



1112 Manatee Avenue West  
Bradenton, FL 34205  
[purchasing@mymanatee.org](mailto:purchasing@mymanatee.org)

## Solicitation Addendum

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Addendum No.: 1  
Solicitation No.: 23-R081161BB  
Solicitation Title: Utility Locating Services  
Addendum Date: March 9, 2023  
Procurement Contact: Brooke Baker, CPPB, NIGP-CPP

**RFQ No. 23-R081161BB is amended as set forth herein. Responses to questions posed by prospective proposers are provided below. This Addendum is hereby incorporated in and made a part of the RFQ.**

**The deadline to submit all inquiries concerning interpretation, clarification, or additional information pertaining to the RFQ was on March 6, 2023.**

### QUESTIONS AND RESPONSES:

- Q1. Exhibit 2, Proposal Response Requirements; Tab 2, Minimum Qualification Requirements; No. 3: Would this requirement be three (3) separate client references, or can this be projects?**
- R1. The County will accept three (3) clients or three (3) projects.
- Q2. Exhibit 2, Proposal Response Requirements; Tab 2, Minimum Qualification Requirements; No. 3: Could the Client References be FDOT in different Districts or FDOT Project Managers?**
- R2. Refer to R1.
- Q3. Page 40, 1.05 General Requirements, paragraph “A” says two Locators, then paragraph “B” says 1 or 2 trucks: Is the requirement for one or two Locators?**
- R3. Two (2) qualified Locators.

- Q4. Page 43, Proposer shall provide copies of the two (2) qualifying employees' utility locator certifications from a nationally recognized utility locator training program: Our company has a comprehensive in-house training program as per NULCA standards. In addition, our Locators have proven years of experience. Will the County accept our in-house certification? If not, will the County allow the Proposer to have the Locators certified with Staking University before the start of the contract?**
- R4. The County will accept certifications from nationally recognized utility locator training programs. Certifications shall be obtained by the Proposer before the Due Date for submission of Proposals in response to this RFQ.
- Q5. Page 41, 1.07 County Responsibilities, paragraph "H" states that the County will "manage" Contractor personnel. Does that mean the County will be responsible for supervising and Quality Control (QC) over the contracted Locator? Or is the Proposer in charge of Supervision and QC of the Locators?**
- R5. While performing work for the County, the County will supervise and QC contracted Locators.
- Q6. We have a Ticket Management System (TMS). Will the tickets be assigned to the Proposer's TMS, or must the locators use the County's system?**
- R6. The successful Proposer and its Locators must use the County's Ticket Management System (TMS).
- Q7. If the Locators are required to use the County's TMS, and the Proposer is responsible for the Locator's supervision, how does the County plan for the Proposer to exercise supervision? Hence, the Proposer cannot monitor the work done by the Locators if it has no access to the ticket workflow. Can the County please elaborate?**
- R7. While performing work for the County, the County will supervise and QC contracted Locators. Locators will be provided access to the County's Ticket Management System (TMS).
- Q8. Which Ticket Management System does the County uses?**
- R8. UtiliSphere.
- Q9. Who will be liable for damages if the contracted Locator has an error in locating/markings that results in damage?**
- R9. This will be discussed with the successful Proposer.
- Q10. Can the proposal be submitted electronically?**
- R10. No.

**Q11. Can our organization still be considered if we currently do not hold a business license in the State of Florida? If awarded the contract our firm would obtain all necessary licenses before the anticipated start date.**

R11. Yes.

**Q12. Can you provide ticket volume per year, as well as broken down per month?**

R12. 100,000 in calendar year 2022.

**Q13. Will you accept another training program other than those two mentioned?**

R13. Refer to R4.

**Q14. Will this project require 24-7 coverage for our technicians?**

R14. No.

**END OF ADDENDUM**

**INSTRUCTIONS:**

Receipt of this Addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

AUTHORIZED FOR RELEASE