

Non-Mandatory Solicitation Information Conference

IFBC No. 21-TA003713, Bradenton Beach Gravity Sewer
Replacement.

Project No. 6105280
Due Date: July 13, 2012 at 3:00 PM E.T.



Agenda

- Introductions
- Upcoming Business Opportunities
- Lobbying Limitation
- Notifications
- Solicitation Schedule
- Evaluation of Bids
- Background
- Specifications / Scope
- Minimum Qualifications
- Accessibility
- Mistakes That Could Cost You



Upcoming Business Opportunities

- Posted to the Procurement page on the Manatee County website>Business>Bids and Proposals link https://www.mymanatee.org/departments/financial_management/doing_business_with_manatee_county/bids_and_proposals
 - Updated the first week of each month
 - Items may be added during the month
 - Some items may not appear on this report (request is received and solicitation is advertised prior to the next updated report)
 - Items may be deleted during the month
 - Projected advertise dates may change



Lobbying Limitation

- The limitation against lobbying begins at the date and time solicitations advertise and ends upon execution of the final contract.
- All inquiries/communications regarding IFB must be submitted to purchasing@mymanatee.org

ATTN: Abby Jenkins at
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Lobbying Limitation

Lobbying prohibition limits communication between:

- Prospective bidders or their agents, representatives, or persons acting at the request of such bidder
- and
- County officers, agents or employees other than the Procurement Official (e.g., County Commissioners, County Administrator, County Consultants)

Includes copying such person on written communications but does not apply to a commission meeting where the Commission is considering approval of a proposed contract.



Notifications

- The County utilizes the following methods for notification and distribution of solicitation opportunities:
 - County Website www.mymanatee.org
 - BidSync <https://www.bidsync.com/bidsync-cas/>
 - Request via email purchasing@mymanatee.org
 - Hard copies are available at County Administration Bldg, 8th fl
- These are the only authorized methods
- Bidder must verify the validity of all IFBC documents and solicitation information received from other sources



Solicitation Schedule

ACTIVITY	DATE
Issue IFB	June 11, 2021
Pre-solicitation Conference	June 17, 2021 at 11:00 AM
Deadline for Delivery of Questions	June 24, 2021
Due Date and Time (for delivery of Bids)	July 13, 2021 at 3:00 PM E.T.
Due Diligence Complete	July 2021
Projected Award	August 2021





Due Diligence Evaluation of Bids

- During the due diligence review, bids are evaluated to determine whether each Bidder is responsive and responsible.
- A responsible Bidder means a Bidder that meets the qualification requirement(s) of this IFBC.
- A responsive Bidder means a Bidder has submitted a Bid that conforms in all material respects to the requirements in the IFBC.



Minimum Qualifications

- Bidder must be registered with the State of Florida. Division of Corporations to do business in Florida.
- Bidder must submit a statement on company letterhead and signed by an authorized official of Bidder that Bidder, or its representative(s), has made an inspection of the construction site, listing the date of the inspection and the individuals, by name, who conducted the inspection.
- Not on the Florida Department of Management Services Convicted, Suspended, Debarred Vendor List



Minimum Qualifications

- Bidder must provide a copy of Bidder's General Contractor license or Underground Utility Contractor Licenses issued by the Florida Department of Business and Professional Regulation and documentation confirming Bidder has been licensed and/or certified for the period of June 1, 2018 through the date of submission of the Bid.
- Bidder must submit a copy of Bidder's Qualifying Agent's registration or certification along with supporting documentation confirming Qualifying Agent has been the Qualifying Agent for Bidder for two (2) years, since June 1 2019.



Minimum Qualifications

- Bidder has provided gravity sewer replscement for at least three (3) projects since June1, 2018 in which each project included the following components: (i) gravity sewer replacement; (ii) installation of new gravity sewer mains, manholes and service laterals; (iii) excavation, trenching, back filling and all appurtenant work as required. Project clients must be agreeable to responding to an inquiry by the County.
- Provide the following information for the three (3) qualifying project references.
 - a) Name of client
 - b) Project name
 - c) Location (City/State)
 - d) Client contact name
 - e) Contact phone
 - f) Contact email
 - g) Service dates (Start/End)



Minimum Qualifications

- If Bidder is not a joint venture, provide a statement to that effect. If Bidder is a joint venture, provide a copy of Bidder's approved filing with the Florida Department of Business and Professional Regulation.
- If no conflicts of interests are present, Bidder must submit a statement to that affect. Submit a fully completed copy of Appendix J. If applicable, on a separate page disclose the name of any officer, director or agent who is also an employee of the County. Disclose the name of any County employee who owns, directly or indirectly, any interest in the Bidder's firm or any of its branches.



Scope of Work

- The Scope of work consists of constructing approximately 4400 liner feet of 8-inch to 12-inch gravity sewer installed by open cut, 550 liner feet of 8-inch gravity sewer, installation of 23 proposed manholes, removing and reconnecting approximately 93 service laterals to the proposed sanitary sewer. Additionally, the project includes restoration of sidewalks, driveways, and pavement.
- This project will be completed in Phases; Phase one (1) must be complete before starting Phase two(2).
- Construction areas located on private property of homeowners **CANNOT** take place without a Right of Entry agreement. The COUNTY will obtain those Right of Entry agreements.



ACCESSIBILITY REQUIREMENTS

- All of electronic information, documents, applications, reports, and deliverables (INCLUDING YOUR BID SUBMISSION) must be in a format that meets the requirements of Section 508 of the Rehabilitation Act and best practices (W3C WCAG 2).
- If not fully compliant, provide clear points of contact for each resource to direct users in how to obtain alternate formats.
- Supplier shall develop accommodation strategies for those non-compliant resources and implement strategies to resolve the discrepancies.



Insurance Refer to Bid Attachment 1

- Workers' Compensation - statutory limits.
- Employers' Liability
- Comprehensive General Liability Insurance
- Automobile Insurance
- Builder's Risk



Insurance

- Comprehensive General Liability Insurance:
- not less than \$1,000,000 single limit per occurrence
- \$2,000,000 aggregate
- \$1,000,000 personal and advertising injury liability
- \$50,000 fire damage liability
- \$10,000 medical expense
- \$1,000,000 third part property damage
- <other> for projects over \$10M



Insurance

Automobile Liability

- \$1,000,000 Combined Single Limit OR
- \$500,000 Bodily Injury and \$500,000 Property Damage
- \$10,000 Personal Injury Protection (No Fault)
- \$500,000 Hired, Non-owned Liability
- \$10,000 Medical Payments

This policy shall contain severability of interests' provisions.



Bonds & Other Information

- 5% Bid Bond
- 100 % Performance and Payment Bond
- Liquidated Damages \$730.00 per day
- Engineer's estimate = \$3,997,901.00
- The completion time frame is:
 - 670 calendar days for "A" and 760 calendar days for "B"



Mistakes That Could Cost You!

- Delivering the response after the deadline.
- Failing to provide the information requested for the “Minimum Qualifications”
- Not presenting questions regarding minimum requirements, scope/specifications, terms and conditions, or other provisions prior to the deadline for delivery of questions.



Mistakes That Could Cost You!

- Providing information that is not legible, too small or blurry
- Failing to acknowledge addenda
- Failing to sign the response



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