

MANATEE COUNTY GOVERNMENT SOURCE SELECTION

SUBJECT	Utility Architectural/Engineering Services	DATE POSTED	June 25, 2012 <i>MEL</i>
PURCHASING REPRESENTATIVE	Blair C. Getz, (941)749-3053	DATE CONTRACT SHALL BE AWARDED	July 2, 2012
DEPARTMENT	Financial Management, Purchasing Division	CONSEQUENCES IF DEFERRED	Delay in services <i>Melissa M. Wendel</i>
SOURCE RECOMMENDATION	Request for Proposals #12-0588BG	AUTHORIZED BY	Melissa M. Wendel, CPPO Purchasing Official
		DATE	June 25, 2012

ACTION DESIRED

Authorization to enter into negotiations with Cardno TBE of Clearwater, CH2M Hill of Tampa, Kimley Horn & Associates of Tampa, McKim Creed, Inc. of Clearwater and Stantec Consulting Services, Inc. of Sarasota to provide Utility Architectural Engineering Services RFP#12-0588BG

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- Consultant shall perform, on an as needed basis, all of the professional services necessary for utility architectural/engineering projects for Manatee County. Consultant shall conduct studies and prepare reports regarding maintenance and operation of existing facilities, systems and connections; provide technical assistance on utility, operational, technical and engineering issues related to the utility system. Consultant may be required to provide design and specifications services during bidding, services during construction, record drawings and/or permits for selected utility projects incorporated into Manatee County capital Improvement Plan (CIP). Other work may include a variety of tasks, special projects and feasibility studies associated with utility engineering services.
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SUMMARY RESULTS

Authorization to enter into negotiations to provide Utility Architectural Engineering Services

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
N/A	N/A
COST N/A	SOURCE (ACCT# & NAME) To be determined per Work Assignment.
COMMENTS N/A	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) N/A

- Eight local firms were directly contacted and made aware of this Request for Proposal and three (3) local Proposals were received from:

URS Corporation – Bradenton

ZNS - Bradenton - Bradenton

Addison- Gause - Bradenton

- The County competitively solicited the needed services using a Request For Proposal to select the best qualified firm.
- 1/22/12 - 2/14/12 the appropriate proposal procedures were followed. The RFP was advertised on DemandStar, locally in the Bradenton Herald, Tempo News, posted on the Manatee County's website and provided to the Manatee County Chamber of Commerce for release to members. Twenty-four (24) proposals were received.
- The Evaluation Committee Members consisted of:
Gus Difanzo, Deputy Director, Utilities Department
Sia Mollanazar, Deputy Director-Engineering Services, Public Works Department
Blair Getz, Contracts Negotiator, Purchasing Division, Financial Management Department
- 4/9/12 the Evaluation Committee convened to review and short list firms from the proposals received. The Committee after considerable deliberation voted to short list nine (9) firms that submitted Proposals to provide Oral Presentations. Those firm are as follows:

STANTEC CONSULTING SERVICES, INC. of Sarasota

MCKIM & CREED, INC. of Clearwater

URS CORPORATION Of Tampa (local Bradenton office)

KIMLEY-HORN & Associates, Inc. of Sarasota

ATKINS NORTH AMERICAN, INC. of Sarasota

CARDNO TBE of Clearwater

CH2MHILL of Tampa

JONES EDMUNDS & ASSOCIATES, INC. of Sarasota

MALCOLM PIRNIE/ARCADIS of Tampa

- The firms not selected may have strengths in the Request for Proposal criteria that were not related to the potential economic stimulus for Manatee County. However, as stated in the solicitation document, all of the criteria specified in the Request for Proposals were utilized in making the selection determination. The Firms not selected are as follows:

LOCKWOOD ANDREWS of Tampa

REISS ENGINEERING of Tampa

ALLISON-GAUSE of Bradenton

BESSOLO of St. Petersburg

AIM ENGINEERING of Tampa

ATP SOUTH of Sarasota

CPH of Tampa

GREELEY and HANSEN of Clearwater

CIVILSURV of Lakeland

TETRA TECH of Tampa

HAZEN and SAWYER of Clearwater

HSA ENGINEERS of Ft. Myers

KING ENGINEERING of Tampa

HDR of Sarasota

JONES EDMUNDS and ASSOC. of Gainesville

- 4/23/12 & 4/25/12 Oral Presentations took place with the nine short listed firms.
- 4/25/12 immediately following the ninth (9th) and final Oral Presentation the Committee conducted a meeting to discuss the nine presenting firms. The Committee after considerable discussion and deliberation a vote took place resulting in the selection of five (5) firms that the County desires to enter into negotiation with to provide the services as presented in the Request For Proposal.
- The five (5) Firms selected have all the capabilities, resources, and experience required by the County and are staffed with professionals all of whom have their own individual skills and expertise that collectively as a team will more than adequately and successfully serve the Utility Department in all the Assignments presented to them. These selected firms in alphabetical order are as follows:

Cardno TBE of Clearwater

CH2M Hill of Tampa

Kimley Horn & Associates of Tampa

McKim Creed, Inc. of Clearwater

Stantec Consulting Services, Inc. of Sarasota

- This Agreement will be managed by the Utilities Department and the Public Works Department.