

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	23-R081161BB/Utility Locating Services	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, Procurement Agent III	DEPARTMENT / DIVISION	Utilities	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with McKim & Creed, Inc. for the provision of Utility Locating Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

At the request of the Utilities Department, the Procurement Division solicited Request for Qualifications (RFQ) No. 23-R081161BB for as-needed Utility Locating Services.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to their members.

Responses were received from the following firms:

1. Blood Hound, LLC
2. McKim & Creed, Inc.

The following firms were deemed non-responsive/non-responsible: N/A

EVALUATION COMMITTEE MEMBERS:

Brooke Baker, Procurement Division, non-voting
Tony Williams, Utilities Locates Supervisor

Ryan Beggy, Utilities Records Mapping Supervisor
Christopher Rivett, Utilities Comm/Safety Manager

EVALUATION SUMMARY:

The Evaluation Committee first convened on May 2, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. The meeting on May 2, 2023 resulted in a unanimous vote to hold discussions with the two responsive and responsible proposing firms. On May 9, 2023, the Procurement Division conducted discussions with the two firms in the form of submitting Requests for Information via email to the firms. On May 12, 2023, the Procurement Division provided the Evaluation Committee with each firm's responses to the Requests for Information. On May 16, 2023, the Evaluation Committee reconvened for technical evaluations of the two firms, which resulted in a unanimous vote to enter into negotiations with the top-ranked firm: McKim & Creed, Inc.

The Procurement Division and Utilities Department request authorization to enter into negotiations with the following firm (s):

McKim & Creed, Inc.

ATTACHMENTS (List in order of attached)	Scoring Summary		
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Manatee County Procurement Division
Score Tabulation
Request for Qualifications (RFQ) No. 23-R081161BB
Utility Locating Services
Technical Evaluations
May 16, 2023 @ 9:00 A.M.

	<u>Criteria:</u> Proposer & Team's Experience <u>Maximum Points:</u> 25				<u>Criteria:</u> Organizational Structure & Capacity <u>Maximum Points:</u> 25				<u>Criteria:</u> Approach <u>Maximum Points:</u> 25				<u>Criteria:</u> Similar Completed Projects <u>Maximum Points:</u> 25				Results
	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Final Score
McKim & Creed	20.00	15.00	25.00	20.00	22.00	14.00	20.00	18.67	18.00	15.00	25.00	19.33	25.00	18.00	25.00	22.67	80.67
Blood Hound	10.00	13.00	20.00	14.33	15.00	13.00	15.00	14.33	15.00	13.00	10.00	12.67	25.00	13.00	25.00	21.00	62.33