accept blanket additional insured?**

R12. Policy shall be endorsed and name "Manatee County, a political subdivision of the State of Florida" as an additional insured.

---

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added or changed. All other terms and conditions remain as stated in the IFB.

**End of Addendum**

**INSTRUCTIONS:**

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

AUTHORIZED FOR RELEASE: \_\_\_\_\_