

# MANATEE COUNTY GOVERNMENT

## *INTENT TO AWARD*

<b>ITQ NO. / TITLE</b>	21-R076080TB / Kitchen Appliance Repair Services	<b>DATE POSTED</b>	DS _____	<b>MCC</b> _____ <b>MB</b> _____
<b>PROCUREMENT REPRESENTATIVE</b>	Tianna Boswell	<b>PROJECTED AWARD DATE</b>	April 1, 2021	
<b>DEPARTMENT / DIVISION</b>	Property Management	<b>AUTHORIZED BY</b>	Jacob Erickson, Procurement Official	

**NOTICE OF INTENT TO AWARD**

The Manatee County Procurement Division provides notice of its intent to award a contract to ITW Food Equipment Group LLC, DBA Hobart Service for the provision of Kitchen Appliance Repair Services.

**ENABLING/REGULATING AUTHORITY**

Manatee County Procurement Ordinance, Sec 2-26.

**BACKGROUND/DISCUSSION**

The County's Property Management Department oversees the commercial kitchen appliances located at the County's Detention facilities and other County facilities. The County has requested quotes from qualified contractors for the provision of kitchen appliance repair services.

The solicitation was advertised on February 4, 2021 on the Manatee County website and Periscope S2G. It was also provided to the Manatee County Chamber of Commerce, Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to their members. Responses were received from the following firm: ITW Food Equipment Group LLC, DBA Hobart Service, Troy, OH

**EVALUATION RESULTS SUMMARY:**  
ITW Food Equipment Group LLC, DBA Hobart Service is the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the Property Management Department recommend award to ITW Food Equipment Group LLC, DBA Hobart Service.

<b>ATTACHMENT</b>	Bid Tabulation	<b>NAME OF FUNDING SOURCE</b>	Various
<b>ESTIMATED ANNUAL COST</b>	\$10,000.00	<b>FUNDS VERIFIED</b>	Yes

**BID TABULATION  
KITCHEN APPLIANCE REPAIR SERVICES  
ITQ NO. 21-R076080TB**

**ITW FOOD EQUIPMENT GROUP LLC, DBA HOBART SERVICE**

<b>Description</b>	<b>Unit Price</b>
<b>Regular Time Labor</b> (Monday – Friday, 8:00 AM – 5:00 PM) (on-site time only, no travel charges will be accepted)	<b>\$115.20 / HR</b>
<b>Overtime Labor</b> (all hours outside of regular hours) (on-site time only, no travel charges will be accepted)	<b>\$172.80 / HR</b>
<b>Markup Percentage for Service Materials, Parts and New Equipment</b> (cost receipts must be submitted with invoices for all parts in excess of \$99.99 each)	<b>50% Mark-Up: 3<sup>rd</sup> Party Parts</b> <b>15% Discount: ITW Food Equipment Group LLC</b>