

MANATEE COUNTY GOVERNMENT
SOLE SOURCE INTENT TO AWARD

SUBJECT	Installation of Decofloor Quartz Flooring System	DATE POSTED	MC <u>12/14/15</u> <i>sg</i>
PURCHASING REPRESENTATIVE	Chris Daley, CPPO, CPPB 941-749-3048	DATE CONTRACT SHALL BE AWARDED	5 Business Days After Electronic Posting
DEPARTMENT	Property Management/ Charles Frazier	CONSEQUENCES IF DEFERRED	Delays in renovation
SOLICITATION	Sole Source request for Task #20160734CD	AUTHORIZED BY DATE	Chris Daley December <u>14</u> , 2015 <i>CD</i>

NOTICE OF INTENT TO AWARD

Notice of Intent to Award Non-Competitive/Sole Source procurement for the installation of DecoFloor Quartz flooring system with Marathon Engineering Corporation of Lehigh Acres, FL for a total contract amount of \$26,996.00.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws, Sections 2-26-40 & 2-26-45

BACKGROUND/DISCUSSION

- ▶ The Property Management Department has a need for a durable, waterproof coating that can be applied to the floors, walls, and ceilings of the showers at the Manatee County jail facility- in order to replace tiles that are cracking, chipping, or breaking.
- ▶ This procurement is for the installation of the DecoFloor Quartz system in the east and west showers of the G-1 pod of the Manatee County jail facility. The Work shall include the provision of all necessary material, labor, and equipment to prepare the existing concrete floor and install the DecoFloor Quartz system manufactured by Gold Medal Corporation.
- ▶ The DecoFloor flooring system is the only known system that can be applied to all three surfaces, and has already been used in previous applications at the Manatee County jail facility Pod F, Pod G2, and Pod G4 showers. The continued use of the same coating system will allow all of the pod renovations to be standardized.
- ▶ Marathon Engineering Corporation is the sole provider and distributor of the DecoFloor flooring system in the State of Florida.
- ▶ Funding for these services are provided from monies budgeted in the General Fund of Property Management's building management fund, specifically 0010020504- PropertyMgmt-Building Management.

If a vendor believes this item is not a noncompetitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

ATTACHMENTS (List in order of attached)	<ul style="list-style-type: none"> Non-Competitive/Sole Source Procurement Request Form 	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	\$26,996.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	None



Sole Source/Noncompetitive Purchasing Request

Department: Property Management Contact: Charles Frazier Ext: 5834

Purchase Request (PR) Number: 206274 Date: 9/30/2015

Description: Installation of Decofloor Quartz System in the showers of the G4 pod as
(Explain request in detail) part of the G4 renovation.

Vendor: Marathon Engineering Phone: 239-303-7378 Cost: \$26,996.00

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? ☒ Yes ☐ No

2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.

This system has been used in the previous G2 renovation at this facility and has performed very well. In the interest of keeping all pods standardized, Major Williams would prefer the same contractor and product to be used in all future renovations.

3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)

This vendor is the only supplier/installer that is able to keep the work consistent with previous renovations.

4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

N/A

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. ***Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.***

This product/installation has proven to perform above expectations. There have been no compatibility issues with other materials used at the jail.

2. ***Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)***

The contractor is familiar with the Jail security and scheduling requirements. All workers that will be involved have already passed all applicable background checks.

3. ***Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?***

The purchase will not obligate the County for future purchases.

4. ***Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.***

N/A

5. ***Would you prefer Purchasing to contact vendor for the best price?*** ☐ Yes ☒ No

6. ***Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.***

Productivity of the renovation project will be slowed substantially which could lead to budgetary shortfalls.

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.

Division Manager's Signature
(up to \$25,000)

Print Name

Date

Department Director's Signature
(Greater than \$25,000)

Print Name

Date

FOR PURCHASING DIVISION USE:

 Sole Source:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

 Noncompetitive:

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Reviewed and Approved by:

Buyer Name / Date
(up to \$100,000)

Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)